

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**COUNTY BOARD STAFF COMMITTEE
THURSDAY – FEBRUARY 10, 2011 – 5:40 P.M.
JURY DELIBERATION ROOM, COURTROOM H, FOURTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – January 25, 2011
3. Citizen Participation, Communications and Announcements
4. Approval of Bills
5. Approval of Transfers & Appropriations
 - A. Human Resources
6. Resolutions
 - A. Authorizing Appointment of an Ad Hoc Committee for Redistricting of Supervisor Districts
7. Adjournment

2010

Rock County - Production

02/01/11

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00	81.1% 8,371.29	0.00	1,948.71		
		12/31/10 -VN#050579	SHERIDAN,AMY			49.00	
			CLOSING BALANCE		1,899.71		49.00
	HUMAN RESOURCES		PROG-TOTAL-PO			49.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$49.00
 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

2011

Rock County - Production

02/01/11

COMMITTEE APPROVAL REPORT

Page 1

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0113200000-63200	PUBL/SUBCR/DUES	3,188.00 82.0%	2,490.31	125.00	572.69		
	P1100932-PO# 02/01/11 -VN#017395			WISCONSIN CITY COUNTY MANAGEME		281.00	
			CLOSING BALANCE		291.69		281.00
	COUNTY ADMINISTR		PROG-TOTAL-PO			281.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$281.00 INCURRED BY COUNTY ADMINISTRATOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	11,000.00 0.0%	0.00	0.00	11,000.00		
	P1100961-PO# 02/01/11 -VN#011191			BELOIT DAILY NEWS		69.17	
				CLOSING BALANCE	10,930.83		69.17
0311100000-63200	PUBL/SUBCR/DUES	19,800.00 132.0%	26,150.65	0.00	-6,350.65		
	P1100933-PO# 02/01/11 -VN#017450			WISCONSIN TAXPAYERS ALLIANCE		89.91	
				CLOSING BALANCE	-6,440.56		89.91
*** OVERDRAFT ***				COUNTY BOARD			
				PROG-TOTAL-PO		159.08	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$159.08 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

2011

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-64200	TRAINING EXP	7,263.00	0.0%	0.00	0.00	7,263.00	
		02/01/11 -VN#016235		SMITH,JEFFREY A		100.00	
				CLOSING BALANCE	7,163.00		100.00
				FINANCE DIRECTOR		100.00	
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$100.00 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-64200	TRAINING EXP	3,950.00	0.0%	0.00	0.01	3,949.99	
	P1101026-PO# 02/01/11 -VN#017487			WISCONSIN COUNTIES ASSOCIATION		65.00	
				CLOSING BALANCE	3,884.99		65.00
	CORP. COUNSEL			PROG-TOTAL-PO		65.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$65.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-63100	OFC SUPP & EXP	3,950.00	0.0%	0.00	0.01	3,949.99	
	P1101074-PO# 02/01/11 -VN#047934			AMC3 IDENTITY SOLUTIONS		70.12	
				CLOSING BALANCE	3,879.87		70.12
0814200000-64200	TRAINING EXP	34,374.00	26.2%	4,493.00	4,532.01	25,348.99	
	02/01/11 -VN#040622			SPODEN,AMY		22.28	
				CLOSING BALANCE	25,326.71		22.28
0814200000-64417	HCC EXPENSES	14,255.00	10.1%	787.00	663.07	12,804.93	
	P1101074-PO# 02/01/11 -VN#047934			AMC3 IDENTITY SOLUTIONS		12.38	
				CLOSING BALANCE	12,792.55		12.38
	HUMAN RESOURCES			PROG-TOTAL-PO		104.78	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$104.78 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	5,400.00	0.00	0.00	5,400.00		
	P1100396-PO# 02/01/11 -VN#027012		MMPR			22.25	
			CLOSING BALANCE		5,377.75		22.25
			EMPL.RELATED			22.25	
			PROG-TOTAL-PO				

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$22.25
 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000063-29663 ENC	W C TRUST	0.00 100.0%	0.00	0.00	0.00		
	R1101164-PO# 01/24/11 -VN#047994		WILLIS OF WISCONSIN INC			50,400.00	
			CLOSING BALANCE		-50,400.00		50,400.00
	BAL.SHEET A/C		PROG-TOTAL-PO			50,400.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$50,400.00 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 08 2011 DATE _____ CHAIR

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-110
Transfer No.

Requested by Human Resources Date 01/Connell

Department Human Resources Department Head Dave O'Connell

Date 1/26/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-63200	Pubs/Subs/Dues	1,000
08-1420-0000-61920	Physicals	1,400

TO

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-63107	Public & Legal Notices	2,400

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

ERK

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-110
JAN 26 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Human Resources

Department

Don O'Leary
Department Head Signature

DATE: 1/26/11

FROM:	AMOUNT
1) ACCOUNT #: 08-1420-0000-63200 DESCRIPTION: Publications/Subscript/Dues CURRENT BALANCE: \$ 165288 @ 1/25/11 PROVIDED BY THE FINANCE DIRECTOR	\$1,000.00
2) ACCOUNT #: 08-1420-0000-61920 DESCRIPTION: Physicals CURRENT BALANCE: \$ 2050.71 @ 1/23/11 PROVIDED BY THE FINANCE DIRECTOR	1,400.00
3) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 08-1420-0000-63107 DESCRIPTION: Public & Legal Notices	\$2400.00
ACCOUNT #: _____ DESCRIPTION: _____	
ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC: Due to unforeseen retirements and resignations, there have been more vacancies than anticipated for 2010.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

COUNTY BOARD STAFF
COMMITTEE
INITIATED BY _____



JEFFREY S. KUGLITSCH
DRAFTED BY _____

JANUARY 7, 2011
DATE DRAFTED _____

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY _____

**AUTHORIZING APPOINTMENT OF AN AD HOC COMMITTEE FOR REDISTRICTING OF
SUPERVISORY DISTRICTS**

1 WHEREAS, Section 59.10 of the Wisconsin Statutes requires the creation of County Board
2 Supervisory Districts based on the 2010 census of population; and

3
4 WHEREAS, it will be necessary to analyze census data from all geographic areas of the County in
5 order to recommend the appropriate redistricting of supervisory districts.

6
7 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors, in session
8 this ____ day of February, 2011, that they hereby direct the County Board Chair to appoint a nine (9)
9 member Ad Hoc Redistricting Committee consisting of four (4) County Board Supervisors and five (5)
10 members at large charged with the responsibility of preparing the tentative redistricting plan of
11 supervisory districts for the County.

12
13 BE IT FURTHER RESOLVED that the County Board Chair appoint a five member technical
14 support group charged with the responsibility of assisting the Ad Hoc Redistricting Committee in their
15 duties.

16
17 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee is directed to
18 recommend a preliminary redistricting plan for the County's supervisory districts to the County Board.

19
20 BE IT FURTHER RESOLVED that the Ad Hoc Redistricting Committee and the technical
21 support group be available for consultation with the County Board until final action has taken place
22 establishing the 2011 County Board Supervisory District Ordinance.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Ivan Collins

Marilynn Jensen

Louis Peer

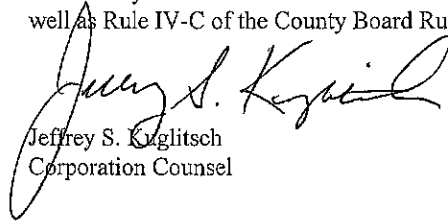
Kurtis Yankee

AUTHORIZING APPOINTMENT OF AN AD HOC COMMITTEE FOR
REDISTRICTING OF SUPERVISORY DISTRICTS

Page 2

LEGAL NOTE:

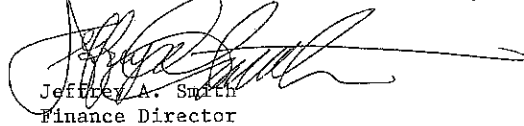
The County Board is authorized to take this action pursuant to sections 59.10 and 59.51, Wis. Stats. as well as Rule IV-C of the County Board Rules.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Pursuant to County Board Rule IV-C. County Board Supervisors on ad hoc committees are entitled to per meeting and mileage allowances. Citizen members of such committees shall be entitled to only mileage reimbursement at the IRS Rate.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator