



**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – September 27, 2018**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 5:45 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Podzilni, Mawhinney, Bussie, Thomas, Brill, Bostwick, Peer, Sweeney and Yeomans.

**Committee Members Excused:** None.

**Staff Members Present:** Josh Smith, County Administrator; Richard Greenlee, Corporation Counsel; Annette Mikula, Human Resources Director; Sherry Oja, Finance Director; and Lisa Tollefson, County Clerk.

**Others Present:** Supervisor Wes Davis.

**Approval of Agenda.** Supervisor Yeomans moved approval of the agenda as presented, second by Supervisor Sweeney. ADOPTED.

**Citizen Participation, Communications and Announcements.** Supervisor Davis commented that he felt the WCA Annual Conference was a wonderful event.

**Approval of Minutes – September 11, 2018.** Supervisor Bussie moved approval of the minutes of September 11, 2018 as presented, second by Supervisor Peer. ADOPTED.

**Transfers.** None.

**Resolution.**

**Creating a 0.4 FTE Payroll Specialist in Financial Services**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_ day \_\_\_\_\_, 2018 does hereby create a 0.4 FTE Payroll Specialist position in Financial Services.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Brill.

Ms. Oja said the Payroll Specialist at Rock Haven is retiring and felt this was a good time to centralize the payroll function. Supervisor Yeomans complimented Ms. Oja on her efforts in saving the county money.

ADOPTED.

**Adjournment.** Supervisor Yeomans moved adjournment at 5:48 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**