



**Amended  
10/3/16**

**GENERAL SERVICES COMMITTEE  
Minutes – September 20, 2016**

**Call to Order.** Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, September 20, 2016 in Conference Room N-1, Rock County Courthouse East.

**Committee Members Present:** Supervisors Brill, Heidenreich, Homan, ~~Yeomans~~ and Zajac.

**Committee Members Absent:** Supervisor Yeomans.

**Staff Members Present:** Brent Sutherland, Facilities Management Director; Randy Terronez and Nick Osborne, Assistants to the County Administrator; Jodi Millis, Purchasing Manager.

**Others Present:** Supervisor Russ Podzilni; Brian Zobel, Facilities Manager, UW Colleges – Southwest.

**Approval of Agenda:** Supervisor Zajac moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Zajac moved approval of the minutes of September 6, 2016 as presented, second by Supervisor Heidenreich. ADOPTED.

**Transfer.** None.

**Resolutions.**

**Awarding Contract for Replacement of Electrical Service Entrance at Rock County Job Center**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016, that a contract to replace the electrical service entrance at Rock County Job Center in the amount of \$81,600.00, be awarded to Gilbank Construction of Clinton, WI; and,

**BE IT FURTHER RESOLVED**, that a project contingency in the amount of \$5,000.00 be established to cover Change Orders and project related costs.”

Supervisor Homan moved approval of the above resolution, second by Supervisor Heidenreich. ADOPTED.

**Awarding the Contract for Replacing Council on Aging & Health Department Fascia and Amending 2016 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize awarding a contract in the amount of \$43,340 to McDermaid Roofing and Insulating Company out of Rockford, IL, for the replacement of the fascia on the Council on Aging & Health Department Building

**BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Awarding the Contract for the Replacement of the Simplex Security Master Controller and Amending 2016 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Heidenreich moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Awarding the Contract for the Courthouse Tower Demolition and Amending 2016 Facilities Management Capital Budget**

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this \_\_\_\_ day of \_\_\_\_\_, 2016 does hereby approve and authorize awarding a contract in the amount of \$262,700 to American Demolition Corporation of Elgin, Illinois, for the demolition of the Courthouse tower.

**BE IT FURTHER RESOLVED**, that a project contingency in the amount of \$15,000 be established to cover General Services Committee approved Change Orders, and project related costs; and,

**BE IT FURTHER RESOLVED**, that the Facilities Management 2016 budget be amended as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Homan. ADOPTED.

**Discussion – Using Local Contractors.** The Committee accepted the lists of local, state and out of state vendors. The Committee had no questions at this time.

**Communications, Announcements and Information.** None.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:15 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**