



**COUNTY BOARD STAFF/FINANCE COMMITTEES**  
**Minutes – July 21, 2020**

**Call to Order.** Chair Purviance called the joint meeting of the County Board Staff Committee and Finance Committee to order at 6:00 P.M. via telephone conference.

**Committee Members Present via Phone:** County Board Staff Committee - Supervisors Purviance, Rich Bostwick, Brien, Podzilni, Sweeney, Peer, Yeomans, Zajac and Leavy. Finance Committee – Supervisors Aegerter, Fox, Purviance, Mawhinney and Davis.

**Committee Members Absent:** None.

**Staff Members Present via Phone:** Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Sherry Oja, Finance Director; Duane Jorgenson, Public Works Director; John Traynor, Parks Manager; Amy Friend, Community Coordinator.

**Others Present:** None.

**Approval of Agenda.** Supervisor Rich Bostwick moved approval of the agenda, second by Supervisor Davis. ADOPTED.

**Public Comment.** None.

**Review and Discussion of Preliminary 2021 Budget Projections and Program Information – Public Works Department.** Mr. Traynor shared his Parks presentation with the committees (attached).

Mr. Jorgenson shared his Public Works presentation with the committees (attached).

Supervisor Yeomans asked the last time that the state increased their rates on the trucks. Mr. Jorgenson said this rate is reviewed on an annual basis.

**Next Meetings.** Tuesday, July 28, 2020 6:00 P.M. Zoom (Sheriff's Office)

**Adjournment.** Supervisor Yeomans moved adjournment at 7:40 P.M., second by Supervisor Zajac. ADOPTED.

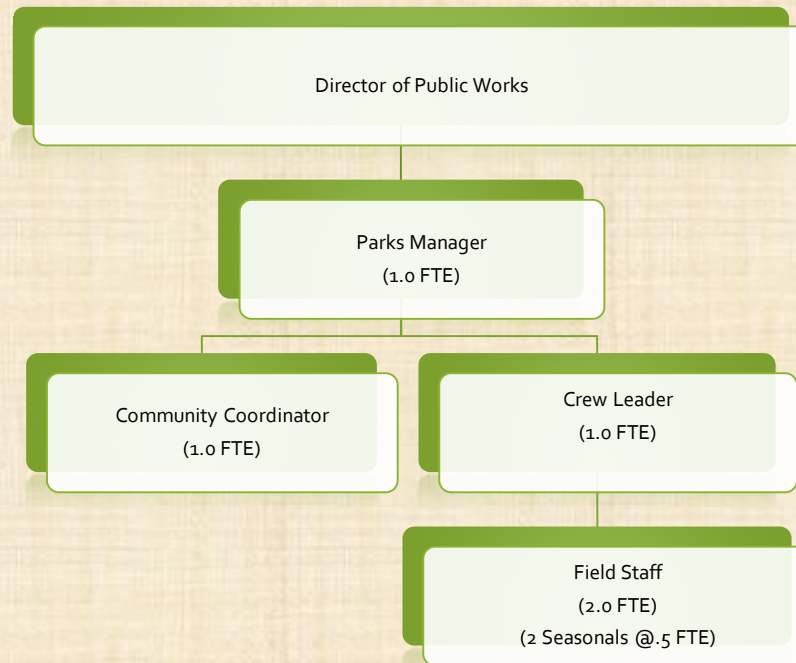
Respectfully submitted,  
Tracey VanZandt, Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**



**Budget Decision Package 2021**  
**Joint Committee Presentation**  
***Rock County Parks***

# Rock County Parks Organizational Chart

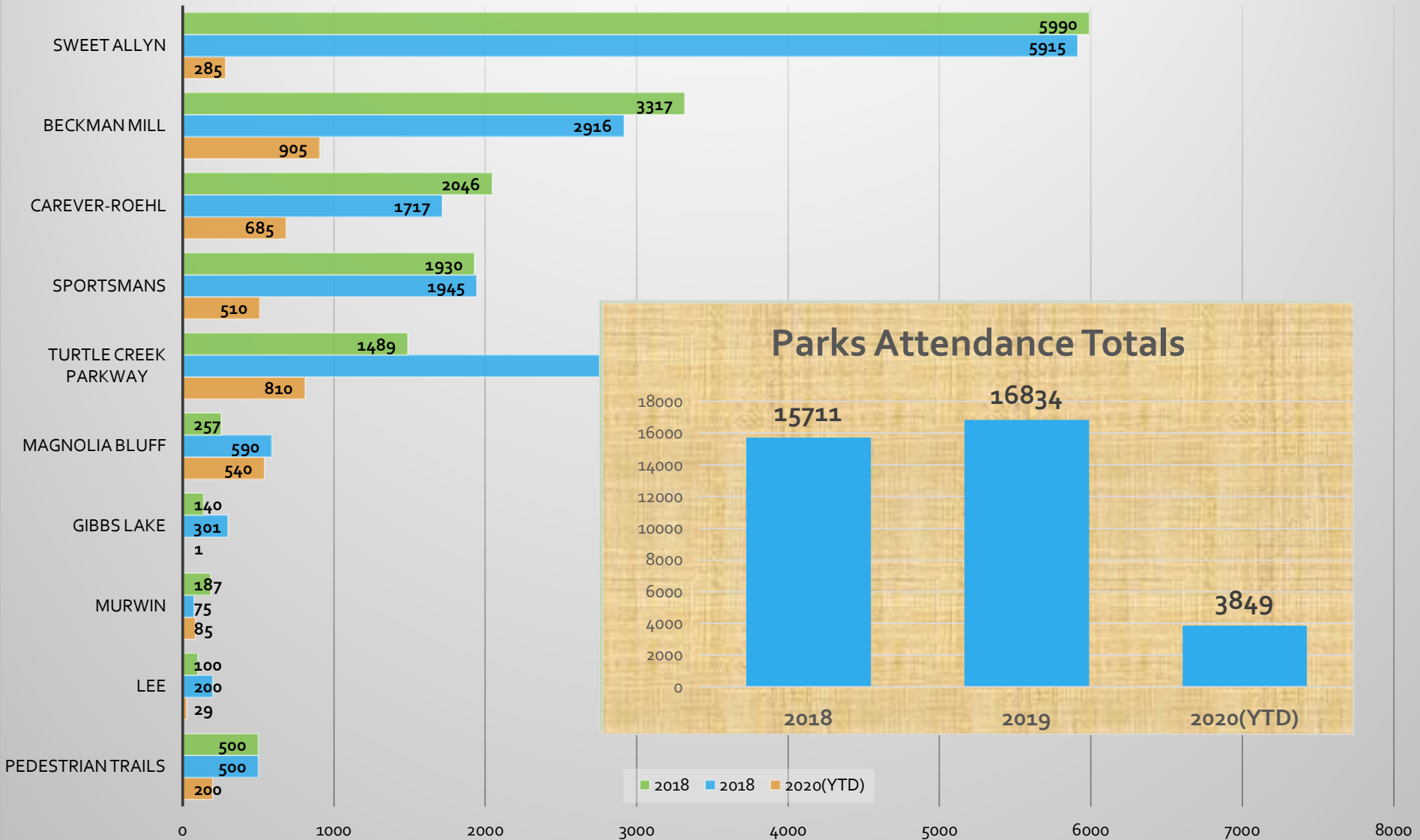


# Budget Areas

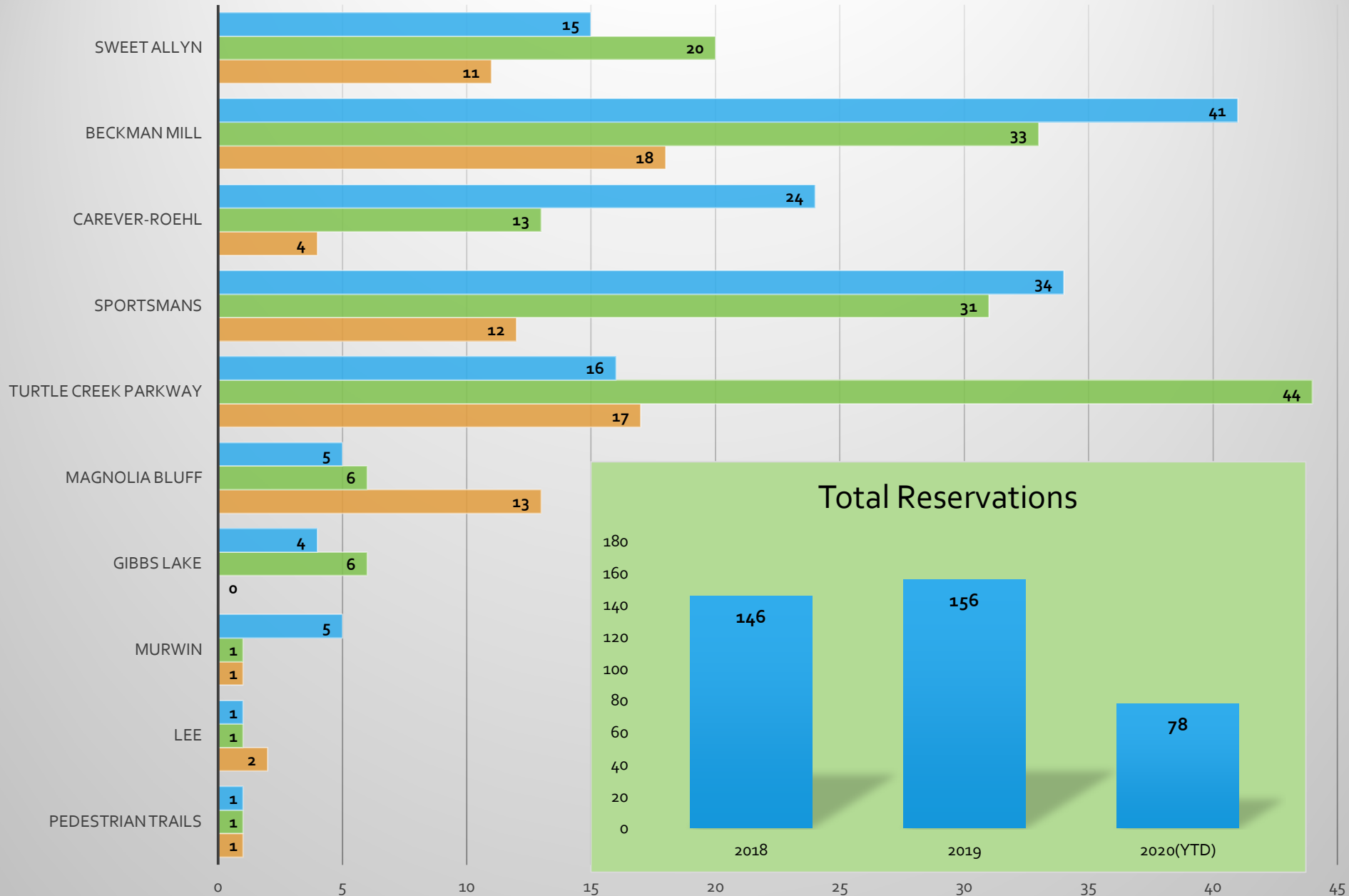
- **Administration**
  - administrative salaries and costs
- **Operating and Maintenance**
  - operation and maintenance for 18 parks, 3 wildlife areas and 4 trail ways
  - includes field wages
- **Capital Projects**
  - new or replacement park facilities

# 2018-2020 Parks Attendance Trends

**\*Attendance totals based on reservations\***



# 2018-2020 Parks Reservation Trends



■ 2018 ■ 2019 ■ 2020(YTD)

# Boat Launch Revenue Comparison by Year



<b>Year</b>	<b>Boat Launch Totals</b>
2014	\$19,654
2015	\$21,004
2016	\$21,354
2017	\$25,288
2018	\$26,148
2019	\$35,568
2020	\$25,410 (year to date)

# Total Parks Budget

	2020 Budget	2020 Year End Projection	2021 Budget Request
Expenses	\$678,178	\$628,592	\$720,087
Revenues	\$138,980	\$112,538	\$153,971
Tax Levy	\$539,198	\$516,054	\$566,116
2021 Levy Difference <small>2020-2021 budget</small>			\$ 26,918



# **Parks Division**

## **2020 – 2021 Comparison**

<b>Parks Expenses</b>	<b>2020</b>	<b>2021</b>	<b>Difference</b>
<b>Salaries</b>	<b>\$487,125</b>	<b>\$519,370</b>	<b>\$32,245</b>
<b>Operation &amp; Maintenance</b>	<b>\$191,053</b>	<b>\$200,717</b>	<b>\$9,664</b>
<b>Revenue</b>	<b>\$-67,180</b>	<b>\$-69,180</b>	<b>\$ -2,000</b>
<b>Total Expenses</b>	<b>\$610,998</b>	<b>\$650,907</b>	<b>\$39,909</b>

# 2021 Proposed Capital Projects

<b>Magnolia Bluff Shelter ( New)</b>	<b>\$70,000</b>
<b>Gibbs Lake / Magnolia Bluff Horse Lot Upgrades</b>	<b>\$60,000</b>
<b>Shelter Design ( Sportsman's and Sweet-Allyn)</b>	<b>\$25,000</b>
<b>Total =</b>	<b>\$155,000</b>

## *2021 Budget Options*

**Discussion: The Parks Division's 2020 tax levy was \$539,198. The requested 2021 budget levy is \$ 566,116 or an increase of \$26,918 (5%). This increase is mostly a result of the increase in the Fringe Rate Factor from 1.7 to 1.8 affecting annual salaries. There is a small increase due to necessary maintenance requirements as a result of increased park usage. Operational expenses also increase by 2% to match an estimated inflation factor.**

# **Tax Levy**

## **Options to Maintain 2020 Levy Amount**

**Note:** The tax levy impact is dependent on winter maintenance needs.

### **1. Enhance Marketing Efforts**

- Put additional efforts to generate interest
- Potential acceptance of credit cards/online reservations
- Continue use Facebook and Instagram as a marketing tool

### **2. Reduce Service**

- Reduce maintenance efforts – uncertain cost savings
- Cancel equipment rentals approx. \$6,500 reduction

### **3. Increase Fees**

- Increase Park Reservation Fees by \$5-\$10 each
  - Approx. \$750-\$1,500 in additional revenue (Approx. 150 Res.)
- Increase Annual Boat Launch Sticker Fees by \$5 each
  - Approx. \$2,500 in additional revenue (Approx. 500 Stickers)



# Beckman Mill Playground Install



# Beckman Mill Playground



# Indianford Toilet Install



# Indianford Toilet Install





**Indianford Restroom**



# **Lee Park Brushing Project**



**New Equipment Forestry Unit**



**Lee Park**



**Lee Park**



# **Gibbs Lake Boat Launch**



# **Gibbs Lake Boat Launch**



**Royce Dallman Overflow Parking**





# **Royce Dallman Shoulder Repair**



**COLOR KEY**

- LIME
- YELLOW
- BROWN
- LIME/BLACK
- BROWN/TAN
- SILVER
- GRAY



**SWEET ALLYN PARK**

PROPOSAL: 142-120615-4

# Proposed Sweet Allyn Playground

# **Rock County Parks Friends and Volunteer Groups**

- Friends of Rock County Parks
  - Friends of Beckman Mill
  - Friends of Carver Roehl Park
  - Friends of Turtle Creek
- Rock County Alliance of Snowmobile Clubs
- Ice Age Trail- Rock County Chapter
- Rock County Conservationists
- Rock County Multi-Use Trail Group
  - Rock River Coalition
  - The Prairie Enthusiasts
- Rock River Trail Initiative
  - Rock Trail Coalition



**Volunteers continue to be a vital part of our Park system!**

# IMPACT OF VOLUNTEERS

**Average Volunteer Hours per year: 10,000**

- Special Events -Programs -Ecological Restoration**
- Trail Building and Maintenance**
- Board Meetings -Annual Workdays**
- General Park Maintenance**

**What does that mean in \$\$\$\$?**

**State Rate \$12.00 X 10,000 - \$120,000**

**County Billing Rate \$35.00 X 10,000=\$350,000**

# A Special Thank You to Our Parks Crew !

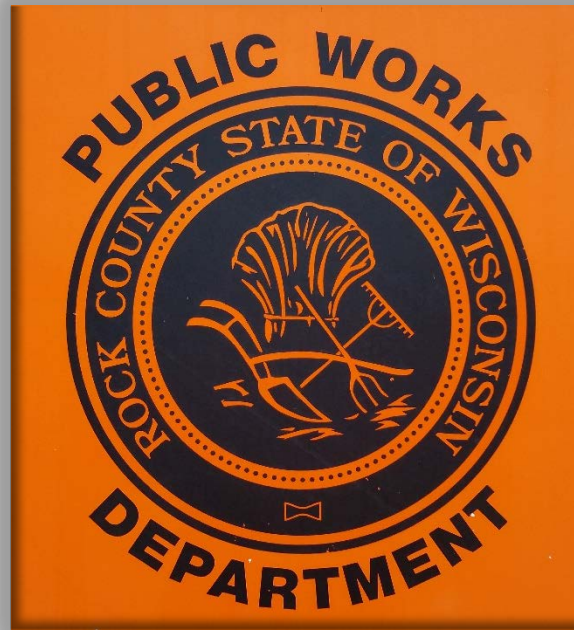




[Facebook.com/hhphotographywi](https://www.facebook.com/hhphotographywi)

# Questions?

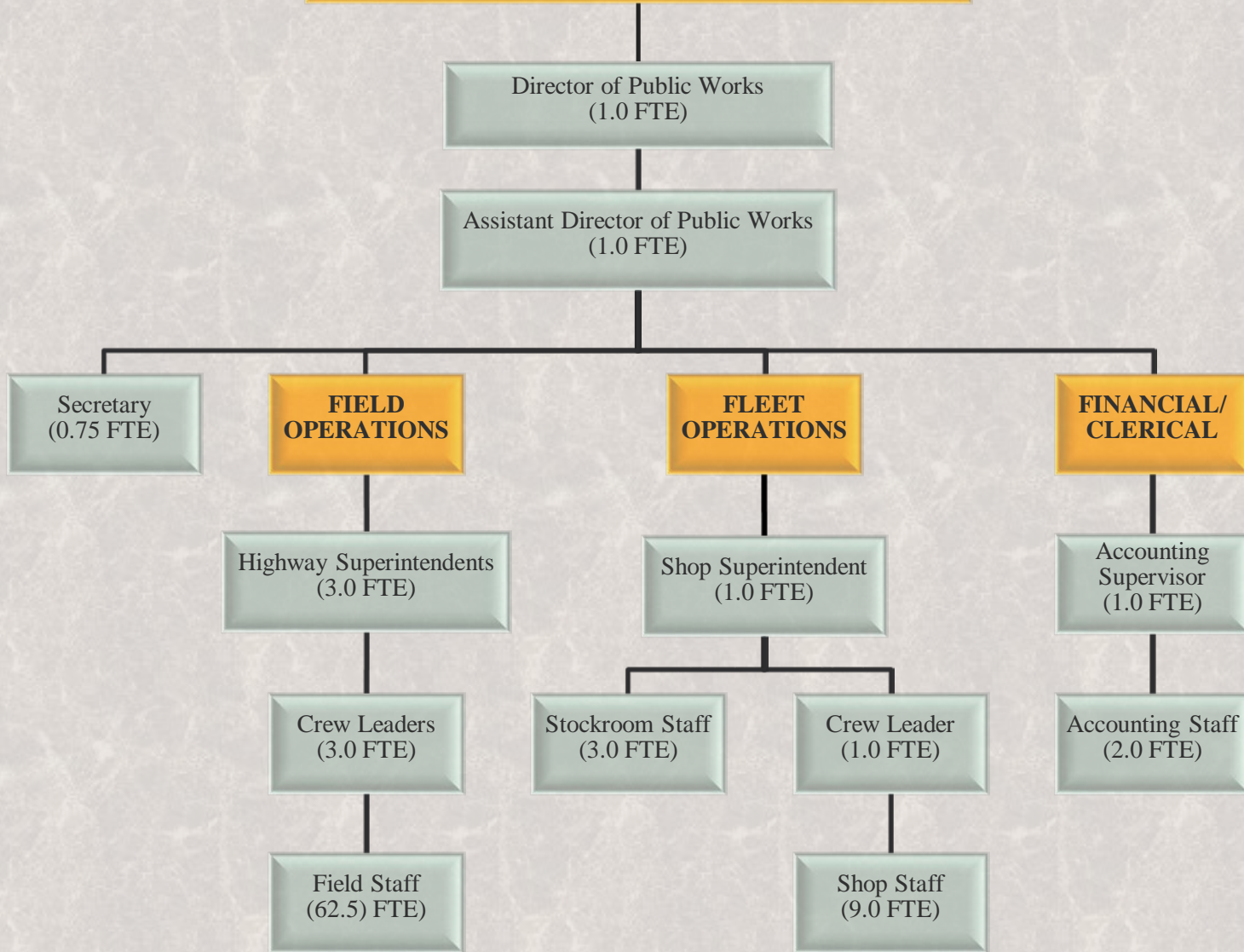
Department of Public Works  
Highway Division



CY 2021 Budget  
Joint Committee Presentation  
July 21, 2020



# DPW – Highway Division



# Highway Division Operations



State Trunk  
Highway System

Approximately 220 centerline  
miles or 810 lane miles  
including the Interstate  
Highway System

Non-Interstate ~ 480 Lane miles

Interstate ~ 330 Lane miles



County Trunk  
Highway System

Approximately  
215 centerline miles or  
440 lane miles



Town Roads

Approximately  
640 centerline miles or  
1,280 lane miles

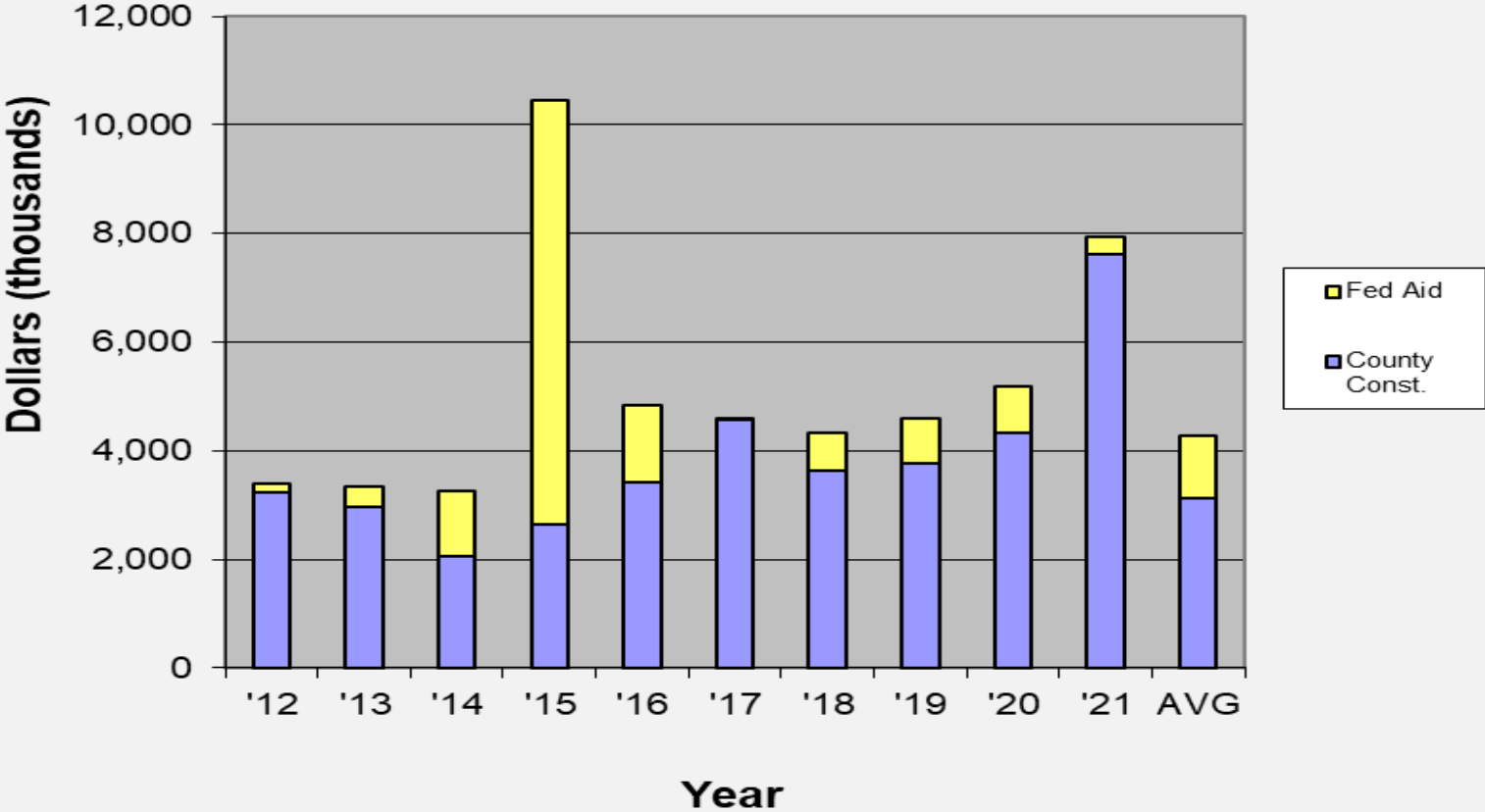
# Highway – Crew Responsibilities

- Winter Maintenance
- Reconstruction Projects
- Bridge Repairs
- Sealcoating
- Crack-filling
- Shouldering
- Signing, Traffic Control, & Flagging
- Paving (Overlays & Patching)
- Ditching Work
- Section Routes
- Guardrail/Beam Guard Repairs
- Snow Fence
- Mowing
- Culvert Work
- Brushing
- Curb & Gutter Cleaning
- Accident Recovery

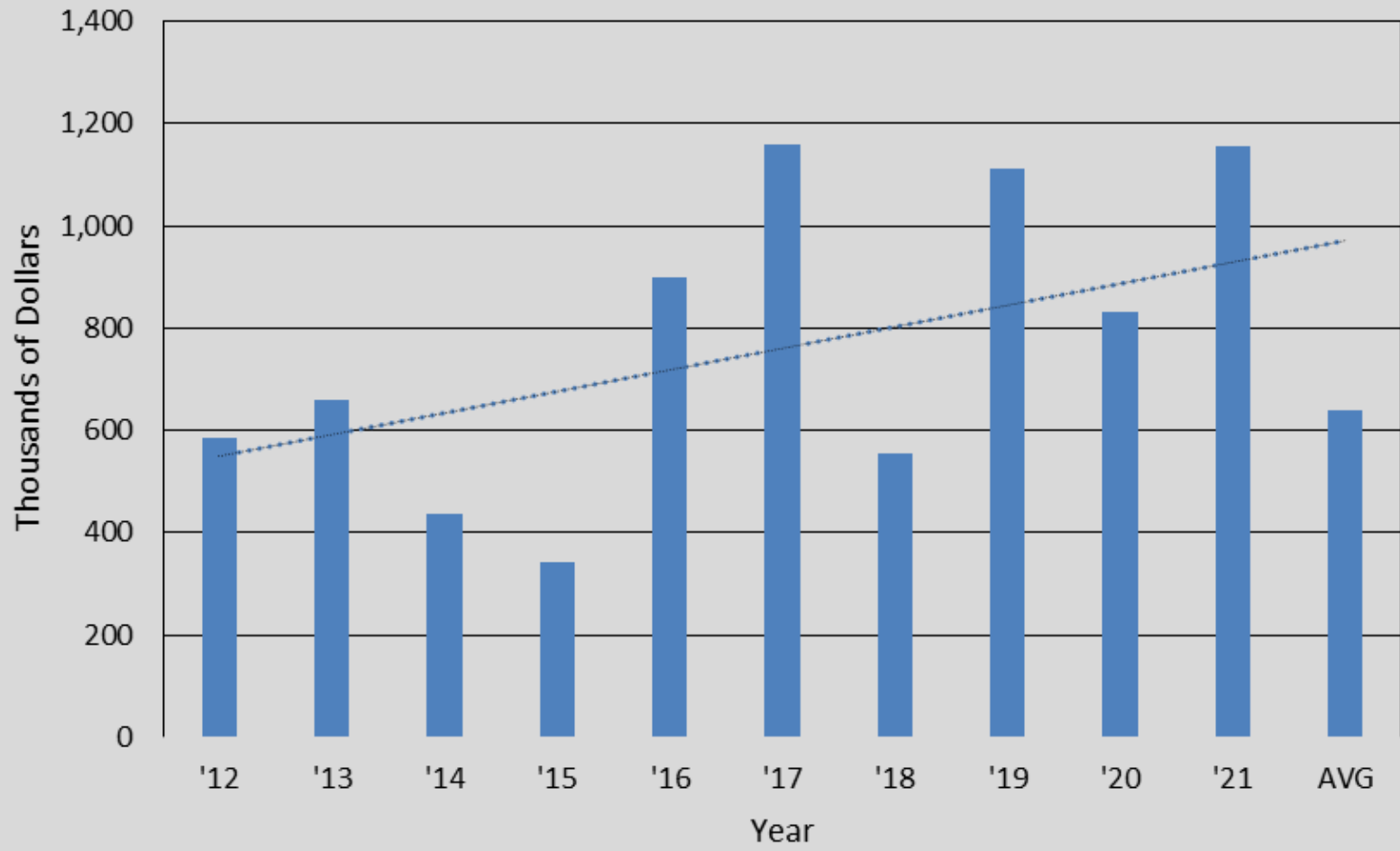
# Highway – Administrative Responsibilities

- Budgeting & Planning
- Billing, Payables
- Fed-Aid Projects (Sponsor)
- Bridge Inspection Coordination
- LRIP Coordination
- Project Design Oversight
- Real Estate Coordination
- Personnel Items
- Support of Towns (Projects, inspections, trainings, meetings, etc.)
- Subdivision Review
- Safety Training Coordination
- MPO (Beloit & Janesville)
- Traffic Safety Commission
- WCHA Committees

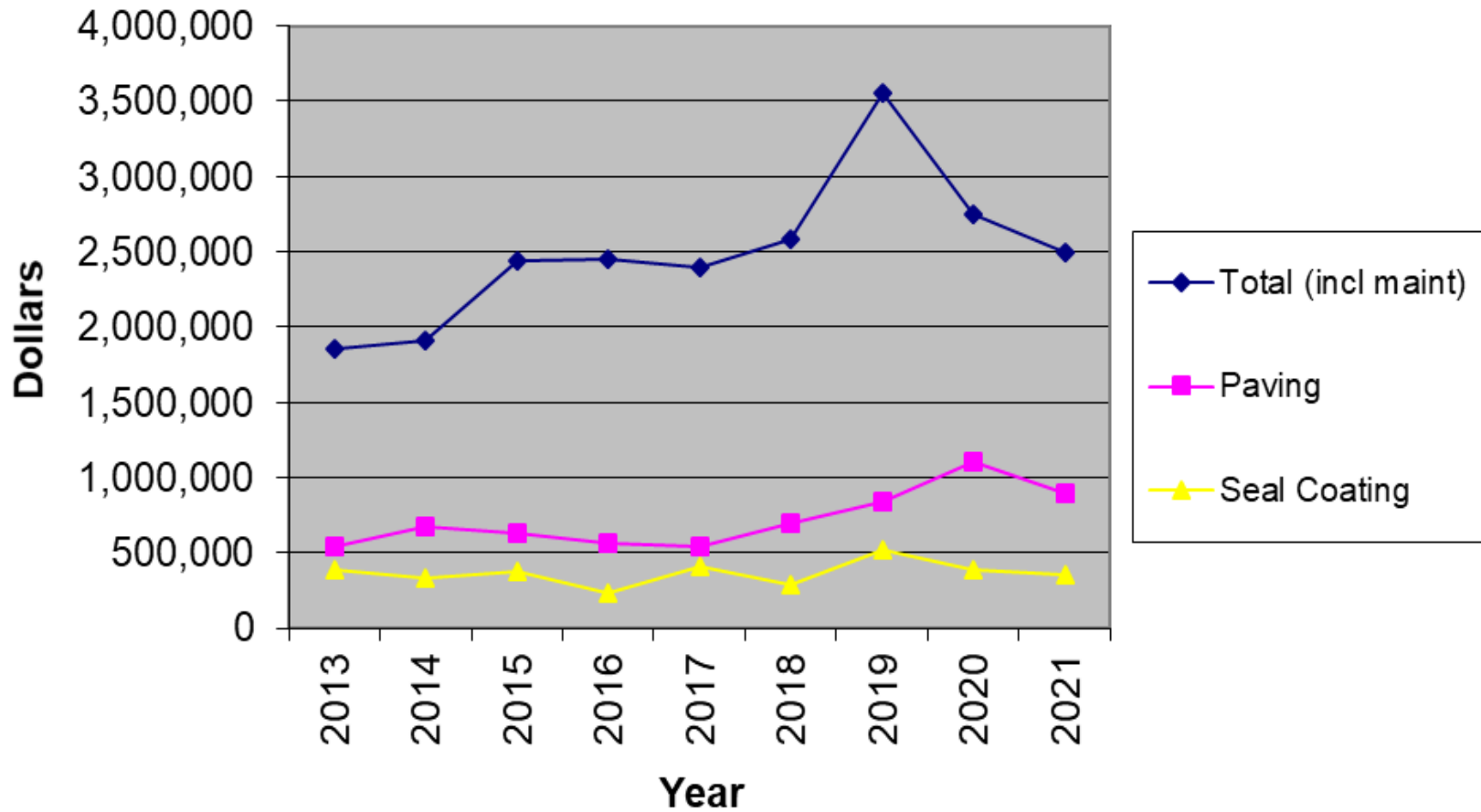
# County Construction Trends



## County Construction - Cost per Mile



## Municipality Revenues



# Administrative Summary

Activity	Approved 20 Budget	Requested 21 Budget	+/- (\$)	+/- (%)
<b>Administrative Revenues</b>				
Records & Reports	144,840	145,000	160	0.11%
Other State Routine	272,604	266,000	-6,604	-2.42%
Other Non-State Routine	14,840	16,000	1,160	7.82%
Supplemental/Carryover	9,000	0	-9,000	0.00%
<b>Revenue Subtotal</b>	<b>441,284</b>	<b>427,000</b>	<b>-14,284</b>	<b>-3.24%</b>
<b>Administrative Expenses</b>				
Routine Administrative	1,044,582	1,042,117	-2,465	-0.24%
Drug & Alcohol Compliance	6,100	8,100	2,000	32.79%
Supervision	416,600	456,785	40,185	9.65%
Radio Maintenance	92,500	110,000	17,500	18.92%
<b>Expenses Subtotal</b>	<b>1,559,782</b>	<b>1,617,002</b>	<b>57,220</b>	<b>3.67%</b>
<b>Net Administrative Levy Cost</b>	<b>1,118,498</b>	<b>1,190,002</b>	<b>71,504</b>	<b>6.39%</b>



# County Maintenance & Construction Summary

Activity	Approved 20 Budget	Requested 21 Budget	+/- (\$)	+/- (%)
<b>Revenues</b>				
State Transportation Aids	2,633,400	2,688,895	55,495	2.11%
State Construction Aid	405,500	1,005,500	600,000	147.97%
Town Winter Maintenance Charges	575,919	575,919	0	0.00%
Other Revenues	7,025	7,025	0	0.00%
County Sales Tax	2,115,226	2,000,000	-115,226	-5.45%
Prior Year Sales Tax	0	0	0	0.00%
Long-Term Debt Proceeds	3,228,000	4,459,000	1,231,000	38.14%
<b>Revenue Subtotal</b>	<b>8,965,070</b>	<b>10,736,339</b>	<b>1,771,269</b>	<b>19.76%</b>
<b>Expenses</b>				
Routine	1,783,853	1,887,600	103,747	5.82%
Winter	2,285,701	2,132,500	-153,201	-6.70%
Cracksealing	150,000	100,000	-50,000	-33.33%
Bridge Maintenance	140,000	112,000	-28,000	-20.00%
Seal Coating	320,000	400,000	80,000	25.00%
Grader Patching	100,000	100,000	0	0.00%
Shouldering	100,000	152,000	52,000	52.00%
Blacktopping	6,039,250	8,045,000	2,005,750	33.21%
Equipment Storage	266,667	265,000	-1,667	-0.63%
<b>Expenses Subtotal</b>	<b>11,185,471</b>	<b>13,194,100</b>	<b>2,008,629</b>	<b>17.96%</b>
<b>Net Cost</b>	<b>2,220,401</b>	<b>2,457,761</b>	<b>237,360</b>	<b>10.69%</b>

# General Transportation Aids (GTA)

2021 - GENERAL TRANSPORTATION AIDS - ROCK COUNTY ESTIMATE			
NAME:	53000 - County of Rock		
			<b>2020 GTA =</b>
			<b>\$2,637,468.44</b>
			<b>Minimum = 90%</b>
			<b>\$2,373,721.60</b>
			<b>Maximum = 115%</b>
			<b>\$3,033,088.71</b>
YEARS	COST		YEARLY CHANGE
1	2019	<b>\$11,000,000.00</b>	-\$8,223,979.80
2	2018	\$19,223,979.80	\$8,237,472.00
3	2017	\$10,986,507.80	\$54,701.80
4	2016	\$10,931,806.00	-\$3,110,612.00
5	2015	\$14,042,418.00	\$1,999,308.00
6	2014	\$12,043,110.00	
<b>6-Year Average =</b>		<b>\$13,037,970.27</b>	
			<b>SOC % = 20.6236%</b>
			<b>\$2,688,895.48</b>
			<b>MAX =</b>
			<b>\$3,033,088.71</b>
		<b>County Approps. =</b>	<b>\$122,203,200</b> From State Enacted Budget
		<b>All Counties 6-Year =</b>	<b>\$592,541,324</b> From 2020 Report (Sum of All Counties 6-Yr Avg.)

# General Transportation Aids (GTA) - Historical

Year	Share of Cost (SOC) %
2004	28.8100%
2005	23.2200%
2006	22.9200%
2007	22.4700%
2008	22.5200%
2009	22.5089%
2010	22.1968%
2011	22.2433%
2012	18.7758%
2013	18.9406%
2014	18.2446%
2015	18.4103%
2016	17.9356%
2017	17.5256%
2018	19.7915%
2019	19.0793%
2020	20.6983%

Intention  
was to have  
SOC = 30%

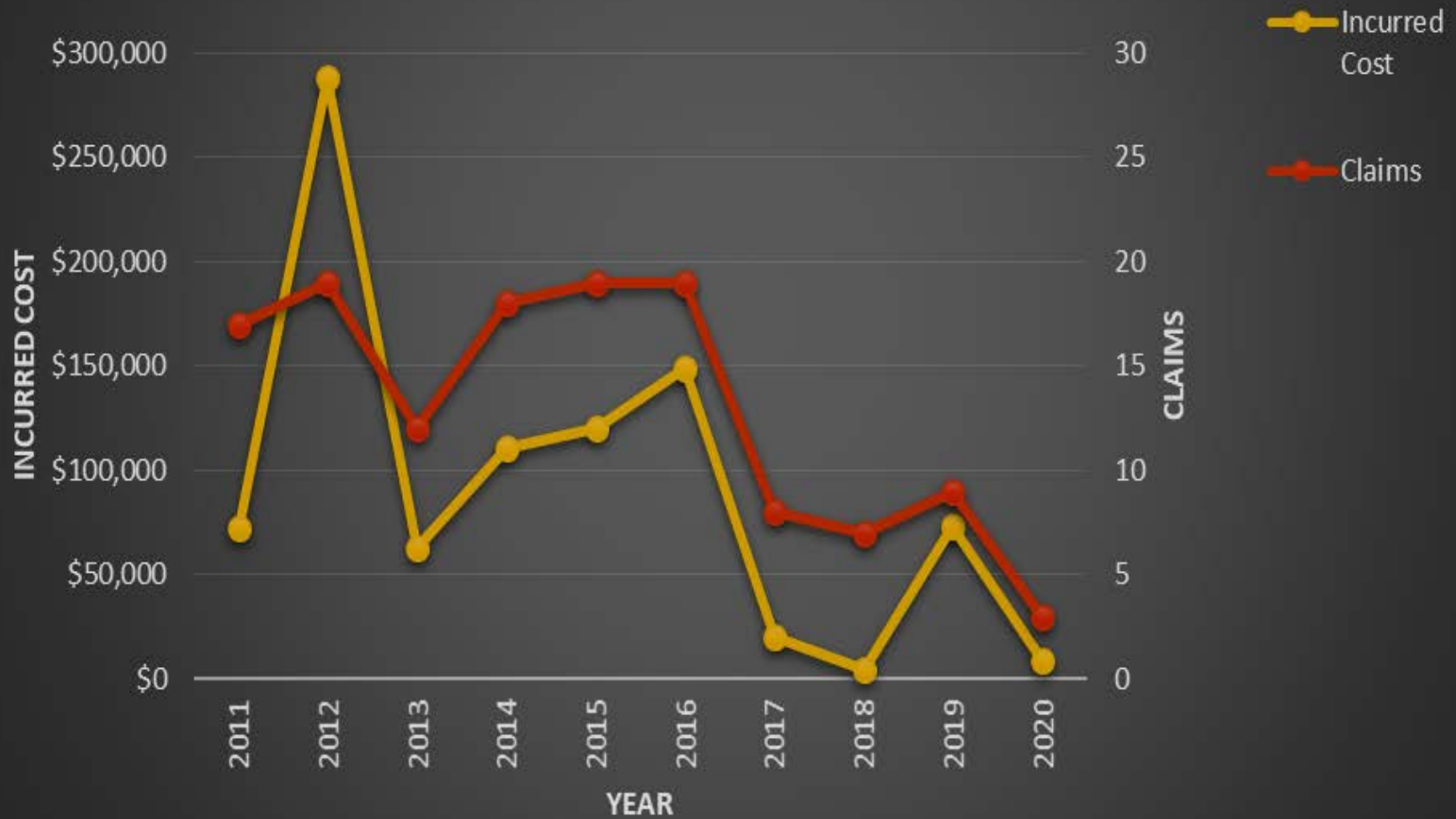
# Highway Levy Costs (By Activity)

Activity	Approved 20 Budget	Requested 21 Budget	+/- \$	+/- %
Administration	1,118,498	1,091,685	-26,813	-2.40%
Maintenance & Construction	11,185,471	13,194,100	2,008,629	17.96%
Federal Aid	1,071,800	196,400	-875,400	-81.68%
Cost Pools	-303,931	-380,650	-76,719	25.24%
Other Funding Sources Applied	-9,701,094	-11,140,539.0	-1,439,445	14.84%
<b>Highway Total to Regular Levy</b>	<b>3,370,744</b>	<b>2,960,996</b>	<b>-409,748</b>	<b>-12.16%</b>
Limited Levy Item - Bridge Aid	403,239	148,200	-255,039	-63.25%
<b>Total all County Levies</b>	<b>3,773,983</b>	<b>3,109,196</b>	<b>-664,787</b>	<b>-17.61%</b>

<b>Excluding Bridge Aid</b>	
2020 Base (w/o Bridge Aid)	3,370,744
Target of 0% Increase	3,370,744
<b>2021 Highway Levy Request</b>	<b>2,960,996</b>
<b>Difference</b>	<b>-409,748</b>

# Challenges & Strategies

## DPW Worker's Compensation Historical Information

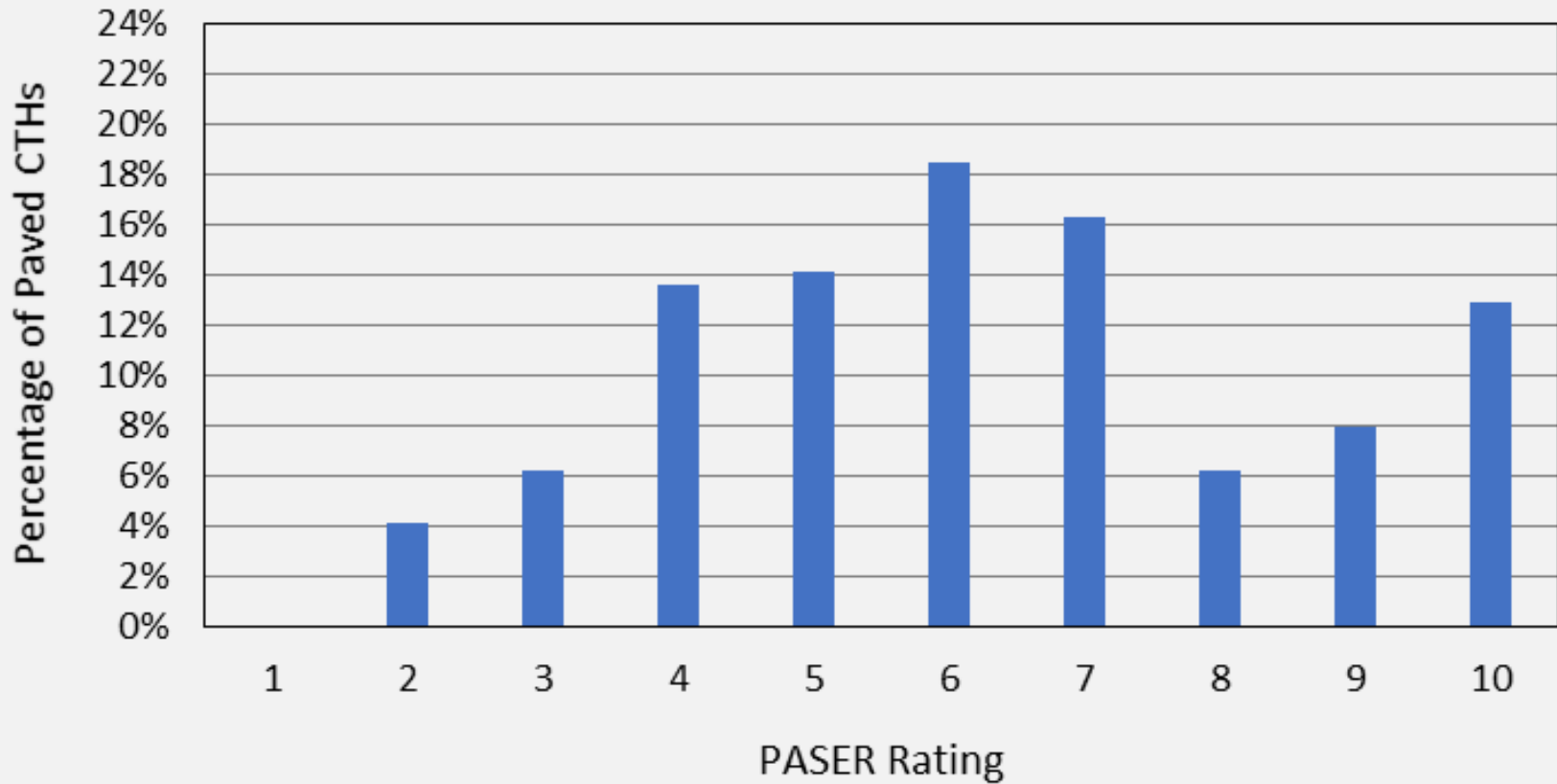


# CTH Condition - Challenges

- Significant shift (2016-2019)
  - Hard Winters (Large Temp. Swings)
  - Freeze/Thaw issues (Rain events)
- High percentage in 4-6 range
  - 2016 = 46.2% (97.9 of 212 miles)
  - 2019 = 56.4% (119.6 of 212 miles)
  - Concerns
    - Balance & Timing
      - Reconstruction, Rehabilitation, Maintenance

# County Highway Condition - 2016

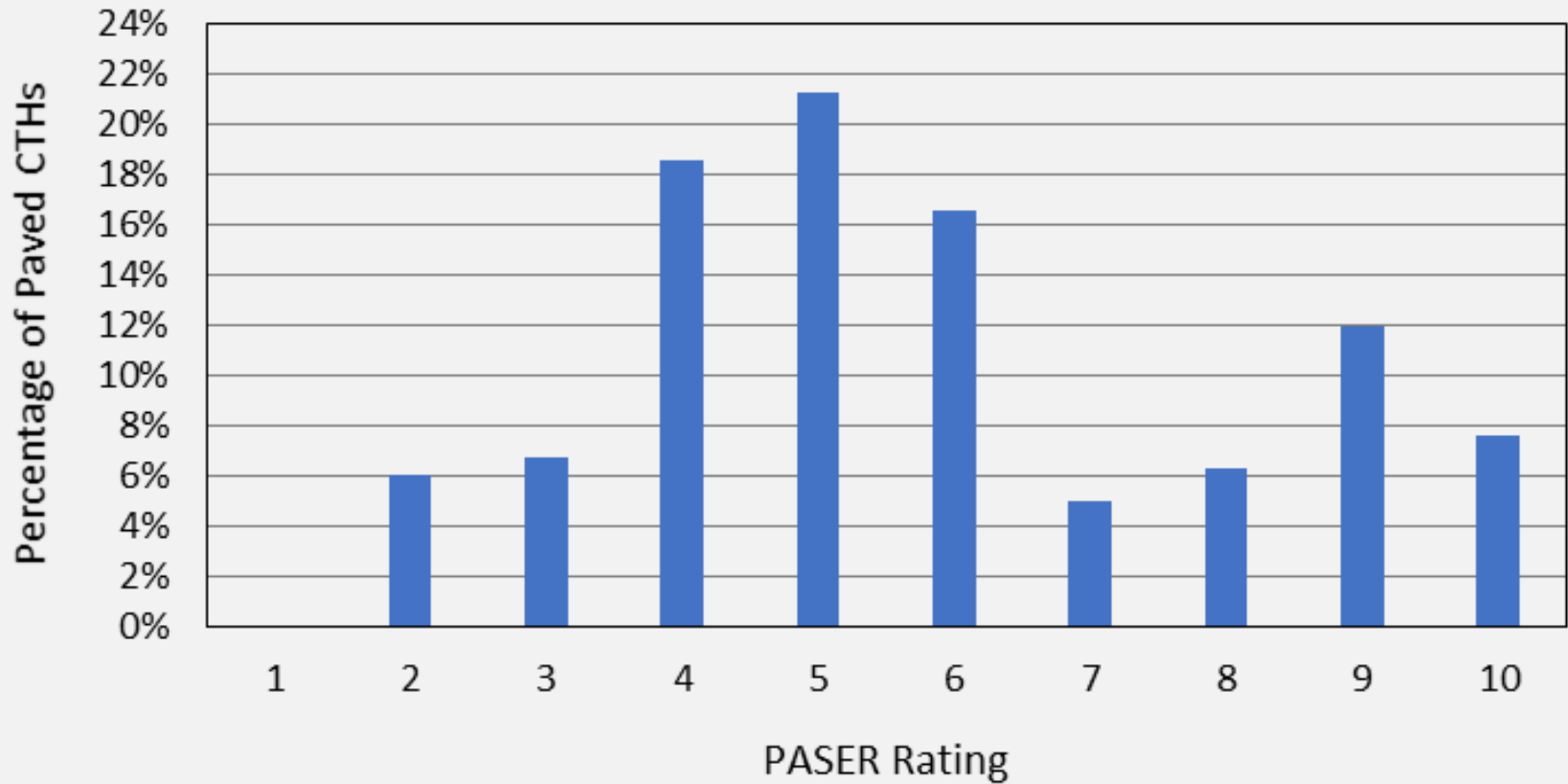
2016 PASER Condition Report - Paved Highways  
Rock County



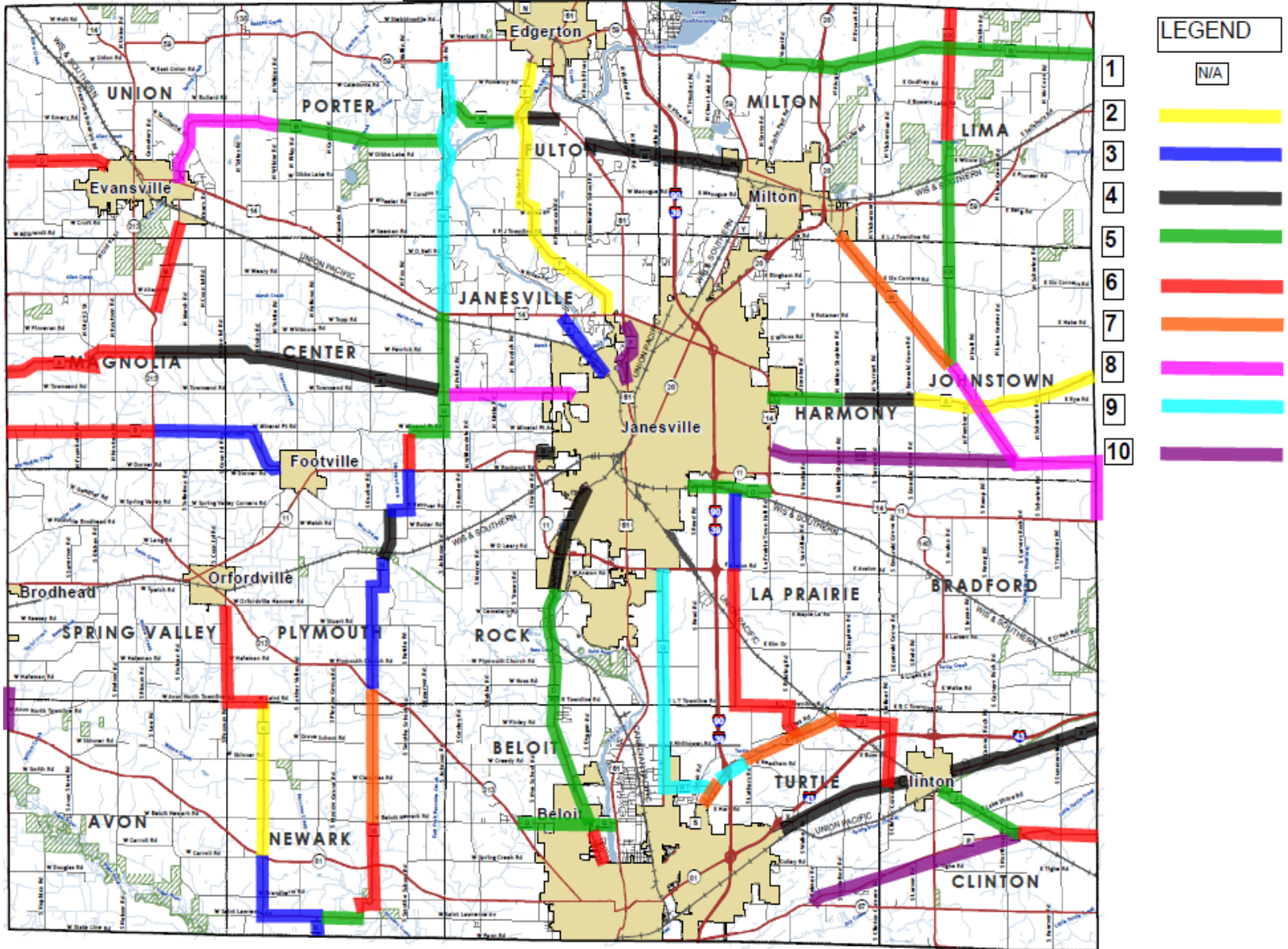


# County Highway Condition - 2019

2019 PASER Condition Report - Paved Highways  
Rock County



# COUNTY ROAD RATINGS 2019



# CTH Condition - Strategies

- Focused effort to complete CTH F & CTH A
  - Applied for and awarded Federal Aid on CTH F (Indianford – Edgerton)
    - Construction: 80% Fed Aid / 20% County
    - Project will be let by WisDOT
  - Applied for and awarded Multimodal Local Supplement (MLS) Grant for CTH A
    - Awarded \$1,000,000 Reimbursement Grant (CTH A: USH 14 – CTH M)

# CTH Condition - Strategies

- May need to make adjustments to CIP
  - Budget impacts due to pandemic
  - Reduce scope of reconstruction limits and supplement with rehabilitation.
    - Rehabilitation costs are approximately 33% of reconstruction costs.
    - Potentially reduce CTH A limits and add in a portion of CTH K rehabilitation
    - Concerns with ability to meet requirements for MLS Funding – discussing options with WisDOT.

# Proposed CTH Construction Projects (2021-2025)

Priority	Project Location			Length (Miles)	Treatment	Paser Rating	ADT	Timespan (Total County Costs) (Thousands of Dollars)					
	Road Name	From	To					(Miles)	2021	2022	2023	2024	2025
1	CTH A	Milton Shopiere Road	CTH M (Johnstown Center)	3.7	Reconstruction	2,3	2800	\$4,459					
2	CTH A	USH 14	Milton Shopiere Road	2.0	Reconstruction	5	2800	\$2,410					
3	CTH F	Indianford	W Stonefarm Rd	0.9	Pulverize & Overlay	2	780	\$879					
4	CTH O	Janesville	USH 14	2.4	Design	5	5500	\$130					
5	CTH J	Avalon Rd	CTH O	2.1	Real Estate, Utilities	3	1700	\$167					
6	CTH F	W. High Street (Indianford)	Hain Road (Edgerton)	1.6	Reconstruction	2	790		\$2,348				
7	CTH J	Avalon Rd	CTH O	2.1	Reconstruction	3	1700		\$2,607				
8	CTH K	Stateline	Laird Road	7.5	Pulverize & Overlay	2,3	380		\$2,868				
9	CTH O	Janesville	USH 14	2.4	Real Estate, Utilities	5	5500		\$197				
10	CTH O	Janesville	USH 14	2.4	Reconstruction	5	5500			\$3,069			
11	CTH T	Hafeman Road	STH 11	3.0	Pulverize & Overlay	4	2700			\$1,182			
12	CTH E	Janesville	USH 14	2.0	Pulverize & Overlay	3	3100			\$788			
13	CTH H	CTH K	St Lawrence	1.0	Pulverize & Overlay	5	380			\$394			
14	CTH H	STH 11	USH 14	5.0	Design	5	3200			\$281			
15	CTH X	Hart Rd	County Line	8.2	Pulverize & Overlay	4	2400					\$3,327	
16	CTH H	STH 213	STH 11	6.1	Overlay	3	600					\$955	
17	CTH H	STH 11	USH 14	5.0	Real Estate, Utilities	5	3200					\$435	
18	CTH H	USH 14	STH 11	5.0	Reconstruction	5	3200						\$6,782
					<b>Totals:</b>			<b>\$8,045</b>	<b>\$8,020</b>	<b>\$5,714</b>	<b>\$4,717</b>	<b>\$6,782</b>	
		Federal Aid Project											



# CTH P – Pulverize & Overlay



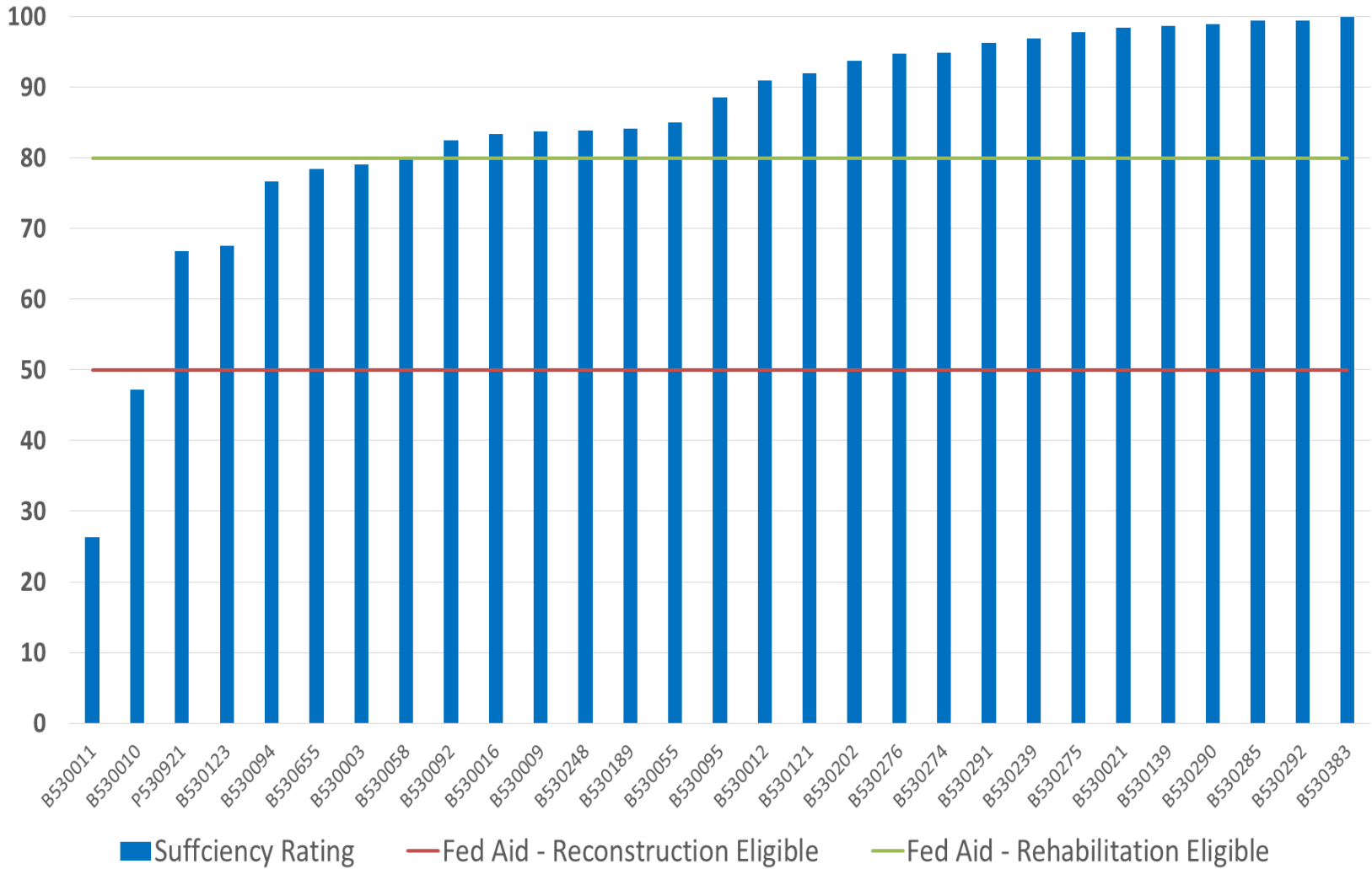
# CTH MM - Paving with Shuttle Buggy

# Bridge Conditions - Challenges

- Maintenance Program Development
  - Overall Bridges have very good ratings
  - Need increased focus on maintenance
- Current Fed Aid Projects
  - CTH J (In design, Construction in FY 2022)
  - CTH E (In design, Construction in FY 2022)



### County Bridge Conditions - Sufficiency Rating



# Bridge Condition - Strategies

- Developing a maintenance program
  - Routine maintenance items
    - Cleaning
    - Sealing
    - Joint and spalling repairs
    - Abutment maintenance

# Bridge Condition - Strategies

- Increase Staffing (Interstate Expansion)
  - Two designated bridge crews
    - Each crew has 4 staff
      - Crew Leader
      - 3 Crew members
  - Can work jointly on large projects

# Bridge Condition - Strategies

- Work Efforts:
  - County, Town and State - Bridge/culvert maintenance and repairs
  - Culvert replacements on County Construction Projects
  - Beamguard (guardrail) repairs
  - Larger drainage repair efforts (Riprap along Ellendale Rd.)
  - Epoxy overlays for bridges (new in 2020)
  - Primary contact for accident recovery situations



## Town Short Span Deterioration (1)



## Town Short Span Deterioration (2)



# CTH M Bridge – Indianford (Fed. Aid)



**Skinner Road Bridge - (Fed. Aid)**





**S. Smith Road Bridge - (Fed. Aid)**



**S. Smith Road Bridge - (Fed. Aid)**



## **S. Smith Road Bridge - (Fed. Aid)**



**S. Smith Road Bridge - (Fed. Aid)**

# Shop - Challenges

- Shop Work Flow
  - Could be better organized – tools, layout, processes
- Older Equipment
  - Challenges to keep things functional & safe
  - Time needed for repairs is longer
- Newer Equipment
  - Keeping up on technology of newer equipment
  - Warranty work
- Outsourcing
  - Balancing need vs. cost

# Shop - Strategies

- Shop Work Flow
  - “Spring Cleaning”
    - Get rid of unnecessary tools
    - Organize and effectively layout shop
    - Create and enforce etiquette
- Older Equipment
  - Implement detailed inspection process
  - Enhance maintenance procedures

# Shop - Strategies

- Newer Equipment
  - Increase training opportunities
  - Complete FASTER updates
    - Fully utilize software (maintenance cycles, warranties, etc.)
- Outsourcing
  - Evaluate on case by case basis

# Winter Maintenance - Challenges

- Interstate expansion
- Route coverage - staffing
- Reduce salt use
- Increase use of salt brine
- Equipment needs



# Winter Maintenance - Strategies

## Plowing Routes (2019-2020)

- 53 Routes
  - 13 County
  - 16 Town
  - 17 State (Days)
  - 7 State (Nights)

## Plowing Routes (2020-2021)

- 59 Routes
  - 13 County
  - 16 Town
  - 19 State (Days)
  - 11 State (Nights)



# Winter Maintenance - Strategies

## State Salt Use (2019-2020)

- Rock County was the 18<sup>th</sup> out of 72 Counties for lowest salt use per mile on State Highways
  - Low = 5.0 Tons per mile
  - Highest = 18.8 Tons per mile
  - State Average = 12.1 Tons per mile
  - **Rock County = 8.9 Tons per mile**
  
- Based on 5-year average projections
  - Rock County reduced salt use by approximately 2,750 Tons
  - Approximate Cost Savings (Salt) = \$235,000

# Winter Maintenance - Strategies

## Salt Brine Use & Capacity

- Rock County does not have a brine maker, we purchase brine from Jefferson County
  - Rock County hauls with 5,000 gallon tanker.
- Discussions with WisDOT on a state funded brine maker
  - Need a heated building (County funded)
- Brine Storage Capacity
  - Current capacity = 42,300 gallons
  - Additional capacity planned = 52,000 gallons
  - Total near future capacity = 94,300 gallons

# Winter Maintenance - Strategies

## New Equipment & Storage

- 2019 Budget
  - 8 new quad axles – 1,300 gallon brine, 12 Tons Salt
- State Purchased
  - Snow blower attachment – I-39/90 Noise Barrier Wall concerns
  - Brine Storage – 8 Tanks (need to be installed)
  - Discussing Brine Maker
- Shopiere Facility
  - Fleet Storage – heated
  - 8,000 Ton Salt Shed (State funded)
- Orfordville Salt Shed
  - Proposed 3,000 Ton shed – waiting for State directive

# New Quad Axle





Oshkosh's - Ready if needed (1/28/19)

# State Maintenance

- I-39/90 Expansion
  - Additional Resources
    - Staff – Added 6 staff in 2020
    - Storage
      - Shopiere – Currently under Construction
      - Orfordville – Waiting for State
      - STH 59 – Future Facility
- State Rehabilitation Efforts
  - STH 140, USH 51, USH 14, STH 11



# Interstate – Work Zone Accident





## Interstate Maintenance Work (Overnight)

# OSOW Traffic Control



# Initiatives

- **Safety**
  - Public, Staff, Work Zones
- **Construction**
  - Quality & Efficiency
- **Town and State Work**
  - Timeliness, Quality, Efficiency & Communication
- **Accounting**
  - Timeliness of Billing, Training Efforts & Communication
- **Shop & Maintenance Efforts**
  - Focus for 2020 – Ongoing
- **2021 Focus – revisit items above.**

**SAFETY FIRST!!!**





*Questions?*