



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, July 26, 2017 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 26, 2017, in the 3<sup>rd</sup> Floor Conference room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** Chair Brian Knudson, Supervisor; Sally Jean Weaver-Landers, Citizen Representative; Kathy Schulz, Supervisor; Karl Dommershausen, Supervisor; Shirley Williams, Citizen Representative; Linda Garrett, Supervisor; Terry Thomas, Supervisor; and Terry Fell, Supervisor.

**Committee Members Absent:** Ashley Kleven, Citizen Representative.

**Staff Present:** Kate Luster, Director; Phil Boutwell, Deputy Director; Sara Mooren, Administrative Services Division Manager; and April Heim, ES Division Manager.

**Others Present:** Deborah Thielen and William McCarty, citizens. Alice Lamont, Beloit League of Women Voters. Evon Mitchell, Mary Buelow, Neil DeuPree Janesville League of Women Voters. State Representative Deb Kolste,

**Approval of Agenda:** Citizen Representative Weaver-Landers moved the agenda to the floor, seconded by Supervisor Fell. The agenda was unanimously approved. APPROVED.

**Approval of Minutes of Human Services Board Meeting of July 12, 2017:** Supervisor Fell moved the minutes to the floor, seconded by Citizen Representative Weaver-Landers. The minutes were unanimously approved. APPROVED.

**Citizen Participation, Communications and Announcements:** Mr. DeuPree distributed a handout. He spoke on behalf of the Janesville League of Women Voters and stated they firmly believe that effective treatment of behavioral health is important to overall health and social well-being of Rock County residents. The League of Women Voters encouraged the Board members as policy makers and County Administration to support evidence based policies and practices regarding mentally ill and/or addicted individuals and their families. The League of Women Voters encouraged HSD to work with other community agencies such as police departments and counseling agencies. They recognized it costs a lot of money to do a good job but would rather spend money upfront to help citizens rather than later. Ms. Buelow spoke about the studies they have conducted, forums they have held, and public education they have completed. The League of Women Voters recommended spending dollars for prevention to assist families which will only improve our counties and citizens. Ms. Lamont advised that the Beloit League of Voters agrees with the Janesville League and wants to promote health for all citizens in the county and to get treatment for individuals in jail for substance abuse.

Chair Knudson thanked the League of Women Voters for their interest and invited them to the Public Hearing on August 9, 2017.

**Submission of Committee Requests:** Supervisor Dommershausen requested a future agenda item for the League of Women Voters.

Supervisor Garrett requested an update on Diversity Training.

Supervisor Garrett reminded that the National Night Out is coming up and she encouraged Board members to attend as it would be a good opportunity to be out in the community.

Supervisor Schulz requested a look at the procedures about Board members being able to respond to speakers at the Public Hearing. Chair Knudson acknowledged a future agenda item on the Open Records meeting laws.

**Approval of Contracts and Transfers:** Supervisor Thomas moved one contract to the floor, seconded by Supervisor Garrett. Ms. Mooren explained the contract was an amendment to the contract to add the rate for pre-placement visits. The contract was unanimously approved. APPROVED.

**Report on Employee Recognition Workgroup & July HSD Impact Award:** Ms. Luster explained as part of the employee satisfaction responses we received from our All Staff Meeting, an employee recognition workgroup was created. Ms. Luster was part of the workgroup and there were representatives from across all HSD Divisions. The group met several times and brainstormed creating the HSD Impact Award. A nomination form can be submitted by anyone who is interested in nominating an employee. The Employee Recognition Committee agreed it should be an award driven by the HSD mission. The winners of the first award for July are Mark Huber and James Wiesner. Ms. Luster read the nomination submitted for Mr. Huber and Mr. Wiesner. Ms. Luster will visit each month's winners and present their award. The winners will be posted on our internal Sharepoint and will be asked to pick a small prize. Supervisor Garrett shared a scenario of a recent situation that she would like to nominate a CSP nurse. Ms. Luster advised Ms. Parson will email the nomination form to the Board members. Ms. Luster responded to questions.

**Report on Economic Support Outcomes:** Ms. Heim presented a powerpoint about Economic Support outcomes. She provided statistics on the Southern Consortium Call Center for calendar year 2016 which included the calls answered, answer rate, speed of answer, talk time, handle time and call wait time. In 2016 Food Share on Demand was implemented, which means customers can call in and receive an interview to start benefits. She advised we are continuously improving on the benchmarks for the timely processing of FS application, renewals, and health care applications. Both the Southern Consortium and Rock County have hit at least 95% in most of the benchmarks. Rock County served 45,671 recipients generating over \$207 million in Medicaid program benefits; served 35,898 recipients generating over \$33 million in FoodShare program benefits; and assisted 931 families, 1,484 children generating over \$4 million in Child Care benefits.

Rock County received 8,155 applicants for Wisconsin Home Energy Assistance and generating over \$1 million total in benefits. Ms. Heim responded to questions. Supervisor Dommershausen and Citizen Representative Williams suggested getting the information out to the community, so people understand how changes in Medicaid would affect the community locally. Ms. Luster thanked Ms. Heim for her leadership in bringing the performance standards up and consistently keeping Rock County at or near the top. Ms. Heim announced and displayed the certificate the Rock County Child Care team received from DCF for meeting the performance standards in calendar year 2016.

**Director's Report:**

- **Budget Process Update** – Ms. Luster reminded the Board she emailed the pre-budget presentation previously and invited them to call her if they have any questions. She advised we have asked for an extension which has been approved. HSD is a large department with a lot of unknowns and we are waiting on information we need. We have major challenges which include increased trends in out-of-home care and our foster care numbers are larger than we have had previously. She has met with staff to strategize and we are trying to manage it but it is a consistent issue across the state.

Ms. Luster advised she is holding three Budget and Bagel meetings for staff. She has completed two of the meetings so far and staff have had good questions and it has proven to be beneficial.

We are waiting on the State budget to find out more about the CLTS expansion. This could mean an increase in staffing. We are trying to make decisions about Shelter Care but finding a location has been challenging. The person willing to contract for Shelter Care services has found a location in Beloit that he would like to purchase but he needs to get a conditional use permit approved. It is challenging to know what to include in the budget without knowing if it will go through. The total levy is \$800,000 for the County and HSD will receive a portion of that. We know the HSD cost to continue is at \$1.3 million. Ms. Luster responded to questions.

- Update on Youth Villages Residential Care Meeting with State – Ms. Luster advised she attended a meeting at the Department of Children and Families with other Directors from large counties, and Secretary Anderson about what would have to take place to have a facility like Youth Villages in Wisconsin. Youth Villages is located in Tennessee and they are able to bill Medicaid which gives them a revenue stream. In Wisconsin we do not have a facility licensed to do that. Secretary Anderson's staff member is meeting with Tennessee's State level counterpart on the statutes that would make this more feasible in Wisconsin. It is clear there is an unmet need and Wisconsin is lacking providers to place children with complex needs. Mr. Horozewski is leading a workgroup called the Complex Kids Workgroup to brainstorm.

Chair Knudson thanked the Board members who donated to the Fast Feet For Families.

**Next Meeting: Wednesday, August 9, 2017 at 4:30 p.m.**, in room D/E at the Rock County Job Center, Janesville, Wisconsin. \*\*\*Public Hearing to follow at 6:00 p.m. in room K\*\*\*

**Adjournment:** Supervisor Dommershausen motioned to adjourn, seconded by Supervisor Fell with unanimous approval at 5:31 p.m.

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Jodi Parson, Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**