

**GENERAL SERVICES COMMITTEE**

**Minutes – October 15, 2013**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, October 15, 2013 in the Conference Room N-1, Fifth Floor, Courthouse-East.

**Committee Members Present:** Supervisors Owens, Brill, Collins, Heidenreich and Nash.

**Committee Members Absent:** None.

**Staff Members Present:** Carl Varga, Courthouse Facilities Superintendent, General Services; Randy Terronez, Assistant to the County Administrator; Jodi Millis, Purchasing Manager; Sue Prostko, Nursing Home Administrator; Doug Keating, Facilities Superintendent, Rock Haven.

**Others Present:** None.

**Approval of Agenda:** Chair Owens said there is a change to item 6.A., to remove “and Amending the Budget”. Supervisor Brill moved approval of the agenda with this change, second by Supervisor Heidenreich. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Collins moved approval of the minutes of October 1, 2013 as presented, second by Supervisor Brill. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances**

General Services	\$	7,417.70
Glen Oaks Operations		116.12
Youth Services Center		748.22
Communications Center Operations		779.36
Diversion Program		213.75
Jail Capital Improvement		3,406.22
HCC Complex – Maintenance		2,676.71
Jail/HCC Complex		21,484.00
Rock Haven Building Project		121.78

**Pre-Approved Encumbrance Amendments**

Halverson Carpet Center	\$	8,398.00
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Supervisor Brill moved approval of the above Bills/Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

**Resolution.**

**Authorizing Award of Rock Haven Handicap Door Modifications**

“NOW, THEREFORE, BE IT RESOLVED, by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013 that the County

authorize the award of the Rock Haven Handicap Door Modifications to Wisconsin Automatic Door of New Berlin, WI in the amount of \$13,341.00.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Collins. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Mr. Terronez said there is nothing new at this time.

**Rock Haven**

**Update Report** Ms. Prostko said the State Fire Inspector still needs to come back.

Mr. Keating said there are some problems with the geo-thermal switching from cooling to heat on its own. Mr. Terronez added that testing is being done on the glycol and Ph balances. Chair Owens asked that they consider this a priority and to keep the Committee updated.

**Communications, Announcements and Information.** Chair Owens reminded the Committee that they would be meeting on October 22<sup>nd</sup> for budget review and asked that a follow up on Rock Haven and the Courthouse tower also be included on the agenda.

**Adjournment.** Supervisor Brill moved adjournment at 8:22 A.M., second by Supervisor Collins. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.