

HEALTH SERVICES COMMITTEE

August 10, 2016

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:01a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Fell, Driscoll and Homan

COMMITTEE MEMBERS ABSENT: Supervisor Dowd

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of August 10, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – July 13, 2016 – Supervisor Fell moved approval of the July 13, 2016 minutes, second by Supervisor Driscoll. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Dave Froeber, Maintenance Supervisor was introduced to everyone.

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – The final budget proposal is completed. There is a budget meeting with Josh Smith on Monday, August 15, 2016 that Sue Prostko and Joanne Foss will be attending.

OLD BUSINESS

NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for June provided. Speakers for the living room televisions will be purchased. Residents unable to hear the sound because speakers are located in the back of the televisions.

SEMI-ANNUAL REPORT-ATTENDANCE AT COVENTIONS/CONFERENCES – There were no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during January 1 through June 30, 2016.

RESOLUTION RECOGNIZING SUE LEWISTON FOR YEARS OF SERVICE AT ROCK HAVEN – Supervisor Fell made a motion to approve the resolution recognizing Sue Lewiston for years of service at Rock Haven, Supervisor Driscoll second the motion. APPROVED

ACTIVITY DIRECTOR – Vera Polglaze has been hired for Activity Director position. She will start September 6, 2016.

CENSUS – Sue Prostko, NHA updated. Report provided.

STAFF EDUCATION – Infection Control and Dementia

ROCK HAVEN NEWSLETTER – There was not an August Newsletter.

RESIDENT COUNCIL MEETING – The next resident council meeting is August 15, 2016 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, September 14, 2016 at 8 a.m. in the Rock Haven Class Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:21a.m., second by Supervisor Homan. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE