



**COUNTY BOARD STAFF COMMITTEE**  
**Minutes – April 7, 2020**

**Call to Order.** Chair Podzilni called the meeting of the County Board Staff Committee to order at 4:00 P.M. via telephone conference.

**Committee Members Present via Phone:** Supervisors Podzilni, Mawhinney, Bostwick, Brill, Bussie, Sweeney and Thomas.

**Committee Members Excused:** Peer and Yeomans.

**Staff Members Present via Phone:** Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Sherry Oja, Finance Director; Richard Greenlee, Corporation Counsel; Dara Mosley, Patrick Singer, Information Technology.

**Others Present:** Supervisor Tom Brien.

**Approval of Agenda.** Supervisor Bostwick moved approval of the amended agenda as presented, second by Supervisor Sweeney. ADOPTED.

**Approval of Minutes – March 24, 2020.** Supervisor Bussie moved approval of the minutes of March 24, 2020 as presented, second by Supervisor Brill. ADOPTED.

**Public Comment.** None.

**Transfers.** None.

**Review of Payments.** The Committee accepted the reports.

**Resolutions and Committee Action.**

**Establishing Temporary Paid Leave for COVID-19 Related Workforce Reductions and Policy on Furloughed Employees**

**“NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of April, 2020 does direct County Administrator Josh Smith to establish, by Administrative Order, a temporary leave program for employees who are available to work, but unable to do so because of reasons related to a public health emergency associated with COVID-19 pandemic.

**BE IT FURTHER RESOLVED** that in order to provide equity to employees this program be consistent with leave available under the FFCRA, including 12 weeks of job-protected leave, 10 of which are paid, to all eligible employees, capped at \$200 per day and prorated based upon the employee's FTE status; the ability to use personal leave banks to make up the difference between this reduced wage and their regular wage; and the ability to receive their full regular wage by being redeployed to other County departments and community support roles that have a need due to COVID-19.

**BE IT FURTHER RESOLVED** that Administrator Smith is directed to establish by Administrative Order a policy to provide for the temporary furlough of employees to address shortages in available work, and the long-term needs of the Rock County Workforce.”

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Mawhinney.

Mr. Smith briefly went over the resolution. Mr. Smith and Ms. Oja answered questions.

ADOPTED.

**Request to Update Position – Admissions Coordinator Title**

Supervisor Mawhinney moved approval of the request to update the position, second by Supervisor Brill.

Mr. Smith and Ms. Mikula briefly went over the request to update the Admissions Coordinator title. He said this would allow someone other than a nurse to apply for the position.

ADOPTED.

**Communications, Announcements and Information.**

**Discussion and Possible Action – Potential County Board Action Due to Spring Election Postponement**

Mr. Smith explained when the Governor issued the order for the elections to be postponed that the County would need to take action. Now with the order overruled by the courts, this postponement is no longer needed.

**Adjournment.** Supervisor Bostwick moved adjournment at 4:32 P.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Office Coordinator

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**