



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 13, 2016 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, January 13, 2016, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Linda Garrett, Supervisor; William Grahn, Supervisor; Shirley Williams, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Ashley Kleven, Citizen Representative (out at 5:20 p.m.); Terry Fell, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: None.

Staff Present: Charmian Klyve, Director; Sara Mooren, Administrative Services Division Manager; Tim Zuehlke, Controller; Kate Flanagan, MH/AODA Division Manager; Ryan Trautsch, CYF Program Manager; Stacey Speich, CYF Program Manager; Jennifer Thompson, ADRC/LTS Division Manager; Jenny Dopkins, LTS Social Worker; and Lance Horozewski, CYF Division Manager.

Others Present: County Board Chair Russell Podzilni. DA David O'Leary. Frank Schulz, Janesville Gazette.

Approval of Agenda: Supervisor Grahn moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Fell requested moving item #8 before item #3, seconded by Citizen Representative Williams. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of December 21, 2015: Supervisor Fell moved the minutes to the floor, seconded by Supervisor Schulz. Supervisor Schulz asked about a letter being submitted to Sheriff Spoden that Supervisor Garrett requested at the last HSD Board meeting. Ms. Klyve advised she sent an email to Sheriff Spoden, Jail Commander Chellevoid and copied Chair Knudson, and had not received a response yet. Therefore, she contacted Chief Deputy Tillman today and Chief Deputy Tillman asked that Board members contact the Sheriff directly. The minutes were unanimously approved. APPROVED.

Report on Dual Reporting of Child Abuse & Neglect 2015 Senate Bill 326: DA O'Leary advised he has been in meetings with the Attorney General and there are strong indications SB326 is going to pass. DA O'Leary would like to address the concerns Ms. Klyve and the HSD Board have regarding the bill. DA O'Leary explained there would be dual referral to HSD and law enforcement, He believed the cases would be handled similar to joint Care House cases. CPS and law enforcement investigate and share information with each other and conduct two separate investigations with their own deadlines and protocols etc. The DA Association and Badger law enforcement are in support of the bill. He wants to address the concerns ahead of time.

Supervisor Schulz asked about funding for the bill. DA O'Leary is not aware of any fiscal allocation for the bill. Ms. Klyve stated our protocol is set up by DCF as to what cases are screened in and screened out. We do not deal with the screened out cases, however, SB326 states "all" cases and that would create a significant workload increase. DA O'Leary advised he does not believe the bill extends to screened out cases. His understanding is that law enforcement wants information to do

their job. HSD and Law Enforcement work well together on Care House and Safe School cases. It is a good idea to share information to protect the child but we may have to change how we do things. With everything becoming computerized it would be helpful for officers to see CPS and other information to handle situations better.

County Board Chair Podzilni advised that WCA opposes SB326. WCA's concerned about the SB326 language and how many more staff we would need based upon "all cases" as it is written. There are tweaks needed that we would like to discuss. DA O'Leary advised his understanding is they are willing to tweak the bill. He wants to get specifics to take back with him. He wants to know of any concerns.

Supervisor Thomas explained the language in the bill refers to "all" cases and that is a concern. We all want children to be safe but screened out cases would add significant workload requiring more staff. Citizen Representative Williams asked about the time line on reports during non-working hours. DA O'Leary responded these are exactly the type of questions to be discussed. Supervisor Grahn suggested the CJCC and DA O'Leary agreed CJCC is a logical place to discuss these concerns. DA O'Leary can be contacted at the courthouse with any further questions. Chair Knudson asked to keep the HSD Board posted on discussions.

Citizen Participation: None.

Submission of Committee Requests: Supervisor Grahn asked for a future agenda item from the Public Health Department on bed bugs, and an update on the AFH case that spoke at a prior meeting. Ms. Klyve advised Mr. Boutwell is working on this, but is out with health issues right now. When he returns she will ask him to address this.

Supervisor Garrett asked for Ms. Klyve to repeat what she stated about emailing Sheriff Spoden and Commander Chellevoid. Ms. Klyve made contact with Chief Deputy Tillman today and Chief Deputy Tillman indicated that Board members should contact the Sheriff directly.

Approval of Contracts, Transfers, and/or Encumbrances: Citizen Representative Weaver-Landers moved twenty nine contracts to the floor, seconded by Supervisor Thomas. Ms. Mooren explained the contract index was emailed to the Board yesterday. She highlighted one additional contract that was not included in the index. Supervisor Grahn opposed contracts with an increase of more than 1.5%. Supervisors Fell, Thomas, Schulz, Garrett, Knudson and Citizen Representatives Williams, Weaver-Landers and Kleven voted in favor of all the contracts. APPROVED.

Approval of Bills: Supervisor Thomas moved the bills to the floor, seconded by Citizen Representative Weaver-Landers. Supervisor Grahn asked about the Manpower Group. Mr. Zuehlke replied it was for the volunteer drivers.

ADM	37,298.29
CPS	1,356.73
ADM	1,120.25

The bills were unanimously approved. APPROVED.

Resolution Creating Two Master Level Social Worker Positions and Amending the 2016

Budget: Supervisor Grahn moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Flanagan explained the CCS program has 63 clients at this time, and the program is growing. We need more staff to support the program. Substance abuse is in the news alot and this program addresses AODA. CCS is a Medicaid funded program. Supervisor Schulz asked if any clients in the program are possibly coming from the jail. Ms. Flanagan advised there is a case manager who works with individuals before they are released from jail to apply for CCS. The case manager works to reestablish food share benefits and other benefits. Supervisor Garrett asked about a waitlist. Ms. Flanagan advised CCS is not allowed to have a waitlist that is why she is asking to hire more staff to get people into the program as soon as possible.

Citizen Representative Williams asked about the search for applicants to fill the positions. Ms. Flanagan advised it will be posted internally and externally. We are looking for dual licensed applicants but they are hard to find. Citizen Representative Williams asked about last year's citation. Ms. Flanagan responded that we were given a citation because the surveyor thought our CCS admissions should be more rapid. We had been slower on admissions during the CCS program implementation and have submitted a plan of correction. More staff will help. Supervisor Garrett asked about dual certification and diversity in Rock County. Ms. Flanagan advised if we can't find dual licensed applicants we may hire people with one license and work with them towards dual licensure.

Supervisor Schulz is curious about how needs are addressed in jail if an individual is identified with mental health issues and who provides the services. Ms. Flanagan advised our jail re-entry social worker collaborates with the Sheriff's Department. Ms. Flanagan will come back to the HSD Board with the jail re-entry social worker to update the Board on what the case manager does. The resolution was unanimously approved. APPROVED.

Resolution Authorizing Five Month Overlap of One CPS Case Manager Position: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Horozewski presented the resolution and advised there will be three ongoing staff, each with significant workloads, out on FMLA at one time. We will be transferring a JJ position temporarily, and transferring another CPS worker into ongoing but another CPS Case Manager position is needed. Citizen Representative Williams commented positively on the forethought but asked about the language "no Board action." Ms. Klyve advised that "no Board action" refers to the transfers of the workers within the Department, whereas, the overlap position requires Board action. The resolution was unanimously approved. APPROVED.

Resolution Awarding Contract to Lutheran Social Services for a Clinical Case Manager for Substance Abuse: Citizen Representative Weaver-Landers moved the resolution, seconded by Supervisor Thomas. Ms. Flanagan presented the resolution and explained there was discussion in 2015 about improving supports for individuals on the AODA waitlist. We wanted to fill the gap between when an individual comes in for AODA services until they can be provided. Creating the Clinical Case Manager for Substance Abuse with LSS will help us to do that. Chair Knudson stated Mr. Wopat, previous Board member, would be very happy to hear this. The resolution was unanimously approved. APPROVED.

Presentation on Nursing Home Consortium: Ms. Thompson distributed information about the Nursing Home consortiums with whom Rock County has partnerships. She introduced Ms. Dopkins, the LTS Court Services Social Worker who works with guardianships and the Nursing Homes. Rock County works with three nursing home consortiums: Woodland Enhanced Health Services Commission (Clark Co.); Marsh Country Health Alliance Commission (Clearview); and Mississippi Valley Health Services Commission (Lakeview). We turn to these facilities for the more difficult cases. By being a member of the consortium, the facility will choose our client over someone who is not a member of the consortium. All three facilities have specialized units. Each facility has an upfront fee of \$5,000 and two facilities charge a daily rate. The other facility bills us twice a year depending on the Medicaid loss incurred over a course of five years for Rock County residents. Locked facilities are expensive and being a consortium member is a cost savings.

Supervisor Thomas has been our LTS Board representative for five years. He has visited two of the facilities. Supervisor Grahn asked about placements in Rock Haven. Ms. Dopkins advised she searches out Rock Haven whenever possible, but when they do not accept the clients, we have to look elsewhere. Rock Haven has the right not to take clients that have behavioral concerns or criminal history because they could not meet the psychiatric needs. Many clients are coming out of Mendota on Chapter 51 and converted to Chapter 54's. Ms. Dopkins responded to questions.

Ms. Dopkins explained when placing a client, she looks at the client's behavior and what the facility offers, and which would be most cost effective. Ms. Dopkins responded to questions on guardianships. Please contact Ms. Thompson or Ms. Dopkins with any questions.

Director's Report: Ms. Klyve advised the Assembly passed the Family Care Bill but it must go to the Senate for a vote that has not yet been scheduled. Thereafter, the State will contact us to plan the transition. We will provide updates as we know more.

The Trauma Informed Care (TIC) end of year celebration is on January 21st at the Job Center from 9:00 a.m. to 3:00 p.m. If you are able to attend please contact Jodi Parson. We will also present materials from the TIC event at the January 27th HSD Board meeting.

Next Meeting: Wednesday, January 27, 2015 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Grahm motioned to adjourn, seconded by Supervisor Garrett with unanimous approval at 5:58 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD