

HEALTH SERVICES COMMITTEE

May 11, 2016

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell, Dowd, Driscoll and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Doug Keating, Maintenance; Joanne Foss, Controller

CALL TO ORDER/APPROVAL OF AGENDA – Chair Pleasant called the meeting of the Rock County Health Services Committee to order at 8:02 a.m. in the Rock Haven Conference Room. Supervisor Fell and Driscoll moved approval of the agenda. APPROVED.

APPROVAL OF MINUTES - March 9, 2016 – Supervisor Driscoll and Pleasant moved approval of the March 9, 2016 minutes. APPROVED

APPROVAL OF MINUTES - April 13, 2016 – Supervisor Fell and Pleasant moved approval of the April 13, 2016 minutes. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Joanne Foss introduced Michelle Youderin, Account Clerk for Rock Haven. She is doing a great job and willing to learn.

BILLS – Supervisors Fell and Kraft moved approval of the bills. ADOPTED.

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – Supervisor Fell and Driscoll moved approval of the encumbrance. ADOPTED

FINANCE – The auditors were at Rock Haven last week and things went well. Waiting for the closing of the books for 2015 for more updates.

OLD BUSINESS

ROCK HAVEN BUILDING – The Maintenance Department fixed the release valve on the boilers for less than \$100.00. It passed the inspection. Rock Haven has 180,000.00 budgeted for a new code alert system. There were no bids for this project. Modifying the specs and going out for bids again either by the end of the month or

maybe sooner. Replacing the mulch around the grounds for free, getting the mulch from the County Road F construction.

MARKETING ROCK HAVEN – Still waiting on the printer for a new sample folder. There is a Senior Fair in July that Rock Haven should be present for.

NEW BUSINESS

ELECTION OF VICE CHAIR – Supervisor Fell made a motion to nominate Supervisor Driscoll and Supervisor Dowd second the motion. No other nominations. Supervisor Driscoll accepted. ADOPTED

SET MEETING DAY AND TIME - Supervisor Fell made a motion to keep the meetings on the second Wednesday at 8:00a.m. Second motion by Supervisor Homan. All in favor of keeping the meeting the same. ADOPTED

BELOIT HOSPICE SERVICE AGREEMENT - Supervisor Fell made a motion to accept the Beloit Hospice Service Agreement. Supervisor Driscoll second the motion. APPROVED

RESOLUTION RECOGNIZING DOREEN FIU FOR YEARS OF SERVICE – Supervisor Driscoll made a motion to approve the resolution. Second by Supervisor Dowd. APPROVED

CONSULTIVE SERVICE AGREEMENT WITH KENT BOWERS – Supervisor Fell made a motion to approve Agreement with Kent Bowers. Supervisor Driscoll second the motion. APPROVED

RESIDENT COUNCIL MINUTES – March minutes provided.

REPORTS

CENSUS – See Report

STAFF EDUCATION – Code Review and Fire Safety

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, June 8, 2016 at 8 a.m. in Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell and Driscoll moved to adjourn the meeting. ADOPTED. The meeting adjourned at 8:42 a.m.

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Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE