

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

COUNTY BOARD STAFF COMMITTEE
TUESDAY – NOVEMBER 23, 2010 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – November 9, 2010
3. Citizen Participation, Communications and Announcements
4. Transfers
 - A. Human Resources
5. Approval of Bills
6. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats.
Update on Collective Bargaining
7. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-82
Transfer No.

Requested by Human Resources
Department

David O'Connell
Department Head

11/18/10
Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-64200	Training	632

TO

ACCOUNT #	DESCRIPTION	AMOUNT
08-1420-0000-67172	Equipment \$500-\$999	632

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *ESK*

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
10-82
NOV 18 2010

TO: FINANCE DIRECTOR

REQUESTED BY: Human Resources

Department

Department Head Signature

DATE: 11/18/10

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 08-1420-0000-64200 DESCRIPTION: Training CURRENT BALANCE: \$ 1,2961 ³⁵ @ 10/31/10 PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i>	\$632.00	ACCOUNT #: 08-1420-0000-671172 DESCRIPTION: Equipment \$500-\$999	\$632.00
2) ACCOUNT #: <i>11/18/10</i> DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

For the purchase of a Projector for 509.99, Uni Mount for \$110.55, and Cable for \$11.18.
 This will be used for HR orientations and small group trainings in the HR conference room.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-63107	PUBL & LEGAL	18,000.00	75.7%	13,638.05	0.00	4,361.95	
	P1000639-PO# 11/12/10 -VN#013607			JANESVILLE GAZETTE INC		1,077.09	
				CLOSING BALANCE	3,284.86		1,077.09
0311100000-64200	TRAINING EXP	0.00	100.0%	0.00	0.00	0.00	
	P1003631-PO# 11/12/10 -VN#033020			FORWARD JANESVILLE INC		20.00	
				CLOSING BALANCE	-20.00		20.00
0311100000-64904	SUNDRY EXPENSE	1,500.00	47.3%	710.82	0.00	789.18	
	P1000796-PO# 11/12/10 -VN#013601			JANESVILLE FLORAL COMPANY		88.50	
				CLOSING BALANCE	700.68		88.50
	COUNTY BOARD			PROG-TOTAL-PO		1,185.59	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,185.59 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

DATE _____ CHAIR

NOV 23 2010

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00 57.6%	5,945.50	0.00	4,374.50		
	P1000469-PO# 11/12/10 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		88.00	
	P1003693-PO# 11/12/10 -VN#043927			WISCONSIN CHIEFS OF POLICE ASS		1,901.50	
			CLOSING BALANCE		2,385.00		1,989.50
0814200000-63100	OFC SUPP & EXP	4,450.00 74.1%	3,001.57	296.16	1,152.27		
	P1003413-PO# 11/12/10 -VN#028264			HENRICKSEN		309.01	
	P1003582-PO# 11/12/10 -VN#033353			CDW GOVERNMENT INC		231.59	
			CLOSING BALANCE		611.67		540.60
0814200000-63107	PUBL & LEGAL	34,750.00 76.4%	26,569.23	0.00	8,180.77		
	P1000383-PO# 11/12/10 -VN#011191			BELOIT DAILY NEWS		451.28	
	P1000384-PO# 11/12/10 -VN#013607			JANESVILLE GAZETTE INC		862.15	
	P1000386-PO# 11/12/10 -VN#014299			MADISON NEWSPAPERS INC		800.00	
	P1000916-PO# 11/12/10 -VN#024234			MADISON TIMES WEEKLY NEWSPAPER		234.00	
	P1003692-PO# 11/12/10 -VN#040764			OFFICE OF STATE EMPLOYMENT REL		675.00	
	P1003715-PO# 11/12/10 -VN#013765			JOURNAL SENTINEL INC		2,470.70	
			CLOSING BALANCE		2,687.64		5,493.13
0814200000-64200	TRAINING EXP	33,898.00 61.8%	20,980.53	0.00	12,917.47		
	11/12/10 -VN#040622			SPODEN,AMY		9.39	
	P1003691-PO# 11/12/10 -VN#047987			COMPSYCH		553.68	
			CLOSING BALANCE		12,354.40		563.07
0814200000-64417	HCC EXPENSES	16,129.00 38.1%	5,976.12	180.03	9,972.85		
	P1000383-PO# 11/12/10 -VN#011191			BELOIT DAILY NEWS		80.56	
	P1000384-PO# 11/12/10 -VN#013607			JANESVILLE GAZETTE INC		189.41	
	P1000469-PO# 11/12/10 -VN#017412			WISCONSIN DEPARTMENT OF JUSTIC		10.00	
	P1003413-PO# 11/12/10 -VN#028264			HENRICKSEN		54.53	
	P1003691-PO# 11/12/10 -VN#047987			COMPSYCH		97.71	
			CLOSING BALANCE		9,540.64		432.21
		HUMAN RESOURCES	PROG-TOTAL-PO			9,018.51	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,018.51 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 23 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919100000-65103	PUBLIC LIABILITY	205,700 00 100.3%	201,748.08	4,726 00	-774.08		
	P1003213-PO# 11/12/10 -VN#036538			NOWLAN AND MOUAT LLP		5 123.89	
	P1003638-PO# 11/12/10 -VN#046245			LUBKEMAN, JODI L		178.40	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-6,076.37		5,302.29
	P & L INSURANCE		PROG-TOTAL-PO			5,302.29	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5,302.29 INCURRED BY PROPERTY & LIABILITY INSURANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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