

**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – September 24, 2015**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:30 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Kraft, Arnold, Brill, Mawhinney, Peer, and Sweeney.

**Committee Members Absent:** Supervisors Bussie and Thomas.

**Staff Members Present:** Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Sherry Oja, Finance Director; Jeff Kuglitsch, Corporation Counsel; Annette Mikula, Human Resources Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Arnold moved approval of the agenda as presented, second by Supervisor Sweeney. ADOPTED.

**Citizen Participation, Communications and Announcements.** None.

**Approval of Minutes – September 8, 2015.** Supervisor Peer moved approval of the minutes of September 8, 2015 as presented, second by Supervisor Arnold. ADOPTED.

**Bills/Encumbrances**

Corporation Counsel	\$	172.90
ISF Self Insurance		2,005.00
Risk Management		439.93

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

**Transfers.**

**Human Resources**

<b><u>FROM</u></b>		<b><u>TO</u></b>	
<b><u>Account #</u></b>	<b><u>Amount</u></b>	<b><u>Account #</u></b>	
<b><u>Amount</u></b>			
08-1420-0000-61100	\$ 3,000	08-1420-0000-67130	\$ 3,000
Wages		Terminals & PCs	

Supervisor Mawhinney moved approval of the above Transfers and Appropriations for the County Board Staff Committee, second by Supervisor Brill. ADOPTED.

**Pre-Approved Encumbrances.**

**Human Resources**

JP Morgan \$ 1,500.00

Supervisor Mawhinney moved approval of the above Pre-Approved Encumbrances for the County Board Staff Committee, second by Supervisor Sweeney. ADOPTED.

**Resolutions.**

**Jury Appreciation Month**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015:

- Educate the public about jury duty and the importance of jury services; and,
- Applaud the efforts of jurors who fulfill their civic duty, and,
- Ensure that all jurors are treated with respect and that their service is not unduly burdensome.

**BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors extends its sincere thanks and appreciation to all employers who pay employees their normal wages while allowing them to serve as jurors, preventing financial hardship and fostering community strength.

**BE IT FURTHER RESOLVED**, that Rock County Board Supervisors honors the service and commitment of citizens who perform jury duty, who by participating in the judicial process aid those elected to serve the citizens of Rock County by preserving the rule of law, the basis for a free society.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Brill. ADOPTED.

**Recognizing Jason Dowd**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this \_\_\_\_ day of \_\_\_\_\_,

2015 does hereby recognize Jason Dowd for his service and extends best wishes in his future endeavors.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Sweeney. ADOPTED.

**Recognizing Alan Dransfield for Service to Rock County**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby recognize Alan Dransfield for his 28 years and 6 months of service to the citizens of Rock County and extends its best wishes to him in his future endeavors.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Alan Dransfield.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Kraft. ADOPTED.

**Recognizing Kimberly Nyhus**

“NOW, THEREFORE, BE IT RESOLVED by the County Board of Rock County duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby recognize Kimberly Nyhus for her twenty-three (23) years of service and wishes to express their sincere appreciation on behalf of Rock County along with best wishes for the future.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

**Recognizing Laurinda Shelbourn**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby recognize Laurinda Shelbourn for her thirty-six (36) years of service and wishes to express their sincere appreciation on behalf of Rock County along with best wishes for the future.”

Supervisor Arnold moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

**Delete the 1.0 FTE Senior Buyer Position and Create a 1.0 FTE Purchasing Specialist Position**

**“NOW, THEREFORE, BE IT RESOLVED,** that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2015, does hereby delete the 1.0 FTE Senior Buyer position and create a 1.0 FTE Purchasing Specialist position.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Mawhinney. ADOPTED.

**Adjournment.** Supervisor Mawhinney moved adjournment at 5:38 P.M., second by Supervisor Arnold. ADOPTED.

Respectfully submitted,

Sherry Oja  
Finance Director

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**