

## HEALTH SERVICES COMMITTEE

September 11, 2019

CALL TO ORDER – Chair Driscoll called the meeting of the Health Services Committee to order at 9:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Chair Driscoll, Schulz, Brien

STAFF MEMBERS PRESENT: Clayton Kalmon, Administrator; Sara Beran, Director of Nursing; David Froeber, Facilities Superintendent; Joanne Foss, Controller; Ashley Kabor, Finance Office Manager

OTHERS PRESENT – Jim Haseman, Volunteer Ombudsman; Rob Wilkinson, Rock County Older Adults Committee

APPROVAL OF AGENDA – Supervisor Brien moved approval of the agenda of September 11, 2019, second by Supervisor Shultz. ADOPTED

APPROVAL OF MINUTES – August 14, 2019 – Supervisor Brien moved approval of the August 14, 2019 minutes, second by Chair Driscoll. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Introduction of Ashley Kabor, Finance Office Manager

Introduction of Rob Wilkinson, Rock County Older Adults Committee and a retired police officer. An advocate for the residents of Rock Haven and what will happen if the building is sold or closed.

Janesville Senior Fair is on September 20, 2019 at the Holiday Inn Express.

Beloit Senior Fair is on October 1, 2019 at the Beloit Eclipse Center.

Health Fair in Evansville on October 7, 2019.

Clayton Kalmon, NHA handed out a new organizational chart. This is an update with the finance office manager position added and the change in Joanne Foss to controller.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – Rock Haven's 1<sup>st</sup> quarter 2019 financial results were provided.

NEW BUSINESS –

RESIDENT COUNCIL MINUTES – Resident Council Minutes for July provided.

STATE SURVEY AUGUST 19, 2019 – Rock Haven had 2 confidential complaints reported to the state. Neither complaint resulted in any fines. Some policy changes and education have been done to correct the concerns.

QAPI – Quality Assurance Performance Improvement is a regulatory requirement of the governing body of Rock Haven.

COMPLIANCE AND ETHICS – Rock Haven needs to have a compliance and ethics guide. A handout was given and more information will be brought back next month.

RESOLUTION RECOGNIZING MARY OLSEN FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Brien moved approval the resolution recognizing Mary Olsen for years of service at Rock Haven. Second by Supervisor Schulz. APPROVED

RESOLUTION RECOGNIZING ANNE JESTER FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Schulz moved approval the resolution recognizing Anne Jester for years of service at Rock Haven. Second by Supervisor Brien. APPROVED

REPORTS -

CENSUS – Census reports provided.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, October 9, 2019 at 9 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisor Brien moved to adjourn at 9:43 a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE