

HEALTH SERVICES COMMITTEE

July 13, 2016

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:00a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell, Driscoll and Homan

COMMITTEE MEMBERS ABSENT: Supervisor Dowd

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Doug Keating, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of July 13, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – June 8, 2016 – Supervisor Fell moved approval of the June 8, 2016 minutes, second by Supervisor Driscoll. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Sue Prostko has the information for the Beloit and Janesville Senior Fairs. She will be ordering pens to hand out.

Supervisor Fell stated that Sue Prostko did an excellent job at the budget presentation. A copy of the pre-budget presentation was given to members.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – See first quarter report provided.

OLD BUSINESS

ROCK HAVEN BUILDING – Supervisor Fell thanked Doug Keating, Maintenance Superintendent, for years of service to Rock Haven. Doug Keating's last working day is July 19, 2016.

MARKETING ROCK HAVEN – The sample of the folder that will be used for Rock Haven was shown to the committee. Sue Prostko will be ordering pens to

distribute at the senior fairs this year. Rock Haven has a job fair scheduled July 22, 2016 from 10am-5pm.

PATHWAY HEALTH ENGAGEMENT – EXECUTIVE SUMMARY – Report provided. Sue Prostko stated that Rock Haven is working on communication with the staff. Several committees have been formed to get all the departments involved.

NEW BUSINESS

SEPCIALIZED MEDICAL SERVICES SERVICE AGREEMENT – Supervisor Driscoll made a motion to approve the Specialized Medical Service Agreement, Supervisor Fell second the motion. APPROVED

AGREEMENT REGARDING CONFIDENTIALITY OF HEALTH CARE RECORDS – Supervisor Driscoll made a motion to approve the Confidentiality of Health Care Agreement, Supervisor Fell second the motion. APPROVED

PROFESSIONAL MEDICAL INC. SERVICE AGREEMENT – Supervisor Fell made a motion to approve the Professional Medical Inc. service agreement, Supervisor Driscoll second the motion. APPROVED

RESOLUTION: AWARDING CONTRACT TO RF TECHNOLOGIES, BROOKFIELD WI FOR THE PURCHASE AND INSTALLATION OF THE WANDER MANAGEMENT SYSTEM AT ROCK HAVEN NURSING HOME – Supervisor Driscoll made a motion to approve the resolution awarding contract to RF Technologies, Brookfield, WI for the purchase and installation of the wander management system at Rock Haven Nursing Home, Supervisor Fell second the motion. APPROVED

RESOLUTION: AUTHORIZING ROCK HAVEN IT EQUIPMENT PURCHASE AND AMENDING 2016 ROCK HAVEN BUDGET - Supervisor Fell made a motion to approve the resolution authorizing Rock Haven IT equipment purchase and amending the 2016 Rock Haven budget. Supervisor Driscoll second the motion. APPROVED

REPORTS

CENSUS – Report provided.

STAFF EDUCATION – Infection Control and Electronic Charting System

ROCK HAVEN NEWSLETTER – A copy of the July 2016 Rock Haven Newsletter was given to all members.

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NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, August 10, 2016 at 8 a.m. in the Rock Haven Class Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:49a.m., second by Supervisor Driscoll. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE