

**County of Rock
Public Works Department**

Highways
Parks
Airport



3715 Newville Road
Janesville Wisconsin 53545
Telephone: 608/757-5450
Fax: 608/757-5470
www.co.rock.wi.us

A G E N D A

Public Works Committee Meeting
Tuesday, August 10, 2010 – 8:30 a.m.
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of July 13, 2010
4. Citizen Participation, Communications, and Announcements

PARKS BUSINESS

5. ACTION ITEMS

- a. Approve Alcohol Permit for Sipping in the Savannah Event at Beckman Mill Park on Saturday, October 9
- b. Approve Alcohol Permit for Shrine Children's Hospital Fundraiser Event at Sweet-Allyn Park on Friday, August 27 and Saturday, August 28
- c. Approve Resolution: Authorizing Purchase of Joel & Ann Barrett Boys & Girls Club Property and Amending the Department of Public Works - Parks Division Budget
- d. Approve Resolution: Authorizing Acceptance of National Recreation and Park Association Take Me Fishing Grant Funds
- e. Approve Change Order - Beckman Mill Park Trail System

6. INFORMATION ITEMS

- a. Project Report

7. Parks Advisory Committee Remarks

8. Next Meeting Date

9. Tour of Magnolia Bluff Park and Murwin Park

10. Adjournment

August 3, 2010

Request to be placed on agenda to receive special event permit:

Special Event Proposal

Sponsors: Friends of the Welty Environmental Center

Title of Event: Sipping In the Savannah

Date: Saturday, Oct. 9, 2010 from 2 p.m. to 5 p.m.

Purpose of Event: Fundraising

The Friends of the Welty Environmental Center would like to host a wine-tasting event in the Oak Savannah/Shelter area of Beckman Mill County Park. This event would consist of patrons purchasing a ticket to enter the designated area where two – three vendors would have a variety of their wines for sampling.

Pre-event tickets would be sold for \$40/single or \$75/couple. Day-of sales tickets would be \$50/person. Tickets sales would be limited to 200 patrons.

Music and catered hors d'oeuvres would complete the atmosphere. Orders for bottles of wine would be taken but not dispersed on the premises. Glasses of wine and soda could also be purchased. Vendors' regulations for serving the wine would be closely adhered to. This includes having a licensed bartender on site.

The shelter area would be roped off with only one entrance where tickets would be collected/sold and patrons would be checked for legal serving age. All pre-event advertising would make clear that only persons of legal age could attend this event.

We have already submitted a request for the shelter area for this date.

Contact Information:

Heidi Andre
Vice-President, Friends of the Welty Center, Inc.
11502 S. Smythe School Rd
Beloit, WI 53511

608-365-9045 (home)

608-921-3958 (cell)



ROCK COUNTY PARK AND CONSERVATION DIVISION
REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE
PERMIT

- I. These permits shall only be issued to civic groups for specific events.
- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.

B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

An excerpt from Chapter 11 of the Rock County Ordinances, 11.01(18) Intoxicants Prohibited:

"No person shall consume or possess any fermented malt beverage or intoxicating liquor, as defined by 1987 Wisconsin Statutes, sec. 125.02, on any property owned by Rock County, except that portion of the county airport designated by the Public Works Committee. Such possession and consumption of fermented malt beverages on the airport premises shall be subject to all applicable State Statutes and local ordinances including licensing of the restaurant operation by the appropriate municipal authority. The consumption of fermented malt beverages and wine, in all parks, except the 4-H County Fair Grounds, is allowed under a temporary permit issued by the Public Works Committee. The consumption of fermented malt beverages and wine on the 4-H County Fair Grounds is allowed under a temporary permit issued by the Agriculture and Extension Education Committee. Such temporary permits shall be subject to local licensing requirements and such other restrictions as the respective Committees may deem to be in the public interest. The Public Works and Agriculture and Extension Education committees may establish fees for the issuance of the permits referred to in sub (a) above to help defray the costs of park clean up.

PERMIT

The Friends of Welty Environmental Center (FWEC) is hereby authorized to dispense fermented malt beverages at Beckman Mill County Park on Saturday, October 9, 2010, subject to licensing and state and local laws. This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 11/01, Subchapter 18, of the Rock County Ordinances.

ROCK COUNTY
PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva Arnold

David Diestler

Brent Fox

ROCK COUNTY PARK AND CONSERVATION DIVISION
REQUIREMENTS AND RESTRICTIONS FOR FERMENTED MALT BEVERAGE
PERMIT

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- II. Only licensed bartenders shall be used.
- III. All Wisconsin Statutes in relation to the dispensing and consumption of fermented malt beverages shall be strictly enforced.
- IV. A. A uniformed law enforcement officer will be at the specified sales area to conduct any checking of identification to determine age as may be necessary, and will be continually present during operation of the beer sales area.

B. Permittee shall provide for checking and enforcement personnel to insure all these requirements are met.
- V. The Permit shall be valid for a single specified event and can be revoked with no notice if rules and requirements are not met.
- VI. No "carry-in alcoholic beverages" are permitted, only fermented malt beverages sold on site may be possessed or consumed on site.
- VII. Permittee shall furnish a "Certificate of Insurance" naming Rock County as an additional insured. This certificate must be in Rock County's possession prior to the grounds being set up for the event.

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PERMIT

TURTLE COMMUNITY ORGANIZATION is hereby authorized to dispense fermented malt beverages at Sweet-Allyn County Park from Friday, August 27, 2010 through Saturday, August 28, 2010 subject to licensing and state and local laws. This Permit is issued by the Rock County Public Works Committee under authority granted in Chapter 11/01, Subchapter 18, of the Rock County Ordinances.

ROCK COUNTY
PUBLIC WORKS COMMITTEE

ENDORSED BY
PARKS ADVISORY COMMITTEE

Kurtis Yankee, Chair

Thomas Presny

Betty Jo Bussie, Vice-Chair

Floyd Finney

Eva Arnold

Gina Cook

David Diestler

ROCK COUNTY PARKS DIVISION
DEPARTMENT OF PUBLIC WORKS
3715 NEWVILLE ROAD
JANESVILLE WI 53545-8844

Brent Fox

Permit Number:

20133

2010

Rock County Parks
Reservation Form

PICNIC SHELTER
ELECTRICITY
BEER/WINE PERMIT
SPECIAL EVENT FEE \$200

Amended

Original



TM74 Company has been granted

this permit to remain in Sweet-Allyn Park

between the hours of Friday, 6:00 p.m.-10:00 p.m., and Saturday, 10:00 a.m.-10:00 p.m.

Dates granted: Friday, August 27 and Saturday, August 28

Electricity is available at Beckman Mill, Sportsman's Park and Sweet-Allyn Park. It will be turned on $\frac{1}{2}$ hour ahead of your reservation time. Please inform your group of this fact. Be sure to spread out your electric appliances among the outlets. Plugging everything into one outlet will blow the circuit.

for the purpose of Musicfest and Hogfest Fundraiser for Children's Shrine Hospital

Division Services clean toilets, pick up litter, mow grass

Number in group 2,500 Date of Issue August 4, 2010

I, Kevin Martin 4901 E Elm Dr Janesville WI 53546 921-8232

agree to be responsible for compliance with all provisions of Chapter 11 of the Rock County Ordinances printed on the reverse side of this permit.

Applicant signature

Authorized by
Lori Williams, Parks Director

Sign this permit and keep it in your possession while you are in the park.

cc: Field
Sheriff's Department
Office

Parks Division
Rock County Department of Public Works
3715 Newville Road
Janesville, WI 53545
608/757-5450

Office Hours: 7:00 a.m. to 4:00 p.m. Monday-Friday

Please contact 757-5450 for handicapped or other special accessibility. Some park areas are gated and closed off to vehicular travel. You may need a key to access these areas.

For more details and information on Rock County Parks, visit our website at www.co.rock.wi.us

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____



Lori A. Williams, Parks Director
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

July 27, 2010
DATE DRAFTED _____

Authorizing Purchase of Joel & Ann Barrett Boys & Girls Club Property and Amending the Department of Public Works - Parks Division Budget

1 **WHEREAS**, the Rock County Department of Public Works Parks Division was approached by
2 the Stateline Boys and Girls Clubs as to the interest in purchasing the property located at 6528 S
3 Smith Road in Clinton, WI. for a County Park; and,
4

5 **WHEREAS**, the Department of Public Works Parks Division has toured the facility and creek
6 front property which has a beautiful and scenic view of the historic Tiffany Stone 5 Arch Bridge
7 which spans over Turtle Creek; and,
8

9 **WHEREAS**, the Parks Division has found the land and building being vacated by the current
10 owner within the Towns of Turtle and La Prairie to be an exciting opportunity for the Department
11 and a desired park acquisition at this time.
12

13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
14 assembled this _____ day of _____, 2010 does hereby authorize the purchase of
15 the former Joel & Ann Barrett Boys & Girls Club property located at 6528 S. Smith Road in
16 Clinton, WI, from Stateline Boys & Girls Clubs for the sum of \$135,000; and,
17

18 **BE IT FURTHER RESOLVED** that the County Board Chair and the County Clerk be
19 authorized to execute legal documents related to the sale transaction on behalf of the County;
20 and,
21

22 **BE IT FURTHER RESOLVED** that the following contingencies will have been met prior to
23 closing: 1) the results of an investigation of the subject property found it to not be
24 environmentally contaminated, 2) the Towns of Turtle and La Prairie approved a Conditional Use
25 Permit and Rezoned the property and 3) a memorandum of understanding was made with the
26 sellers for the seller to use the property after closing on occasion for club outings; and,
27

28 **BE IT FURTHER RESOLVED** that procurement of and payment for necessary building
29 improvements by the Department in conformance with the County's Purchasing Ordinance shall
30 be made upon receipt and acceptance by the Pubic Works Committee; and,
31

32 **BE IT FURTHER RESOLVED** the Department of Public Works Parks Division budget be
33 amended as follows:
34

Account No.	Budget	Increase/	Amended
<u>Description</u>	<u>2010</u>	<u>(Decrease)</u>	<u>Budget</u>
Source of Funds:			
41-4592-4800-4700	- 0 -	82,519	82,519
Transfers In			
Use of Funds:			
41-4592-4800-67200	185,000	82,519	267,519
Capital Improvements			

**Resolution Authorizing Purchase of Joel & Ann Barrett Boys & Girls Club Property
and Amending the Department of Public Works - Parks Division Budget**

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Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva M. Arnold

Brent Fox

David Diestler

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva M. Arnold

Betty Jo Bussie

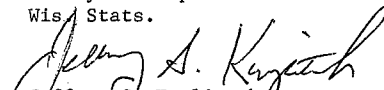
Marilynn Jensen

Louis Peer

Kurtis L. Yankee

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

The Parks' 2010 budget includes \$185,000 for Capital Projects funded by the 2010 debt issue. The account, 41-4592-4800-67200, has a current unencumbered, unexpended balance of \$56,371.41. This resolution authorizes a Transfer In of \$82,519 from the Parks' share of the ATC funds. As of August 2, 2010 the Parks' share of ATC funds is \$796,138.01, which includes interest earned on the entire ATC Trust Fund balance of \$1,650,803.64 through July 31, 2010.


Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Matter of Policy.


Craig Knutson
County Administrator

Executive Summary

Authorizing Purchase of Joel & Ann Barrett Boys and Girls Club

The purpose of this Resolution is to authorize the purchase of the former Joel & Ann Barrett Boys and Girls Club property located at 6528 S Smith Road in the Towns of Turtle and LaPrairie as parkland for the Department of Public Works Parks Division. It also authorizes the County Board Chairman and County Clerk to execute required documents to effect the sale.

The Parks Division budgeted funds in 2009 to accomplish parkland acquisition. The Stateline Boys and Girls Club approached the County in early 2010 to gauge interest in the Joel & Ann Barrett facility located at 6528 S Smith Road, Clinton, WI. The Public Works Parks Committee has expressed interest in acquiring the property. The Department of Public Works Parks Division has toured the facility and creek front property that has a beautiful and scenic view of the historic Tiffany Stone 5-Arch Railroad Bridge that spans over Turtle Creek. This bridge is reported to be the last one of its kind in the world. Other possible uses for the site include canoeing, fishing, picnicking, nature related activity programming, facility rentals for family gatherings, field office, and equipment storage area.

This purchase is of approximately 3.15 acres of land and an existing one-story clubhouse facility building of approximately 3,200 square feet in the Towns of LaPrairie and Turtle for a total purchase price of \$135,000. The building will require minor modifications to the building interior. The Department has already invested \$3,890 on professional services for appraisal and a phase one environmental study. Therefore, the total estimated cost of the project is \$138,890 and is within county negotiation parameters.

This resolution also amends the budget and authorizes a transfer of funds from the ATC (American Transmission Company) funds to The Public Works Parks Division budget. There is currently 56,371 available in the 2010 capital improvement budget, which leaves an amount needed of \$82,519. No current building improvements are planned at this time for the current year.

Respectfully submitted,



Lori A. Williams
Parks Director

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by



Lori Williams, Parks Director
Drafted by

Public Works Committee
& Parks Advisory Committee
Submitted by

July 29, 2010
Date Drafted

**AUTHORIZING ACCEPTANCE OF
NATIONAL RECREATION AND PARK ASSOCIATION
TAKE ME FISHING GRANT FUNDS**

- 1 **WHEREAS**, the Rock County Parks application for 100% funding was approved by the National
2 Recreation and Park Association (NRPA) Take me Fishing grant program in the total amount of
3 \$5,000 to provide public education on fishing and boating safety; and,
4
5 **WHEREAS**, Rock County will qualify for 100% funding for educational programming for school
6 groups, family programming, and community-wide events, including the supply cost and staff
7 salaries; and,
8
9 **WHEREAS**, the Rock County Parks' boat launches, shoreline access, and fishing piers provide a
10 needed recreational opportunity in Rock County.
11
12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this
13 _____ day of _____, 2010, hereby accepts the 2010-2011 National Park and
14 Recreation Association Take me Fishing Grant; and,
15
16 **BE IT FURTHER RESOLVED**, that the Rock County Parks Community Coordinator be named
17 the Fishing Education Coordinator and act as authorized official to file all necessary documents for
18 administration and reimbursement of this program.

RESPECTFULLY SUBMITTED:

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva Arnold

David Diestler

Brent Fox

**AUTHORIZING ACCEPTANCE OF NATIONAL RECREATION AND PARK ASSOCIATION
TAKE ME FISHING GRANT FUNDS**

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FISCAL NOTE:

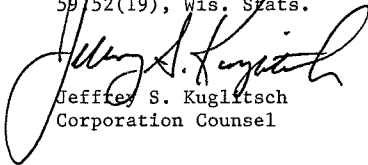
This resolution authorizes the acceptance of a \$5,000 NRPA Grant for a Take Me Fishing Program.
The grant funds are to be included in Parks' 2011 budget request.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec.
59.52(19), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

-- EXECUTIVE SUMMARY --
**AUTHORIZING ACCEPTANCE OF
NATIONAL RECREATION AND PARK ASSOCIATION
TAKE ME FISHING GRANT FUNDS**

Rock County Parks was selected as a grant recipient of the 2010-2011 National Recreation and Park Association (NRPA) Take Me Fishing program, supported by the Recreational Boating and Fishing Foundation's (RBFF) Youth Boating and Fishing Initiative.

As one of 70 Park and Recreation agencies selected nationwide, our efforts will build programs and opportunities to engage young people and their families in programs that will foster increased participation in recreation angling and boating in Rock County Parks; thereby augmenting public awareness and appreciation of the need for protecting, conserving, and restoring Rock County's aquatic resources.

The grant funding covers all program supplies including poles, tackle, and life preservers; transportation scholarships for area schools to participate at County Park programs; \$2,100 of salary costs for the Community Coordinator; and overhead costs that include copies and mailings of program offer letters to schools, scholarship administration, program scheduling, and site preparation.

Rock County Parks will receive the following items in support of the program:

1. Grant funding of \$5,000.
2. Marketing and promotional materials including Take Me Fishing event planning tool kit, best practices workbook, logo and marketing guides, and access to multiple professional network sites specific to parks and recreation and fishing.
3. Complimentary access to technical support and experts via NRPA and PBFF.
4. Access free online training for the general public.
5. Boating and Fishing Community Sustainability Guide.
6. Retention and Incentives Strategy Guide.
7. One Volunteer Management and National Background Screening Toolkit and services.

The Parks Division is offering this program because it benefits the community, schools, and the environment while encouraging Rock County residents to get outside and into the park system.

Respectfully submitted,



Lori Williams
Parks Director

**Rock County Department of Public Works
Division of Parks – Issue Paper**

DATE – July 30, 2010

ISSUE - Approve Change Order- Beckman Mill Park Trail System

DISCUSSION - The Department issued a purchase order for the installation of wetland boardwalks, footbridge and linking trails between the boardwalks. The project work for the wetland boardwalk and footbridge included a support system of pad mounted pan feet that sit on the surface of the wetland. In applying for DNR and Army Corps of Engineers permits, it was discovered this system requires more permitting because they are classified as putting fill on or displacing a wetland surface area.

This change order is to modify the support system by using 56 - 4x4 helical piles that are driven into the wetland. This support system is not defined as fill in the wetland thus meeting the specifications to receive the necessary permits to proceed with the project. Cost of the extra work is \$32,657 for material and labor, complete.

There are sufficient funds in the unexpended grant funds for this project as some grant project pieces have come been less than anticipated.

RECOMMENDATION – Approval.

Respectfully submitted by,



Lori A. Williams
Parks Director

**Current Rock County Park Projects
July-August 2010**

- **Beckman Mill** ----- **Lighting Project –Installation complete**
Boardwalk/Trail System DNR & Army Corps
permits in process, Wetland delineation and
report complete
Parking Lot re-lined
- **Beloit to Janesville**
Peace Trail-----**RR crossing to be installed**
- **Boys and Girls Club**-----**Offer to purchase and phase 1 environmental**
complete
Awaiting DNR stewardship grant response
- **Carver Roehl**-----**Park entrance/ culvert bid awarded, awaiting**
performance bond and insurance certificate.
RFP for master plan to be done
- **Community Coordinator**---**Coordinated trail work days at Magnolia Bluff**
Coordinated Happy Hollow Rock River Sweep
Led water exploration program at Carver
Roehl
Redesigning park brochures
- **Delong** ----- **In process**
Applied for DNR Stewardship Grant
- **Gibbs Lake Park**-----**Move service gate by new privy road**
Tree work to be done
Well airlifted and rechlorinated
- **GIS**-----**Attended land records meeting**

- **Highway 26 Bike Path**-----Agreements in process

- **Ice Age Trail**-----Met with National Ice Age Trail Group about Rock
County finalized route
Need to address encroachment issues
Restoration of Kerry Hull issues

- **Koshkonong Access**-----Staff met with homeowners group about future
plans

- **Magnolia Bluff** ----- Oak savannah restoration – ongoing
New culvert installed and lower Parking Lot
reconstruction completed
RFP for master plan to be done

- **Royce Dallman**----- Planting of replacement trees needed

- **Snowmobile Grant**-----2009/2010 grant, payment received

- **Other Information**-----Working on citation and warning process with the
Sheriffs Department
Working on budget and attending meetings
Presented proposed budget to committee
Met with DNR about state natural
status for Magnolia Bluff and
Carver Roehl