



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, November 9, 2016 – 4:30 p.m.
Rock County Health Care Center, 3rd floor Conference Room

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of October 26, 2016 *
4. Approval of Minutes of Human Services Department Public Hearing August 10, 2016 *
5. Citizen Participation
6. Submission of Committee Requests
7. Approval of Contracts and Transfers – Ms. Mooren
8. Review of Bills * – Ms. Mooren
9. Review of Budget to Actual Report and 2016 Estimate – Ms. Mooren
10. Review and Possible Action on 2017 Recommended Budget
11. Resolution Authorizing Purchase of Furniture and Amending the 2016 HSD Budget * – Mr. Winkler
12. Resolution for Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget * – Mr. Boutwell
13. Director's Report
 - Follow-up Regarding All Staff Meetings
14. **Next Meeting: Monday, November 21, 2016 at 9:00 a.m. at the Rock County Health Care Center, 3rd Floor Conference room, in Janesville, Wisconsin. ***NOTE DATE AND TIME CHANGE*****
15. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3600-0000-64200 36-3600-0000	TRAINING EXP		10/14/2016	LAKE,AMANDA	145.20			
AGENCY MGT & SUP	Budget	18,495.00	YTD Exp	3,785.47	YTD Enc	125.00	Pending	145.20
								Closing Balance
								14,439.33
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1600619	09/14/2016	OFFICE PRO INC	127.72			
OVERHEAD	Budget	28,006.00	YTD Exp	17,067.90	YTD Enc	791.85	Pending	127.72
								Closing Balance
								10,018.53
36-3602-0000-63100	OFC SUPP & EXP							
36-3602-0000		P1600576	09/26/2016	AARONS LOCK AND SAFE INC	150.00			
36-3602-0000		P1600597	10/03/2016	E AND D WATER WORKS INC	34.50			
36-3602-0000		P1600619	08/22/2016	OFFICE PRO INC	1,106.67			
36-3602-0000		P1600645	09/30/2016	MENARDS	51.97			
OVERHEAD	Budget	85,177.00	YTD Exp	56,071.15	YTD Enc	10,679.78	Pending	1,343.14
								Closing Balance
								17,082.93
36-3603-0000-64605	NON-REIMB EXP							
36-3603-5047		P1601496	03/24/2016	ITALIAN HOUSE RESTAURANT	360.00			
36-3603-5048		P1601496	03/24/2016	ITALIAN HOUSE RESTAURANT	140.00			
36-3603-5052		P1601496	03/24/2016	ITALIAN HOUSE RESTAURANT	500.00			
SPECIAL HSD	Budget	6,500.00	YTD Exp	1,469.54	YTD Enc	78.00	Pending	1,000.00
								Closing Balance
								3,952.46
36-3603-0000-64908	CONTRIBUTIONS							
36-3603-3001		P1602944	10/12/2016	SHOPKO INC #130	300.00			
SPECIAL HSD	Budget	8,000.00	YTD Exp	3,818.19	YTD Enc	750.00	Pending	300.00
								Closing Balance
								3,131.81
36-3634-0000-62119	OTHER SERVICES							
36-3634-5042		P1601224	09/20/2016	HEALING HEARTS FAMILY COUNSELI	830.00			
36-3634-5042		P1602972	10/01/2016	KINDER CARE LEARNING CENTERS LL	1,120.00			
CPS	Budget	110,485.00	YTD Exp	108,831.86	YTD Enc	6,390.03	Pending	1,950.00
								Closing Balance
								(6,686.89)
36-3634-0000-62176	LABORATORY							
36-3634-0000		P1600626	08/31/2016	REDWOOD TOXICOLOGY LABORATORY	2,744.79			
CPS	Budget	15,000.00	YTD Exp	17,501.95	YTD Enc	0.00	Pending	2,744.79
								Closing Balance
								(5,246.74)
36-3634-0000-62503	INTERPRETER FEES							
36-3634-0000		P1600633	08/29/2016	SWITS LTD	1,785.00			
CPS	Budget	8,000.00	YTD Exp	25,029.63	YTD Enc	0.00	Pending	1,785.00
								Closing Balance
								(18,814.63)
36-3634-0000-63300	TRAVEL							

transfer coming

COMMITTEE REVIEW REPORT
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3634-0000			10/12/2016	FRIEMUTH,KATELYN	54.03	
CPS		Budget 213,500.00	YTD Exp 218,493.03	YTD Enc 0.00	Pending 54.03	Closing Balance (5,047.06)
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1602892	10/04/2016	HOLIDAY INN STEVENS POINT	164.00	
36-3634-0000		P1602918	10/05/2016	HOLIDAY INN STEVENS POINT	164.00	
CPS		Budget 19,611.00	YTD Exp 8,950.60	YTD Enc 0.00	Pending 328.00	Closing Balance 10,332.40
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-0000		P1602945	02/24/2016	UNITED WAY BLACKHAWK REGION	4,000.00	
36-3634-1395			10/18/2016	WILSON,JENNIFER	32.32	
36-3634-1731		P1602304	09/18/2016	MANPOWER GROUP US INC	11,517.95	
36-3634-1802		P1602334	09/09/2016	TWO WORLDS ONE HEART CHILDCARE	64.00	
36-3634-1802		P1602841	10/05/2016	CROSON,JOHN T	490.00	
36-3634-1803			09/21/2016	EVANS,AMY	6.00	
36-3634-1803		P1600639	09/30/2016	WISCONSIN DEPARTMENT OF JUSTIC	70.00	
36-3634-1803		P1602714	08/15/2016	PENNY LANE SCHOOLS LTD	1,338.00	
36-3634-1803		P1602840	08/05/2016	DANE COUNTY CLERK OF COURTS	2.50	
36-3634-1814		P1600585	09/28/2016	BELOIT DAILY NEWS	38.00	
36-3634-1814		P1600602	08/30/2016	GREGG INVESTIGATIONS INC	215.00	
36-3634-1814		P1601586	09/28/2016	MURRAY,DANIEL P	80.00	
36-3634-1814		P1602839	09/02/2016	LUBKEMAN,JODI L	294.42	
36-3634-1814		P1602990	07/18/2016	BRIAN W STEWART AND ASSOCIATES	62.00	
36-3634-5000		P1600639	09/30/2016	WISCONSIN DEPARTMENT OF JUSTIC	272.00	
36-3634-5038		P1602890	10/04/2016	KWIK TRIP STORES	200.00	
36-3634-5038		P1602891	10/04/2016	KWIK TRIP STORES	200.00	
CPS		Budget 133,185.00	YTD Exp 143,459.26	YTD Enc 31.00	Pending 18,882.19	Closing Balance (29,187.45)
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-1699		P1602996	10/19/2016	1402 REGENT ST LLC	878.00	
INDEPEND LIVING		Budget 8,466.00	YTD Exp 3,459.00	YTD Enc 824.37	Pending 878.00	Closing Balance 3,304.63
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000		P1602335	09/21/2016	SEMINARY PARK APARTMENTS	366.00	
REUN SUPPORT		Budget 139,469.00	YTD Exp 12,370.84	YTD Enc 0.00	Pending 366.00	Closing Balance 126,732.16
36-3646-0000-62119	OTHER SERVICES					
36-3646-5009		P1602935	09/01/2016	FFT LLC	500.00	
36-3646-5019		P1602971	10/04/2016	CENTER FOR BEHAVIORAL MEDICINE	1,875.00	
36-3646-5042		P1600675	09/30/2016	COMMUNITY CARE PROGRAMS INC	695.00	
36-3646-5042		P1601224	09/08/2016	HEALING HEARTS FAMILY COUNSEL	1,635.00	
36-3646-5043		P1600675	09/30/2016	COMMUNITY CARE PROGRAMS INC	2,185.00	
36-3646-5044		P1600675	09/30/2016	COMMUNITY CARE PROGRAMS INC	1,626.16	

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		174,158.00	82,855.10	30,298.03	8,416.16	52,588.71
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1600626	08/31/2016	REDWOOD TOXICOLOGY LABORATORY		148.70
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		3,500.00	1,025.05	0.00	148.70	2,326.25
36-3646-0000-63300	TRAVEL					
36-3646-0000			09/28/2016	CYWINSKI,AMBER		55.62
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		85,000.00	61,767.80	0.00	55.62	23,176.58
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5017		P1600630	10/14/2016	SHOPKO INC #130		177.88
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JUVENILE JUSTICE		5,000.00	1,760.47	0.00	177.88	3,061.65
36-3654-0000-64604	PROGRAM EXPENSE					
36-3654-1537		P1600590	10/01/2016	CROSSROADS COUNSELING CENTER		1,464.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
YA'S SUB CARE		1,303,022.00	1,064,205.11	174,008.00	1,464.00	63,344.89
36-3655-0000-64604	PROGRAM EXPENSE					
36-3655-0000		P1600639	09/30/2016	WISCONSIN DEPARTMENT OF JUSTIC		63.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
KINSHIP CARE		2,000.00	1,784.00	0.00	63.00	153.00
36-3658-0000-64604	PROGRAM EXPENSE					
36-3658-0000		P1600642	10/07/2016	BELOIT TRANSIT SYSTEM		46.00
36-3658-0000		P1600643	10/06/2016	JANESVILLE TRANSIT SYSTEM		58.00
36-3658-0000		P1602967	10/17/2016	WISCONSIN FAMILY TIES		210.00
36-3658-0000		P1602968	10/17/2016	WISCONSIN FAMILY TIES		210.00
36-3658-0000		P1602969	10/17/2016	WISCONSIN FAMILY TIES		500.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CST GRANT		2,400.00	1,011.42	0.00	1,024.00	364.58
36-3664-0000-61915	CERT/LIC/OTHER					
36-3664-0000		P1600593	09/15/2016	DEAN HEALTH SYSTEMS		302.00
36-3664-0000		P1600618	10/04/2016	OCCUPATIONAL HEALTH CENTER		92.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
YOUTH SERVICES		4,845.00	1,814.00	0.00	394.00	2,637.00
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000		P1600587	06/03/2016	BOB BARKER COMPANY INC		4,070.29
36-3664-0000		P1600629	10/03/2016	SENTRY FOOD STORE		76.89
36-3664-0000		P1600630	10/18/2016	SHOPKO INC #130		86.95

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YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		45,714.00	22,668.28	11,040.11	4,234.13	7,771.48
36-3664-0000-67160	CA \$500-\$4,999					
36-3664-0000		P1602736	10/10/2016	HENRICKSEN		518.70
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,535.00	0.00	4,289.30	518.70	727.00
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1600597	10/01/2016	E AND D WATER WORKS INC		58.50
36-3683-0000		P1602780	10/05/2016	HENRICKSEN		457.92
36-3683-0000		P1602931	10/10/2016	BRAIN INJURY ALLIANCE OF WISCO		75.00
36-3683-0000		P1602932	09/14/2016	AKRE ENTERPRISES SENIOR REVIEW		175.00
36-3683-0000		P1602946	09/30/2016	HOUCK TRANSIT ADVERTISING		150.00
36-3683-0000		P1602948	10/12/2016	KANDU INDUSTRIES INC		100.00
36-3683-5032			10/13/2016	MARSH,CORI		36.34
ADRC		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		35,000.00	10,207.53	95.00	1,052.76	23,644.71
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1602889	09/22/2016	MARSH COUNTY HEALTH ALLIANCE		10,706.00
36-3689-0000		P1602934	09/07/2016	WOODLAND ENHANCED HEALTH SERVI		8,680.00
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,297,179.00	849,847.19	418,068.61	19,386.00	9,877.20
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1600620	09/18/2016	PICK N SAVE MEGA FOOD CENTER		40.00
36-3689-0000		P1600623	10/12/2016	PSYCHOLOGY CLINIC INC,THE		850.50
36-3689-0000		P1600643	10/11/2016	JANESVILLE TRANSIT SYSTEM		145.00
36-3689-0002			10/06/2016	NAMAN LLC		250.00
36-3689-0002		P1600598	09/22/2016	ECONOLOGGE		65.00
36-3689-0002		P1600607	09/15/2016	LANNON STONE MOTEL		827.00
36-3689-0002		P1600613	09/26/2016	MOTEL 6		1,333.68
36-3689-0002		P1600616	10/03/2016	NEIGHBORHOOD HOUSING SERVICES		50.00
36-3689-0002		P1600617	09/06/2016	NORTHERN TOWN MOTEL		945.00
36-3689-0002		P1600632	08/26/2016	SRB PROPERTY MANAGEMENT		250.00
36-3689-0004		P1600646	09/26/2016	HOMECARE PHARMACY LLC		156.84
36-3689-0004		P1602713	09/14/2016	JANESVILLE HOMETOWN PHARMACY L		540.34
36-3689-1221		P1602943	10/12/2016	CUNNINGHAM,LORI D		1,246.00
36-3689-5036		P1600616	10/04/2016	NEIGHBORHOOD HOUSING SERVICES		25.00
CRISIS		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		306,630.00	127,850.42	0.00	6,724.36	172,055.22
36-3690-0000-61915	CERT/LIC/OTHER					
36-3690-0000			09/30/2016	SUAREZ,AMANDA		260.00
OUTPATIENT SER		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,430.00	1,376.00	0.00	260.00	794.00

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES		23.76
36-3690-0000		P1600615	10/06/2016	NEEDY MEDS INC		38.00
36-3690-0000		P1600628	10/21/2016	SAFEWAY PEST CONTROL		11.55
36-3690-0000		P1602888	08/11/2016	RX OUTREACH INC		95.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		63,413.00	52,832.89	10,995.10	168.31	(583.30)
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1600623	07/21/2016	PSYCHOLOGY CLINIC INC,THE		7,585.06
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		154,100.00	123,422.18	43,310.20	7,585.06	(20,217.44)
36-3690-0000-62400	R & M SERV					
36-3690-0000		P1602933	09/15/2016	FRANKLIN STREET PROPERTY GROUP		706.86
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER		3,900.00	2,258.30	0.00	706.86	934.84
36-3691-0000-64604	PROGRAM EXPENSE					
36-3691-0000		P1600639	09/30/2016	WISCONSIN DEPARTMENT OF JUSTIC		140.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CLTS		1,610,555.00	39,070.77	75.00	140.00	1,571,269.23
36-3696-0000-62176	LABORATORY					
36-3696-0000		P1600624	09/26/2016	REDWOOD BIOTECH		773.79
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
TAP		16,150.00	11,420.80	0.00	773.79	3,955.41
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES		7.28
36-3696-0000		P1600597	09/15/2016	E AND D WATER WORKS INC		11.41
36-3696-0000		P1600684	09/28/2016	ABEL,NANCY J		240.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
TAP		14,109.00	12,809.90	102.72	258.69	937.69
36-3697-0000-62503	INTERPRETER FEES					
36-3697-0000		P1600633	09/13/2016	SWITS LTD		123.75
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CFIS		1,500.00	40.00	0.00	123.75	1,336.25
36-3697-0000-64200	TRAINING EXP					
36-3697-0000		P1602970	10/17/2016	WISCONSIN FAMILY TIES		340.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CFIS		2,655.00	507.58	0.00	340.00	1,807.42
36-3700-0000-62119	OTHER SERVICES					
36-3700-1331		P1600590	09/30/2016	CROSSROADS COUNSELING CENTER		880.00

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Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3700-1331		P1600609	09/30/2016	LUTHERAN SOCIAL SERVICES	330.00			
36-3700-1331		P1600627	09/30/2016	ROCK VALLEY COMMUNITY PROGRAMS	700.00			
36-3700-1331		P1601384	09/30/2016	META HOUSE	4,500.00			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
AODA BLOCK GRANT		396,066.00	243,537.85	44,794.11	6,410.00	101,324.04		
36-3701-0000-64604	PROGRAM EXPENSE							
36-3701-0000			09/29/2016	TABOR INVESTMENTS LLC	1,000.00			
36-3701-0000		P1600632	09/22/2016	SRB PROPERTY MANAGEMENT	1,200.00			
36-3701-0000		P1602713	09/13/2016	JANESVILLE HOMETOWN PHARMACY L	85.05			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
JUSTICE&MH COLLA		0.00	12,880.15	0.00	2,285.05	(15,165.20)		
36-3702-0000-62176	LABORATORY							
36-3702-0000		P1600624	09/26/2016	REDWOOD BIOTECH	2,275.84			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
DRUG COURT		47,500.00	33,610.70	0.00	2,275.84	11,613.46		
36-3702-0000-64604	PROGRAM EXPENSE							
36-3702-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES	16.64			
36-3702-0000		P1600597	09/15/2016	E AND D WATER WORKS INC	26.08			
36-3702-0000		P1602713	09/08/2016	JANESVILLE HOMETOWN PHARMACY L	193.20			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
DRUG COURT		41,200.00	20,913.34	675.00	235.92	19,375.74		
36-3704-0000-62119	OTHER SERVICES							
36-3704-1331		P1600609	09/30/2016	LUTHERAN SOCIAL SERVICES	260.00			
36-3704-1331		P1600627	09/30/2016	ROCK VALLEY COMMUNITY PROGRAMS	385.00			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
IDP		115,303.00	6,722.51	703.45	645.00	107,232.04		
36-3704-0000-62503	INTERPRETER FEES							
36-3704-0000		P1600583	09/27/2016	GONZALEZ,BELEM	435.00			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
IDP		1,200.00	870.00	0.00	435.00	(105.00)		
36-3704-0000-64604	PROGRAM EXPENSE							
36-3704-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES	16.64			
36-3704-0000		P1600597	09/15/2016	E AND D WATER WORKS INC	26.08			
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance		
IDP		0.00	1,126.82	0.00	42.72	(1,169.54)		
36-3706-0000-62119	OTHER SERVICES							
36-3706-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES	48.24			
36-3706-0000		P1600628	10/21/2016	SAFEWAY PEST CONTROL	23.45			

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		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CSP		9,659.00	7,806.78	0.00	71.69	1,780.53
36-3707-0000-64604	PROGRAM EXPENSE					
36-3707-0000			09/29/2016	MCERLEAN,ELIZABETH		5.89
36-3707-0000		P1600590	09/30/2016	CROSSROADS COUNSELING CENTER		1,330.00
36-3707-0000		P1600614	09/30/2016	MOVING ON LLC		1,890.00
36-3707-0000		P1600627	09/30/2016	ROCK VALLEY COMMUNITY PROGRAMS		2,310.00
36-3707-0000		P1600633	08/29/2016	SWITS LTD		403.75
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
CCS		81,285.00	47,431.34	105.00	5,939.64	27,809.02
36-3709-0000-62176	LABORATORY					
36-3709-0000		P1600624	09/26/2016	REDWOOD BIOTECH		1,502.06
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OWI COURT		31,350.00	22,169.80	0.00	1,502.06	7,678.14
36-3709-0000-64604	PROGRAM EXPENSE					
36-3709-0000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES		11.44
36-3709-0000		P1600597	09/15/2016	E AND D WATER WORKS INC		17.93
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
OWI COURT		27,192.00	12,820.86	386.94	29.37	13,954.83
36-3730-0000-62119	OTHER SERVICES					
36-3730-1000		P1600628	10/21/2016	SAFEWAY PEST CONTROL		38.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER		50,320.00	43,812.22	10,879.78	38.00	(4,410.00)
36-3730-0000-62400	R & M SERV					
36-3730-1000		P1600578	09/30/2016	ADVANCED DISPOSAL SERVICES		137.00
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
JOB CENTER		7,079.00	877.65	0.00	137.00	6,064.35

I have reviewed the preceding payments in the total amount of \$103,967.13

Date: _____ Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Greg Winkler/Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 28, 2016
DATE DRAFTED

**Authorizing Purchase of Furniture and Amending the
2016 Human Services Department Budget**

1 **WHEREAS**, the Human Services Department operates two Outpatient Clinic and Community Support
2 Program locations at 113 S. Franklin Street in Janesville and the Eclipse Center in Beloit; and,
3
4 **WHEREAS**, the current furniture at each location is not appropriate or functional for the setting and the
5 needs of the clients at each location; and,
6
7 **WHEREAS**, the Department is requesting to purchase new furniture for the lobbies and other client
8 locations at both of these sites using County bid #2015-08; and,
9
10 **WHEREAS**, the purchase would include two end tables and 82 chairs of various sizes made with
11 healthcare grade vinyl that is anti-bacterial, anti-microbial and non-absorbent; and,
12
13 **WHEREAS**, sales tax is the requested source of funds for this purchase.
14
15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2016, does hereby authorize that a Purchase Order be issued in
17 the amount of \$29,647 to Hendrickson.
18
19 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2016 be amended
20 as follows:
21

Account/Description	Budget <u>11/1/16</u>	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3690-0000-47500	\$0	\$29,647	\$29,647
Sales Tax			
<u>Use of Funds</u>			
36-3690-0000-67160	\$535	\$29,647	\$30,182
Equipment under \$5,000			

Amending the 2016 Human Services Department Budget to Accept Funding for Juvenile
Early Intervention Services
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

Terry Fell

Linda Garrett

FINANCE COMMITTEE ENDORSEMENT

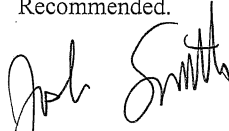
Reviewed and approved on a vote of
_____.

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

FISCAL NOTE:

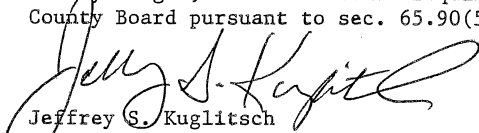
This resolution authorizes the transfer of \$29,647 in prior year sales tax for the purchase of furniture for HSD client locations.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

**Authorizing Purchase of Furniture and Amending the
2016 Human Services Department Budget**

Executive Summary

The Human Services Department is requesting \$29,647 in sales tax funds to purchase lobby and client furniture for the Franklin Street and Eclipse Center program locations. HSD operates both Outpatient and Community Support Program services at each of these locations.

The current furniture used by clients is not appropriate or functional for the settings and needs of the clients. HSD has requested to replace the current furniture in both lobby areas and other places at these locations used by clients. The purchase would include a total of 82 chairs (66 single, 11 wide, 5 double chairs with table) and two end tables. The chairs are made with healthcare vinyl that is anti-bacterial, anti-microbial, and non-absorbent.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

General Services Committee, Finance
Committee & Human Services Board
SUBMITTED BY



Phil Boutwell
HSD Deputy Director
DRAFTED BY

October 31, 2016
DATE DRAFTED

Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget

1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
 2 psychosocial rehabilitation program to improve the quality of life for adults and children with mental
 3 illness, substance abuse or a co-occurring diagnosis; and,
 4
 5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve
 6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,
 7
 8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS
 9 Program as well as capital funding to renovate space for a clinic and offices; and,
 10
 11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities Management
 12 has studied the options for the CCS Program space and deems that the best location for such a facility is
 13 in the Job Center; and,
 14
 15 **WHEREAS**, in order to expedite the expansion and consolidation of the CCS Program by the Human
 16 Services Department in 2017, the Human Services Department request that architectural services be
 17 contracted in 2016 so that space can be renovated in the Job Center and ready for operations in spring of
 18 2017.
 19
 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
 21 assembled this _____ day of _____, 2016 does hereby authorize a contract with Angus Young
 22 and Associates of Janesville, Wisconsin, in the amount of \$10,530 for Architectural Services that include
 23 schematic design, design development and construction documents relating to the renovation of space in
 24 the Job Center for the CCS program; and,
 25

26 **BE IT FURTHER RESOLVED** that the 2016 Facilities Management capital budget be amended as
 27 follows to pay for architectural services:

29 Account/Description	Budget	Increase	Amended
30 <u>Source of Funds</u>	<u>10/31/16</u>	<u>(Decrease)</u>	<u>Budget</u>
31 18-1856-0000-47500			
32 Sales Tax	\$0	\$10,530	\$10,530
33 <u>Use of Funds</u>			
34 18-1856-0000-67200			
35 Capital Improvements	\$0	\$10,530	\$10,530

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

David Homan

Jeremy Zajac

Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice-Chair

Terry Fell

Karl Dommershausen

Ashley Kleven

Linda Garrett

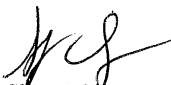
Terry Thomas

Shirley Williams

Kathy Schulz

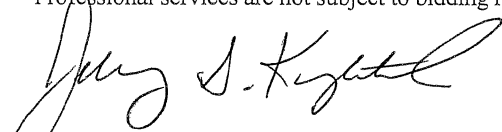
FISCAL NOTE:

This resolution authorizes a transfer in of \$10,530 of prior year sales tax revenue for design services relating to the renovation of Job Center space for the CCS program.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget

The purpose of the attached resolution is to authorize a contract with Angus Young and Associates (AYA) for the Architectural design of the Comprehensive Community Services (CCS) program space that will be located in the Job Center.

The design calls for renovating the space formerly occupied by the Long Term Support Division of the Human Services Department. Included in the renovation are the build-out of 10 rooms and a reception area. The rooms include a medications room, two doctor offices, a nurse office, three clinical rooms, a supervisor office and two conference rooms.