

GENERAL SERVICES COMMITTEE
Minutes – November 5, 2013

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, November 5, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Heidenreich and Nash.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Randy Terronez, Assistant to the County Administrator; Sue Prostko, Nursing Home Administrator.

Others Present: Evelyn Owens.

Approval of Agenda: Supervisor Collins moved approval of the agenda as presented, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Chair Collins said there is a correction on page 2, paragraph 5, to change the word Chair to Supervisor. Supervisor Heidenreich moved approval of the minutes of October 22, 2013 with this change, second by Supervisor Nash. ADOPTED as amended.

Transfers and Appropriations. None.

Bills/Encumbrances

General Services	\$ 596.75
General Services	16,657.02
Glen Oaks Operations	672.34
Youth Services Center	2,087.46
Communications Center Operations	993.09
Diversion Program	246.78
Jail Capital Improvement	22,066.37
Courthouse Security System Program	1,500.00
HCC Complex – Maintenance	5,847.83
Rock Haven Building Project	4,371.40

Pre-Approved Encumbrance Amendments None.

Supervisor Heidenreich moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Collins. ADOPTED.

Updates.

Jail Project

Update Report Mr. Terronez said there is nothing new at this time.

Rock Haven

Update Report Ms. Prostko said they finished the installation of the handicapped push button access for the building entrances the prior day, and the measuring for the screened in porches is done.

Geothermal / Boiler Backup at Rock Haven

Update Report Ms. Prostko said it is on automatic now and is working well. The heat exchangers will be replaced in the spring.

Mr. Terronez said the electrical people have fixed the warranty work for the ceiling lights.

Communications, Announcements and Information. Supervisor Nash asked about the entrance by Security. Mr. Leu said it is closed until repairs can be done to the tower.

Chair Owens asked the Committee if they are able to meet on November 12th at 8 A.M., prior to the County Board meeting, regarding a residence hall at UW Rock County. The Committee agreed to meet in the Jury Deliberation Room. This will be a joint meeting with the County Board Staff Committee.

Adjournment. Supervisor Brill moved adjournment at 8:17 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.