



Minutes

ROCK COUNTY HOUSING AUTHORITY MEETING WEDNESDAY, September 29, 2021 – 9:00 A.M. Meeting was teleconferenced using ZOOM

The meeting of the Rock County Housing Authority Committee was called to order at 9:00 a.m. on Wednesday, September 29, 2021. Chair Schulz presided. Members present: Michelle Ponkauskas, Chair Kathy Schulz, Jason Heidenreich, BillyBob Grahn, and Supervisor Shirley Williams. QUORUM PRESENT.

Rock County Staff Present: Andrew Baker (Planning Director), Dana Sanwick (Office Coordinator), Terri Carlson (Risk Manager)

Others Present: Jennifer Petruzzello (Neighborhood and Community Services Director for City of Janesville), Nancy Stabb (League of Women's Voters).

1. Call to Order
Roll Call
2. Adoption of Agenda

Moved by Supervisor Shirley Williams **Seconded** by Jason Heidenreich
Approved (5-0)
3. **Action Item:** Approval of Minutes of the Housing Authority Meeting held September 1, 2021

Moved by BillyBob Grahn **Seconded** by Jason Heidenreich
4. Citizen Participation, Communications and Announcements
5. **Informational Item:** HOME Consortium Update with Jennifer Petruzzello
Neighborhood & Community Services Director – City of Janesville

Jennifer Petruzzello presented an informative presentation on the history of the Consortium between City of Janesville, City of Beloit, and Rock County. Jennifer also updated on where the Consortium is standing at this time.

Supervisor Shirley Williams asked about the approval of the Annual Action Plan that is prepared by City of Janesville for the Consortium. Jennifer explained that the Janesville City Council approves the plan.

Supervisor Kathy Schulz asked how the plan has been handled over the prior year and a half as the Housing Authority hadn't been meeting. Jennifer explained that the Consortium members contributed information for the plan to be created.

Jason Heidenreich asked if there are any requirements in the HOME program to contract with local contractors instead of the outside contractors that worked on River Flats? Jennifer explained that the contractor requirements are based on HUD requirements and not a local decision.

Supervisor Shirley Williams asked if the slideshow presentation could be shared with the members of the committee. Andrew will forward to committee members.

6. **Possible Action Item:** Review and possible approve draft Request for Proposal (RFP) associated with approved County Board Resolution *Authorizing Financial Support to Fund a Study of Potential Options to Expand the Services Offered By the Rock County Housing Authority*

Moved with modifications by BillyBob Grahn **Seconded** by Jason Heidenreich
Approved (5-0)

Supervisor Kathy Schulz asked if there is a time limit for the bids to come in. Andrew responded that a time limit can be added.

Jason Heidenreich asked that the words “and services” to the Scope of Services in the line that says, to expand the housing resources “and services” that are available to county citizens.

Jason Heidenreich asked that a presentation be requested by the consultant to explain recommendations.

7. **Informational Item:** Recently announced Wisconsin Neighborhood Investment Fund Grants

Information not yet available beyond the Governor’s announcement.

8. **Informational Item:** Status Update Regarding Goals in Analysis of Impediments to Fair Housing Document (2019)

Discussion occurred throughout the meeting on the Fair Housing Document. Item will remain on the agenda for future meetings.

Eviction discussion occurred. HOME-ARP funds would only be allowed for eviction issues and not for other legal needs.

9. Status of Outreach Efforts

Andrew will check with Todd on how outreach is going.
Ideas for partial grant money for energy efficient upgrades are being discussed.
Check with papers to see if they would run small ads aimed at HOME programs.
Share information on HOME program through social media.

10. Suggestions for Future Meeting Topics

HOME-ARP training sessions.
Eviction update.

11. Discuss Future Meeting Schedule and Venue

October 27, 2021 @ 9:00AM via ZOOM

12. Adjournment at 11:09AM

Moved by Supervisor Shirley Williams **Seconded** by Jason Heidenreich

Future Meeting Dates
October 27, 2021 @ 9:00AM