



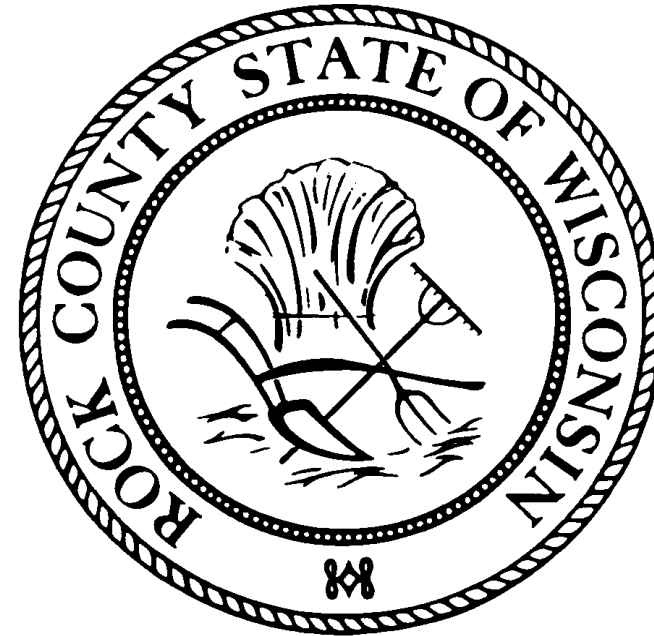
New Supervisor Orientation

ROCK COUNTY BOARD OF SUPERVISORS

MAY 7, 2020

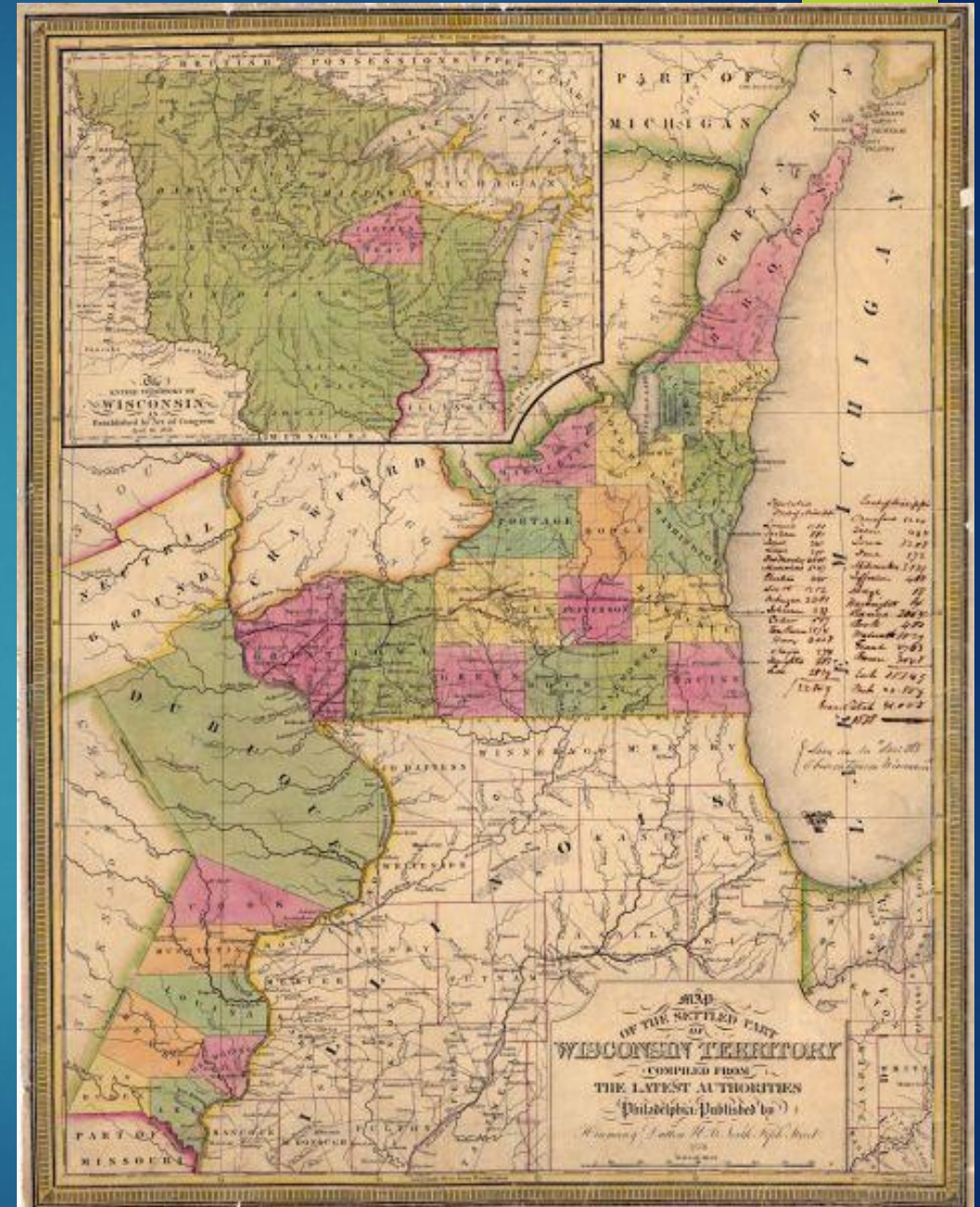
Topics—General County Overview

- ▶ History
- ▶ Legal Authority
- ▶ Role of the County Board
- ▶ County Board Meetings
- ▶ Committees
- ▶ Role of the County Administrator
- ▶ Organizational Structure
- ▶ Budget
- ▶ Resources



History

- ▶ Rock County was established in 1836 before Wisconsin was a state
- ▶ “New York” model of county government—larger board of “supervisors”



Legal Authority

- ▶ Counties are administrative arms of the State, created to carry out state programs and Constitutionally required duties.
- ▶ Administrative Home Rule
 - ▶ Counties can only do what state statutes expressly allow
 - ▶ Counties can organize themselves however they want
 - ▶ Vs. Functional Home Rule for cities
- ▶ Mandates and Entitlements



Role of the County Board

- ▶ The County Board sets the policy for Rock County
- ▶ Creates the County “law” (known as ordinances)
- ▶ Adopts the budget
- ▶ Provides oversight to departments through governing committees
- ▶ Confirms the appointment of department heads by the County Administrator



County Board Meetings

- ▶ 2nd and 4th Thursday at 6:00 p.m.
 - ▶ Except in July and August
 - ▶ Except during budget deliberations in November
- ▶ Resolutions
- ▶ Ordinance Creation and Amendments
- ▶ Budget Amendments (2/3 vote required, roll call)
- ▶ Confirmation of Appointments to Committees
- ▶ Reports
- ▶ Approval of Budgeted Contracts Greater than \$25,000 (roll call)
- ▶ Refer to County Board Rules

Committees

- ▶ 13 Governing Committees (4 with citizen members)
- ▶ 23 Advisory or Other Committees
 - ▶ Some required by statutes
 - ▶ Some created by the County Board at its discretion
 - ▶ Some created by other organizations
- ▶ Most discussion on issues has occurred at committee level
 - ▶ Pros: Members gain expertise in their areas of oversight
 - ▶ Cons: Not all members develop in-depth understanding of all issues

Role of the County Administrator

- ▶ Different Types of County Management
 - ▶ County Executive
 - ▶ County Administrator
 - ▶ Administrative Coordinator
- ▶ Duties defined in Chapter 59, Wis. Stats.
- ▶ County Administrator is appointed by a majority of the Board and serves at the will of the Board
- ▶ Coordinate and direct all administrative and management functions of the county
- ▶ Appoint and supervise department heads
- ▶ Submits the annual budget to the County Board

Role of the County Administrator

- ▶ Oversee daily operations
- ▶ Implement policy decisions of the County Board
- ▶ Assist County Board in conducting research, drafting resolutions
- ▶ Help manage complaints/concerns from the public
- ▶ Legislative, media, intergovernmental, community relations
- ▶ Staff—Marilyn, Randy, Elizabeth, Jodie

Budget

- ▶ Total budget; \$194.9 million
- ▶ Tax levy: \$70.4 million
- ▶ Sales tax collections budget 2020: \$14.6 million (0.5%)
 - ▶ Operations: \$7.5 million
 - ▶ Capital Projects: \$7.1 million
- ▶ Outstanding debt (12/31/19): \$48.7 million
- ▶ Unassigned General Fund Balance: \$37.0 million
- ▶ Key 2021 Budget Process Dates:
 - ▶ October 8—Budget Submitted
 - ▶ November 2—Budget Review Session
 - ▶ November 4—Public Hearing
 - ▶ November 10—Budget Adoption

Resources

- ▶ www.co.rock.wi.us
 - ▶ County Administrator's Office web page:
 - ▶ Organizational structure
 - ▶ budget information, 2020 budget presentation, Administrator's letter, statistical report
- ▶ www.wicounties.org
 - ▶ County Official's Handbook
 - ▶ County Government: History, Services, and Funding
- ▶ www.naco.org