

COUNTY BOARD STAFF COMMITTEE
Minutes – January 26, 2016

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:10 P.M. in Conference Room N1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Podzilni, Kraft, Brill, Bussie, Sweeney, Peer, Thomas, Mawhinney and Arnold at 4:30 P.M.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Timmerman, Deputy Corporation Counsel; Annette Mikula, Human Resources Director; and Ben Coopman, Public Works Director.

Others Present: None.

Approval of Agenda. Supervisor Thomas moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

Citizen Participation, Communications and Announcements. Ms. Mikula reported that she is waiting on information from comparable counties for Elected Official Salary survey.

Approval of Minutes – January 12, 2016. Supervisor Brill moved approval of the minutes of January 12, 2016, second by Supervisor Peer. ADOPTED.

Bills/Encumbrances-2015

County Board	\$ 1652.83
Human Resources	1045.00

Bills/Encumbrances-2016

County Board	\$ 300.00
County Administrator	599.00
Corporation Counsel	180.00
Human Resources	4295.00

Supervisor Mawhinney moved approval of the above Bills and Encumbrances for the County Board Staff Committee, second by Supervisor Kraft. ADOPTED.

Transfers. None.

Pre-Approved Encumbrances. None.

Resolutions.

Recognizing Mitzie McCulloch

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors in session this 28th day of January, 2016, that they hereby recognize Mitzie McCulloch for her 26 years of faithful service and extend a sincere expression of appreciation along with their best wishes for the future; and

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Mitzie McCulloch.”

Supervisor Mawhinney moved to approve the above resolution, second by Supervisor Brill. ADOPTED.

To Recognize Charmaine Sheppard for Service to Rock County Human Services

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016 does hereby recognize Charmaine Sheppard for her fifteen (15) years of service and extend best wishes to her in her future endeavors; and,

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Charmaine Sheppard.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Thomas. ADOPTED.

Approving Agreement for the Maintenance of the Newville Park-and-Ride Lot between Rock County and the City of Edgerton and the Towns of Fulton and Milton

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2016 does hereby authorize an agreement for the maintenance of the Newville Park-and-Ride with the City of Edgerton and the Towns of Fulton and Milton.”

Mr. Osborne reviewed the resolution with the Committee. Mr. Thomas asked if there would be security cameras installed. Mr. Coopman said that no other lots have cameras. The lot will be patrolled. Mr. Coopman stated that the money for this maintenance will come from the Department of Public Works regular budget. It should be noted that if the maintenance goes over budget that the County will have to absorb this cost. Mr. Osborne stated that the Town of Albion has approached the County with an

interest as well. An addendum can be drawn up if they decide to participate in the maintenance.

Supervisor Kraft moved approval of the above resolution, second by Supervisor Sweeney. ADOPTED.

Review and Approval of AT&T Cellphone Lease Extension at West Court Street Tower. At the last committee meeting, it was authorized to offer 1.6% or CPI, whichever is higher, for a ten year extension. The group is countering with 1.6% per year, no CPI, with a 20 year extension.

Supervisor Sweeney made a motion to counter with 1.6% for 5 year term with no CPI. The committee discussed this at length. MOTION FAILED due to lack of second.

If no extension is reached, we still have the current agreement of 1.25% through 2018 and then CPI through 2027.

The committee decided to reject the current offer with no counter at this time. The committee would still be open to other proposals.

Establishing Student Worker Rates, and Modifying Appendix J, 2016 Pay Plan. Ms. Mikula explained that Rock County has no student worker rate currently. She has been working on better relationships with the high schools and there are a couple Rock County departments that have expressed an interest in working with the local high school CO-OP and apprenticeship programs. Ms. Mikula read a letter addressed to the committee from Ms. Gackstatter, Rock County Clerk of Court, describing the benefits this could offer both the County and the student worker. Ms. Mikula is proposing the student worker rate mirror the Wisconsin Minimum Wage. The proposal is to start small with just a few departments and see how it works before expanding.

Supervisor Thomas made a motion to establish a Student Worker Rate that would mirror the Wisconsin Minimum Wage and modify Appendix J as such, second by Supervisor Bussie. ADOPTED.

Update Policy 5.31 – Overtime, Flex and After Hours Payment. Ms. Mikula stated that it was found that a different provision of the Fair Labor Standard Act (FLSA) is more appropriate for YSC workers. Ms. Mikula handed out the updated policy with changes highlighted in red.

Supervisor Peer moved approval of Updated Policy 5.31, second by Supervisor Thomas. ADOPTED.

Update Policy 5.37 – Shift Differential. Ms. Mikula handed out the updated policy with changes highlighted in red. Language was added which has already been addressed in the budget for Communication Center Shift Supervisors.

Supervisor Sweeney moved approval of Updated Policy 5.37, second by Supervisor Mawhinney. ADOPTED.

Executive Session: Supervisors Thomas and Brill moved to go into Executive Session at 4:55 P.M. per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Pending Litigation. ADOPTED on a roll call vote with the following: Ayes – Supervisors Mawhinney, Sweeney, Thomas, Brill, Bussie, Arnold, Peer, Kraft and Podzilini. All present.

Supervisor Arnold moved to go out of Executive Session at 5:17 P.M., second by Supervisor Mawhinney. ADOPTED.

Adjournment. Supervisor Peer moved adjournment at 5:17 P.M., second by Supervisor Arnold. ADOPTED.

Respectfully submitted,

Tracey VanZandt
HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.