



COUNTY BOARD STAFF COMMITTEE
Minutes – March 24, 2020

Call to Order. Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:02 P.M. via telephone conference.

Committee Members Present via Phone: Supervisors Podzilni, Mawhinney, Bostwick, Brill, Bussie, Peer, Sweeney, Thomas and Yeomans.

Committee Members Excused: None.

Staff Members Present via Phone: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Dara Mosley, Patrick Singer, Craig Hurda, Information Technology.

Others Present: Supervisors Mary Beaver and Tom Brien.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Approval of Minutes – March 10, 2020. Supervisor Peer moved approval of the minutes of March 10, 2020 as presented, second by Supervisor Bussie. ADOPTED.

Transfers. None.

Resolutions and Committee Action.

Ratification of Declaration of Local State of Emergency Proclaimed March 16, 2020

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, does hereby ratify the March 16, 2020, Proclamation Declaring a Local State of Emergency in Rock County.

BE IT FURTHER RESOLVED that the Rock County Board of Supervisors hereby vests Rock County Administrator Joshua Smith with the general authority to order, subject to review by the Board of Supervisors, whatever is necessary and expedient for the health, safety, protection, and welfare of persons and property within Rock County during the declared Local State of Emergency.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Administrative Order No. 2020-01.01 - COVID-19 Related Absences and Paid Leave

Mr. Smith briefly went over the Administrative Order No. 2020-01.01.

Supervisor Mawhinney moved approval of the above Administrative Order No. 2020-01.01, second by Supervisor Bussie. ADOPTED.

Administrative Order No. 2020-02.01 - Electronic Meetings by Audio or Visual Means

Mr. Smith and Mr Greenlee briefly went over the Administrative Order No. 2020-02.01.

Supervisor Peer moved approval of the above Administrative Order No. 2020-02.01, second by Supervisor Brill. ADOPTED.

Establishing the Salary for the Rock County Clerk, Register of Deeds, and Treasurer for the 2021-2024 Term

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, set the increase in salary for the Rock County Clerk, Register of Deeds, and Treasurer as per the below schedule: 2.0%, effective January 1, 2021, 2.00%, effective January 1, 2022, 3.00%, effective January 1, 2023, and 3.00%, effective January 1, 2024, said salary to be paid over a period of 26 or 27 regular pay periods throughout each year. Set the increase in salary for the Rock County Clerk as per schedule below: 2.0 % plus \$1,500 (to \$81,867.83) effective January 1, 2021, 2.00%, effective January 1, 2022, 3.00%, effective January 1, 2023, and 3.00%, effective January 1, 2024, said salary to be paid over a period of 26 or 27 regular pay periods throughout each year.

| | <u>01/01/2021</u> | <u>01/01/2022</u> | <u>01/01/2023</u> | <u>01/01/2024</u> |
|-------------------|-------------------|-------------------|-------------------|-------------------|
| County Clerk | \$80,367.83 | \$81,975.52 | \$84,434.79 | \$86,967.83 |
| County Clerk | \$81,867.83 | \$83,505.19 | \$86,010.34 | \$88,590.65 |
| Register of Deeds | \$80,367.83 | \$81,975.52 | \$84,434.79 | \$86,967.83 |
| Treasurer | \$80,367.83 | \$81,975.52 | \$84,434.79 | \$86,967.83 |

BE IT FURTHER RESOLVED, that the aforementioned County elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law; and

BE IT FURTHER RESOLVED that the aforementioned County elected officials are entitled to participate in the County’s health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage offered to

non-represented managerial County employees who are not law enforcement managerial employees or non-represented managerial employees described in Wis. Stat. Section 111.70(1)(mm).”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Brill.

Ms. Mikula briefly went over the proposed changes.

Supervisor Mawhinney moved to add \$1,500 to the County Clerk’s 2021 salary to bring it to \$81,867.83, second by Supervisor Sweeney. ADOPTED unanimously.

ADOPTED, with changes as shown above, on the following vote: YES – Supervisors Podzilni, Mawhinney, Bostwick, Brill, Bussie, Peer, Sweeney, and Thomas; ABSTAIN - Supervisor Yeomans.

Adjusting Appendix J Pay Scale to Create a Pool Rate for Nutrition Site Managers

Supervisor Bostwick moved to adjust the Appendix J Pay Scale to create a pool rate for nutrition site managers, second by Supervisor Thomas. ADOPTED.

Confirmation of Appointment of Nursing Home Administrator

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2020, confirms the appointment of Taya L. Walk, as Nursing Home Administrator in accordance with the attached conditions of employment.”

Supervisor Mawhinney moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

Adjournment. Supervisor Brill moved adjournment at 4:50 P.M., second by Supervisor Yeomans. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.