



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 24, 2015 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, June 24, 2015, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Terry Fell, Supervisor; William Grahn, Supervisor; Linda Garrett, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Ashley Kleven, Citizen Representative; and Shirley Williams, Citizen Representative.

Staff Present: Charmian Klyve, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Lance Horozewski, Children Youth and Families (CYF) Division Manager; Kate Flanagan, MH/AODA Division Manager; Lindsay Peterson-Johnson; and Jennifer Thompson, LTS/ADRC Division Manager.

Others Present: Captain Maurer, Sheriff's Department. Dale Hicks, Citizen. Lynn Jones, Community Action.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell. Supervisor Fell requested moving agenda item #8 and item #9 after item #3. Supervisor Thomas seconded the request. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 10, 2015: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Garrett. The minutes were unanimously approved. APPROVED.

Resolution Creating Section 1.133 of the Rock County Ordinances: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Horozewski explained this ordinance is required to obtain inter jurisdictional agreements. When clients out of our jurisdiction are placed in group homes in our jurisdiction and the group home calls law enforcement or CYF for assistance, we do not have any background information or a plan on the client. It takes a lot of time to get information we need, this agreement will give us the information. Captain Maurer added that the agreement would give us background information needed to expedite handling the situation. The resolution was unanimously approved. APPROVED.

Resolution Creating a 1.0 FTE Human Services Supervisor II Position: Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Flanagan is requesting creating a supervisor position for the CCS program. The CCS program is growing and the position is covered by Medicaid funding. We are at the stage that a supervisor is needed to lead the unit. Supervisor Thomas advised this resolution was already passed on Monday at the County Board Staff/Finance Committee meeting. The resolution was unanimously approved. APPROVED.

Citizen Participation: Mr. Hicks has previously spoken to the County Board about the possibility of reinventing the Rock Haven building for other purposes. He had a heating and electrical person

look at the building at one time, and they believe the building could be refurbished. He stated a separate inner wall could possibly be built to rewire, and to insulate, instead of pulling out all the old. Each wing on each of the floors could have separate agencies possibly. Different floors could house the homeless, people integrating back into society after a 12 Step program, and/or veterans.

He would like to utilize the building instead of tearing it down, maybe it could be released to the private sector. Supervisor Schulz asked for cost estimates on refurbishing. Mr. Hicks did not have cost estimates. Chair Knudson thanked Mr. Hicks for being proactive in looking out for the vulnerable in the community. He advised there is a long range Capital Improvement Plan on the building. Chair Knudson asked Mr. Hicks if he would want to be included in the group discussing the long range plans of the building. Mr. Hicks would like to be included. Supervisor Garrett thanked Mr. Hicks for coming forth with his ideas and commented that she loves the idea of refurbishing the building. She is interested in seeing the cost analysis report on tearing down the building. She asked if he had talked to others who have interest in this. Mr. Hicks responded he had five individuals interested before when he was looking at it. Supervisor Schulz suggested exploring volunteer supports to help keep costs down such as churches. Mr. Hicks explained it could be run similar to the Red Road House possibly. It will take working with each other and a lot of brainstorming to get the facility up and running.

Chair Knudson advised Rob Leu from General Services agreed to speak more on this at the July 22nd HSD Board meeting. The regular HSD Board meeting and Rock County Public Hearing are being held on July 22nd at the Job Center. Mr. Hicks is available to attend the meeting. Ms. Klyve added that there are life safety codes to look at if clients are to sleep in the building. There is a broader study being done as a whole County that Administrator Smith will present in September. Mr. Hicks added the longer a building sits the faster it deteriorates. Supervisor Schulz asked if Mr. Hicks had contacted the Veterans Association, there is a branch in Janesville. He had not.

Submission of Committee Requests: Supervisor Schulz would like to extend an invite to CASA, they presented at the last County Board meeting.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved one contract, and two encumbrances, seconded by Supervisor Thomas. Ms. Mooren explained the Mankind contract is for a specific client who needs 24 hour supervision. The contract and encumbrances were unanimously approved. APPROVED.

Approval of Bills: Supervisor Fell moved the bills to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Zuehlke presented the bills for approval. He followed up on the question from the last meeting about the ADRC bus advertising. The advertising is for one year. He explained there are two buses in Beloit and two buses in Janesville with advertising for the ADRC. Two of the buses have advertising on the side and two have advertising on the back.

ADM	85,411.91	ADM	1,583.00
AODA	21,099.43		
ADM	1,782.09		

The bills were unanimously approved. APPROVED.

2014 Annual Report: Ms. Mooren explained the 2014 HSD Annual Report expenditures and revenue. The Annual Report is separated by program area. The Agency Management Support and Overhead (AMSO) is the Management and support staff, which consist of 33 employees. She explained the Full Time Employee (FTE) Positions, Personnel and Operating Costs, Purchased/Client, Allocated Costs and Revenues. The total 2014 County cost was \$18,561,294. The use of funds for 2014 were: ADRC 2%, MH/AODA 31%, LTS 19%, Job Center 0%, AMSO 0%, CYF 33%, ES 15%. The source of funds were: Inter-Governmental 5%, Rock County 32%, State/Federal 61%, and Fees/insurance/Other 2%. Ms. Mooren responded to questions.

2014 Annual Report – Long Term Support (LTS): Ms. Thompson explained in 2014 \$10 million was used to help keep people in their homes and not go into a nursing home. This includes Senior

Services, Case management, Home Care, and meals. There were some retirements last year in the LTS Division, therefore, some funds that we not spent was returned to the State but over \$60,000 will be carried over. The Family Care resolution was passed by the HSD Board but details of when we will bring Family Care in are unknown at this time, but should know more details in July.

Last year there were 124 elder abuse reports, it is an increase from the prior year, and probably due to the process of reporting is easier now. The ADRC takes elder abuse calls but the LTS Division investigates the reports.

There have been changes to the licensing of Adult Family Homes (AFH). The AFH have more codes to follow and it is not as easy. Our office does the licensing and monitoring of the AFH.

Supervisor Fell thanked Ms. Thompson and the LTS staff on the great job they are doing.

2014 Annual Report – Aging, Disabilities, Resource Center (ADRC): Ms. Thompson explained the calendar year 2014 was the ADRC's first year of operation. Amber Strehlow is the marketing person for the ADRC. Her job is to reach people and get information out to the community about the ADRC. She has booths at Expos and Fairs, gets announcements on the radio, and she is the person who coordinated the advertising on the Janesville and Beloit buses.

Cory Marsh, our Dementia Care Specialist is doing a great job. Ms. Thompson receives praise about Ms. Marsh often and recently from a person in the State office. When the 2016 State budget first was announced there was not going to be funds for the Dementia Care Specialist position, and the ADRC was not going to continue to be run by the counties. Due to many calls to the State, the funding for the Dementia Care Specialist position will be kept in the budget, and counties will continue to run the ADRCs. This is excellent news. Ms. Marsh is an excellent resource to our office and the ADRC helps many people in the community. Ms. Thompson responded to questions. Supervisor Grahn has heard incredible feedback from residents in the community about the ADRC and staff.

Director's Report:

Budget Updates: The State budget stalled in Joint Finance. We received notification of a decrease of \$152,000 in Income Maintenance (IM), \$26,000 in Youth Aids, \$44,000 in Community Integration, and \$55,000 in Targeted Case Management. The Dementia Care Specialist position will be funded into June of 2016.

Letters: We sent a thank you letter on behalf of the HSD Board out to Foster Parents, and thank you letters to Monica Booe and Lori Thuli for speaking at the last HSD Board meeting.

Ms. Klyve contacted Angela Moore at Care House and we are working on getting her to speak at an HSD Board meeting in August/September. Ms. Klyve will add CASA to a future meeting as well.

Supervisor Grahn has concerns about the HCC front parking lot pot holes, and suggested getting them fixed. Supervisor Grahn asked for Fast Feet For Families fliers to give out to the County Board tomorrow night.

Next Meeting: Wednesday, July 8, 2015 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Grahn motioned to adjourn, seconded by Supervisor Schulz with unanimous approval at 5:32 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD