

HEALTH SERVICES COMMITTEE

November 28, 2018

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 9:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Driscoll, Schulz, Hawes, Brien

STAFF MEMBERS PRESENT: Clayton Kalmon, Administrator; Donna Clark, Director of Nursing; Joanne Foss, Controller; David Froeber, Facilities Superintendent

APPROVAL OF AGENDA – Supervisor Driscoll moved approval of the agenda of November 28, 2018, second by Supervisor Brien. ADOPTED

APPROVAL OF MINUTES – October 17 and November 5, 2018 – Supervisor Hawes moved approval of the October 17 and November 5, 2018 minutes, second by Supervisor Driscoll. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – Supervisor Brien moved approval of the budget transfer, second by Supervisor Hawes. APPROVED

FINANCE – The budget for Rock Haven's Liability Insurance was increased for next year, due to a higher premium in 2018.

OLD BUSINESS –

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for September provided.

PRIVATE PAY LETTER – The daily rate for private pay will be increasing. A letter to residents and families to notify them of the change.

SELF REPORT TO DIVISION OF QUALITY CONTROL – On November 15, 2018 a resident left the building without staff. Education went out to all staff on the new process to help prevent further elopements. All the doors have been relocked for safety and code alerts are still being used on the residents that are at risk of leaving. Every resident will have an elopement risk assessment completed. Management will receive alerts if any staff chart that a resident has been wandering or having statements of leaving. An elopement risk assessment will be completed on admission and weekly for four weeks.

VENDOR FOR DISPOSABLE NITRILE EXAM GLOVES – Supervisor Driscoll made a motion to recommend Medline to supply the disposable nitrile exam gloves, second by Supervisor Hawes. Vote of 5/0. APPROVED.

REPORTS -.

CENSUS – Census reports provided.

STAFF EDUCATION – The online in-service Rellias began on November 1, 2018.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, December 12, 2018 at 9 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Brien moved to adjourn at 09:32 a.m., second by Supervisor Hawes. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE