



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
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**ROCK COUNTY HUMAN SERVICES BOARD**  
**Monday, December 21, 2015 – 9:00 a.m.**  
**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of December 9, 2015 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
7. Approval of Bills \* – Mr. Zuehlke
8. Report on AODA Rates – Ms. Flanagan
9. Report on FSET & FSET Work Program – Ms. Heim & Southwest WI Workforce Development Board
10. Director's Report \*
11. **Next Meeting: Wednesday, January 13, 2015 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.**
12. Adjourn

*Note: Monday  
Morning at 9:00 a.m.*

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

PURCHASE ORDER NUMBER P1501587 PEID 040172

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 12/11/2015

DEPARTMENT HUMAN SERVICES

COMMITTEE HUMAN SERVICES

VENDOR NAME ORION FAMILY SERVICES

ACCOUNT NUMBER 36-3639-0000-62119

FUNDS DESCRIPTION IN-HOME SAFETY - OTHER SERVICES

AMOUNT OF INCREASE \$ 13,026.63

INCREASE FROM \$ 217,433.00 TO \$ 230,459.63

ACCOUNT BALANCE AVAILABLE \$ 24,595.00 SB 12/11/15

REASON FOR AMENDMENT Additional funding needed for In-home safety services.

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

05551207

Rock County HSD

COMMITTEE APPROVAL REPORT

12/14/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3603-0000-64908 36-3603-3001	CONTRIBUTIONS		12/11/2015	ROCK COUNTY HUMAN SERVICES DEP	600.00	
<b>SPECIAL HSD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	8,000.00		8,722.93	800.00	600.00	(2,122.93)
36-3634-0000-64604 36-3634-1803	PROGRAM EXPENSE		12/11/2015	ROCK COUNTY HUMAN SERVICES DEP	17.00	
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	179,748.00		151,864.83	1,199.27	17.00	26,666.90
36-3706-0000-64604 36-3706-1206	PROGRAM EXPENSE		12/11/2015	ROCK COUNTY HUMAN SERVICES DEP	484.43	
<b>CSP</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	755,674.00		680,703.85	0.00	484.43	74,485.72

I have examined the preceding bills and encumbrances in the total amount of **\$1,101.43**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Handwritten signature/initials

COMMITTEE APPROVAL REPORT

12/10/2015

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1500551	11/30/2015	KEALEY PHARMACY	303.95	
36-3700-1326		P1500585	11/30/2015	TELLURIAN UCAN INC	3,153.92	
36-3700-1326		P1500589	11/30/2015	HOPE HAVEN REBOS UNITED INC	8,554.00	
36-3700-1331		P1500549	11/30/2015	JANESVILLE PSYCHIATRIC CLINIC	2,550.00	
36-3700-1331		P1500554	11/30/2015	LUTHERAN SOCIAL SERVICES	1,482.50	
36-3700-1331		P1500631	11/30/2015	CROSSROADS COUNSELING CENTER	1,337.50	
<b>AODA BLOCK GRANT</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		401,663.00	291,383.62	20,396.87	17,381.87	72,500.64
36-3704-0000-62119	OTHER SERVICES					
36-3704-1331		P1500549	11/30/2015	JANESVILLE PSYCHIATRIC CLINIC	105.00	
36-3704-1331		P1500554	11/30/2015	LUTHERAN SOCIAL SERVICES	655.00	
36-3704-1331		P1500631	11/30/2015	CROSSROADS COUNSELING CENTER	255.00	
<b>IDP</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		80,714.00	5,563.53	9,765.20	1,015.00	64,370.27
36-3707-0000-64604	PROGRAM EXPENSE					
36-3707-0000		P1500631	11/30/2015	CROSSROADS COUNSELING CENTER	1,820.00	
36-3707-0000		P1501354	11/30/2015	MOVING ON LLC	892.50	
<b>CCS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		48,735.00	5,144.81	2,712.50	2,712.50	38,165.19

I have examined the preceding bills and encumbrances in the total amount of **\$21,109.37**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head: \_\_\_\_\_  
 Committee Chair: \_\_\_\_\_

Base 2011

OSS51208

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-62119	OTHER SERVICES					
36-3602-0000		P1500670	11/17/2015	OFFICE PRO INC	48.62	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	32,037.00		15,543.43	568.27	48.62	15,876.66
36-3602-0000-62400	R & M SERV					
36-3602-0000		P1503773	11/18/2015	J AND G OFFICE PRODUCTS	112.50	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	21,415.00		14,687.06	0.00	112.50	6,615.44
36-3602-0000-63100	OFC SUPP & EXP					
36-3602-0000		P1500540	12/09/2015	E AND D WATER WORKS INC	34.50	
36-3602-0000		P1500558	11/24/2015	MOORE MEDICAL CORP	251.71	
36-3602-0000		P1500587	11/02/2015	WISCONSIN DEPARTMENT OF JUSTIC	150.00	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	74,288.00		61,776.11	2,782.77	436.21	9,292.91
36-3602-0000-63101	POSTAGE					
36-3602-0000		P1503786	12/08/2015	UNITED STATES POSTAL SERVICE	310.00	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	46,500.00		35,235.14	10,500.00	310.00	454.86
36-3602-0000-63104	PRNT & DUPLICATI					
36-3602-0000		P1503470	11/16/2015	JAX CUSTOM PRINTING INC	295.00	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	14,000.00		12,078.15	0.00	295.00	1,626.85
36-3602-0000-68010	EXP.ALLOCATIONS					
36-3602-0000		P1503792	12/05/2015	JP MORGAN CHASE BANK NA	5,192.86	
<b>OVERHEAD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		29,683.66	3,021.53	5,192.86	(37,898.05)
						<i>transfer with</i>
36-3603-0000-64604	PROGRAM EXPENSE					
36-3603-0000			12/09/2015	KLYVE,CHARMIAN	47.38	
<b>SPECIAL HSD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		0.00	0.00	47.38	(47.38)
36-3603-0000-64605	NON-REIMB EXP					
36-3603-0000		P1503639	12/02/2015	AMERICAN AWARDS AND PROMOTIONS	69.90	
<b>SPECIAL HSD</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	6,500.00		2,338.51	0.00	69.90	4,091.59
36-3605-0000-62119	OTHER SERVICES					
36-3605-0000		P1503793	11/30/2015	LANGUAGE LINE SERVICES	1,383.90	
<b>IM CONSORTIUM</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,338,175.00		2,991,681.04	11,608.81	1,383.90	333,501.21
36-3610-0000-62119	OTHER SERVICES					

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3610-5025		P1503766	11/10/2015	COMMUNITY COORDINATED CHILD CA	3,700.86	
<b>CHILD CARE</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	54,176.00		3,466.00	7,818.18	3,700.86	39,190.96
36-3634-0000-62503	INTERPRETER FEES					
36-3634-0000		P1500641	11/20/2015	SWITS LTD	200.00	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	25,500.00		28,552.50	200.00	200.00	(3,452.50)
36-3634-0000-63300	TRAVEL					
36-3634-0000			12/10/2015	RUCHTI, JAMIE	351.87	
36-3634-0000			12/08/2015	DALLMAN, BRIANNA	44.85	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	185,000.00		209,177.24	0.00	396.52	(24,573.76)
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1503746	12/03/2015	WISCONSIN JUVENILE COURT INTAK	240.00	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	17,691.00		15,939.24	520.00	240.00	991.76
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1500587	12/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	42.00	
36-3634-1814		P1500532	11/30/2015	BELOIT DAILY NEWS	32.05	
36-3634-1814		P1503772	11/25/2015	MARKLEY INVESTIGATIONS INC	58.00	
36-3634-1814		P1503804	11/23/2015	ROCK RIVER TIMES, THE	70.00	
36-3634-1814		P1503805	11/17/2015	UNIVERSITY OF WISCONSIN MEDICA	525.00	
36-3634-1822		P1503806	12/11/2015	CREATIVE CHILDRENS LEARNING CE	233.76	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	179,748.00		152,228.83	433.56	960.81	26,124.81
36-3634-0000-64605	NON-REIMB EXP					
36-3634-5038			12/01/2015	TONGUSI, JOHN	196.82	
<b>CPS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	0.00		0.00	0.00	196.82	(196.82)
36-3636-0000-64604	PROGRAM EXPENSE					
36-3636-0000		P1500639	12/03/2015	SHOPKO INC #130	346.68	
<b>INDEPEND LIVING</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	8,150.00		3,660.68	346.68	346.68	3,795.99
36-3639-0000-62119	OTHER SERVICES					
36-3639-0000		P1503802	11/16/2015	ORION FAMILY SERVICES	7,414.37	
<b>IN-HOME SAFETY</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	242,028.00		217,433.00	0.00	7,414.37	17,180.63
36-3646-0000-62119	OTHER SERVICES					
36-3646-3041		P1500630	11/30/2015	COMMUNITY CARE PROGRAMS INC	1,190.00	
36-3646-5009		P1503787	12/04/2015	FFT LLC	500.00	
36-3646-5014		P1500542	11/30/2015	FOUNDATIONS COUNSELING CENTER	1,759.50	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3646-5014		P1500630	11/30/2015	COMMUNITY CARE PROGRAMS INC	3,180.00
36-3646-5015		P1500527	12/03/2015	ANU FAMILY SERVICES	1,500.00
36-3646-5015		P1500630	11/30/2015	COMMUNITY CARE PROGRAMS INC	120.00
36-3646-5018		P1500631	12/01/2015	CROSSROADS COUNSELING CENTER	672.00
36-3646-5019		P1500630	11/30/2015	COMMUNITY CARE PROGRAMS INC	1,295.00
	Budget		YTD Exp	YTD Enc	Pending
<b>JUVENILE JUSTICE</b>	185,613.00		183,295.61	29,361.43	10,216.50
					<i>transfer from</i> Closing Balance (37,260.54)
36-3655-0000-64604	PROGRAM EXPENSE				
36-3655-0000		P1500587	12/01/2015	WISCONSIN DEPARTMENT OF JUSTIC	126.00
	Budget		YTD Exp	YTD Enc	Pending
<b>KINSHIP CARE</b>	2,000.00		2,017.00	126.00	126.00
					Closing Balance (269.00)
36-3656-0000-64604	PROGRAM EXPENSE				
36-3656-0000		P1503687	11/30/2015	PUBLISHERS GROUP WEST LLC	250.88
	Budget		YTD Exp	YTD Enc	Pending
<b>COMM INTERV PRGM</b>	0.00		1,045.40	156.94	250.88
					Closing Balance (1,453.22)
36-3664-0000-63400	OPERATING SUPPLI				
36-3664-5029			12/07/2015	SCHWARZ, TED	75.00
36-3664-5029		P1500639	11/25/2015	SHOPKO INC #130	136.88
36-3664-5029		P1503627	11/20/2015	NASCO	201.35
36-3664-5029		P1503695	11/30/2015	NASCO	117.26
	Budget		YTD Exp	YTD Enc	Pending
<b>YOUTH SERVICES</b>	44,734.00		33,985.31	634.44	530.49
					Closing Balance 9,583.76
36-3683-0000-64604	PROGRAM EXPENSE				
36-3683-0000		P1500540	12/09/2015	E AND D WATER WORKS INC	34.50
	Budget		YTD Exp	YTD Enc	Pending
<b>ADRC</b>	29,325.00		19,226.25	492.42	34.50
					Closing Balance 9,571.83
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1503783	12/01/2015	ROCKMED LTC PHARMACY	35.12
36-3689-0002			12/09/2015	GRANT LLC	1,100.00
36-3689-0002		P1500555	11/03/2015	NAMAN LLC	250.00
36-3689-0002		P1500561	11/04/2015	NORTHERN TOWN MOTEL	1,635.00
36-3689-0002		P1500640	11/24/2015	SRB PROPERTY MANAGEMENT	150.00
36-3689-0002		P1502409	11/19/2015	MOTEL 6	503.86
36-3689-0002		P1502411	12/02/2015	NEIGHBORHOOD HOUSING SERVICES	25.00
36-3689-0004		P1500551	11/20/2015	KEALEY PHARMACY	47.90
36-3689-1221		P1503774	12/08/2015	CUNNINGHAM, LORI D	1,231.00
	Budget		YTD Exp	YTD Enc	Pending
<b>CRISIS</b>	421,300.00		230,422.14	2,611.76	4,977.88
					Closing Balance 183,288.22
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1500526	11/30/2015	ADVANCED DISPOSAL SERVICES	22.44
	Budget		YTD Exp	YTD Enc	Pending
<b>OUTPATIENT SER</b>	66,127.00		62,606.21	1,041.38	22.44
					Closing Balance 2,456.97

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3690-0000-62170	PHYSICIAN/OTHER				
36-3690-0000		P1503770	11/21/2015	MARCUS,JEFFREY A	3,080.00
36-3690-0000		P1503790	12/10/2015	PROASSURANCE WISCONSIN INSURAN	1,010.00
36-3690-0000		P1503791	12/05/2015	MARCUS,JEFFREY A	5,880.00
<b>OUTPATIENT SER</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	139,540.00	130,225.50	10,215.00	9,970.00	(10,870.50)
36-3690-0000-62200	UTILITIES				
36-3690-0000		P1503768	11/25/2015	FRANKLIN STREET PROPERTY GROUP	256.93
<b>OUTPATIENT SER</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	2,492.00	1,593.68	0.00	256.93	641.37
36-3690-0000-62400	R & M SERV				
36-3690-0000		P1503767	11/25/2015	FRANKLIN STREET PROPERTY GROUP	270.00
<b>OUTPATIENT SER</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	800.00	915.08	0.00	270.00	(385.08)
36-3690-0000-62503	INTERPRETER FEES				
36-3690-0000		P1500530	11/18/2015	GONZALEZ,BELEM	1,260.00
<b>OUTPATIENT SER</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	11,000.00	5,178.91	1,260.00	1,260.00	3,301.09
36-3690-0000-64200	TRAINING EXP				
36-3690-5033		P1503742	11/20/2015	BURNS,DONNA	1,000.00
36-3690-5033		P1503743	11/28/2015	BURNS,DONNA	2,806.92
36-3690-5033		P1503744	11/20/2015	BURNS,DONNA	6,092.82
36-3690-5033		P1503795	11/30/2015	WILGOCKI MS SC,JENNIFER	500.00
<b>OUTPATIENT SER</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	48,170.00	27,752.81	0.00	10,399.74	10,017.45
36-3691-0000-64604	PROGRAM EXPENSE				
36-3691-0000		P1500587	11/30/2015	WISCONSIN DEPARTMENT OF JUSTIC	10.00
<b>CLTS</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	1,541,921.00	55,912.90	1,019.83	10.00	1,484,978.27
36-3694-0000-62119	OTHER SERVICES				
36-3694-0000		P1503769	08/31/2015	COMMUNITY ACTION INC OF ROCK &	8,905.42
36-3694-0000		P1503784	07/31/2015	COMMUNITY ACTION INC OF ROCK &	6,452.08
<b>AODA INNER CITY</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	46,500.00	28,385.04	0.00	15,357.50	2,757.46
36-3696-0000-62176	LABORATORY				
36-3696-0000		P1500572	11/23/2015	REDWOOD BIOTECH	233.58
36-3696-0000		P1500574	08/30/2015	REDWOOD TOXICOLOGY LABORATORY	284.95
<b>TAP</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	24,000.00	10,458.31	518.53	518.53	12,504.63
36-3697-0000-62503	INTERPRETER FEES				
36-3697-0000		P1500641	11/09/2015	SWITS LTD	60.00



Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>CFIS</b>	Budget 2,500.00		YTD Exp 3,036.50	YTD Enc 60.00	Pending 60.00	Closing Balance (656.50)
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1503775	11/11/2015	META HOUSE		1,050.00
<b>AODA BLOCK GRANT</b>	Budget 401,663.00		YTD Exp 308,765.49	YTD Enc 3,015.00	Pending 1,050.00	Closing Balance 88,832.50
36-3701-0000-64604	PROGRAM EXPENSE					
36-3701-0000			11/25/2015	MULLIGAN, BEVERLY		1,300.00
36-3701-0000		P1500561	11/17/2015	NORTHERN TOWN MOTEL		280.00
<b>JUSTICE&amp;MH COLLA</b>	Budget 0.00		YTD Exp 10,590.29	YTD Enc 280.00	Pending 1,580.00	Closing Balance (12,450.29)
36-3702-0000-62176	LABORATORY					
36-3702-0000		P1500572	11/23/2015	REDWOOD BIOTECH		687.01
36-3702-0000		P1500574	06/30/2015	REDWOOD TOXICOLOGY LABORATORY		838.10
<b>DRUG COURT</b>	Budget 64,000.00		YTD Exp 31,759.99	YTD Enc 1,525.11	Pending 1,525.11	Closing Balance 29,189.76
36-3702-0000-64604	PROGRAM EXPENSE					
36-3702-0000		P1500526	11/30/2015	ADVANCED DISPOSAL SERVICES		30.00
36-3702-0000		P1500540	11/30/2015	E AND D WATER WORKS INC		40.25
36-3702-0000		P1501286	11/25/2015	CHARTER COMMUNICATIONS		84.40
<b>DRUG COURT</b>	Budget 31,223.00		YTD Exp 34,833.96	YTD Enc 2,091.15	Pending 154.65	Closing Balance (5,856.76)
36-3704-0000-62176	LABORATORY					
36-3704-0000		P1500672	11/23/2015	REDWOOD BIOTECH		453.43
36-3704-0000		P1500674	06/30/2015	REDWOOD TOXICOLOGY LABORATORY		553.15
<b>IDP</b>	Budget 40,000.00		YTD Exp 20,711.18	YTD Enc 1,006.58	Pending 1,006.58	Closing Balance 17,275.86
36-3706-0000-62119	OTHER SERVICES					
36-3706-0000		P1500526	11/30/2015	ADVANCED DISPOSAL SERVICES		45.56
<b>CSP</b>	Budget 9,302.00		YTD Exp 8,234.45	YTD Enc 45.56	Pending 45.56	Closing Balance 976.45
36-3713-0000-64604	PROGRAM EXPENSE					
36-3713-2015			11/17/2015	LINA-LIMING LLC		200.00
<b>SHELTER PLUS</b>	Budget 14,220.00		YTD Exp 11,285.39	YTD Enc 0.00	Pending 200.00	Closing Balance 2,734.61
36-3730-0000-62119	OTHER SERVICES					
36-3730-1000		P1500575	04/13/2015	SAFEWAY PEST CONTROL		38.00
36-3730-1000		P1503771	11/25/2015	SOUTHWEST WISCONSIN WORKFORCE		548.65

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
<b>JOB CENTER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	128,734.00		69,213.87	3,281.42	586.65	65,652.00
36-3730-0000-62400	R & M SERV					
36-3730-1000		P1500526	11/30/2015	ADVANCED DISPOSAL SERVICES		129.95
<b>JOB CENTER</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	137,291.00		13,231.92	129.95	129.95	123,799.11

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$81,892.32**  
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
B. Bills under \$10,000 to be paid.  
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803			12/14/2015	LARSON,RICHARD	300.00	
36-3634-1803		P1500632	12/14/2015	DAVIS CITGO SERVICE INC	47.00	
<b>CPS</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	179,748.00		151,881.83	1,246.27	347.00	26,272.90
36-3642-0000-64604	PROGRAM EXPENSE					
36-3642-0000			12/14/2015	COMMUNITY CARE PROGRAMS INC	300.00	
36-3642-0000			12/14/2015	D AND M AUTO REPAIR LLC	670.06	
36-3642-0000		P1500632	12/14/2015	DAVIS CITGO SERVICE INC	50.00	
<b>REUN SUPPORT</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	148,896.00		10,976.63	5,062.08	1,020.06	131,837.26
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016		P1500632	12/14/2015	DAVIS CITGO SERVICE INC	30.00	
<b>JUVENILE JUSTICE</b>	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	12,245.00		4,920.30	888.47	30.00	6,406.23

I have examined the preceding bills and encumbrances in the total amount of **\$1,397.06**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

**ROCK COUNTY HUMAN SERVICES DEPARTMENT  
DIRECTOR'S REPORT  
Monday, December 21, 2015**

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**HSD MANAGEMENT TEAM MEETING – December 15, 2015**  
Meeting Cancelled.

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