

**COUNTY OF ROCK**  
**Public Works**  
**Department**  
**Airport Division**  
**Telephone: 608-757-5768**



**Southern Wisconsin**  
**Regional Airport**  
**4004 S. Oakhill Avenue**  
**Janesville, WI 53546**  
**Fax : 608-758-3060**

**AGENDA**  
**Public Works Committee Meeting**  
**Tuesday, May 25, 2010 at 8:30 a.m.**

**Southern Wisconsin Regional Airport**  
**Administration Conference Room**  
**4004 S. Oakhill Ave.**  
**Janesville, WI 53546**

1. Call to Order at 8:30 a.m.
2. Approval of Agenda
3. Approval of Minutes April 5, 2010
4. Citizen Participation, Communications, and Announcements
5. Election of Vice Chair

**AIRPORT BUSINESS**

**6. Action Items**

- a. Approve Resolution Six Year Statement of Project Intentions for the Department of Transportation Bureau of Aeronautics
- b. Discuss/Approve Request from Janesville Jet Center change the Minimum Standards for Flight Instruction

**Information Items**

- a. Presentation by Mead & Hunt on Terminal Improvements
- b. Update on 2010 State/Federal Aid Projects
- c. Report on Aviation Conference
- d. Airport Accounts Receivables

**HIGHWAY BUSINESS**

**7. Action Item**

- a. Approve Voucher #9063 to Bulk Storage for \$106,010.50 progress payment

**Information Item**

- a. Discuss Committee Meetings with Towns

8. Next Meeting Date

9. Adjournment

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY

Public Works Committee  
SUBMITTED BY



Ronald D. Burdick  
Airport Director  
DRAFTED BY

May 18, 2010  
DATE DRAFTED

### Six Year Statement of Project Intentions for the Department of Transportation Bureau of Aeronautics

- 1 WHEREAS, Rock County owns an airport known as the Southern Wisconsin Regional  
2 Airport, and;  
3  
4 WHEREAS, Rock County is interested in improving and maintaining the facility with State  
5 and Federal Funding, and;  
6  
7 WHEREAS, Wisconsin statutes require a Statement of Project Intentions from Airport  
8 owners contemplating federal and/or state aid within the next six years, and;  
9  
10 WHEREAS, this Six Year Statement of Project Intentions is used by the Department of  
11 Transportation Bureau of Aeronautics for planning and budgeting purposes and is not a  
12 petition for federal and/or state aid, and;  
13  
14 NOW THEREFORE, BE IT RESOLVED, that this governing body contemplates  
15 requesting Federal and/or State aid for the projects listed on the attached schedule of  
16 Airport improvements.

### CERTIFICATION

I, \_\_\_\_\_, Clerk of Rock County, Wisconsin, do hereby certify that the  
forgoing is a correct copy of a Resolution introduced at the regular meeting of the Rock  
County Board of Supervisors on \_\_\_\_\_, 2010, adopted by a majority  
vote, and recorded in the minutes of said meeting.

\_\_\_\_\_  
Clerk

Respectfully submitted,

Public Works Committee

\_\_\_\_\_  
Kurt Yankee

\_\_\_\_\_  
David Diestler


\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Eva Arnold

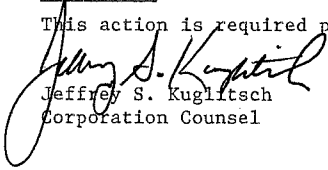
FISCAL NOTE:

This resolution documents proposed Airport Improvement Projects for planning purposes only. If any of these projects are approved for Federal and/or State funding, a budget amendment, including the County share, would be required.

  
Jeffrey S. Smith  
Finance Director


LEGAL NOTE:

This action is required pursuant to sec. 114.31(8)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Kautson  
County Administrator

EXECUTIVE SUMMARY  
For  
STATEMENT OF PROJECT INTENTION

Wisconsin statute requires that an airport sponsor submit a six-year plan every even numbered year. This Resolution provides that Six Year Statement of Project Intentions to the State of Wisconsin and/or the federal government to meet the existing and future needs of the Southern Wisconsin Regional Airport. This Resolution is important for the future planning and timely execution of development as it becomes necessary.

This Statement of Project Intentions is for planning purposes only, does not require County funds to be available, and does not commit the sponsor to an Airport Improvement project.

If approved, this Resolution will be forwarded to the State of Wisconsin, Bureau of Aeronautics, for their planning and budgeting purposes.

Respectfully Submitted

Ronald D. Burdick  
Airport Director

**2010 - Six Year Statement of Project Intentions  
Southern Wisconsin Regional Airport**

Fiscal Year	Description of Improvements	Estimated Cost	Original Petition Date	Proposed Petition Date
2010	Repair cracks and seal general aviation aprons	\$17,900	May 2009	
	Wildlife assessment	\$40,000		
	Security, fencing, and landscaping improvements	\$90,000	May 2009	
	Design engineering for terminal building improvements	\$100,000	Jan. 2005	
	Design maintenance building expansion and energy upgrades	\$100,000	May 2009	
	Replace rotating beacon	\$194,000	May 2009	
	Purchase snow removal equipment (wheel loader w/ 4yd. bucket and blower)	\$300,000	Sep. 2006	
	Reconstruct Taxiway A, including lighting	\$1,256,000	Oct 2008	
2011	Re-mark airport pavements	\$10,000	Feb. 2010	
	Construct security improvements-gates, card system, lighting	\$20,000	May 2009	
	Landscape airport entrance road and lighting	\$40,000	May 2009	
	Seal/repair CC joints Runway 14/32 and associated taxiway	\$50,000	Feb.2010	
	Crack seal Runway 4/22	\$50,000	Feb.2010	
	Install elevated guard lights	\$50,000	Feb.2010	
	Purchase mower	\$80,000	May 2009	
	Design reconstruction Rwy 18/36 south	\$100,000	Oct. 2008	
	Expand SRE building (includes energy upgrades)	\$157,895	May 2009	
	Reconstruct SW Apron, construct north perimeter road	\$732,000	Sep. 2006	
	Reconstruct apron near Regal-Beloit hangar	\$200,000	Feb.2010	
	Terminal building improvements phase I	\$625,000	Jan. 2005	
2012	Construct East Side hangar area development phase IIa and associated auto parking	\$550,000		Feb. 2011
	Construct East Side development and associated auto parking, phase IIb	\$550,000		Feb. 2011
	Reconstruct Rwy 18/36 South	\$1,033,400	Oct. 2008	
	Land reimbursement	\$1,200,000	Jan. 2005	
2013	Construct deicing containment system	\$350,000	Sep. 2006	
	Const. Southwest t-hangar twys. and associated auto parking phase III	\$350,000		Feb. 2011
2014	Construct East Side development area and auto parking, phase III, NE near ABC hangar	\$370,000		Feb. 2012
	Reconstruct runway 4/22	\$9,000,000	Oct. 2008	
	Construct air cargo apron - southeast	\$1,820,000	Sep. 2006	
2015	Construct East Side terminal auto parking and access road	\$2,400,000		Feb. 2012
	Reconstruct fuel farm road		Oct. 2008	
	Construct East Side terminal aircraft apron	\$3,700,000		Feb. 2012

The column marked "original petition date" indicates the month and year that a Resolution was passed petitioning for state and/or federal funding. The column marked "proposed petition date" indicates the year that the State will receive a resolution from the County requesting state/federal funds.



4606 S Atlantis Drive • Janesville, WI 53546  
(888) 201-9055 • (608) 758-1037  
FAX: (608) 758-1114

May 18, 2010

Mr. Ron Burdick  
Director, Southern Wisconsin Regional Airport  
4004 South Oakhill Avenue  
Janesville, WI 53546

RE: Proposed Amendments to Minimum Standards

Mr. Burdick:

As has been discussed, there are several requirements of the Airport's Minimum Standards for Commercial Aeronautical Services that are not being met by the Janesville Jet Center at this time. We have reviewed carefully the requirements on the Minimum Standards and would like to propose that the Public Works Committee consider and approve some minor revisions to the standards that will allow the Janesville Jet Center to be in complete compliance.

The changes that we request be proposed to the Committee are:

Under Standard "C., 2. (e)" Aircraft Rental we propose that the language be changed to "that the aircraft rental operator be required to have on duty such trained personnel in numbers as required to meet the minimum standards in an efficient manner." This change would eliminate the requirement that "never less than one(1) person having a current commercial pilot certificate with appropriate ratings, including instructor rating."

Under Standard "D. 2. (e)" Flight Training we propose that the language be changed to "The Operator shall have available at least one flight instructor who has been properly certified by the Federal Aviation Administration to provide the type of training offered." This change would eliminate the requirement to have a "full-time basis" flight instructor.

Under Standard "J. 2. (f)" Multiple Services we would request that the language be clarified to allow more than one sub-lease by the operator to other aeronautical services businesses. This clarification would eliminate any questions that only one sub-lease is allowed.

As discussed, the reason for the first two requests for change is that it is not currently economically feasible for an operator who offers Aircraft Rental or Flight Training services to maintain a full time commercial pilot with the required certification. Our reason for the request for clarification of the Multiple Services standard is to ensure that multiple sub-leases to other qualified aeronautical services businesses are compliant.

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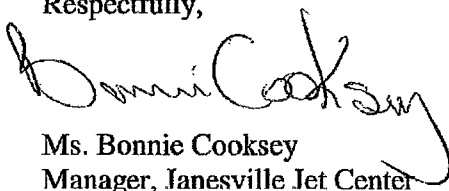
*Recognized for our Service, Remembered by our Hospitality*

May 18, 2010

Mr. Ron Burdick  
RE: Proposed Amendments to Minimum Standards

We respectfully request that you present these proposed changes to the Committee for their consideration and approval. Please let us know if there are any questions or if any additional information is required.

Respectfully,

A handwritten signature in black ink, appearing to read "Bonnie Cooksey". The signature is written in a cursive style with a large, sweeping flourish at the end.

Ms. Bonnie Cooksey  
Manager, Janesville Jet Center