

HEALTH SERVICES COMMITTEE

June 10, 2015

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Driscoll, Fell and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Joanne Foss, Controller; Doug Keating, Maintenance; Donna Clark, DON; Rachel Hilborn, RN; Russell Podzilni, County Board Chair; Sandra Kraft, County Board Vice Chair

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:00 a.m. in the Rock Haven Conference Room. Supervisors Fell and Driscoll moved approval of the agenda. ADOPTED

APPROVAL OF MINUTES – May 13, 2015 – Supervisors Pleasant and Fell moved approval of the minutes of May 13, 2015. ADOPTED.

INTODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS –

Racheal Hilborn, a former Registered Nurse at Rock Haven, introduced herself to the committee. Racheal worked for Rock Haven for nine months and resigned. Her reason for leaving was due to the call off policy and mandation. Employees are allowed to call off almost every month or when they earn the eight hours. If the scheduler is unable to fill the position, someone would get mandated up to 16 hours. She has worked other facilities and their policy was an employee could only call off so many times in a year. Racheal would like the committee to work on the county ordinance to help with the facility's that are staffed 24 hours. Josh Smith, NHA stated that he and Sue Prostko have been discussing the issue to come up with a solution to the problem.

Billy Bob Grahn gave Sue Prostko his condolences for the loss of her mother.

Josh Smith, County Administrator announced the Pre-budget meeting on June 22, 2015 at 8:00 a.m.

BILLS – Supervisors Fell and Driscoll moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisors Fell and Driscoll moved approval Encumbrance/Encumbrances. ADOPTED

OLD BUSINESS

Rock Haven Building –The hot water heater malfunctioned for the second time. There was a wrong gas line to the water heater causing the malfunction. The bad tiles are still being replaced.

NEW BUSINESS

Resident Council Minutes – Minutes provided

Pathways Health – Sue Prostko, NHA gave an update on what Pathways Health has been working on. Luann has been training the staff on minimum data set, which is how the nursing home gets payment. The nursing assistants have been training on how to better chart for the activities of daily living.

Josh Smith stated there would be a meeting next week with Pathways. Staffing issues have been talked about with the company. There is a nationwide shortage of nurses and Rock Haven is not the only facility that is in need of help. The committee would be updated more at the next meeting.

Complaint Survey – The Division of Quality Control did a visit to Rock Haven on May 19, 2015. There was a complaint on infection control and one on CPR. No fines or cites were given on this visit.

Rock Haven Services – Discussion on how to give a positive look to Rock Haven and get families wanting to bring their loved ones here when the time comes. Some suggestions were: to update the website with pictures and videos, take an employee survey, radio advertisement and keep Rock Haven's surveys great and out of the paper.

The Health Services Committee will hold a special meeting on June 24, 2015 at 8:00 a.m. to discuss more ideas and move forward with the project.

REPORTS

CENSUS – Sue Prostko, NHA gave an update of the census.

EDUCATION – Activities of daily living, Glucose monitoring, Dementia training, Survey readiness

FINANCE – Interviews for accounting are being scheduled. Budget preparation for 2016 is under way.

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NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, July 8, 2015 at 8 a.m. in the Rock Haven Conference Room at the Village Commons Building.

ADJOURNMENT – Supervisors Pleasant and Driscoll moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 9:43 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE