

**Council on Aging Nutrition Advisory Council Minutes**  
**Wednesday, July 17, 2013**

**Call to Order:** Chair Marti Everts called the meeting to order at 10:00 a.m.

**Approval of Agenda:** Ronnie Thomas, seconded by Supervisor Terry Thomas, made a motion to approve the agenda. Motion carried.

**Roll Call:**

Present: Nancy Arnold, Terry Burrington, Marti Everts, Nancy Flood, Sonja Heiser, Janet Kopp, Char Lezvow, Daryl Porter, Mike Santucci, Peg Slaback, Ronnie Thomas, Supervisor Terry Thomas

Excused: Hjordis Olson, Diane Tester

Staff Present: Joyce Lubben, Rane Goodroad, Michelle Korotko

**Introduction of Visitors:** Also present was Kim Whitford, Rodney Oksuita, Judy Buechner and Marcy Berner-Reedy.

**Citizen Participation, Communications, and Announcements:** Ronnie Thomas commended Rane Goodroad on the work she did to organize the SFMNP voucher distribution.

Marcy Berner-Reedy shared the Beloit Meals on Wheels 2013 annual report. She also reported that the President and CEO of the Meals on Wheels Association of American visited her program.

**Approval of June 19, 2013 Minutes:** Peg Slaback made a motion to approve the June 19, 2013 minutes as distributed, seconded by Ronnie Thomas. Motion carried.

**Staff Report:**

1. Intern Report: Michelle Korotko reported that she has worked on the SFMNP, has visited a Stepping On workshop and conducted home visits.
2. Meeting with Dining Center Managers: Rane Goodroad reported she has a meeting scheduled with the dining center managers this afternoon. Topics to be covered include review of selected policies and procedures, fall training and the fall/winter menus.
3. Special Events Update: Rane Goodroad reviewed dates for the upcoming summer picnics.

**Old Business:**

1. SFMNP (Farmers' Market Voucher) Distribution Update: Rane Goodroad reported that all vouchers have been distributed. She thanked the board members who assisted at the distribution sites and said the distribution went well.

**New Business:**

1. Volunteer Appreciation Event: Rane Goodroad stated that the Volunteer Appreciation Event will be held October 4, 2013.
2. Guest Speaker; Rachel Sheets, Second Harvest: Ms. Sheets was not able to attend this meeting. She will be re-scheduled to present at the August meeting.

**Reports:**

Dining Center Visits: Reports of visits to dining centers were provided by Janet Kopp, Mike Santucci, Marti Everts, Peg Slaback and Ronnie Thomas.

Nutrition & Health Associates: Judy Buechner reported that she completed the ServeSafe training. She is teaching the Healthy Eating for Successful Living workshop. This month's topic is hydration.

Best Events: Kim Whitford stated she is working on the fall/winter menu.

**Adjournment:** A motion was made by Ronnie Thomas to adjourn, seconded by Janet Kopp. Motion carried. Meeting adjourned at 10:58 a.m.

*Minutes not official until approved by the Nutrition Advisory Council.*