



Rock County Human Services Department
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 10, 2021 – 4:30 p.m.
CALL: 1-312-626-6799
MEETING ID: 881 7639 6365 Passcode: 177537

TOPIC: Human Services Board Meeting
TIME: February 10, 2021 04:30 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/88176396365?pwd=MmRCNi9BY2dLQW5QREhxaY9PWnE0Zz09>

Meeting ID: 881 7639 6365

Passcode: 177537

One tap mobile

+13126266799, 88176396365#,*177537# US (Chicago)

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Dial by your location

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Meeting ID: 881 7639 6365

Passcode: 177537

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<https://us02web.zoom.us/skype/88176396365>

If you are interested in providing public comments about items on this agenda, comments will take place under Citizen Participation. At the beginning of the meeting, please type your name in the chat and state that you would like to comment. You will be called on to speak. If you are calling in via telephone and would like to comment, you will be given an opportunity to do so.

Join from a telephone:

- On your phone, dial the phone number provided above.
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
 - Board members: Please identify yourself by name.
 - Please mute your phone when you are not speaking to minimize background noises.
 - We are new at holding virtual meetings, so please be patient.

ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, February 10, 2021 – 4:30 p.m.
Virtual Meeting

AGENDA

1. Approval of Agenda
2. Approval of Minutes of Human Services Board Meeting on January 27, 2021 *
3. Citizen Participation, Communications and Announcements
4. Submission of Committee Requests
5. Approval of Contracts and Transfers * – Ms. Mooren
6. Review of Bills * – Mark Stevens
7. Update regarding Equity, Diversity and Inclusion Activities and Plans – Ms. Luster & members of the HSD Diversity and Inclusion Committee
8. Discussion and Possible Action to Select the HSD Logo – Ms. Luster
9. Director's Report
 - Update: COVID Related Departmental and Community Needs
 - Update: Dr. Daniel Hale Williams Rock County Resource Center
10. **Next Meeting:** Wednesday, **February 24, 2021**, Virtual Meeting at 4:30 p.m.
11. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 27, 2021 – 4:30 P.M.

Call to Order: Chair Knudson called the virtual meeting to order at 4:30 p.m. on Wednesday, January 27, 2021.

Committee Members Present: Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Shirley Williams, Supervisor; J. Russell Podzilni, Supervisor; Kaelyb Lokranz, Supervisor; Kathy Schulz, Supervisor; Pam Bostwick, Supervisor; Angelina Reyes, Citizen Representative; and Ashley Hoffman, Citizen Representative.

Committee Members Absent: None.

Staff Present: Katherine Luster, Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Verence Sandoval, Administrative Intern; Mark Stevens, Business Services Manager; Melissa Messenger, Peer Support Specialist; Jenna Singer, Comprehensive Community Services (CCS) Program Manager; Maria Delgado, Economic Support (ES) Division Manager; and Tracy Mayer, Behavioral Health (BH) Clinician.

Others Present: Brent Sutherland, Facilities Management Director. Rick Richard, County Board Supervisor. Patrick Singer, I.T. Data Services Manager. Kelly Berg, FCAC. Peg Cadd, FCAC. Sue Rusch.

Approval of Agenda: Supervisor Bostwick moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Bostwick requested moving the Update: Dr. Daniel Hale Williams Rock County Resource Center item under Director's Report after item #4. The agenda with the requested change was unanimously approved. Approved.

Approval of Minutes of Human Services Board Meeting of January 13, 2021: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Citizen Representative Reyes. The minutes were unanimously approved. Approved.

Citizen Participation, Communications and Announcements: None.

Submission of Committee Requests: None.

Update: Dr. Daniel Hale Williams Rock County Resource Center: Mr. Sutherland responded to questions from Supervisor Bostwick regarding the security, roof, building maintenance, and restrooms at the new building. Mr. Stevens advised that construction is approximately 33% completed. Some of the roof has been replaced and they have started painting. Ms. Luster advised that the January edition of "The Move" Newsletter went out to staff today and will be forwarded to the HSD Board members. She is working with the vendor regarding making decisions about the

furniture and work stations. There will be a standard package for cubicles and offices. It is very important to have staff feedback but it is very challenging to please everyone. Ms. Luster will provide more specifics as she receives more information.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved eighteen contracts to the floor, seconded by Supervisor Bostwick. Ms. Mooren explained all the contracts were renewals for current contracts. Ms. Mooren responded to questions. The contracts were unanimously approved. Approved.

Rock County Human Services January Employee Impact Award: Ms. Luster introduced Melissa Messenger the January Employee Impact Award recipient. Ms. Messenger is a Peer Support Specialist and was nominated by two co-workers who stated she lives and breathes recovery. She is often a hand that reaches in to the home. She doesn't waste time and says what she means. People respect that and know they can count on her. Even with two significant losses of loved ones this past year it did not impact her drive to reach out and help others. Melissa saved someone's life in February 2020. She was able to talk a consumer with a heroin addiction into receiving inpatient treatment. In spite of many struggles that consumer is clean today.

Foster Care Advisory Committee (FCAC) Update: Ms. Mayer advised the information regarding the FCAC 2020 Action Steps and Goals/Purpose was sent to the HSD Board members before the meeting and asked for any questions. Ms. Berg explained forming the smaller workgroups to address issues does seem to be more productive for the group. She added that Ms. Luster and Ms. Schiffman attended the last meeting. Ms. Schiffman shared comparative data with the group which was helpful. Ms. Luster approved the FCAC request to develop an email address specific to Foster Care communication and the creation of an online portal. Ms. Berg advised that Ms. Stilen has set up multiple car seat training sessions for Foster Parents and CPS staff to attend. Ms. Berg responded to questions.

Discussion Regarding HSD Logo: Ms. Luster advised she would like feedback from the HSD Board members regarding next steps on choosing a logo. She shared a few other samples from other entities with the Board. Discussion took place regarding different colors, a design that relates to HSD better, staff input already obtained, and timing of decision. Mr. Sutherland explained details pertaining to the signage. Agreement was reached that Ms. Luster will send out logos before the next meeting for HSD Board members to review. There will be an agenda item on the next HSD Board meeting to take action to choose a logo.

Director's Report:

- **Update: COVID Related Departmental and Community Needs:** Ms. Luster advised there has been activity around coordinating community access for vaccines and for employees who are in the 1A category. Category 1A would include case managers and other staff who have direct contact with the public. Many staff will be vaccinated this week at Blackhawk Technical College. Staff are helping clients who are 65 and older to get access. In addition to HSD staff HSD is figuring out providers' access as well and have been able to get foster parents accepted for vaccination. As of right now, on March 1, 2021 the 1B category will be opened for essential employees to receive vaccines. There has been a lot of work behind the scenes as information seems to be changing frequently.
- **Update: Dr. Daniel Hale Williams Rock County Resource Center:** Ms. Luster explained it was important to her to share information with staff and the HSD Board

about Dr. Daniel Hale Williams. She will be recording a zoom meeting she has set up with Mr. Dannie Evans and Mr. Randy Terronez talking about Dr. Daniel Hale William's legacy. This will include information regarding how he connects and how his name was chosen for the new building. The link will be shared after the meeting takes place.

- **Update: Regarding COA and ADRC Integration Planning:** Ms. Luster advised planning for integration is moving forward. Ms. Schutt and Ms. Thompson are finding out what is most important to staff and figuring out how they want to communicate information. Ms. Schutt and Ms. Thompson plan to meet with other integrated ADRC/COA agencies to learn from their experiences.

Next Meeting: Wednesday, **February 10, 2021** at 4:30 p.m. – Virtual Meeting.

Adjournment: Supervisor Bostwick motioned to adjourn, seconded by Supervisor Williams with unanimous approval at 5:44 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD



ROCK COUNTY HUMAN SERVICES
Contract Summary
February 10, 2021

Community Based Residential Facility (CBRF)

1 PROVIDER: PRODUCTIVE LIVING SYSTEMS INC (HSD-2021-0062)

START/END: 1/1/2021 - 12/31/2021

LOCATION: Altoona WI

CONTRACT SUMMARY: Rock County Human Services Department (RCHSD) has developed contracts with several providers for Community Based Residential Facilities. This is one of several providers from which Rock County clients may choose for such services. Rates are based on a county assessment of the client needs. RCHSD and PLS have agreed to special rates to accommodate specific client needs and to insure client health and safety.

Respite \$192.15/Day 0%
 Residential Services: See Chart/Month

RATE:

Placement Type/Agency	2021 Rates	Room and Board	2021 Rate Total
PLS-Rudy Sup Apartm	\$3,209.00	\$838.00	\$4,047.00
PLS-Jade House	\$4,267.34	\$838.00	\$5,105.34
PLS-Emerald House	\$4,672.75	\$838.00	\$5,510.75
PLS-Sapphire House	\$5,269.48	\$838.00	\$6,107.48
PLS-Jade House	\$3,703.00	\$838.00	\$4,541.00
PLS-Jade House	\$4,448.00	\$838.00	\$5,286.00
PLS-Jade House SupA	\$3,209.00	\$838.00	\$4,047.00
PLS-Emerald House	\$4,672.75	\$838.00	\$5,510.75
PLS Saphirre House	\$5,321.89	\$838.00	\$6,159.89
PLS-Topaz House	\$7,291.22	\$838.00	\$8,129.22
PLS-Emerald House	\$5,188.66	\$838.00	\$6,026.66

Behavioral Health Prescriber

2 PROVIDER: AMY CONNELL MD (HSD-2021-0101)

START/END: 1/1/2021 - 12/31/2021

LOCATION: Stoughton WI

CONTRACT SUMMARY: This is one of several professional services contracts for psychiatry time. This particular contract is for 20 hours of prescriber time per week to support the treatment courts and Harper's Place. Contract amount includes FICA and life insurance benefits. Funds were included in the 2021 Human Services budget.

Note: Decrease in contract due to change in budgeted hours and a change in how health insurance is budgeted.

RATE: Psychiatry Services (1/1/2021 to 6/30/2021) \$163.20/Hour 2%
 Psychiatry Services (7/1/2021 to 12/31/2021) \$164.83/Hour 1%

Children's Out of Home Care

CONTRACT SUMMARY: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. The State rather than the County negotiates the rates with each agency based on a universal standard. CSSW will also provide Kinship Foster Care Licensing services.

3	PROVIDER:	CHILDREN'S SERVICE SOCIETY OF WISCONSIN (HSD-2021-0122)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Milwaukee WI		
	RATE:	Treatment Foster Care (<i>Levels 3 & 4</i>) Admin Rate	\$79.74/Day	2%
		Foster Care (<i>Level 2</i>) Admin Rate	\$18.08/Day	0%
		Respite Care - Daytime Only	\$99/Day	0%
		Respite Care - Including Overnight	\$135/Night	0%
		Visitation/Family Interactions Program	\$47/Hour	0%
		Foster Home Licensing/Re-licensing	\$55/Hour	0%
4	PROVIDER:	FAMILY SERVICES OF NORTHEAST WISCONSIN INC (HSD-2021-0123)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Green Bay WI		
	RATE:	Residential	\$352.77/Day	3.7%
5	PROVIDER:	FAMILY WORKS PROGRAMS INC (HSD-2021-0124)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Madison WI		
	RATE:	Treatment Foster Care - Admin Rate	\$78.50/Day	7.5%
		Respite Care	\$105/Day	0%
		Emergency Respite Care	\$140/Day	0%
		Pre-Placement Visits	\$105/Day	0%
6	PROVIDER:	FOUNDATIONS HEALTH & WHOLENESS (HSD-2021-0126)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Green Bay WI		
	RATE:	Treatment Foster Care - Admin	\$76.95/Day	3.6%
		Pre-Placement Visit	\$100/Day	0%
7	PROVIDER:	HOUSE OF LOVE YOUTH HOMES INC (HSD-2021-0128)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Milwaukee WI		
	RATE:	Group Home	\$250.81/Day	12.5%
8	PROVIDER:	NORMAN C SLEEZER YOUTH HOME (HSD-2021-0129)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Freeport IL		
	RATE:	Norman C Sleezer Youth Home	\$380.47/Day	39.2%

Substance Use Disorder Treatment Services

9	PROVIDER:	BELOIT COMPREHENSIVE TREATMENT CENTER (HSD-2021-0077)		
	START/END:	1/1/2021 - 12/31/2021		
	LOCATION:	Beloit WI		
	CONTRACT SUMMARY:	This is one of several contracts for Substance Use Disorder (SUD) treatment services. Services are provided within the limits of available funding. Waiting lists are established if necessary.		
	RATE:	Methadone Maintenance Treatment (H0020)	\$12.19/Session	0%
		Assessment (BA) (H0001)	\$32.28/Hour	0%
		Assessment (MA) (H0001)	\$55.55/Hour	0%
		Urine Drug Screen (H0003)	\$63.40/Session	0%
		Group Counseling (BA) (H0005 HN)	\$3.16/15 Minutes	0%
		Group Counseling (MA) (H0005 HO)	\$4.21/15 Minutes	0%
		Individual Counseling (BA) (H0022 HN)	\$15.67/15 Minutes	0%
		Individual Counseling (MA) (H0022 HO)	\$20.89/15 Minutes	0%
		Vivitrol Treatment (<i>injection/nurse appointment</i>)	\$1,317.26/Session	0%
		Physician Visit, Dose Evaluation (H0020)	\$32/15 Minutes	0%
		Physician visit, Annual Physical (H0020)	\$90/15 Minutes	0%

10	PROVIDER:	JANESVILLE MOBILIZING 4 CHANGE (HSD-2020-0082-A2)		
	START/END:	1/1/2020 - 12/31/2020		
	LOCATION:	Janesville WI		
	CONTRACT SUMMARY:	This amendment adds \$5,059 to the current agreement for creation of a countywide survey regarding alcohol and tobacco use. This is funded by available AODA Prevention funds.		
	RATE:	Survey Development	\$5,059/Annually	New

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3602-0000-62119	Other Services	P2100643	01/28/2021	OFFICE PRO INC	125.11
36-3602-0000-63100	Office&Misc Exp	P2100451	01/28/2021	AARONS LOCK AND SAFE INC	165.00
		P2100545	01/28/2021	E AND D WATER WORKS INC	24.00
36-3602-0000-68010	Expense Alloc	P2100617	01/28/2021	US BANK	1,150.46
Overhead PROG TOTAL					1,464.57
36-3634-1724-64604	Program Expense		01/07/2021	VETTER,JOAN M	250.00
			01/07/2021	ZIELKE,LAURIE L	250.00
Shelter Care TG 31 PROG TOTAL					500.00
36-3634-1803-64604	Program Expense	P2100609	01/28/2021	NAMAN LLC	455.00
		P2100734	01/21/2021	MANSUR,JOHN R	900.00
Prevention/Reunification Assis PROG TOTAL					1,355.00
36-3634-1814-64604	Program Expense	P2100570	01/28/2021	GREGG INVESTIGATIONS INC	460.00
Court Intake/Studies TG 64 PROG TOTAL					460.00
36-3634-5011-62119	Other Services	P2100562	01/28/2021	COMMUNITY ACTION INC OF ROCK &	1,000.00
		P2100578	01/28/2021	FIRST CONGREGATIONAL UNITED CH	1,283.36
Diversion Rent PROG TOTAL					2,283.36
36-3646-0000-63200	Pubs/Subs/Dues	P2100737	01/28/2021	CIVIC RESEARCH INSTITUTE INC	179.95
Juvenile Justice Services PROG TOTAL					179.95
36-3664-0000-62119	Other Services	P2100456	01/28/2021	ADVANCED CORRECTIONAL HEALTHCA	6,178.25
		P2100692	01/28/2021	DERRICKS HOUSE LLC	30,783.67
36-3664-0000-63400	Operating Supply	P2100546	01/28/2021	DE VERE COMPANY INC	1,048.71
Youth Services Center PROG TOTAL					38,010.63
36-3671-1602-64604	Program Expense	P2100783	01/28/2021	JEFFERSON MEMORY CARE LLC	461.36
Elder Abuse-SHC PROG TOTAL					461.36
36-3683-0000-64200	Training	P2100738	01/28/2021	WISCONSIN ALZHEIMERS INSTITUTE	112.50
ADRC PROG TOTAL					112.50
36-3685-0000-62170	Physicians/Other				
COMMITTEE: SS - HUMAN SERVICES					

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
36-3685-0000-64604	Program Expense	P2100592	01/28/2021	MARCUS,JEFFREY A	165.00
		P2100600	01/28/2021	MARKLEY INVESTIGATIONS INC	69.00
Adult Protective Services PROG TOTAL					234.00
36-3685-1612-64604	Program Expense	P2100569	01/28/2021	GUARDIAN FRIEND ASSOCIATES	2,200.00
		Guardianship PROG TOTAL			
36-3689-0000-62170	Physicians/Other	P2100565	01/28/2021	INTEGRATIVE PSYCHOLOGICAL CONS	1,743.75
		Crisis PROG TOTAL			
36-3689-0002-64604	Program Expense	P2100550	01/28/2021	DRIFTWOOD MOTEL	1,235.00
		P2100604	01/28/2021	NORTHERN TOWN MOTEL	525.00
		P2100609	01/28/2021	NAMAN LLC	390.00
		P2100612	01/28/2021	MOTEL 6	347.94
		Crisis Hotels PROG TOTAL			
36-3690-0000-65321	Building Lease	P2100591	01/28/2021	JBR201 LLC	7,600.60
		Outpatient Mental Health/AODA PROG TOTAL			
36-3693-2021-64604	Program Expense	P2100663	01/28/2021	MICAH PROJECTLTD,THE	500.00
		STR Opioid Grant 2021 PROG TOTAL			
36-3695-2021-64604	Program Expense		01/28/2021	MULLIGAN,EDWARD	650.00
		P2100550	01/28/2021	DRIFTWOOD MOTEL	155.00
		P2100609	01/28/2021	NAMAN LLC	690.00
		P2100612	01/28/2021	MOTEL 6	685.86
		P2100667	01/28/2021	RED ROAD HOUSE INC	1,000.00
		P2100735	01/28/2021	HANSEN,JOSEPH C	650.00
		P2100736	01/28/2021	MULLIGAN,EDWARD	650.00
		P2100782	01/28/2021	VILLAGE GREEN EAST APARTMENTS	1,758.00
		P2100784	01/28/2021	VOEGELI,ROSALIND	1,000.00
		P2100785	01/28/2021	CORNERSTONE APARTMENTS	1,175.00
Emergency Covid-19 PROG TOTAL					8,413.86
36-3696-0000-64604	Program Expense	P2100510	01/28/2021	CHARTER COMMUNICATIONS	50.44
		P2100545	01/28/2021	E AND D WATER WORKS INC	2.64
36-3696-0000-65321	Building Lease	P2100557	01/28/2021	DICKENS PARTNERS LLP	782.10

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
Treatment Alternative Program PROG TOTAL					835.18
36-3702-0000-64604	Program Expense				
		P2100510	01/28/2021	CHARTER COMMUNICATIONS	160.50
		P2100545	01/28/2021	E AND D WATER WORKS INC	8.40
		P2100667	01/28/2021	RED ROAD HOUSE INC	500.00
36-3702-0000-65321	Building Lease				
		P2100557	01/28/2021	DICKENS PARTNERS LLP	2,488.50
Drug Court Treatment Services PROG TOTAL					3,157.40
36-3704-0000-64604	Program Expense				
		P2100510	01/28/2021	CHARTER COMMUNICATIONS	142.15
		P2100545	01/28/2021	E AND D WATER WORKS INC	7.44
36-3704-0000-65321	Building Lease				
		P2100557	01/28/2021	DICKENS PARTNERS LLP	2,204.10
Intoxicated Driver Program PROG TOTAL					2,353.69
36-3706-0000-65321	Building Lease				
		P2100591	01/28/2021	JBR201 LLC	15,431.48
Community Support Program PROG TOTAL					15,431.48
36-3709-0000-64604	Program Expense				
		P2100505	01/14/2021	CULVERS	300.00
		P2100506	01/14/2021	JIMMY JOHNS	150.00
		P2100510	01/28/2021	CHARTER COMMUNICATIONS	105.46
		P2100545	01/28/2021	E AND D WATER WORKS INC	5.52
36-3709-0000-65321	Building Lease				
		P2100557	01/28/2021	DICKENS PARTNERS LLP	1,635.30
OWI Court PROG TOTAL					2,196.28

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2021

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$91,991.55**

Date: _____ Dept Head _____

Committee Chair _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2021

<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Inv/Enc Amt</u>
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REPORT COMPLETE!

For Job Numbers: 2137546, 2140627, 2142618, 2143841, 2145417, 2145419, 2145420