

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 6, 2010 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 16, 2010
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Purchasing Procedural Endorsement
 - A. Awarding Contract for Beckman Mill Park Lighting Project
7. Sale of Equipment Outside of County Auction
8. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
9. Communications, Announcements and Information
10. Adjournment

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	8,126.33	0.03	-8,126.36		
	P1000291-PO# 04/01/10 -VN#024432			IKON OFFICE SOLUTIONS		1,456.75	
	P1000292-PO# 04/01/10 -VN#028070			OFFICE DEPOT		924.32	
	P1000294-PO# 04/01/10 -VN#039632			OFFICE PRO		909.59	
	P1000299-PO# 04/01/10 -VN#048467			STAPLES ADVANTAGE		8,100.92	
			CLOSING BALANCE		-19,517.94		11,391.58
	BAL SHEET A/C		PROG-TOTAL-PO			11,391.58	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,391.58 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62203	NATURAL GAS	327,000.00	43.7%	143,056.04	0.00	183,943.96	
	P1000489-PO# 04/01/10 -VN#047361			BLACKHAWK PROPANE CO INC		372.25	
				CLOSING BALANCE	183,571.71		372.25
1818100000-62400	R & M SERV	93,752.00	98.2%	25,885.58	66,201.78	1,664.64	
	P1000483-PO# 04/01/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		216.46	
				CLOSING BALANCE	1,448.18		216.46
1818100000-62461	ELEVATOR	53,000.00	78.9%	10,282.07	31,561.21	11,156.72	
	P1000530-PO# 04/01/10 -VN#034850			OTIS ELEVATOR COMPANY		238.33	
				CLOSING BALANCE	10,918.39		238.33
1818100000-63104	PRNT & DUPLICATI	53,800.00	32.9%	3,131.37	14,576.22	36,092.41	
	P1000296-PO# 04/01/10 -VN#010723			PRINTING AND BUSINESS SOLUTION		747.31	
	P1000298-PO# 04/01/10 -VN#048194			UNISOURCE		3,421.34	
	P1000299-PO# 04/01/10 -VN#048467			STAPLES ADVANTAGE		9.44	
				CLOSING BALANCE	31,914.32		4,178.09
1818100000-63500	R&M SUPPLIES	170,500.00	31.4%	24,140.05	29,559.74	116,800.21	
	P1000479-PO# 04/01/10 -VN#018296			AARONS LOCK AND SAFE INC		153.97	
	P1000486-PO# 04/01/10 -VN#011198			BELOIT FIRE PROTECTION COMPANY		170.00	
	P1000487-PO# 04/01/10 -VN#030879			BJ ELECTRIC SUPPLY INC		349.83	
	P1000492-PO# 04/01/10 -VN#011824			CITY OF JANESVILLE		100.00	
	P1000497-PO# 04/01/10 -VN#011596			CB AND K SUPPLY INC		506.43	
	P1000503-PO# 04/01/10 -VN#012507			ENERGETICS INC		125.61	
	P1000509-PO# 04/01/10 -VN#036010			GRAINGER PARTS		695.69	
	P1000514-PO# 04/01/10 -VN#047242			H O H WATER TECHNOLOGY INC		174.00	
	P1000515-PO# 04/01/10 -VN#029890			JACK AND DICKS FEED AND GARDEN		901.60	
	P1000516-PO# 04/01/10 -VN#013597			JANESVILLE ELECTRIC MOTOR CORP		285.00	
	P1000524-PO# 04/01/10 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		148.34	
	P1000525-PO# 04/01/10 -VN#014534			MENARDS		11.99	
	P1000538-PO# 04/01/10 -VN#025791			SGTS INC		339.29	
	P1000539-PO# 04/01/10 -VN#016104			SHERWIN WILLIAMS		152.83	
	P1000544-PO# 04/01/10 -VN#048467			STAPLES ADVANTAGE		622.10	
	P1001485-PO# 04/01/10 -VN#024018			GRAYBAR INC		516.69	
	P1001523-PO# 04/01/10 -VN#049347			INPRO CORP		372.33	
	P1001620-PO# 04/01/10 -VN#048967			WHITE HOUSE EQUIPMENT SALES		268.00	
	P1001642-PO# 04/01/10 -VN#041952			BELOIT PROPERTIES INC		94.95	
				CLOSING BALANCE	110,811.56		5,988.65

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
		GENERAL SERVICES	PROG-TOTAL-PO			10,993.78	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,993.78 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,775.00	3.8%	395.75	1,154.00	38,225.25	
	P1000483-PO# 04/01/10 -VN#010938					ARAMARK UNIFORM SERVICES INC	43.25
				CLOSING BALANCE		38,182.00	43.25
	GLEN OAKS OPER.			PROG-TOTAL-PO			43.25

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$43.25 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	68,300.00	19.8%	1,774.72	11,806.41	54,718.87	
	P1000483-PO# 04/01/10 -VN#010938					ARAMARK UNIFORM SERVICES INC	36.75
					CLOSING BALANCE	54,682.12	36.75
1818120000-63500	R&M SUPPLIES	27,000.00	9.9%	-4,805.67	2,108.78	29,696.89	
	P1000497-PO# 04/01/10 -VN#011596					CB AND K SUPPLY INC	104.69
	P1000521-PO# 04/01/10 -VN#029662					L D DANIELS & ASSOCIATES INC	57.12
	P1000525-PO# 04/01/10 -VN#014534					MENARDS	20.93
	P1000538-PO# 04/01/10 -VN#025791					SGTS INC	10,129.49
	P1001201-PO# 04/01/10 -VN#024806					LA FORCE HARDWARE AND MANUFACT	480.00
	P1001377-PO# 04/01/10 -VN#045051					LCN CLOSERS	126.00
	P1001542-PO# 04/01/10 -VN#045051					LCN CLOSERS	126.00
					CLOSING BALANCE	18,652.66	11,044.23
	JUV. DET. OPER.			PROG-TOTAL-PO			11,080.98

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$11,080.98 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-62160	CLEANING CONTRAC	15,000.00 83.2%	825.00	11,667.00	2,508.00		
	P1001535-PO# 04/01/10 -VN#045356			SERVICE MASTER COMMERCIAL CLEA		216.00	
				CLOSING BALANCE	2,292.00		216.00
1818160000-63500	R&M SUPPLIES	27,000.00 5.1%	-697.02	2,082.86	25,614.16		
	P1000515-PO# 04/01/10 -VN#029890			JACK AND DICKS FEED AND GARDEN		69.00	
	P1000517-PO# 04/01/10 -VN#022229			JF AHERN COMPANY		1,450.00	
	P1000542-PO# 04/01/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		135.64	
				CLOSING BALANCE	23,959.52		1,654.64
	COMM. CTR. OPER.			PROG-TOTAL-PO		1,870.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,870.64 INCURRED BY COMMUNICATIONS CTR. OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-63500	R&M SUPPLIES	13,000.00	14.5%	1,645.98	250.43	11,103.59	
	P1000497-PO# 04/01/10 -VN#011596			CB AND K SUPPLY INC		117.21	
	P1000503-PO# 04/01/10 -VN#012507			ENERGETICS INC		100.69	
				CLOSING BALANCE		10,885.69	217.90
	ADOL.SER/GUIDANC			PROG-TOTAL-PO		217.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$217.90 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	75,000 00	13.4%	-3,390.36	13,444.96	64,945.40	
	P1000514-PO# 04/01/10 -VN#047242					H O H WATER TECHNOLOGY INC	258.00
	P1000517-PO# 04/01/10 -VN#022229					JF AHERN COMPANY	450.00
	P1000521-PO# 04/01/10 -VN#029662					L D DANIELS & ASSOCIATES INC	4,745.56
	P1000524-PO# 04/01/10 -VN#014423					MC MASTER-CARR SUPPLY COMPANY	837.22
	P1001209-PO# 04/01/10 -VN#024018					GRAYBAR INC	350.14
	P1001296-PO# 04/01/10 -VN#023522					JENSEN EQUIPMENT COMPANY INC	120.00
						CLOSING BALANCE	58,184.48
							6,760.92
1818370000-67200	CAPITAL IMPROV	50,000 00	0.0%	-6,870.00	6,870.00	50,000.00	
	P0903956-PO# 04/01/10 -VN#049021					IDEAL MECHANICAL	6,870.00
						CLOSING BALANCE	43,130.00
							6,870.00
						JAIL CAP IMPROV. PROG-TOTAL -PO	13,630.92

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$13,630.92 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818410000-67200	CAPITAL IMPROV	1,240,483.00	93.6% 1,056,443.35	105,049.50	78,990.15		
	P1000029-PO# 04/01/10 -VN#047865			MOBILE MINI INC		210.00	
	P1000980-PO# 04/01/10 -VN#011824			CITY OF JANESVILLE		61,597.85	
	P1001502-PO# 04/01/10 -VN#043786			PROFESSIONAL SERVICE INDUSTRIE		1,015.00	
				CLOSING BALANCE	16,167.30		62,822.85
	JAIL EXPANSION		PROG-TOTAL-PO			62,822.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$62,822.85 INCURRED BY JAIL EXPANSION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62450	GROUNDS IMPR R&M	15,000.00 38.9%	5,841.61	0.01	9,158.38		
	P1000411-PO# 03/30/10 -VN#030781		HOME DEPOT/GECF			101.06	
			CLOSING BALANCE		9,057.32		101.06
1818159200-62460	BLDG SERV R&M	45,000.00 26.3%	3,456.72	8,389.16	33,154.12		
	P1000425-PO# 03/30/10 -VN#037268		SIMPLEX GRINNELL LP			156.73	
	P1001446-PO# 03/30/10 -VN#010752		ADDIE WATER SYSTEMS INC			157.15	
	P1001707-PO# 03/30/10 -VN#044447		SILVER LINING HOOD SERVICE LLC			50.00	
			CLOSING BALANCE		32,790.24		363.88
1818159200-62470	BLDG R & M	65,620.00 10.2%	6,757.14	0.02	58,862.84		
	P1000399-PO# 03/30/10 -VN#011596		CB AND K SUPPLY INC			269.09	
	P1000411-PO# 03/30/10 -VN#030781		HOME DEPOT/GECF			46.12	
	P1000424-PO# 03/30/10 -VN#016104		SHERWIN WILLIAMS			50.99	
	P1000426-PO# 03/30/10 -VN#016376		STATE ELECTRICAL SUPPLY INC			819.12	
	P1000427-PO# 03/30/10 -VN#011891		WERNER ELECTRIC SUPPLY COMPANY			8.28	
			CLOSING BALANCE		57,669.24		1,193.60
1818159200-63109	OTHER SUPP/EXP	45,700.00 17.7%	3,535.58	4,568.87	37,595.55		
	03/30/10 -VN#016466		STORAGE SYSTEMS MIDWEST INC			72.23	
	P1000406-PO# 03/30/10 -VN#019048		FASTENAL COMPANY			111.52	
	P1000410-PO# 03/30/10 -VN#018251		HARRIS ACE HARDWARE			5.96	
	P1000412-PO# 03/30/10 -VN#040769		HOME DEPOT SUPPLY			616.64	
	P1000413-PO# 03/30/10 -VN#029890		JACK AND DICKS FEED AND GARDEN			241.75	
	P1000418-PO# 03/30/10 -VN#014423		MC MASTER-CARR SUPPLY COMPANY			66.24	
	P1000712-PO# 03/30/10 -VN#015764		ROCK COUNTY HEALTH CARE CENTER			28.59	
	P1001256-PO# 03/30/10 -VN#037254		INDUSTRIAL SCIENTIFIC CORP			250.00	
	P1001309-PO# 03/30/10 -VN#016466		STORAGE SYSTEMS MIDWEST INC			476.00	
	P1001605-PO# 03/30/10 -VN#014827		NATIONAL FIRE PROTECTION ASSOC			150.00	
	P1001660-PO# 03/30/10 -VN#045471		AMERICAN INDUSTRIAL STEEL AND			48.53	
	P1001678-PO# 03/30/10 -VN#045471		AMERICAN INDUSTRIAL STEEL AND			75.60	
	P1001679-PO# 03/30/10 -VN#035806		QUALITY FAB INC			35.00	
			CLOSING BALANCE		35,417.49		2,178.06
1818159200-64200	TRAINING EXP	1,500.00 9.9%	149.90	0.00	1,350.10		
	P1001737-PO# 03/30/10 -VN#049414		AMERICAN RADIO RELAY LEAGUE IN			30.00	
			CLOSING BALANCE		1,320.10		30.00

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	HCC BLDG.COMPLEX		PROG-TOTAL-PO			3,866.60	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,866.60 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

APR 06 2010 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1000896 PEID 015308

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT General Services

COMMITTEE General Services

VENDOR NAME Potter Lawson Architects Inc.

ACCOUNT NUMBER 18-1849-000067200

FUNDS DESCRIPTION Additional Services Authorization Number One

AMOUNT OF INCREASE \$2,100.00

INCREASE FROM \$ 424,820.00 TO \$ 426,920.00

ACCOUNT BALANCE AVAILABLE \$ 11,359,983 ³⁻¹⁹⁻¹⁰ _{JS}

REASON FOR AMENDMENT Additional Services Authorization Number One

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

Potter Lawson

15 Ellis Potter Court
P.O. Box 44964
Madison, WI 53744-4964
608/274-2741
Fax/274-3674

Additional Services Authorization

 COPY

Number: 01
Date: March 9, 2010
Project Name: Rock Co. Jail Expansion & Pinehurst Renovation
Project No: 2007.23.01
Owner: County of Rock

Description of Additional Services:

The Architect is requesting Additional Services, as outlined below, related to a new Sheriff's Department emergency services pre-engineered metal building located between the Pinehurst Facility and existing 911 Facility.

Architect's Scope of Services:

1. The Architect shall prepare a site plan drawing showing the location of the building, orientation and floor elevation.
2. The Architect shall prepare a conceptual floor plan layout of the metal building for use by Rock County in obtaining bids from contractors to complete the documentation and construction of the pre-engineered metal building. Any drawings prepared by the Architect shall be considered conceptual in nature with final design and documentation required by the pre-engineered metal building Contractor.
3. The Architect will review a scope specification prepared by the Samuels Group to coordinate the specification with the information contained on the conceptual floor plan.
4. During the bidding and construction phase of the pre-engineered metal building the Architect will respond to any questions pertaining to the information contained on the conceptual floor plan.

Assumptions:

1. The Contractor providing the pre-engineered metal building shall be fully responsible for preparing final design and construction documents, gain all necessary approvals prior to construction, construction of the building and obtain all necessary occupancy approvals upon completion of construction.
2. The Architect shall have no role or responsibility during the Contractor's preparation of final design and documentation of the pre-engineered metal building, during the Contractor's obtaining necessary approvals or during the construction period, with the exception that Architect's Civil Engineer will document in the jail addition documentation a sanitary connection to within five feet of the new pre-engineered metal building and grades and asphalt paving surround the building.
3. The pre-engineered metal building Contractor will work directly with the Rock County Sheriff's Department or other designated County Representative(s)'s, such as The Samuels Group, during the design, approval, construction, and occupancy period.

Compensation:

These services will be provided for a fixed lump sum fee of Two Thousand One Hundred dollars (\$2,100.00).

The Architect is hereby authorized to provide the Additional Services as described herein. The Architect will be compensated for Additional Services as provided for in the Owner/Architect Agreement (B102-2007). All other Terms and Conditions of the Owner/Architect Agreement dated October 22, 2009 are applicable to this Additional Service Authorization.

Note: Please sign and return one copy to Potter Lawson, Inc.

Architect Acceptance

Architect: 

Date: 3/9/2010

Owner Authorization

Owner: _____

Date: _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works & Parks
Advisory Committee
SUBMITTED BY



Lori Williams, Parks Director
DRAFTED BY

March 25, 2010
DATE DRAFTED

Awarding Contract for Beckman Mill Park Lighting Project

- 1 WHEREAS, the 2001 adopted budget contained matching funds for a parking lot and general
 2 campus lighting at Beckman Mill Park; and,
 3
 4 WHEREAS, the project is funded in part by an Acquisition and Development of Local Parks
 5 Program (ADLP) grant which has been carried forward with concurrence by the Wisconsin
 6 Department of Natural Resources; and,
 7
 8 WHEREAS, the Rock County Purchasing Division did advertise and solicit bids for the
 9 project with the results attached.
 10
 11 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
 12 duly assembled on this _____ day of _____, 2010, issue a Purchase Order to
 13 Richter Electric of Janesville, Wisconsin, in the amount of \$40,599.00 to install Light
 14 Emitting Diodes (LED) security and campus lighting at Beckman Mill Park.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

Betty Jo Bussie, Vice-Chair

Richard Ott

Eva M. Arnold

David Diestler

PURCHASING PROCEDURAL ENDORSEMENT

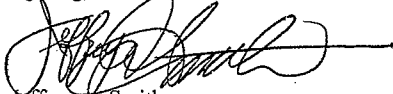
_____ (Chair) _____ (Vote) (Date)

Awarding Contract for Beckman Mill Park Lighting Project

Page 2

FISCAL NOTE:

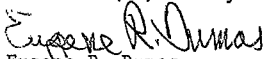
The 2010 budget includes \$167,418 for various capital projects at Beckman Mill, including outdoor lighting, A/C 41-4592-4650-67200.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes 59.01, 59.51 and 59.52(29) and by the Rock County Purchasing Ordinance.



Eugene R. Dumas
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**COUNTY OF ROCK
PURCHASING DIVISION**

NOTICE

MAR 30 2010

FOR PUBLIC WORKS

PROJECT: BECKMAN MILL SECURITY LIGHTING

PROJECT #: 2010-17

BID DUE DATE: MARCH 29, 2010 - 1:30 P.M. (CDT)

DEPARTMENT: DPW - PARKS DIVISION

	RICHTER ELECTRIC JANESVILLE WI	WESTPHAL ELECTRIC JANESVILLE WI	MCGILVRA ELECTRIC BELOIT WI	FOLEY ELECTRIC BELOIT WI	PIEPER ELECTRIC JANESVILLE WI
BID BOND RECEIVED	YES	YES	YES	YES	YES
ADDENDA RECEIVED	YES	YES	YES	YES	YES
BASE BID LED LIGHTS	\$ 38,782.00	\$ 39,450.00	\$ 39,565.00	\$ 41,985.00	\$ 45,900.00
NEMA ENCLOSURE	\$ 1,817.00	\$ 2,075.00	\$ 2,265.00	\$ 1,285.00	\$ 2,990.00
TOTAL LED BID	\$ 40,599.00	\$ 41,525.00	\$ 41,830.00	\$ 43,270.00	\$ 48,890.00
BASE BID HPS LIGHTS	\$ 34,782.00	\$ 35,890.00	\$ 35,900.00	\$ 38,585.00	\$ 42,900.00
NEMA ENCLOSURE	\$ 1,817.00	\$ 2,075.00	\$ 2,265.00	\$ 1,285.00	\$ 2,990.00
TOTAL HPS BID	\$ 36,599.00	\$ 37,965.00	\$ 38,165.00	\$ 39,870.00	\$ 45,890.00
ESTIMATED COMPLETION DATE	July 14, 2010	June 25, 2010	July 10, 2010	July 30, 2010	July 30, 2010

LED - Light Emitting Diodes HPS - High Pressure Sodium There is an 8 - 10 week lead-time on the equipment for this project.

This bid was advertised in the Janesville Gazette and on the Internet. Ten additional vendors were solicited that did not respond.

Prepared By: [Signature] Senior Buyer

\$40,599.00

Department Head Recommendation: [Signature] Richter Electric
Signature Date

Purchasing Procedural Endorsement:

Chair Vote Date

Governing Committee Approval:

Chair Vote Date

**- Executive Summary -
Awarding Contract for Lighting Project
at Beckman Mill County Park**

Rock County is the owner of the Beckman Mill County Park and has been awarded matching grant money for several projects there through the Acquisition and Development of Local Parks Program (ADLP) by the DNR. This project includes the lighting of the parking lot with 4 lights and 2 others on the park campus, one by the mill and one in the area of the new fishing pier. The lowest responsible bid for Light Emitting Diodes (LED) lighting is Richter Electric of Janesville, WI for \$ 40,599. Funds for this project are included in the 2010 budget.

Two options of lights were bid, one being High Pressure Sodium (HPS) and the other being Light emitting Diodes (LED). While the LED lights are a bit more expensive to purchase, they are more economical to operate, thus making them the preferred choice of light.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Lori A. Williams
Parks Director

ROBERT D. SPODEN
ROCK COUNTY SHERIFF

BARBARA J. TILLMAN
CHIEF DEPUTY

March 15, 2010

TO: Philip Owens, Jr., Chair
General Services Committee

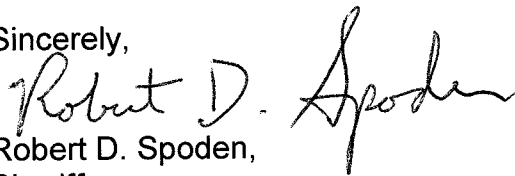
RE: Request to Purchase
Surplus Light Bars

I am requesting the following be placed on your next General Service's Committee agenda for a hearing:

Milton Township Police Chief, Tom Kunkel, has asked to purchase 2 squad light bars from Rock County that we have available due to our recent squad changeovers. These light bars are Federal "Cuda" light bars at a price of \$50.00 each from the Sheriff's Office. This purchase has no warranty and they would be sold "as is". Milton Township is also requesting that they receive the mounting hardware and electrical connections for each of these bars as part of the total purchase price of \$100.00.

I will await your Committee's OK before proceeding forward with this transaction.

Sincerely,


Robert D. Spoden,
Sheriff

/jc



TOWN OF MILTON POLICE DEPARTMENT

23 First Street

Milton, WI. 53563-1122

Phone (608) 868-6656 Fax (608) 868-6642

THOMAS KUNKEL – CHIEF OF POLICE

MICHAEL MALTESE - SERGEANT

March 8, 2010

Captain Gary Groelle
Rock County Sheriff's Office
Janesville, WI 53545

Dear Captain Groelle,

This letter is advising you of the Town of Milton Police Departments intent to purchase (2) of your surplus light bars which are presently being taken out of service.

These light bars are Federal "Cuda" light bars, and our purchase price per light bar is \$50.00 as quoted to us by Bruce Ott from your Vehicle Maintenance Department. We understand this purchase has no warranty and they are as is. We do request however that we obtain the mounting hardware, and electrical connections for each of these bars.

Please advise me when these light bars will be available to us and when and where I need to send the check for \$100.00.

Sincerely,

Chief Tom Kunkel
Town of Milton Police Department