

ROCK COUNTY, WISCONSIN



AMENDED
2/21/19

COUNTY BOARD STAFF COMMITTEE
TUESDAY – FEBRUARY 26, 2019 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – February 14, 2019
5. Transfers
6. Resolutions
 - A. Recognizing Tamara ‘Tami’ Brown
 - B. Stand Against Racism Day – April 25, 2019
 - C. Creating an Ad Hoc Health Insurance Plan Advisory Committee
 - D. Requesting that the Next Commissioned Submarine be Named After the State of Wisconsin
 - E. Directing the County Administrator to Explore and Report on Options for the Public Broadcasting of Meetings of the Rock County Board of Supervisors
7. Committee Action and Updates
 - A. Human Resources Turnover and Time to Hire data
 - B. Discussion and Possible Action on CGI Inc. Marketing Videos
 - C. Update on Town of Beloit Incorporation
 - D. **Proposed Changes to the Rock County Administrative Policy 5.31 Overtime, Flex and After Hours Payments (to be handed out at meeting)**
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety & Justice
INITIATED BY
Public Safety & Justice
SUBMITTED BY



Jacki Gackstatter, Clerk of Court
DRAFTED BY
February 11, 2019
DATE DRAFTED

RECOGNIZING TAMARA "TAMI" BROWN

- 1 **WHEREAS**, Tami Brown has served the citizens of Rock County for over the past 31 1/2 years as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Tami Brown was hired on June 22, 1987 by the Rock County Sheriff's Office as a Clerk
- 5 Typist III serving under Sheriff Joseph Black; and,
- 6
- 7 **WHEREAS**, Tami Brown moved to the Rock County Jail as a Clerk II on May 9, 1994; and,
- 8
- 9 **WHEREAS**, Tami Brown attained the position of Receipt and Disbursement Specialist in the Clerk of
- 10 Courts Accounting office on July 22, 1996, and,
- 11
- 12 **WHEREAS**, On August 14, 1998, Tami Brown took a position as a Deputy Clerk of Court in the Circuit
- 13 Court Criminal Division; and,
- 14
- 15 **WHEREAS**, Over the course of her career, Tami has worked under three Presiding Judges: Honorable
- 16 James Daley, Honorable Richard Werner and Honorable Daniel Dillon; and,
- 17
- 18 **WHEREAS**, Additionally, over the course of her career, Tami Brown has worked with two Clerks of
- 19 Court: Clerk of Court Eldred Mielke and Clerk of Court Jacki Gackstatter; and,
- 20
- 21 **WHEREAS**, Tami Brown has demonstrated, by her example and commitment, the true meaning of
- 22 public service and exemplified the core values of Rock County, Honesty, Integrity and Respect; and,
- 23
- 24 **WHEREAS**, Tami Brown worked diligently in her position as Deputy Clerk of Court until her well-
- 25 deserved retirement on March 4, 2019; and,
- 26
- 27 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 28 commend Tami Brown for her long and faithful service.
- 29
- 30 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 31 this 28th day of February, 2019 does hereby recognize Tami Brown for her many years of dedicated
- 32 service and extend their best wishes to her in her future endeavors.
- 33
- 34 **BE IT FURTHER RESOLVED** that the County Clerk of Rock County be authorized and directed to
- 35 furnish a copy of this resolution to Tami Brown.

Respectfully submitted,
PUBLIC SAFETY AND JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Heaver
Mary Heaver, Chair
Philip Owens
Philip Owens, Vice Chair

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Resolution to Recognize Tami Brown
Page 2

Terry Fell
Terty Fell

absent
Kara Hawes

Brian Knudson
Brian Knudson

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Randy Terronez
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 18, 2019
DATE DRAFTED

Stand Against Racism Day - April 25, 2019

- 1 **WHEREAS**, racism and discrimination hurt everyone and have a profound effect on children, adults,
- 2 communities and institutions; and
- 3
- 4 **WHEREAS**, racism can take many different forms including discrimination, personal attacks,
- 5 violence, written or verbal threats or insults, damage to property, graffiti or inequity of treatment to
- 6 individuals of race, color, creed, and ethnicity by institutions; and
- 7
- 8 **WHEREAS**, the County of Rock recognizes that all people should be treated with dignity, respect and
- 9 justice; and
- 10
- 11 **WHEREAS**, Stand Against Racism Day is a nationally recognized initiative with a purpose to
- 12 encourage communities to raise awareness that racism still exists while offering to be part of the
- 13 solution to end racism and other forms of discrimination; and
- 14
- 15 **WHEREAS**, the YWCA USA 2019 theme is *No Hate, No Fear*, focusing on immigration and racism
- 16 as we know that immigrant justice is racial justice, and that xenophobia and bigotry impacts the lives
- 17 and safety of our communities; and
- 18
- 19 **WHEREAS**, racism, acts of hate, violence and disparities in our institutions based on race, religion,
- 20 ethnic heritage, gender, gender orientation or disability not only affect the victim, but affect our entire
- 21 community and nation; and
- 22
- 23 **WHEREAS**, the County of Rock supports the mission of YWCA Rock County to eliminate racism in
- 24 our community, state and nation.
- 25
- 26 **NOW, THEREFORE, BE IT RESOLVED** by the County of Rock Board of Supervisors on this
- 27 ____ day of April, 2019, that the day of April 25, 2019 be recognized as Stand Against Racism Day in
- 28 the County of Rock; and
- 29
- 30 **BE IT FURTHER RESOLVED** by the County of Rock to call upon all Rock County citizens to
- 31 support celebrating diversity and promoting racial justice in our community.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



SUPERVISOR KATHY
SCHULZ
INITIATED BY

CORPORATION COUNSEL
RICHARD GREENLEE
DRAFTED BY

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

FEBRUARY 13, 2019
DATE DRAFTED

CREATING AN AD HOC HEALTH INSURANCE PLAN ADVISORY COMMITTEE

1 WHEREAS, Rock County currently provides a health insurance plan to 1,175 Rock County
2 employees and retirees, providing health benefits to over 3,500 individuals; and
3

4 WHEREAS, Rock County's employees, retirees and their families rely on the health insurance
5 provided by Rock County to ensure their health and financial security; and
6

7 WHEREAS, Rock County has historically provided excellent health insurance benefits through
8 a self-insurance program, with a robust provider network, but is facing an unprecedented escalation in
9 the costs associated with providing health insurance; and
10

11 WHEREAS, it has become necessary for the County to explore alternatives to the current health
12 insurance plan design and delivery model in order to ensure that the County is delivering high quality
13 health insurance and exceptional benefits in a sustainable and affordable manner; and
14

15 WHEREAS, in order to provide the Rock County Board of Supervisors with the most full and
16 complete information, a committee of stakeholders should be formed to review the options for health
17 insurance for 2020 and report back to the County Board.
18

19 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
20 assembled this ____ day of _____ 2019, that a Health Insurance Plan Advisory Committee shall be
21 established to review options presented to it by the County Administrator for purchasing or
22 administering a health insurance benefit program for Rock County employees and to provide comments
23 and recommendations to the Rock County Board of Supervisors for its consideration on selection of
24 such a benefit program.
25

26 BE IT FURTHER RESOLVED, that the County Administrator is directed to establish a process
27 to solicit and select employees to recommend for appointment to the Committee, who shall be
28 confirmed by the County Board, and that such employees shall number no more than fifteen and
29 represent a diverse cross section of Rock County employees, with consideration given to achieve
30 representation from a diverse set of experiences and viewpoints by having representatives of as many
31 different employee types, positions, wage scales and departments as possible with priority given to
32 achieving representation from the largest departments; the terms of the employee committee members
33 shall commence on the day of the first meeting of the Health Insurance Plan Advisory Committee, with
34 one-third serving a term of one year, one-third serving a term of two years, and one-third serving a term
35 of three years, with subsequent appointments thereafter to be for a term of three years, except that any
36 person appointed to fill a vacant position shall be appointed for the remainder of the term of the
37 position to which appointed.
38

39 BE IT FURTHER RESOLVED, that the County Board chair shall appoint three members of the
40 Rock County Board of Supervisors to the Committee in a manner consistent with RULE IV,
41 subsections G. & H. of the Rock County Board of Supervisors Rules of Procedure, and that such
42 members shall be drawn as one from the Human Services Board, one from the Public Safety and
43 Justice Committee and one from the Health Services Committee.
44

CREATING AN AD HOC HEALTH INSURANCE PLAN ADVISORY COMMITTEE

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45 BE IT FURTHER RESOLVED, that the Human Resources Director, or his or her designee, as
46 well as a representative from Rock County's contracted employee benefits consultants shall be ex
47 officio, nonvoting members of the Committee.

48
49 BE IT FURTHER RESOLVED, that after selection of a health insurance benefits plan, the
50 Committee shall meet from time to time to review and assess the administration of that plan, and gather
51 information and data on its administration in order to better inform any future decision making
52 concerning the selection of health insurance benefits.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

FISCAL NOTE:

Per County Board Rule IV-C, County Board Supervisors who are members of additional, special, single purpose or ad hoc committees are eligible for per meeting allowances and mileage reimbursement.


Sherry Oja
Finance Director

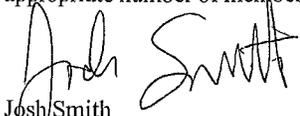
LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01 and 59.51, Wis. Stats., as well as Rule IV-C of the County Board Rules.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

It is important for the County to receive input from its employees on the health insurance program. If the County Board chooses to gather that input through an advisory committee, it will have to determine the appropriate number of members, composition and role of the group.


Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

SUPERVISOR PHIL OWENS
INITIATED BY



CORPORATION COUNSEL
RICHARD GREENLEE
DRAFTED BY

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

FEBRUARY 6, 2019
DATE DRAFTED

REQUESTING THAT THE NEXT COMMISSIONED SUBMARINE BE NAMED
AFTER THE STATE OF WISCONSIN

1 WHEREAS, United States naval vessels named after the State of Wisconsin have a long and
2 storied history of service to the United States as a twice commissioned name of a United States Navy
3 vessel; and,
4

5 WHEREAS, the first vessel named the U.S.S. Wisconsin was an *Illinois*-class pre-dreadnaught
6 battleship, commissioned in February 1901 and constructed in the Union Iron Works in San Francisco
7 California and served the Navy from 1901 to 1921, as the Flagship of the Pacific Fleet, as the Northern
8 Squadron Flagship in the Asiatic Fleet, in the Great White Fleet, in the Atlantic Fleet and finally as a
9 training ship for cadets at the United States Naval Academy; and
10

11 WHEREAS, the second vessel named the U.S.S. Wisconsin was an *Iowa*-class battleship, built
12 in the Philadelphia Naval Shipyard in Philadelphia, Pennsylvania and launched on December 7, 1943
13 and served the Navy from 1943 to 1991, fighting in the Pacific Fleet during World War II and the
14 bombardment of Japan, in the Korean War, and as a training ship during the Cold War, before being
15 finally decommissioned and preserved as a museum ship docked in Norfolk, Virginia; and
16

17 WHEREAS, the United States Navy struck the name *Wisconsin* from the active registry of ships
18 in 2006 thereby making it available to be used as a name for another ship again; and
19

20 WHEREAS, there are currently twenty-three United States naval vessels named for states; and
21

22 WHEREAS, current naming conventions for United States naval vessels establish that both
23 ballistic missile and fast attack submarines are named after States of the Union; and,
24

25 WHEREAS, the citizens of the State of Wisconsin, its veterans and service members would be
26 honored by having a submarine in service in the United States Navy named after the State of
27 Wisconsin; and,
28

29 WHEREAS, the Rock County Board of Supervisors seeks to honor our country's and state's
30 history and traditions by asking that the Governor and congressional delegation ask that the Secretary
31 of the Navy name the next commissioned ballistic missile or fast attack submarine be named after the
32 State of Wisconsin; and,
33

34 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
35 assembled this ____ day of _____ 2019, encourages the Secretary of the Navy to name the next
36 commissioned submarine after the State of Wisconsin and hereby urges Governor Tony Evers and
37 Wisconsin's congressional delegation to advocate for such a naming; and
38

39 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to send a copy
40 of this resolution to Governor Evers, the office of each member of congress representing the citizens of
41 Wisconsin, and the Wisconsin Counties Association.

REQUESTING THAT THE NEXT COMMISSIONED SUBMARINE
BE NAMED AFTER THE STATE OF WISCONSIN

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Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

FISCAL NOTE:

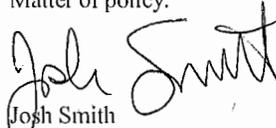
No fiscal impact.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

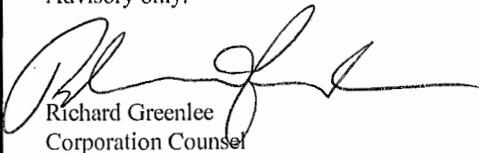
Matter of policy.



Josh Smith
County Administrator

LEGAL NOTE:

Advisory only.



Richard Greenlee
Corporation Counsel

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



SUPERVISOR YURI
RASHKIN
INITIATED BY

CORPORATION COUNSEL
RICHARD GREENLEE
DRAFTED BY

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

FEBRUARY 13, 2019
DATE DRAFTED

**DIRECTING THE COUNTY ADMINSTRATOR TO EXPLORE AND REPORT ON
OPTIONS FOR THE PUBLIC BROADCASTING OF MEETINGS OF
THE ROCK COUNTY BOARD OF SUPERVISORS**

1 WHEREAS, having an informed electorate is necessary to the proper function of local
2 government, and is dependent on the transparent and open conducting of business before a government
3 body; and
4

5 WHEREAS, the Wisconsin State Legislature has codified such policy in the Wisconsin Open
6 Meetings law, as section 19.81, et seq. of the Wisconsin Statutes, which says in part, "it is declared to
7 be the policy of this state that the public is entitled to the fullest and most complete information
8 regarding the affairs of government as is compatible with the conduct of governmental business;" and
9

10 WHEREAS, to further this policy, and achieve the goal of public engagement and an informed
11 electorate, it is desirable to provide the broadest access to view, hear and observe public meetings of
12 the Rock County Board of Supervisors and its constituent committees, commissions and boards; and
13

14 WHEREAS, technological improvements in the last five years have made the streaming and
15 archiving of live media significantly less expensive and easier to accomplish; and
16

17 WHEREAS, the broadcasting of the proceedings of the Rock County Board of Supervisors via
18 streaming digital video is consistent with and will help facilitate a more well informed electorate
19 consistent with the policy of the State of Wisconsin and the Rock County Board of Supervisors.
20

21 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly
22 assembled this ____ day of _____ 2019, that it is the policy of the Rock County Board of
23 Supervisors to, at the earliest and most practicable moment, begin broadcasting the proceedings of the
24 Rock County Board of Supervisors in a manner that would provide broad access to members of the
25 public not present at its meetings;
26

27 BE IT FURTHER RESOLVED, that the Rock County Board of Supervisors does hereby direct
28 the County Administrator to explore and pursue options for broadcasting meetings of the Rock County
29 Board and Supervisors, and its constituent committees, commissions and boards to the public and
30 report back to the Rock County Board of Supervisors with a proposal to be submitted to the Board no
31 later than to be included with the submission of the Administrator's 2020 budget proposal.

DIRECTING THE COUNTY ADMINSTRATOR TO EXPLORE AND REPORT ON
OPTIONS FOR THE PUBLIC BROADCASTING OF MEETINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

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Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Richard Bostwick

Henry Brill

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

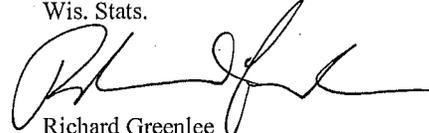
FISCAL NOTE:

No fiscal impact at this time.


Sherry Oja
Finance Director

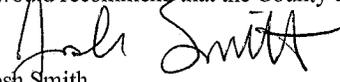
LEGAL NOTE:

The County Board is authorized to take this
action pursuant to §§ 51.01, 59.03 & 59.51,
Wis. Stats.


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

This resolution asks the Board to make a policy decision regarding
broadcasting its meetings. That being said, the concept of being
transparent and communicating with the public is an important goal.
I would recommend that the County consider options to accomplish this goal.


Josh Smith
County Administrator

ROCK COUNTY, WISCONSIN



Human Resources Dept.
 Rock County Courthouse
 51 South Main Street
 Janesville, WI 53545
 Phone: (608)757-5520
 FAX: (608)757-5512

To: County Board Staff Committee
 From: Annette Mikula *Annette Mikula*
 Re: 2018 Time to Hire Report

2018 Time to Hire Data

Overall Rock County – 62.5 Days
 Rock County without RCSO CBA groups – 55.9 Days

Disclaimer – Some of the individual department data is skewed due to the use of eligibility lists. We are looking at alternative ways to track this in the future.

Department Breakdown

Department	# Vacancy(s)	Days from Posting to Orientation
UW Extension	6	27.5
Facilities	3	35
Council on Aging	1	38
Human Resources	2	41.5
Rock Haven	89	44
Public Health	4	50
Finance	2	51
Human Service – All	101	61
• CYF – 50.9	• 22	• 50.9
• ADRC/APS – 57.8	• 5	• 57.8
• BH – 59.6	• 48	• 59.6
• YSC – 65.7	• 9	• 65.7
• Admin – 70.5	• 10	• 70.5
• ES – 85.4	• 7	• 85.4
RCSO w/o CBA Groups	6	61.5
RCSO – All	19	146.5
Corporation Counsel	2	69.5
District Attorney's Office	2	77.5
Public Works	9	81.9
Child Support	6	84.7
Clerk of Courts	5	106
Communications Center	1	115

Cc: Josh Smith

ROCK COUNTY, WISCONSIN



Human Resources Dept.
Rock County Courthouse
51 South Main Street
Janesville, WI 53545
Phone: (608)757-5520
FAX: (608)757-5512

To: County Board Staff Committee

From: Annette Mikula *A Mikula*

Date: February 26, 2019

Re: 2018 Turnover Report by Department

2018 Turnover Report by Department

<u>Department</u>	<u>Total Resignations</u>	<u>Retirement</u>	<u>Number Employees</u>	<u>% Turnover by Department</u>
Child Support	1	1	30	3%
Circuit Court	5	4	26	19%
Clerk of Courts	4	3	34	12%
Communication Center	3	0	46	7%
Corporation Counsel	1	0	10	10%
Council on Aging	5	1	10	50%
District Attorney	5	0	26	19%
Facilities Management	5	2	22	23%
Finance	2	0	13	15%
Human Services	65	10	418	16%
Information Technology	2	1	25	8%
Medical Examiner's Office	1	0	9	11%
Planning and Development	2	1	8	25%
Public Health	7	1	37	19%
Public Works	8	5	92	9%
Rock Haven	44	3	221	20%
Sheriff's Office	26	9	214	12%
UW Extension	1	1	2	50%
Totals 2018	187	42	1243	15%

Cc: Josh Smith