



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, August 22, 2018 – 4:30 P.M.**

**Call to Order:** Citizen Representative Weaver-Landers called the meeting to order at 4:30 p.m. on Wednesday, August 22, 2018, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Sally Jean Weaver-Landers, Citizen Representative; Vicki Brown, Supervisor; Kathy Schulz, Supervisor; Ashley Kleven, Citizen Representative; Stephanie Aegerter, Supervisor; Terry Thomas, Supervisor; Shirley Williams, Citizen Representative; and Terry Fell, Supervisor.

**Committee Members Absent:** Chair Brian Knudson, Supervisor.

**Staff Present:** Kate Luster, Director; Sara Mooren, Administrative Services Division Manager; Jennifer Thompson, ADRC & APS Division Manager; and Greg Winkler, BH Division Manager;

**Others Present:** Denny Luster, CESA. Bill McCarty, League of Women Voters.

**Approval of Agenda:** Citizen Representative Williams moved the agenda to the floor, seconded by Supervisor Kleven. Supervisor Thomas requested removing item #7, as the worker was not able to attend the meeting. The agenda with correction was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of August 8, 2018:** Supervisor Fell moved the minutes to the floor, seconded by Supervisor Brown. Supervisor Brown requested a correction to the minutes about the TAD Funding to reflect that she was presenting a resolution to the County Board. The minutes with correction were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:** None.

**Submission of Committee Requests:** Citizen Representative Williams referred to an email from Chair Knudson addressing the HSD Board meetings being held at other locations throughout the County. She suggested holding the meetings at other locations twice every six months.

Supervisor Schulz requested to see the site of the Birth to 3. Ms. Luster explained Birth to 3 services are not delivered in an office but suggested an agenda item for a presentation from Birth to 3.

Citizen Representative Weaver-Landers suggested that it may be helpful for Board members to shadow a worker at some point. She had done this in the past and it was very helpful.

**Approval of Contracts and Transfers:** Supervisor Thomas moved two contracts to the floor, seconded by Supervisor Brown. Ms. Mooren responded to questions. Ms. Mooren advised moving forward for 2019 the State will be setting CLTS rates. The contracts were unanimously approved. Approved.

**Resolution Amending the 2018 Human Services Department Budget to Accept 2017 ADRC Carry-over Funding:** Supervisor Thomas moved the resolution to the floor, seconded by Citizen Representative Kleven. Ms. Thompson presented the resolution and explained there are some funds remaining from the 2017 ADRC budget and the 2018 budget needs to be amended to accept the carry-over funds to allow using the funds to make purchases. The funds will be used to make needed repairs to the ADRC vestibule and to replace the door. Heavier folders for the ADRC packets that are distributed to the community and shirts with the ADRC logo for ADRC staff will be purchased as well. The resolution was unanimously approved. Approved.

**Resolution Creating Two .4 FTE Psychiatric Technician Positions:** Supervisor Fell moved the resolution to the floor, seconded by Supervisor Aegerter. Mr. Winkler presented the resolution and explained he is requesting two .4 positions to deliver medications to clients in the evening and on weekends. It is very important that we provide support for clients and when staff deliver medication they are also checking on the client. This helps to reduce admissions into institutions. We have an increase in clients and adding two positions will help cover shifts as this daily support is critical to our clients. Mr. Winkler responded to questions. The resolution was unanimously approved. Approved.

**Resolution Amending the 2018 Human Services Department Budget to Accept State Targeted Response Opioid Crisis Grant Funds:** Supervisor Thomas moved the resolution to the floor, seconded by Supervisor Brown. Mr. Winkler advised Rock County was initially awarded funds in 2017 to provide expanded outpatient medication assisted treatment and outpatient AODA treatment services for individuals with opioid use disorders. We have been awarded \$121,754 for a second year of funding. We will continue to utilize the funding to provide services through the opioid treatment program. Mr. Winkler responded to questions. The resolution was unanimously approved. Approved.

**Report on Sober Living Options:** Mr. Winkler explained in detail the different types of sober living homes. There are four levels; level one the least restrictive is peer run, level two is monitored by a house manager; level three is supervised by a facility Manager; and level four is often an institutional setting with a continuum of care. There are seven sober living homes in Rock County and all are located in Janesville. Six of the homes are level two and one home is level one. Sober living in this context is a voluntary safe housing option and is not a treatment service. Rock County staff assist clients who are candidates for sober living to identify a home that matches their needs. Mr. Winkler responded to questions. The resolution was unanimously approved. Approved.

**Director's Report:**

- **Budget Update** – Ms. Luster advised Division Managers will be meeting with County Administration next month to discuss each Division's budget. Citizen Representative Williams asked about Budget and Bagels. HSD Board members are welcome to attend Budget and Bagels and information will be sent out to them.
- **Shelter Care Update** – Ms. Luster advised staff have been hired for Derrick's House. Training of staff starts on Monday, August 27, 2018. First admissions are projected for the first or second week in September.
- **Juvenile Corrections Update** – Ms. Luster advised there will be a series of meetings for the Study Committee and other meetings. The Administrative rule is not out yet. A draft may be coming out in October but it may not be complete until December. This is important because it will provide information on the staffing ratio, number of youth, and treatment services. In recent weeks we learned that only youth with correctional findings would be admitted into the SRCCCY. The youth in the Rock County YSC ACTIONS program do not have correctional findings. We need more clarification. We continue to not yet have a natural regional partner, and will re-engage with Dane and other counties.

**Next Meeting:** Wednesday, September 12, 2018 at 4:30 p.m., in the 3<sup>rd</sup> Floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Adjournment:** Citizen Representative Williams motioned to adjourn, seconded by Supervisor Brown with unanimous approval at 5:24 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**