



COUNTY BOARD STAFF COMMITTEE
Minutes – June 21, 2021

Call to Order. Chair Bostwick called the meeting of the County Board Staff Committee to order at 4:30 P.M. via telephone conference.

Committee Members Present: Supervisors Beaver, Brien, Richard Bostwick, Peer, Podzilni, Sweeney, Leavy, Yeomans and Davis.

Committee Members Absent: None.

Staff Members Present via Phone: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Richard Greenlee, Corporation Counsel; Annette Mikula, Human Resources Director; and Terri Carlson, Risk Manager.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Public Comment. None.

Approval of Minutes of June 7, 2021. Supervisor Brien moved approval of the minutes of June 7, 2021, second by Supervisor Leavy. ADOPTED.

Transfers. None.

Resolutions and Committee Action.

To Recognize Julie Seeman

“NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this twenty fourth day of June 2021, does hereby recognize Julie Seeman for her 30 years of dedicated service and extend best wishes to her future endeavors.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

To Recognize Sharon Metz

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this twenty-fourth day of June, 2021 does hereby recognize Sharon Metz for her 32 years of service and extend best wishes to her in her future endeavors.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Leavy. ADOPTED.

Authorizing Temporary Double Fill of Airport Secretary II Position

“NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby authorize the temporary double fill of one Secretary II position from August 9th, 2021 through September 7th, 2021.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Creating 1.0 FTE Peer Support Specialist Position

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby authorize the creation of the grant-funded 1.0 FTE Peer Support Specialist position and authorizes the Human Services Department to fill this position and purchase the equipment necessary to support this role.”

Supervisor Yeomans inquired on the program’s effectiveness, number of Peer Support Specialists in the program, etc. Information will be provided at or prior to the Thursday County Board meeting.

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED with 1 No: Supervisor Yeomans.

Review, Discussion and Possible Action.

Approval of Changes to Administrative Policy and Procedure 5.31 Overtime, Flex and After-Hours Payments

Annette Mikula noted the Cloud Services Coordinator position was created in the 2021 budget for the IT Department, effective July 1 and the position needs to be included in the Administrative Policy and Procedure for after-hours, on-call.

Supervisor Brien moved approval of the above policy revision, second by Supervisor Sweeney. ADOPTED.

Request for vacation payout – County Administrator

Due to the pandemic, Josh Smith stated that he was unable to use vacation and requests payout of 100 hours, per county policy.

Supervisor Yeomans moved approval of the above request, second by Supervisor Leavy. ADOPTED.

Set Next Meeting Date and Time It was noted that the next regularly scheduled meeting would be Monday, July 5 which is a federal holiday. The Committee agreed to meet 4:30 p.m., Tuesday, July 6.

Adjournment. Supervisor Brien moved adjournment at 4:49 P.M., second by Supervisor Leavy. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.