

Public Works Committee Minutes
Thursday, November 11, 2010 – 8:30 a.m.
Department of Public Works Committee Room
3715 Newville Road - Janesville, WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present: Supervisors Arnold, Bussie, Diestler and Yankee

Committee Members Absent: Supervisor Fox

Staff Members Present: Ron Burdick, Airport Director
Ben Coopman, Public Works Director
Eugene Dumas, Corporation Counsel
Deb Lawton, Secretary
Hal Mayer, Public Works Superintendent
Neil Pierce, Public Works Superintendent

Others Present: None

Approval of Agenda. Supervisors Arnold and Diestler moved today's agenda. MOTION CARRIED.

Approval of Minutes of October 14, 2010. Supervisors Arnold and Bussie moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, and Announcements. Mr. Coopman announced we are holding an all-employee meeting on Monday, November 15. He invited the Committee to attend.

Discussion on Airport tenants and the 2011 land rental rates took place.

AIRPORT BUSINESS

Consider Approval of Consent Agreement for Helicopter Specialties, Inc. Supervisors Bussie and Arnold moved the Consent Agreement. Mr. Dumas explained the agreement to the Committee and answered their questions. Discussion. Supervisor Bussie asked Mr. Burdick how she should vote. He replied the agreement is not perfect, but it is workable. The vote was taken. MOTION CARRIED 3-1 with Supervisor Diestler dissenting.

Mr. Dumas and Mr. Burdick departed.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

HIGHWAY BUSINESS

Consider Pre-Approved Encumbrance Amendments #1 and #2 – DPW Building Repair Project. Supervisors Bussie and Arnold moved the encumbrance amendments covering Change Order #1 for \$2,200 to furnish and install replacement wall panels and Change Order #2 for \$990 to furnish and install 12 service door closers and install new concrete footing extension. MOTION CARRIED.

Consider Bridge Aid Request – Orfordville Hanover Road – Town of Plymouth. Supervisors Arnold and Diestler moved the bridge aid request for \$19,830. MOTION CARRIED.

Consider Bridge Aid Request – Saint Lawrence Road – Town of Newark. Supervisors Bussie and Arnold moved the bridge aid request for \$34,829. MOTION CARRIED.

Consider Resolution: Response to the Census Bureau – Rulemaking for Urban Area Criteria. Supervisors Diestler and Arnold moved the resolution. Discussion. MOTION CARRIED.

Consider Resolution: Award of Contract for Department of Public Works and Airport Office Cleaning. Supervisors Arnold and Diestler moved to award the contract to Peterson Cleaning for cleaning services for 2011-2013. Mr. Coopman read off the bid results:

2011 Airport \$2,304	2011 DPW \$ 4,224
2012 Airport \$2,350	2012 DPW \$ 4,308
2013 Airport <u>\$2,397</u>	2013 DPW <u>\$ 4,394</u>
\$7,051	\$12,927.13

MOTION CARRIED.

Consider Award of Contract for Design Services for Short-Span Bridge on CTH J – Town of Turtle. Supervisors Arnold and Diestler moved to award contract to MSA for bridge design. MOTION CARRIED.

Consider Policy – Rules of Dissension for Town Road Maintenance Contracts. Supervisors Arnold and Bussie moved the Rules of Dissension. Discussion on changes the Committee would like took place.

Hal Mayer and Neil Pierce discussed the current staffing shortages with the Committee. We will notify the towns that they may receive a lower level of

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service this winter due to budgetary and staffing levels and there may times this winter when service may be delayed on less traveled roads.

Mr. Coopman will make the desired changes to the Rules of Dissension and bring it back for action at a future meeting.

Supervisor Diestler departed.

COMMISSIONER'S REPORT

Wisconsin County Highway Association Conference. The Committee members discussed this upcoming conference.

Next Meeting Date. Thursday, December 9.

Cancel 2010 Vouchers #1164 - #1338. Supervisors Bussie and Arnold moved the vouchers. MOTION CARRIED.

Adjournment. Supervisors Arnold and Bussie moved to adjourn at 11:05 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II