

Public Works Committee Minutes
Wednesday, November 11, 2015 – 10:30 a.m.
Public Works Department Committee Room

Call to Order. Chair Bussie called the meeting of the Public Works Committee to order at 10:30 a.m.

Committee Members Present. Supervisors Bussie, Driscoll, and Fox

Committee Members Absent. Supervisors Arnold and Richard

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Deb Lawton	Secretary II
	Lori Williams	Parks Director

Others Present:	Floyd Finney	Parks Advisory Committee
	Dean Paynter	Parks Advisory Committee
	Tom Presny	Parks Advisory Committee

Approval of Agenda. Supervisors Fox and Driscoll moved today's agenda. MOTION CARRIED.

Approval of Minutes of October 8 and October 20, 2015. Supervisors Fox and Driscoll moved the minutes. MOTION CARRIED.

Citizen Participation, Communications and Announcements. None.

PARKS BUSINESS

Approve Resolution Acceptance of Wisconsin Department of Natural Resources County Fish and Game Project Grant Funds and Amending Parks Budget. Supervisors Driscoll and Fox moved the resolution. Lori explained this is an annual grant and we are accepting additional funds of \$1,400, necessitating the budget amendment. Our total grant will be \$4,000. MOTION CARRIED.

Approve Bills, Encumbrances/Pre-Approved Encumbrance Amendments and Transfers. None.

Approve Voucher over \$10,000 Payable to Lee Recreation. Supervisors Fox and Driscoll moved the voucher of \$35,000 to Lee Recreation for the new playground equipment at Sportsman's Park. MOTION CARRIED.

Parks Director Report. Lori reported on the request from the Thiebeau Hunting Club to add pavement at Royce Dallman County Park. We have paved an area adjoining the public roadway at Royce Dallman County Park and new signs were installed. Photos were distributed of the work area.

Lori reported that the Rock River Trail signs are still being installed in the County. She announced the new playground equipment has been added at Sportsman's Park. Final restoration must be done.

Another recently completed project is paving of a service drive at Carver-Roehl County Park.

Dave Hoffman and Lori both attended the Wisconsin Park and Recreation Association conference last week. Lori talked about the workshops she attended.

Chair Bussie asked about the recent 25th Anniversary Celebration at Beckman Mill Park. Lori reported there were 125 people attending and Stephanie Klett, State Tourism Secretary, was the keynote speaker.

Parks Advisory Committee Remarks. Tom Presny asked about the Parks budget. Lori stated it was approved and the Community Coordinator's salary is now included in the budget. Also, one of the parks patrol worker positions will be made into a crew leader position.

Dean Paynter stated new portions of the Beloit-Janesville trail have been opened up in the Town of Beloit. He and Tom and Dave Hoffman will be brushing and removing trees at the Five Arch Bridge location in the near future.

HIGHWAY BUSINESS

Approve Resolution Motor Pool Budget Purchase Authorization. Supervisors Fox and Driscoll moved the resolution awarding the purchase of one Ford Escape to Ewald Automotive for \$21,318. MOTION CARRIED.

Approve Reallocation of Funds in the Buildings & Grounds Cost Pool. Ben explained the reallocation for the generator and switchgear project. Supervisor Fox and Chair Bussie moved the reallocation. Because an alternative bid to replace both the switchgear and standby generator was so favorable, staff recommended deferring some other 2015 building and grounds projects and awarding the alternative bid for the switchgear and generator. The budget reallocations are shown in the table below.

Approved Budget			Revised Budget					
Priority	Project	Approved Budget	Previous Adjustments	Proposed Adjustment	Revised Budget	Encumbered Estimated	Amount Spent	Estimated Variance
1	Generator Repl (2014)	\$20,000			\$20,000		\$19,900	\$100
1	Switchgear Repl	\$0		\$1,975	\$1,975	\$1,975		\$0
1	Switchgear Repl	\$0	\$364,300		\$364,300	\$127,495		\$236,805
1	Generator Repl	\$295,000	(\$295,000)		\$0	\$199,000		(\$199,000)
1	Electric Service Upgrade	\$0			\$0	\$7,500		(\$7,500)
1	Generator/Switchgear	\$0			\$0	\$5,050		(\$5,050)
1	Generator/Switchgear	\$0			\$0	\$10,580		(\$10,580)
2	Orfordville Garage Roof	\$180,000		(\$51,775)	\$128,225			\$128,225
3	Tire Shop Boiler	\$32,000			\$32,000	\$32,000		\$0

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4	DPW Office Tuckpointing	\$10,000		(\$10,000)	\$0			\$0
5	Exterior Lighting Upgrades	\$25,000		(\$25,000)	\$0			\$0
6	Security Gates (2014)	\$75,000			\$75,000	\$75,000		\$0
7	Shopiere Shed Updates	\$0		\$58,200	\$58,200	\$58,200		\$0
8	Unspecified (2014)	\$42,700		(\$42,700)	\$0			\$0
		\$679,700	\$69,300	(\$69,300)	\$679,700	\$516,800	\$19,900	\$143,000

MOTION CARRIED.

Approve Resolution Awarding a Contract for DPW Main Shop Switchgear and Generator Upgrades – Public Works Department. Supervisors Driscoll and Fox moved the resolution awarding a contract to Foley Electric of Beloit for \$333,395. MOTION CARRIED.

Approve Resolution Approving Relocation Order for CTH G – Dollar General Access. Supervisors Fox and Chair Bussie moved the resolution. MOTION CARRIED.

Approve 2016 Routine Maintenance Agreement with WisDOT. Supervisors Fox and Driscoll moved the 2016 Routine Maintenance Agreement for \$2,727,000. MOTION CARRIED.

Discussion and Possible Action on Design Details of CTH F, Federal Aid Project. Ben stated it appears that the entire seven-mile long project will not be federally funded for construction. Federal funds are currently being used to pay for the design. Use of federal funds requires following several design procedures and standards.

The roadway will likely not hold up until another federal funding cycle, so Ben is asking this Committee to consider building any unfunded segments with local money only. Supervisors Fox and Driscoll moved Ben’s recommendation to do the entire project based on federal design procedures and standards, using County funds. The County will still seek federal construction funding in the next cycle. MOTION CARRIED.

Cancel Vouchers #1213-#1374 & Approve Bills, Encumbrances/Pre-Approved Encumbrance Amendments & Transfers. Supervisors Fox and Driscoll moved the vouchers. MOTION CARRIED.

COMMISSIONER’S REPORT

The 2016 Road School will be held in January. Chair Bussie and Ben Coopman plan to attend.

AIRPORT ITEMS

Approve Resolution Awarding Contract for Restaurant White Box Build-Out. Supervisors Fox and Chair Bussie moved the resolution awarding the contract for \$64,000 to Klobucar Construction. MOTION CARRIED.

Approve Bills, Encumbrances/Pre-Approved Encumbrance Amendments and Transfers. Supervisors Driscoll and Fox moved the vouchers. MOTION CARRIED.

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Next Meeting Dates.

Parks Meeting Tuesday, December 8
Highway Meeting Thursday, December 10
Airport Meeting Tuesday, December 22
All meetings begin at 8:00 a.m.

Tour Milton Salt Sheds and Facilities. Postponed.

Adjournment. Supervisors Fox and Driscoll moved to adjourn at 11:35 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II