



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, December 14, 2016 – 4:30 P.M.

Call to Order: Vice Chair Weaver-Landers called the meeting to order at 4:30 p.m. on Wednesday, December 14, 2016, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Karl Dommershausen, Supervisor; Terry Fell, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Chair Brian Knudson, Supervisor; Linda Garrett, Supervisor; Shirley Williams, Citizen Representative; and Ashley Kleven, Citizen Representative.

Staff Present: Kate Luster, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Timothy Zuehlke, Controller; Jennifer Thompson, ADRC Division Manager; Tera O'Connor, CSCF Program Manager; Tina Day, CST Service Coordinator.

Others Present: None.

Approval of Agenda: Supervisor Fell moved the agenda to the floor, seconded by Supervisor Thomas. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of November 21, 2016: Supervisor Thomas moved the minutes to the floor, seconded by Supervisor Dommershausen. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Submission of Committee Requests: Supervisor Schulz asked about her request for the Men's Gift Shelter and the report about the AFH bed bug issue. Ms. Luster advised both items will be on the agenda at future meetings in January.

Approval of Contracts and Transfers: Supervisor Fell moved thirty six contracts to the floor, seconded by Supervisor Thomas. Supervisor Thomas asked about Beloit Meals on Wheels and what the need is for this service now that Family Care is implemented. Ms. Mooren explained Beloit Meals on Wheels is serving a few of our APS clients and CSP clients.

Ms. Mooren advised some of the contracts were with new providers and some were contracts that are renewing. The Birth to Three contract is new to Rock County HSD and was put in our 2017 budget. Supervisor Schulz asked about the YSC change for Shelter Care. Ms. Luster advised the Shelter Care change is not included in this process, but we will be sharing more information about the timeline, and what it means for staff and for youth at a future meeting. The contracts were unanimously approved. APPROVED.

Review of Bills: Mr. Zuehlke responded to questions.

Holiday Committee: Ms. Day explained that the Holiday and Needs Committee provides gift assistance to families. This year we are serving 126 families which includes approximately 300 children. Our Santa's Workshop is set up in the second floor Conference room. We put out an email in November and received a large response. Ms. Luster thanked Ms. Day for her leadership as this benefits so many families.

Resolution Amending the 2016 Human Services Department Budget to Accept Funding for Adult Protective Service (APS): Ms. Thompson advised we are receiving additional funding for APS from the State. Earlier this year the Board approved additional APS positions, and the funding will be used to continue creating the APS Unit to serve the community. Supervisor Fell moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Thompson responded to questions about how the amount of funding was determined. The resolution was unanimously approved. APPROVED.

Resolution Creating the County CCOP Advisory Committee: Mr. Boutwell introduced Ms. O'Connor who will oversee the committee. Ms. O'Connor explained there are two funding sources for CCOP, Family Support dollars and COP dollars, with the transition to Family Care we are combining the two into the Children's COP program. We have to appoint a committee to oversee the CCOP program. Mr. Boutwell advised we have an existing Coordinating Services Team Committee and eleven of those members can serve on the CCOP Advisory Committee. He gave the criteria and explained the requirements of serving as a member. Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Dommershausen. Ms. Luster advised we are outreaching to parents who have been involved with the Developmental Disabilities Board. We know there are committed individuals who may be eligible to serve but we have to make sure they fit the criteria. Ms. O'Connor stated letters are going out this week to individuals who may be interested. Case Managers will engage individuals when they are meeting with them as well to see if they are interested. Mr. Boutwell, Ms. Luster and Ms. O'Connor responded to questions. The resolution was unanimously approved. APPROVED.

Director's Report:

- **Information from WCHSA Fall Conference** – Ms. Luster advised the WCHSA website is a good resource for information. One focus of the conference was on an overview of the Wisconsin Counties Association (WCA) legislative priorities for the next state budget. These included Child Welfare funding, IM Funding, Public Health and servicing 17 year old non-violent offenders in Juvenile Justice versus the Adult Criminal Justice system. Supervisor Dommershausen asked about sexual offenders when there is consent. Ms. Luster advised that this issue is not the focus of the proposed legislation but that issue could be raised at CJCC. Supervisor Thomas added that most of the Steering committee discussion was about the funding and making sure that if 17 year olds are served in the Juvenile Justice system the State provides adequate funding to counties. Supervisor Schultz suggested that perhaps grant funds could be sought.
- **Update from Management Team Retreat** – Last week on December 6th Management Team was offsite to work on strategic planning. We reviewed the employee Engagement Survey results from the All Staff meetings and worked on goals on how to improve Relationship Management and Career Development.

Next Meeting: Wednesday, December 28, 2016 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference room, Janesville, Wisconsin.

Adjournment: Supervisor Thomas motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:30 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD