

Rock County, Wisconsin



Airport Board Meeting
Monday, August 16, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room
1716 W. Airport Rd.
Janesville, WI 53546

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes of July 19, 2021
4. Citizen Participation, Communications, Announcements, and Information
5. Consent Calendar
 - a. Transfers
 - b. Review of payments of July 2021
6. Updates, Discussion and Possible Action
 - a. Airport Director's Updates
7. Committee Requests and Motions
8. Next Meeting Date: September 20, 2021
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Board Members, please contact Cynthia at (608)757-5768 if you are going to be late or unable to attend the meeting.

Rock County, Wisconsin



Airport Board Meeting - Minutes
Monday, July 19, 2021 at 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Chair Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Mr. Eric Baker, Supervisor Brent Fox, Mr. Greg Johnson, Mr. Joe Quint, Mrs. Katie Reese, Ms. Christine Rebout and Supervisor Richard.

Airport Board Members Absent. Supervisor Dave Homan. Mr. Dick Cope.

Staff Members Present. Greg Cullen Airport Director.

Others Present.

Everett Reese	Elevation Air
Astrid Melms	Elevation Air
Dave Haas	Meisner Aircraft
James Dillavou	SC Aviation
Chuck Valle	SC Aviation
Jim Freeman	Helicopter Specialties

Adoption of Agenda. Supervisor Richards and Mrs. Reese moved the Agenda. MOTION CARRIED.

Approval of Minutes of June 21, 2021. Mr. Baker and Mr. Quint moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. None

Consent Calendar

Transfers. None

Review of Payments. The review for June 2021 was completed.

Updates, Discussion and Possible Action

Semi-Annual Report – attendance at conventions/conferences that exceed \$1,000 per employee per event. Mr. Cullen referenced the report. Two maintenance workers attended ARFF training in Appleton, WI in May. Report will be sent to the County Administrator office per policy.

Approve Resolution Recognizing Mrs. Cynthia Hevel. Mrs. Reese and Mr. Baker moved the resolution. Mr. Cullen informed the board of the County policy for employees that qualify to receive a retirement resolution for faithful and dedicated service. Cynthia has been an outstanding employee and definitely worthy of such recognition. MOTION CARRIED.

Approve Resolution Awarding Contract for new Gate Opener at Southern Wisconsin Regional Airport and Amending the Southern Wisconsin Regional Airport Budget. Supervisor Richards and Mr. Quint moved the resolution. Mr. Cullen explained the gate electronic system for gate 30 was budgeted to be replaced this year. The project went out for bid. One responsive bidder provided an estimate \$7,350 over budget. Request to use funds from the Airport Fund balance to cover the remaining portion and award the bid to The Tschudy Corporation DBA as American Fence Co. MOTION CARRIED.

Approve Second Addendum to Lease Agreement between Southern Wisconsin Regional Airport and Moose Holdings, LLC. Supervisor Fox and Mr. Quint moved the addendum. Mr. Cullen described the changes that were being captured on the Moose Holdings, LLC lease agreement exhibit A. The leased area will more accurately capture five tie-down positions on the ramp side of the Elevation Air building and allow space for the future above-ground fuel storage tank. Exhibit B will capture an area adjacent to the County west t-hangar area that Moose Holdings, LLC plans to develop more t-hangar buildings that will provide more amenities for customers. MOTION CARRIED. 6 – YES. 0 – NO. MRS. REESE – ABSTAINED.

Approve Lease between Southern Wisconsin Regional Airport and Schultz Investments. Mr. Quint and Supervisor Richards moved the lease agreement. Mr. Cullen informed the board that Mr. Brady Schultz would like to build a hangar in the available area next to Mr. Truax. Building would not likely start until next spring. MOTION CARRIED.

Presentation from Chuck Valle in Support of Obtaining Terminal Automated Radar Display and Information System (TARDIS). Mr. Valle first approached the board in March of this year. His goal as a pilot for SC Aviation and private citizen was to inquire with the FAA and obtain contacts in an effort to obtain a TARDIS to improve aviation safety at our airport. Mr. Valle provided a 25-minute presentation with contacts made, responses given, data discovered, and recommendations moving forward. Mr. Reese asked if the Control Tower is able to use ADSB tracking. Currently, that method isn't an approved FAA source for separating air traffic. Supervisor Richards asked how the system actually works. Mr. Valle stated that it's basically a mirror image of the same radar tracks the Rockford Approach Controllers would see. It would be an aide for our tower controllers to track aircraft other than be a see an avoid tower only. Since Mr. Valle has exhausted all efforts without receiving much if any interest from the FAA or WI DOT/BOA, Supervisor Fox and Mr. Cullen plan to

draft a letter and submit to Congressman Steil's office. The letter will describe many of the items Mr. Valle discovered and support the justification for our airport to receive a TARDIS.

Airport Director's Updates. Mr. Cullen gave the Board information on the following topics as outlined in the attached Document on the following topics:

- Described the estimates received to improve A/V capability.
- Warbird Weekend reminder.
- Airport Rescue Plan Act financial assistance.
- Farewell social being planned for Mrs. Hevel.

Committee Requests and Motions. None.

Next Meeting Date. The next meeting date will be August 16, 2021 at 8:00 a.m.

Adjournment. Mr. Johnson and Mr. Richards moved to adjourn at 8:53 a.m. MOTION CARRIED.

Respectfully Submitted,

Greg Cullen, CM
Airport Director

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF JULY 2021**

07/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
43-4453-4110-62210	Telephone		07/15/2021	AT AND T	JUL SERVICE	101.77
		P2100097	07/22/2021	CHARTER COMMUNICATIONS	AMMO JUL SERVICE	989.50
43-4453-4110-63100	Office&Misc Exp		07/15/2021	US BANK	PENS	9.59
		P2100084	07/15/2021	US BANK	PENS	9.59
43-4453-4110-64200	Training		07/22/2021	LEADERSHIP DEVELOPMENT ACADEMY	TUITION FOR KEVIN SMITH	1,250.00
		P2101612	07/22/2021	LEADERSHIP DEVELOPMENT ACADEMY	TUITION FOR KEVIN SMITH	1,250.00
43-4453-4110-64918	Marketing		07/01/2021	MIDWEST FLYER MAGAZINE	JUN/JUL HANGAR ADD	53.25
		P2100090	07/01/2021	MIDWEST FLYER MAGAZINE	JUN/JUL HANGAR ADD	53.25
Airport Administration PROG TOTAL						2,404.11
43-4453-4453-62160	Cleaning Contrac		07/15/2021	US BANK	TERM BATHROOM SUPPLIES	118.30
		P2100084	07/15/2021	US BANK	TERM BATHROOM SUPPLIES	118.30
		P2100117	07/08/2021	DIVERSIFIED BUILDING MAINTENAN	JUNE CLEANING IN TERMINAL	731.40
		P2100264	07/22/2021	UNIFIRST CORP	UNIFORMS	231.72
43-4453-4453-62164	Disposal Service		07/22/2021	BADGERLAND DISPOSAL	TRASH PICK UP FOR JUNE	176.13
		P2100063	07/22/2021	BADGERLAND DISPOSAL	TRASH PICK UP FOR JUNE	176.13
43-4453-4453-62201	Electric		07/29/2021	ALLIANT ENERGY/WP&L	JUL ELEC	2,906.18
			07/29/2021	ALLIANT ENERGY/WP&L	JUL ELEC	2,906.18
43-4453-4453-62203	Natural Gas		07/01/2021	ALLIANT ENERGY/WP&L	GAS JUN	220.94
			07/01/2021	ALLIANT ENERGY/WP&L	GAS JUN	220.94
43-4453-4453-62400	R & M Services		07/22/2021	MAXXED OUT MOTORSPORTS	TIRES FOR MOWER	191.00
		P2100109	07/22/2021	MAXXED OUT MOTORSPORTS	TIRES FOR MOWER	191.00
43-4453-4453-62473	Painting		07/22/2021	SHERWIN WILLIAMS	PNT FOR SEG CIRC, SPAYER PRTS	2,261.44
		P2100101	07/22/2021	SHERWIN WILLIAMS	PNT FOR SEG CIRC, SPAYER PRTS	2,261.44
43-4453-4453-63501	Gas/Other Fuels		07/15/2021	KWIK TRIP EXTENDED NETWORK	JUN ON ROAD DIESEL AND DEF	310.70
		P2100091	07/15/2021	KWIK TRIP EXTENDED NETWORK	JUN ON ROAD DIESEL AND DEF	310.70
		P2100098	07/15/2021	BROWN OIL CO INC	JUN OFF ROAD DIESEL	1,078.80
43-4453-4453-63502	Oil/Grease/Other		07/22/2021	NAPA AUTO PARTS	OIL	51.60
		P2100089	07/22/2021	NAPA AUTO PARTS	OIL	51.60
43-4453-4453-63503	Equip Parts		07/08/2021	MID STATE EQUIPMENT JANESVILLE	PARTS FOR RHINO FLAIL MOWER	324.19
		P2100104	07/08/2021	MID STATE EQUIPMENT JANESVILLE	PARTS FOR RHINO FLAIL MOWER	324.19
		P2100110	07/08/2021	FOUR SEASONS REPAIR INC	EQUIP PARTS	53.34
		P2101093	07/22/2021	REINDERS INC	OIL LEAK ON TORO	450.58

ROCK COUNTY

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
43-4453-4453-64900	Other Expenses	P2101140	07/15/2021	WAUSAU EQUIPMENT COMPANY INC	PARTS FOR REPAIR OF BLOWER UNI	30,829.18
		P2100062	07/22/2021	BJ ELECTRIC SUPPLY INC	BULBS	287.19
		P2100065	07/22/2021	HARRIS ACE HARDWARE LLP	MINERAL SPIRITS	39.98
		P2100096	07/15/2021	JAYS BIG ROLLS INC	FLOOR PADS AND GLOVES	83.00
		P2100099	07/22/2021	GENESIS LAMP CORPORATION	BEACON BULBS	128.93
		P2101611	07/22/2021	COLLINS SANITARY	CAMERAL LOCATE IN SEWER LINE	250.00
					Airport Maintenance PROG TOTAL	40,724.60
43-4453-4454-67200	Capitail Improve	P2101552	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	EAST SIDE HANGAR DEVELOPMENT	73.47
		P2101553	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	CRACK SEAL 18/36	462.18
		P2101554	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	REHABILITATE RWY 04/22	18.09
		P2101555	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	MASTER PLAN UPDATE	657.57
		P2101556	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	ARFF TRUCK	16.31
		P2101557	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	TAXIWAY LIGHTING PROJECT	606.81
		P2101558	07/08/2021	WISCONSIN DEPARTMENT OF TRANSP	MASTER PLAN UPDATE	515.52
		P2101609	07/22/2021	WISCONSIN DEPARTMENT OF TRANSP	FBO RAMP RECONSTRUCTION	362.74
		P2101610	07/22/2021	WISCONSIN DEPARTMENT OF TRANSP	RUNWAY 04/22 REHABILITATION	3,532.75

I have reviewed the preceding payments in the total amount of **\$49,374.15**

Date:

Dept Head



Committee Chair

ROCK COUNTY

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FOR THE MONTH OF JULY 2021

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 49,374.15

For Job Numbers: 2201556, 2203568, 2207721, 2207766, 2210848, 2213584

