



COUNTY BOARD STAFF COMMITTEE
Minutes – August 9, 2021

Call to Order. Chair Bostwick called the meeting of the County Board Staff Committee to order at 4:30 P.M. via teleconference.

Committee Members Present: Supervisors Beaver, Richard Bostwick, Peer, Podzilni, Sweeney, Leavy, Brien, and Davis.

Committee Members Absent: Supervisor Yeomans

Staff Members Present via Teleconference: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Bridget Laurent, Deputy Corporation Counsel; Annette Mikula, Human Resources Director; Katrina Harwood, Health Officer; Brent Sutherland, Facilities Director; Greg Cullen, Airport Director; and Terri Carlson, Risk Manager.

Others Present: Judy McDonald and Irina Fursman, HueLife.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Davis. ADOPTED.

Public Comment. Randy Terronez introduced Judy McDonald and Irina Fursman from HueLife. Irina and Judy expressed their excitement to work with the County.

Approval of Minutes of June 21, 2021. Supervisor Brien moved approval of the minutes of July 6, 2021, second by Supervisor Peer. ADOPTED.

Transfers. None.

Review of Payments. Supervisor Davis asked a question regarding the Barten invoice under the Administrator's invoices. Josh explained that Barten is helping to get out information regarding COVID. Supervisor Sweeney inquired about the payment to Dr. Cox. Annette Mikula explained that Dr. Cox presented to County employees about bias and how to combat unconscious bias. The committee accepted the report.

Resolutions and Committee Action.

Recognizing Cynthia Hevel

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby recognize Cynthia Hevel for her twenty-seven years and two months of service to Rock County, and recommend that a sincere expression of appreciation be given to Cynthia along with best wishes for the future.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Recognizing Colleen Johns

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby recognize Colleen Johns for her twenty-six years of service and wishes to express their sincere appreciation on behalf of Rock County along with best wishes for the future.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

To Recognize Janet Hemauer

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this day of _____, 2021, does hereby recognize Janet Hemauer for her 30 years of service and extend their best wishes to her in her future endeavors.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

Recognizing Correctional Supervisor Larry L. Klusmeyer

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby recognize Correctional Supervisor Larry L. Klusmeyer for his 27 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Supervisor Larry L. Klusmeyer along with best wishes for the future.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Recognizing Correctional Officer Andrea M. Pepper

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby recognize Correctional Officer Andrea M. Pepper for her over 22 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Officer Andrea M. Pepper along with best wishes for the future.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

Recognizing Michael Puckett

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors at its regular meeting this day of _____, 2021, that a sincere expression of recognition be given to MICHAEL PUCKETT for his Sixteen Years and Ten Months of service and best wishes for the future; and,

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Mr. Puckett.”

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

To Recognize Bonnie Ritzert

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this day of does hereby recognize Bonnie Ritzert for her 29 years of service and extend best wishes to her in her future endeavor.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

To Recognize Geri Heim

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this day of does hereby recognize Geri Heim’s years of service and extend best wishes to her in her future endeavors.”

Supervisor Beaver moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Recognizing Dr. William Clanfield for 31 Years of Service as Medical Advisor for the Rock County Public Health Department

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 moves to recognize Dr. William Clanfield for his 31 years of service to the Rock County Public Health Department and to residents of Rock County.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing John Solis

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021, does hereby recognize John Solis for his 20 years and 9 months of service, and extends best wishes to him in his future endeavors.”

Supervisor Davis moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Eliminating 2.0 Deputy Clerk Positions and Creating 2.0 Lead Deputy Clerk Positions

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2021 move to delete two Deputy Clerk positions from AFSCME Local 2489 Pay Range 3 and create two Lead Deputy Clerk positions in AFSCME Local 2489 Pay Range 1a.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Sweeney. Jacki Gackstatter spoke to issues with turnover in this position due to no upward movement available. This allows for growth and advancement. There is money in the budget to cover this year. ADOPTED.

Authorizing Alternate Members to the Ad Hoc Redistricting Committee

“**NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors, in session this ____ day of _____, 2021, hereby create two member-at-large alternates to Ad Hoc Redistricting Committee.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Reinstating Face Covering Requirements for County Staff and Visitors to County Facilities

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly assembled this ____ day of ____, 2021, does hereby, effective August 16, 2021, reinstitute a face covering requirement for all County staff and visitors to County facilities, consistent with the directive that was in place through May 2021.

BE IT FURTHER RESOLVED, this policy will remain in place until there have been two consecutive weeks where Rock County has been categorized as having “moderate” or “low” community transmission per CDC’s data tracker, as determined by the Rock County Public Health Department, unless the Rock County Public Health Department no longer recommends that all individuals wear masks indoors or the County Board takes action either to end or extend this policy sooner”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Peer.

Josh Smith spoke to this. There has been an increase in COVID cases in Rock County. There have been discussions on whether to reinstitute this policy in County building. This was in place from June 2020 until May 2021. This resolution covers requirements and when the resolution would end. Supervisor Beaver asked for Health Department input and explanation as to why this is not coming from the Health Department. Josh clarified that the Health Department makes the decision for the whole County, not just County employees. Katrina Harwood explained that the Health Department is recommending all Rock County residents wear masks regardless of vaccination status. Supervisor Davis inquired whether any offices have closed due to COVID recently. Josh explained that no offices have closed, but some offices already have precautions in place. Supervisor Sweeney asked if the Health Department was receiving any pushback. Katrina mentioned that there has been pushback to Public Health orders, and they are trying to engage and protect residents. Supervisor Podzilni expressed his support for this resolution.

AYES – Beaver, Bostwick, Peer, Podzilni, Leavy, Davis, and Brien. NAYES – Sweeney. ABSENT – Yeomans. ADOPTED.

Review, Discussion and Possible Action.

Telework Policy Updates

Annette spoke to this. This policy was crafted in response to the Safer At Home order. This policy has been received well by employees. The presented update removes the tie to the Safer At Home order.

Supervisor Bostwick inquired whether this policy would impact facilities and space needs. Brent Sutherland responded that this would have no impact as shared workspaces allow for flexibility.

Supervisor Sweeney asked whose equipment employees are using when they are working from home. Departments worked with IT to ensure that people have equipment to work from home. As computers are up for replacement, they are being replaced with laptops. When employees are working from home, there are still ways to ensure safety. Annette explained that there also have been adjustments made to employee reviews. Supervisor Sweeney further asked if we should evaluate the need for space as we continue to allow remote work. Josh said yes, the County is taking this into account with new spaces.

Supervisor Peer emphasized the need for training on technology and communications regarding changes to security.

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

Set next meeting date and time

Next meeting set for September 7, 2021 at 4:30 P.M.

EXECUTIVE SESSION: Per Section 19.85(1)(G), Wis. Stats., Conferring with Legal Counsel Concerning Strategy to be Adopted by the Board Regarding Litigation in Which it is, or is Likely to Become Involved

Supervisor Sweeney moved to proceed into executive session, second by Supervisor Podzilni. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 5:44 P.M., second by Supervisor Peer. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.