



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, June 22, 2016 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:32 p.m. on Wednesday, June 22, 2016, in the 3rd Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

Committee Members Present: Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Linda Garrett, Supervisor; Kathy Schulz, Supervisor; Terry Fell, Supervisor; Karl Dommershausen, Supervisor; and Terry Thomas, Supervisor.

Committee Members Absent: Shirley Williams, Citizen Representative. Ashley Kleven, Citizen Representative.

Staff Present: Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; Jennifer Thompson, ADRC/LTS Division Manager; April Heim, ES Division Manager; Linda Sime, Master Social Worker; Karol Rosman, CSP Social Worker; and Melissa Meboe, Crisis Program Manager.

Others Present: None.

Approval of Agenda: Supervisor Fell moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting of June 8, 2016: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Fell. The minutes were unanimously approved. APPROVED.

Citizen Participation: None.

Submission of Committee Requests: Supervisor Garrett reminded that she would like an update on the Foster Care recruitment and on the unaccompanied minors in Rock County.

Supervisor Schulz would like an update on bed bugs and the adult family home that asked for assistance. Mr. Boutwell will look into this and provide an update.

Approval of Contracts and Transfers: Supervisor Thomas moved twelve contracts to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Mooren explained there are a number of contract amendments due to CCS operating as a region. Initially, the contract was created with two counties and is being amended to include the third county in the region. Mr. Boutwell explained the MCO (Managed Care Organization) MOU (Memorandum of Understanding) was added for Family Care. Supervisor Thomas asked about Crossroads. Ms. Mooren advised some providers were not able to provide services for three counties, but agreed to two counties. Supervisor Dommershausen asked about Project 1649. Mr. Boutwell advised Mr. Hororzewski meets with the school districts and coordinates working together. Supervisor Garrett suggested Project 1649 may be part of the unaccompanied minors' discussion at a future meeting. The contracts were unanimously approved. APPROVED.

Resolution Recognizing Linda Sime: Citizen Weaver-Landers moved the resolution to the floor, seconded by Supervisor Thomas. Ms. Meboe introduced Ms. Sime. Ms. Meboe presented the resolution recognizing Ms. Sime. Ms. Sime has served the citizens of Rock County for over twenty-nine years as a dedicated and valued employee of Rock County. Linda began her Rock County career in 1987 as a Community Education Specialist. After nearly six years, she transferred to a Case Manager at the Merrill Community Center. Ms. Sime served on the Board of Directors of the WI Prevention Network and with Protective Behaviors Inc. where she was a board member and trainer. In 1991, Linda went to Australia to teach child abuse curriculum.

After a brief role as a Case Manager in CSP, Ms. Sime became licensed as a Clinical Social Worker. In 1995 settled into a Master Social Worker position at JCC where she has thrived for over twenty years. She has been the primary psychotherapist for thousands of Rock County residents. She cares deeply about the consumers with whom she works and has been a tireless advocate to help people improve their lives. Ms. Sime has helped a multitude of people through very difficult times in their lives. She has proven herself to be a compassionate and caring employee advocating on behalf of Rock County residents.

Chair Knudson thanked Ms. Sime for her work and acknowledged her work for Operation Snowball in Beloit. Supervisor Garrett added that Ms. Sime's work has not gone unnoticed. Ms. Sime expressed thanks. The resolution was unanimously approved. APPROVED.

Resolution Recognizing Cindy Richard: Ms. Heim presented the resolution recognizing Ms. Richard who has served the citizens of Rock County for twenty-three years as a dedicated and valued employee of Rock County. Ms. Richard began her career in 1993 as an ongoing caseworker in the Economic Support Division handling new and ongoing Child Care, Medicaid and Food stamp/FoodShare cases. She was instrumental in the child care contract and the lead worker for the case pooling pilot. Ms. Richard's strong sense of what a true ES Specialist is and her diligent ways have benefited many Rock County citizens. Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Fell. Chair Knudson asked Ms. Heim to extend his appreciation to Ms. Richards. The resolution was unanimously approved. APPROVED.

Resolution To Recognize June 15, 2016 As World Elder Abuse Awareness Day: Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Ms. Thompson advised a resolution was requested by Supervisor Thomas to recognize June 15, 2016 as World Elder Abuse awareness day. Elder abuse is not just a Rock County issue it is a worldwide issue. The Rock County Long Term Support (LTS) - Adult Protective Services (APS) assisted 177 elders alone, plus more cases of younger individuals in 2015, who were victims of one or more types of abuse. Our APS workers are out in the community to provide education about elder abuse. They provide information at community meetings, fair booths and conduct investigations. Supervisor Thomas added that this work is very time consuming and the staff who do this work do a good job. The resolution was unanimously approved. APPROVED.

2015 Annual Report:

Budget Overview – Ms. Mooren explained the 2015 HSD Annual report has been reorganized to match more closely how the budget looks. In calendar year 2015 we spent 98% of our budget. We were trending over early in 2015 but encountered some savings with hospital stays. The source of funds were as follows: State/Federal share 61%, County Share 32%, Inter-Governmental 5%, and Fees/Insurance 2%. The Agency Management Support and Overhead (AMSO) includes Administrative Division and costs were allocated out to each program division based on the number of full time staff. The AMSO expenses were not shown as a separate category. Ms. Mooren explained the use of funds by program and by category and responded to questions.

Economic Support (ES) Overview – Ms. Heim explained the ES Division has had many changes. The ACA funding levels were reduced significantly starting in calendar year 2015. FoodShare eligibility and work requirements for Able Bodied Adults Without Dependents (ABAWDs) were implemented statewide April 1, 2015. Participation in the Food Share Employment and Training (FST) program is one of the primary ways in which ABAWDs can meet the new work requirement.

The FSET program changed from being operated by the local IM agency to being administered by a third party under a state contract.

The Department of Human Services (DHS) conducted an Income Maintenance Operational Analysis (IMOA) and provided a detailed analysis of the current state of Income Maintenance (IM) administration in Wisconsin. This resulted in a collaborative effort to focus on enhancing customer service and pursuing operational efficiencies. Rock County piloted case pooling, and other counties started case pooling as well.

Supervisor Schulz asked about the number of people still needing food. Ms. Heim will look into finding information and bring back to the Board. Supervisor Dommershausen commented it is difficult for a parent to work and attend college. Ms. Heim explained the State rule is a parent has to work part time to receive child care for education. Supervisor Schulz asked about resources for parents after the child care has ended. Ms. Heim explained there are other resources and programs available. Mr. Boutwell pointed out that caseloads have increased, funding has stayed about the same. We are able to maintain and establish benefits for so many because of efficiencies and technology.

FoodShare on Demand rolls out in Rock County on July 1, 2016. We want to minimize a client's call in time and process as much as we can with that first call. We will have high call volumes in July but are trying to do what we can now to make the transition better. Supervisor Dommershausen asked about needing more staff. Ms. Heim advised the amount of time it takes to train staff is the issue, and we have five trainees in ES currently. We are discussing possible ES training in technical schools. Supervisor Schulz asked about analyzing the amount of turnover and what it costs. Ms. Heim explained that PAC is looking at this as Child Welfare is experiencing the same issue. There is education about Call Center stress and relieving it, and Ms. Heim tries to offer fun events to help with stress.

Director's Report:

- **Family Care Update** – Mr. Boutwell asked Ms. Thompson to give the update on Family Care. Ms. Thompson distributed a Rock County LTC enrollment counseling and implementation status report, which will be updated as more members are enrolled. She explained as of June 17, 2016 we have enrolled 510 members into Family Care. The State's goal was 400 enrollments by the end of the month which we have exceeded. We have mailed letters and had group enrollments but at the end of the month we will make more one on one contact to clients who have not enrolled, and make contact with the clients in CBRFs. Ms. Thompson responded to questions. She will continue to bring the status report to the HSD Board.
- **Update on Behavioral Health Division Manager Recruitment** – Mr. Boutwell advised there are four candidates for the Behavioral Health Division Manager position. A panel has been selected to conduct interviews on July 14, 2016.

Next Meeting: Wednesday, July 13, 2016 at 4:30 p.m., at the Rock County Health Care Center, 3rd Floor Conference Room, Janesville, Wisconsin.

Adjournment: Supervisor Dommershausen motioned to adjourn, seconded by Supervisor Garrett with unanimous approval at 5:45 p.m.

Jodi Parson, Administrative Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD