

**Rock County, Wisconsin**  
51 South Main Street  
Janesville, WI 53545  
(608)757-5518



**General Services**  
-Facilities Management  
-Maintenance  
-Duplicating  
-Central Stores

**GENERAL SERVICES COMMITTEE  
TUESDAY, JANUARY 18, 2011 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – January 4, 2011
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A. Jail Project
    1. Update Report
    2. Change Orders
  - B. UW-Rock County Landscaping Project
    1. Update Report
7. Purchasing Procedural Endorsement and Contract Award
  - A. Skid Steer Accessories
8. Resolutions
  - A. Amending Contract for Courthouse Parking Structure Caulking and Repair
  - B. Amending Architect Reimbursable Expenses – Schematic Design Stage with Eppstein Uhen for the Rock Haven Facility Replacement Project
9. Purchasing Procedural Endorsements
  - A. Authorizing Purchase of Replacement Network Server
  - B. Authorizing Purchase of Additional Storage Area Network Capacity
  - C. Authorizing Purchase of Replacement Employee Time Clocks
  - D. Real-Time Kinematics Field Surveys for Rock County Land Records
10. Discussion of Possible Joint General Services – Health Services Committee Meeting
11. Communications, Announcements and Information
12. Adjournment

2010

Rock County - Production

01/12/11

COMMITTEE APPROVAL REPORT

Page 1

| Account Number   | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure             | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total    |
|------------------|----------------------------------|------------------------------------|--------------------------------|------------------|---------------------|-------------------|----------|
| 1818159200-62450 | GROUNDS IMPR R&M                 | 15,000.00 49.9%                    | 7,496.69                       | 0.01             | 7,503.30            |                   |          |
|                  | P1000404-PO# 12/31/10 -VN#018346 |                                    | E AND S SNOWPLOWING            |                  |                     | 3,397.00          |          |
|                  |                                  |                                    | CLOSING BALANCE                |                  | 4,106.30            |                   | 3,397.00 |
| 1818159200-62460 | BLDG SERV R&M                    | 45,000.00 86.6%                    | 38,423.38                      | 580.05           | 5,996.57            |                   |          |
|                  | P1000408-PO# 12/31/10 -VN#026320 |                                    | FOUR SEASONS SMALL ENGINE REPA |                  |                     | 46.92             |          |
|                  | P1003577-PO# 12/31/10 -VN#050263 |                                    | REEDSBURG AREA MEDICAL CENTER  |                  |                     | 1,500.00          |          |
|                  | P1003641-PO# 12/31/10 -VN#014990 |                                    | OIL EQUIPMENT CO INC           |                  |                     | 756.00            |          |
|                  | P1004113-PO# 12/31/10 -VN#014938 |                                    | NORTHLAND EQUIPMENT CO INC     |                  |                     | 32.81             |          |
|                  | P1004114-PO# 12/31/10 -VN#025774 |                                    | QUALITY DOOR & HARDWARE        |                  |                     | 40.00             |          |
|                  |                                  |                                    | CLOSING BALANCE                |                  | 3,620.84            |                   | 2,375.73 |
| 1818159200-63109 | OTHER SUPP/EXP                   | 55,000.00 92.8%                    | 37,711.79                      | 13,330.80        | 3,957.41            |                   |          |
|                  | P1000394-PO# 12/31/10 -VN#046075 |                                    | AIRGAS NORTH CENTRAL           |                  |                     | 74.03             |          |
|                  | P1000396-PO# 12/31/10 -VN#040776 |                                    | ASSURED LOCKSMITH TRAINING INC |                  |                     | 216.62            |          |
|                  | P1000402-PO# 12/31/10 -VN#011824 |                                    | CITY OF JANESVILLE             |                  |                     | 238.00            |          |
|                  | P1003643-PO# 12/31/10 -VN#046671 |                                    | ZIEBART OF JANESVILLE          |                  |                     | 199.00            |          |
|                  | P1003776-PO# 12/31/10 -VN#010857 |                                    | AMERICAN HEALTH CARE SUPPLY    |                  |                     | 71.61             |          |
|                  |                                  |                                    | CLOSING BALANCE                |                  | 3,158.15            |                   | 799.26   |
|                  | HCC BLDG. COMPLEX                |                                    | PROG-TOTAL-PO                  |                  |                     | 6,571.99          |          |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,571.99  
 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 18 2011

DATE \_\_\_\_\_ CHAIR

2010

Rock County - Production

01/12/11

COMMITTEE APPROVAL REPORT

Page 1

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount  | Unencumb<br>Balance | Inv/Enc<br>Amount | Total    |
|------------------|----------------------------------|-------------------------------------|--------------------|-------------------|---------------------|-------------------|----------|
| 0000000001-16010 | PURCHASING INVEN                 | 0.00 100.0%                         | 19,956.74          | 0.00              | -19,956.74          |                   |          |
|                  | P1000292-PO# 12/31/10 -VN#028070 |                                     |                    | OFFICE DEPOT      |                     | 55.25             |          |
|                  | P1000294-PO# 12/31/10 -VN#039632 |                                     |                    | OFFICE PRO        |                     | 2,674.48          |          |
|                  | P1000299-PO# 12/31/10 -VN#048467 |                                     |                    | STAPLES ADVANTAGE |                     | 4,405.20          |          |
|                  |                                  |                                     |                    | CLOSING BALANCE   |                     | -27,091.67        | 7,134.93 |
|                  | BAL SHEET A/C                    |                                     | PROG-TOTAL-PO      |                   |                     | 7,134.93          |          |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,134.93  
 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011**

DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount               | Unencumb<br>Balance | Inv/Enc<br>Amount | Total    |
|-------------------|----------------------------------|------------------------------------|--------------------|--------------------------------|---------------------|-------------------|----------|
| 1818100000-62113  | SNOW REMOVAL                     | 4,000.00 50.4%                     | 2,019.00           | 0.00                           | 1,981.00            |                   |          |
|                   | P1000488-PO# 12/31/10 -VN#021860 |                                    |                    | BJOIN INC                      |                     | 375.00            |          |
|                   | P1000502-PO# 12/31/10 -VN#018346 |                                    |                    | E AND S SNOWPLOWING            |                     | 2,017.00          |          |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                                    |                    | CLOSING BALANCE                | -411.00             |                   | 2,392.00 |
| 1818100000-62400  | R & M SERV                       | 98,752.00 98.7%                    | 95,792.17          | 1,713.13                       | 1,246.70            |                   |          |
|                   | P1000483-PO# 12/31/10 -VN#010938 |                                    |                    | ARAMARK UNIFORM SERVICES INC   |                     | 142.82            |          |
|                   |                                  |                                    |                    | CLOSING BALANCE                | 1,103.88            |                   | 142.82   |
| 1818100000-62461  | ELEVATOR                         | 53,000.00 90.2%                    | 45,465.00          | 2,364.00                       | 5,171.00            |                   |          |
|                   | P1004126-PO# 12/31/10 -VN#034356 |                                    |                    | NATIONAL ELEVATOR INSPECTION S |                     | 225.00            |          |
|                   |                                  |                                    |                    | CLOSING BALANCE                | 4,946.00            |                   | 225.00   |
| 1818100000-63104  | PRNT & DUPLICATI                 | 48,800.00 87.2%                    | 38,405.06          | 4,157.62                       | 6,237.32            |                   |          |
|                   | P1000294-PO# 12/31/10 -VN#039632 |                                    |                    | OFFICE PRO                     |                     | 480.00            |          |
|                   | P1000296-PO# 12/31/10 -VN#010723 |                                    |                    | PRINTING AND BUSINESS SOLUTION |                     | 356.56            |          |
|                   | P1002020-PO# 12/31/10 -VN#021556 |                                    |                    | MIDLAND PAPER                  |                     | 2,086.32          |          |
|                   |                                  |                                    |                    | CLOSING BALANCE                | 3,314.44            |                   | 2,922.88 |
| 1818100000-63500  | R&M SUPPLIES                     | 194,500.00 108.6%                  | 194,898.08         | 16,400.75                      | -16,798.83          |                   |          |
|                   | P1000498-PO# 12/31/10 -VN#012202 |                                    |                    | DE VERE COMPANY INC            |                     | 75.55             |          |
|                   | P1000499-PO# 12/31/10 -VN#010156 |                                    |                    | DEGARMO PLUMBING INC           |                     | 11.28             |          |
|                   | P1000503-PO# 12/31/10 -VN#012507 |                                    |                    | ENERGETICS INC                 |                     | 91.00             |          |
|                   | P1000511-PO# 12/31/10 -VN#018251 |                                    |                    | HARRIS ACE HARDWARE            |                     | 62.18             |          |
|                   | P1000513-PO# 12/31/10 -VN#030781 |                                    |                    | HOME DEPOT/GEFC                |                     | 62.86             |          |
|                   | P1000515-PO# 12/31/10 -VN#029890 |                                    |                    | JACK AND DICKS FEED AND GARDEN |                     | 931.00            |          |
|                   | P1000525-PO# 12/31/10 -VN#014534 |                                    |                    | MENARDS                        |                     | 41.51             |          |
|                   | P1000542-PO# 12/31/10 -VN#016376 |                                    |                    | STATE ELECTRICAL SUPPLY INC    |                     | 3,388.97          |          |
|                   | P1002313-PO# 12/31/10 -VN#049330 |                                    |                    | PIEPER ELECTRIC INC            |                     | 2,032.97          |          |
|                   | P1004132-PO# 12/31/10 -VN#043737 |                                    |                    | STATE OF WISCONSIN             |                     | 200.00            |          |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                                    |                    | CLOSING BALANCE                | -23,696.15          |                   | 6,897.32 |
| 1818100000-68000  | COST ALLOCATIONS                 | -163,218.00 91.4%                  | -149,306.76        | 0.00                           | -13,911.24          |                   |          |
|                   | P1000508-PO# 12/31/10 -VN#012879 |                                    |                    | GENERAL SERVICES PETTY CASH    |                     | 22.61             |          |
|                   |                                  |                                    |                    | CLOSING BALANCE                | -13,933.85          |                   | 22.61    |

| Account Number | Name             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total |
|----------------|------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|-------|
|                | GENERAL SERVICES |                                     | PROG-TOTAL-PO      |                  |                     | 12,602.63         |       |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,602.63 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011**

DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prct<br>Appropriation | Prct<br>Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total |
|-------------------|----------------------------------|------------------------------|---------------|--------------------|------------------|---------------------|-------------------|-------|
| 1818110000-63500  | R&M SUPPLIES                     | 20,000.00                    | 169 9%        | 30,633 01          | 3,353.75         | -13,986.76          |                   |       |
|                   | P1000513-PO# 12/31/10 -VN#030781 |                              |               | HOME DEPOT/GEFC    |                  |                     | 5.54              |       |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                              |               | CLOSING BALANCE    |                  | -13,992.30          |                   | 5.54  |
|                   | GLEN OAKS OPER.                  |                              |               | PROG-TOTAL-PO      |                  |                     | 5.54              |       |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$5.54 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011**

DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure           | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|-------------------|----------------------------------|------------------------------------|------------------------------|------------------|---------------------|-------------------|--------|
| 1818120000-62113  | SNOW REMOVAL                     | 1,500.00 25.4%                     | 381.00                       | 0.00             | 1,119.00            |                   |        |
|                   | P1000502-PO# 12/31/10 -VN#018346 |                                    | E AND S SNOWPLOWING          |                  |                     | 398.00            |        |
|                   |                                  |                                    | CLOSING BALANCE              |                  | 721.00              |                   | 398.00 |
| 1818120000-62400  | R & M SERV                       | 68,300.00 104.5%                   | 71,400.52                    | 30.00            | -3,130.52           |                   |        |
|                   | P1000483-PO# 12/31/10 -VN#010938 |                                    | ARAMARK UNIFORM SERVICES INC |                  |                     | 13.56             |        |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                                    | CLOSING BALANCE              |                  | -3,144.08           |                   | 13.56  |
| 1818120000-63500  | R&M SUPPLIES                     | 36,000.00 122.2%                   | 40,597.99                    | 3,420.33         | -8,018.32           |                   |        |
|                   | P1000519-PO# 12/31/10 -VN#013741 |                                    | JOHNSTONE SUPPLY             |                  |                     | 210.73            |        |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                                    | CLOSING BALANCE              |                  | -8,229.05           |                   | 210.73 |
|                   | JUV. DET. OPER.                  |                                    | PROG-TOTAL-PO                |                  |                     | 622.29            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$622.29 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 18 2011 DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure          | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|-------------------|----------------------------------|-------------------------------------|-----------------------------|------------------|---------------------|-------------------|--------|
| 1818160000-62113  | SNOW REMOVAL                     | 1,000.00 25.4%                      | 254.00                      | 0.00             | 746.00              |                   |        |
|                   | P1000502-PO# 12/31/10 -VN#018346 |                                     | E AND S SNOWPLOWING         |                  |                     | 320.00            |        |
|                   |                                  |                                     | CLOSING BALANCE             |                  | 426.00              |                   | 320.00 |
| 1818160000-63500  | R&M SUPPLIES                     | 27,000.00 100.3%                    | 21,785.89                   | 5,312.25         | -98.14              |                   |        |
|                   | P1000544-PO# 12/31/10 -VN#048467 |                                     | STAPLES ADVANTAGE           |                  |                     | 85.79             |        |
|                   | P1004088-PO# 12/31/10 -VN#046163 |                                     | MASTERS BUILDINGS SOLUTIONS |                  |                     | 288.13            |        |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>         |                                     | CLOSING BALANCE             |                  | -472.06             |                   | 373.92 |
|                   | COMM. CTR OPER.                  |                                     | PROG-TOTAL-PO               |                  |                     | 693.92            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$693.92 INCURRED BY COMMUNICATIONS CTR. OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011** DATE \_\_\_\_\_ CHAIR



| Account Number    | Name   | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total                        |
|-------------------|--|-------------------------------------|--------------------|------------------|---------------------|-------------------|------------------------------|
| 1818170000-62400  | R & M SERV<br>P1000483-PO# 12/31/10 -VN#010938   | 38,015.00 100.8%                    | 38,291.94          | 41.00            | -317.94             | 19.86             |                              |
|                   |  |                                     |                    |                  |                     |                   | ARAMARK UNIFORM SERVICES INC |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>                         |                                     | CLOSING BALANCE    |                  | -337.80             |                   | 19.86                        |
| 1818170000-63500  | R&M SUPPLIES<br>P1000511-PO# 12/31/10 -VN#018251 | 18,000.00 121.3%                    | 19,145.98          | 2,695.74         | -3,841.72           | 103.91            |                              |
|                   |  |                                     |                    |                  |                     |                   | HARRIS ACE HARDWARE          |
| *** OVERDRAFT *** | <b>TRANSFER REQUIRED</b>                         |                                     | CLOSING BALANCE    |                  | -3,945.63           |                   | 103.91                       |
|                   |  |                                     | ADOL.SER/GUIDANC   | PROG-TOTAL-PO    |                     | 123.77            |                              |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$123.77 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011**

DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount              | Total     |
|-------------------|----------------------------------|------------------------------------|--------------------|------------------|---------------------|--------------------------------|-----------|
| 1818370000-63500  | R&M SUPPLIES                     | 105,000.00                         | 97.1% 101,332.30   | 691.51           | 2,976.19            |                                |           |
|                   | 12/31/10 -VN#024806              |                                    |                    |                  |                     | LA FORCE HARDWARE AND MANUFACT | 2,462.00  |
|                   | P1000496-PO# 12/31/10 -VN#011970 |                                    |                    |                  |                     | CONNORS SUPPLY INC             | 555.44    |
|                   | P1000505-PO# 12/31/10 -VN#019954 |                                    |                    |                  |                     | FERGUSON ENTERPRISES INC       | 66.78     |
|                   | P1000538-PO# 12/31/10 -VN#025791 |                                    |                    |                  |                     | SGTS INC                       | 250.81    |
|                   | P1004073-PO# 12/31/10 -VN#037613 |                                    |                    |                  |                     | CUMMINS NPOWER LLC             | 942.93    |
|                   | P1004081-PO# 12/31/10 -VN#048605 |                                    |                    |                  |                     | POPPS WELDING                  | 438.75    |
| *** OVERDRAFT *** | <del>TRANSFER REQUIRED</del>     |                                    |                    |                  |                     | CLOSING BALANCE                | -1,740.52 |
|                   |                                  |                                    |                    |                  |                     | JAIL CAP IMPROV. PROG-TOTAL-PO | 4,716.71  |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,716.71 INCURRED BY JAIL CAPITAL IMPROVEMENTS CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 18 2011

DATE \_\_\_\_\_ CHAIR



| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount              | Total     |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|--------------------------------|-----------|
| 1818159200-62460 | BLDG SERV R&M                    | 45,000.00                           | 2.0%               | 0.00             | 933.24              | 44,066.76                      |           |
|                  | P1100069-PO# 01/12/11 -VN#013693 |                                     |                    |                  |                     | JOHNSON CONTROLS INC           | 5,218.00  |
|                  | P1100071-PO# 01/12/11 -VN#016758 |                                     |                    |                  |                     | TRANE COMPANY                  | 2,977.00  |
|                  | P1100487-PO# 01/12/11 -VN#036883 |                                     |                    |                  |                     | CENTERWAY AUTO REPAIR          | 1,937.31  |
|                  | P1100493-PO# 01/12/11 -VN#017559 |                                     |                    |                  |                     | FIRST SUPPLY MADISON LLC       | 1,699.47  |
|                  | P1100506-PO# 01/12/11 -VN#030347 |                                     |                    |                  |                     | NAPA AUTO PARTS                | 180.24    |
|                  | P1100847-PO# 01/12/11 -VN#015731 |                                     |                    |                  |                     | ROCK COUNTY APPLIANCE AND TV S | 39.90     |
|                  | P1100896-PO# 01/12/11 -VN#030630 |                                     |                    |                  |                     | J AND G OFFICE PRODUCTS        | 83.50     |
|                  |                                  |                                     |                    |                  |                     | CLOSING BALANCE                | 31,931.34 |
|                  |                                  |                                     |                    |                  |                     |                                | 12,135.42 |
| 1818159200-62461 | ELEVATOR                         | 55,400.00                           | 0.8%               | 0.00             | 450.00              | 54,950.00                      |           |
|                  | P1100070-PO# 01/12/11 -VN#034850 |                                     |                    |                  |                     | OTIS ELEVATOR COMPANY          | 52,672.90 |
|                  |                                  |                                     |                    |                  |                     | CLOSING BALANCE                | 2,277.10  |
|                  |                                  |                                     |                    |                  |                     |                                | 52,672.90 |
| 1818159200-63109 | OTHER SUPP/EXP                   | 45,500.00                           | 11.3%              | 0.00             | 5,171.68            | 40,328.32                      |           |
|                  | P1100395-PO# 01/12/11 -VN#029057 |                                     |                    |                  |                     | JJ KELLER AND ASSOCIATES INC   | 204.98    |
|                  | P1100531-PO# 01/12/11 -VN#043589 |                                     |                    |                  |                     | WHEA                           | 35.00     |
|                  |                                  |                                     |                    |                  |                     | CLOSING BALANCE                | 40,088.34 |
|                  |                                  |                                     |                    |                  |                     |                                | 239.98    |
|                  | HCC BLDG. COMPLEX                |                                     |                    |                  |                     | PROG-TOTAL-PO                  | 65,048.30 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$65,048.30 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JAN 18 2011** DATE \_\_\_\_\_ CHAIR

2011

Rock County - Production

01/12/11

COMMITTEE APPROVAL REPORT

Page 1

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance            | Inv/Enc<br>Amount | Total  |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|--------------------------------|-------------------|--------|
| 1818100000-62400 | R & M SERV                       | 132,537.00                          | 68.5%              | 12,907.04        | 78,013.24                      | 41,616.72         |        |
|                  | P1100400-PO# 01/12/11 -VN#010938 |                                     |                    |                  | ARAMARK UNIFORM SERVICES INC   | 71.41             |        |
|                  |                                  |                                     |                    |                  | CLOSING BALANCE                | 41,545.31         | 71.41  |
| 1818100000-63500 | R&M SUPPLIES                     | 215,000.00                          | 4.5%               | 1,278.12         | 8,575.59                       | 205,146.29        |        |
|                  | P1100714-PO# 01/12/11 -VN#025202 |                                     |                    |                  | MULLIGAN'S CELLULAR AND PAGING | 990.00            |        |
|                  |                                  |                                     |                    |                  | CLOSING BALANCE                | 204,156.29        | 990.00 |
|                  | GENERAL SERVICES                 |                                     |                    |                  | PROG-TOTAL-PO                  | 1,061.41          |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,061.41  
 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 18 2011 DATE \_\_\_\_\_ CHAIR

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount             | Unencumb<br>Balance | Inv/Enc<br>Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------------------|---------------------|-------------------|-------|
| 1818110000-62400 | R & M SERV                       | 39,500.00                           | 3.6%               | 95.00                        | 1,345.00            | 38,060.00         |       |
|                  | P1100400-PO# 01/12/11 -VN#010938 |                                     |                    | ARAMARK UNIFORM SERVICES INC |                     | 9.93              |       |
|                  |                                  |                                     |                    | CLOSING BALANCE              | 38,050.07           |                   | 9.93  |
|                  | GLEN OAKS OPER.                  |                                     |                    | PROG-TOTAL-PO                |                     | 9.93              |       |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9.93 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**JAN 18 2011**

2011

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance          | Inv/Enc<br>Amount | Total |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|------------------------------|-------------------|-------|
| 1818120000-62400 | R & M SERV                       | 73,500.00                           | 14.2%              | 103.00           | 10,381.00                    | 63,016.00         |       |
|                  | P1100400-PO# 01/12/11 -VN#010938 |                                     |                    |                  | ARAMARK UNIFORM SERVICES INC |                   | 6.78  |
|                  |                                  |                                     |                    | CLOSING BALANCE  |                              | 63,009.22         | 6.78  |
|                  | JUV. DET. OPER.                  |                                     |                    | PROG-TOTAL-PO    |                              |                   | 6.78  |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6.78 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

JAN 18 2011

DATE \_\_\_\_\_ CHAIR

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5515



PROJECT: SKID STEER ACCESSORIES  
PROJECT #: 2011-42  
BID DUE DATE: JANUARY 10, 2011 - 1:30 P.M. (CST)  
DEPARTMENT: GENERAL SERVICES

|             | JCB<br>MILWAUKEE WI | BOBCAT<br>JANESVILLE WI | JOHNSON TRACTOR<br>JANESVILLE WI | MID STATE EQUIPMENT<br>JANESVILLE WI |
|-------------|---------------------|-------------------------|----------------------------------|--------------------------------------|
| SNOW BLOWER | \$ 4,687.50         | \$ 4,918.00             | \$ 5,462.00                      | \$ 5,864.48                          |
| WARRANTY    | 1 YEAR              | 1 YEAR                  | 1 YEAR                           | 1 YEAR                               |
| SWEeper     | \$ 4,587.50         | \$ 4,917.00             | \$ 5,962.00                      | \$ 6,529.56                          |
| WARRANTY    | 1 YEAR              | 1 YEAR                  | 1 YEAR                           | 1 YEAR                               |
| TOTAL COST  | \$ 9,275.00         | \$ 9,835.00             | \$ 11,424.00                     | \$ 12,394.04                         |

This project was advertised in the Janesville Gazette and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a Non-Compliant Bid.

PREPARED BY: Alex Trankfield  
(SENIOR BUYER)

DEPARTMENT HEAD RECOMMENDATION: JCB - Milwaukee  
(SIGNATURE) [Signature]  
(DATE) 1/13/11

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
(CHAIR) (NOTE) (DATE)

PURCHASING PROCEDURAL ENDORSEMENT: \_\_\_\_\_  
(CHAIR) (NOTE) (DATE)



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

January 12, 2011  
DATE DRAFTED

**Amending Contract for Courthouse Parking Structure Caulking and Repair**

1 **WHEREAS**, work under the contract to repair and re-caulk the parking ramps began October 11<sup>th</sup>; and,  
 2  
 3 **WHEREAS**, removal of the old caulk on the two ramps ramp revealed considerable corrosion to the  
 4 metal plates and failure of the welds that connect the units together along the seams, stabilize the ramp,  
 5 and keep the caulk adhered to the edges; and,  
 6  
 7 **WHEREAS**, due to the fact the extent of the repair work would not be known until the caulk joints were  
 8 opened and inspected, unit pricing was obtained at bid time to cover additional work; and,  
 9  
 10 **WHEREAS**, the General Services Committee received progress reports relative to the additional repair  
 11 work.  
 12  
 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 14 this \_\_\_\_\_ day of \_\_\_\_\_, 2011 that the Contract with Zander Solutions be  
 15 increased by \$175,773.29 to cover the cost of the additional repair work to the two Courthouse parking  
 16 ramps; and,  
 17  
 18 **BE IT FURTHER RESOLVED**, that the Courthouse Facility Capital Project budget be amended to  
 19 cover the additional repair work, testing and engineering inspections as follows:

| <u>Account Number</u>                       | <u>Budget at</u> | <u>Increase</u>   | <u>Amended</u> |
|---|------------------|-------------------|----------------|
| <u>Description</u>                          | <u>1/1/11</u>    | <u>(Decrease)</u> | <u>Budget</u>  |
| <b><u>Source of Funds:</u></b>              |                  |                   |                |
| 18-1842-0000-47000/<br>Transfer In          | 116,623          | 164,000           | 280,623        |
| <b><u>Use of Funds</u></b>                  |                  |                   |                |
| 18-1842-0000-67200/<br>Capital Improvements | 294,832          | 164,000           | 458,832        |

Respectfully submitted,

**General Services Committee:**

FINANCE COMMITTEE ENDORSEMENT

\_\_\_\_\_  
Phillip Owens, Chair

Reviewed and approved on a vote of

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

Amending Contract for Courthouse Parking Structure Caulking and Repair  
Page 2

FISCAL NOTE:

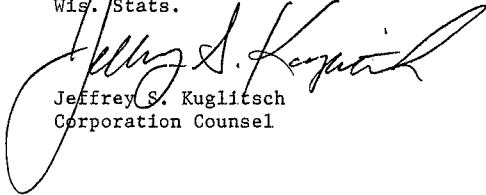
This resolution authorizes a \$164,000 Transfer In from the Debt Service Fund 30, which has a current balance available of \$208,850. The Debt Service Fund balance available is from interest earned on proceeds from debt issues and capital projects which were completed under budget, which were funded by debt issues.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary**

### **Amending Contract for Parking Structure Caulking and Repairs**

Work began on the parking ramps October 11<sup>th</sup> and was completed December 10<sup>th</sup>. When the old caulk was removed from the seams of the parking ramp, extensive corrosion to the connecting flange plates was noted, along with an unexpected number of broken welds. The imbedded flange plates exist along the seams of the pre-cast units and are welded to each other to stabilize the deck. As one weld would fail, others failed in a domino affect as fewer welds were doing all the work. The welds stabilize the ramp which in turn keeps the caulk from pulling away from the edges, and letting water through.

When the specifications were prepared the Engineer had no way of knowing the condition of the flangeplates or the welds until the caulk covering those items was removed. Assumptions were made and were built into the base bid. To cover repairs beyond the assumptions in the base bid, unit pricing for all work elements was requested at bid time. To make certain that the additional work was indeed necessary, the Engineer made numerous site visits to inspect the ramp with the Contractor once the caulk was removed. An independent weld inspector was also hired to assess the situation to make certain that the load limits of the ramp were not being exceeded. They determined that the weld failure was not a load limit issue, but failure due to corrosion, a condition not uncommon to structures over 10 years old subject to salt and freeze/thaw cycles.

The General Services Committee received updates as the need for additional repair work progressed from the west to the east ramps. The Committee and Administration concurred that the repair work had to continue at an additional cost.

The repairs completed carry a three-year warranty. As the structures age, additional maintenance and repair work will be needed to keep up with the corrosion from salt and movement from our freeze thaw cycles.

The base bid for the project was \$124,907.00. The work using the unit pricing totaled \$175,773.29, for a total project cost of \$300,680.29.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY

General Services Committee  
SUBMITTED BY



Randy Terronez  
Assistant to County Administrator  
DRAFTED BY

December 28, 2010  
DATE DRAFTED

**AMENDING ARCHITECT REIMBURSABLE EXPENSES - SCHEMATIC DESIGN  
STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT  
PROJECT**

- 1 **WHEREAS**, the County wishes to build a new nursing home to continue caring for Rock County  
2 citizens with chronic mental illness, developmental disabilities and health concerns; and,  
3  
4 **WHEREAS**, the County has contracted with Eppstein Uhen Architects/Engineers for the replacement  
5 of the Rock Haven Nursing Home from the initial study phase to Design Development; and,  
6  
7 **WHEREAS**, the County placed a maximum \$5,000 for reimbursable expenses under the Schematic  
8 Design Stage per Resolution #10-6A-067; and,  
9  
10 **WHEREAS**, the Architect incurred additional expenses for additional printing of presentation  
11 booklets, meetings, etc. totaling \$1,400.  
12  
13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly  
14 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby authorize payment of additional  
15 reimbursable expenses as allowed under the contract with Eppstein Uhen of Milwaukee, Wisconsin in  
16 the amount of \$1,400 relating to the Schematic Design stage of the construction of a replacement Rock  
17 Haven Nursing Home facility.

Respectfully Submitted,

**General Services Committee**

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ronald Combs

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Mary Mawhinney

**AMENDING ARCHITECT REIMBURSABLE EXPENSES - SCHEMATIC DESIGN  
STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY REPLACEMENT  
PROJECT**

Page 2

FISCAL NOTE:

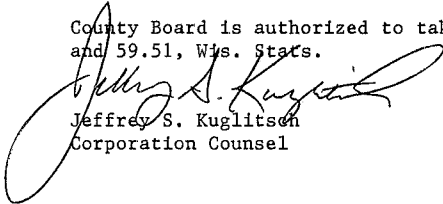
Sufficient funds are available in the Rock Haven Capital Building Project, A/C 18-1851-8000-67200, for this additional cost. This budget appropriation is funded by the 2010 Debt Issue.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

**- EXECUTIVE SUMMARY -**

**AMENDING ARCHITECT SERVICES – REIMBURSEABLE EXPENSES - SCHEMATIC  
DESIGN STAGE WITH EPPSTEIN UHEN FOR THE ROCK HAVEN FACILITY  
REPLACEMENT PROJECT**

The County has contracted with Eppstein Uhen, Architects/Engineers as the Architect/Engineer for the Rock Haven Facility replacement project. The firm has completed the Schematic Design stage and was recently approved to proceed to the Design Development stage

Resolution #10-6A-067 covered the Schematic Design stage and contained a maximum for reimbursable expenses of \$5,000. The Architect has incurred additional expenses for additional printing of the presentation booklet, meetings, etc. The additional amount of \$1,400.

The Schematic Design contract with Eppstein Uhen allows the architect to be reimbursed for such expenses.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Mickey Crittenden, Director  
Information Technology  
DRAFTED BY

January 11, 2011  
DATE DRAFTED

**AUTHORIZING PURCHASE OF REPLACEMENT NETWORK SERVER**

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for
- 5 meeting the current and future network server requirements associated with the County systems;
- 6 and,
- 7
- 8 **WHEREAS**, the Information Technology 2011 Budget did specify sufficient funds for the
- 9 replacement of older and under-performing servers; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the configuration of this
- 12 network server system; and,
- 13
- 14 **WHEREAS**, the specified server system will be purchased using the pricing and terms of the State
- 15 of Wisconsin contract #15-20400-905.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 18 assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for one server be issued
- 19 to CDW-G in the amount of \$19,670.87.

Respectfully submitted,

**FINANCE COMMITTEE**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Phillip Owens, Chair    Vote    Date

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J. Russell Podzilni

**AUTHORIZING PURCHASE OF REPLACEMENT NETWORK SERVER**

Page 2

FISCAL NOTE:

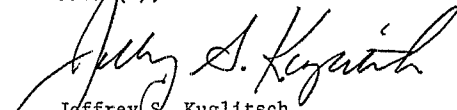
\$437,615 is included in Information Technology Capital Projects, A/C 07-1440-0000-67171, for upgrading the County's computer systems. This capital project account is to be funded by long-term debt proceeds. It is anticipated the County will issue debt later this year.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:


The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator



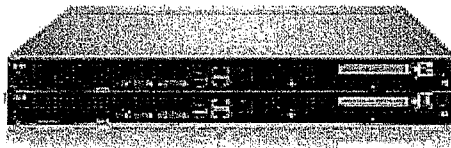
## Executive Summary for the Purchase of One Server for the Network Server Upgrade Project

As a Capital Improvement Program project and part of the 2011 budget, this project is a continuing process of upgrading the County's Network Server capacity. The server upgrades are aimed at replacing out-of-support or under-performing file servers, print servers, application servers, and database servers. The following describes the new replacement server:

- HP Proliant ML350 G6 Rack-mounted Server (\$18,528.47.), for use in managing enterprise-wide system updates and images.
- 5-Year Care Pack Maintenance (\$1,142.40).

The total cost of the replacement server is \$19,670.87 and will be purchased from CDW-G using the pricing and terms of the State of Wisconsin contract #15-20400-905.

This server will be located in the data center at the Health Care Center. The server will have a useful life for the County of 5 or more years.



RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Mickey Crittenden, Director  
Information Technology  
DRAFTED BY

January 12, 2011  
DATE DRAFTED

AUTHORIZING PURCHASE OF ADDITIONAL STORAGE AREA NETWORK CAPACITY

- 1 **WHEREAS**, the expansion of the County's new storage area network (SAN) is an Information
- 2 Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the SAN expansion will address the County's rapidly growing storage requirements
- 5 for both structured and unstructured County information; and,
- 6
- 7 **WHEREAS**, the Information Technology Capital Projects Account provides funding for the
- 8 adding storage capacity to the County's SAN; and,
- 9
- 10 **WHEREAS**, the Information Technology Department staff did specify the components necessary
- 11 for the adding capacity to the County's SAN; and,
- 12
- 13 **WHEREAS**, the specified SAN components will be purchased using the pricing and terms of the
- 14 State of Wisconsin contract #10-2052.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 17 assembled this \_\_\_\_ day of \_\_\_\_, 2011 that a Purchase Order for a replacement storage area
- 18 network be issued to AE Business Solutions in the amount of \$31,000.00.

Respectfully submitted,

**FINANCE COMMITTEE**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Phillip Owens, Chair    Vote    Date

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver


\_\_\_\_\_  
David Diestler

\_\_\_\_\_  
J. Russell Podzilni

**AUTHORIZING PURCHASE OF ADDITIONAL STORAGE AREA NETWORK CAPACITY**  
Page 2

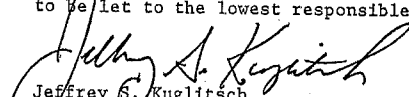
FISCAL NOTE:

\$437,615 is included in Information Technology Capital Projects, A/C 07-1440-0000-67171, for upgrading the County's computer systems. This capital project account is to be funded by long-term debt proceeds. It is anticipated the County will issue debt later this year.

  
Jeffrey A. Smith  
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.57, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **Executive Summary for Expansion of the County's Storage Area Network**

As a Capital Improvement Program project, the expansion of the County's new storage area network (SAN) was planned in order to address the County's rapidly growing storage requirements for both structured and unstructured County information. The storage area network consists of controllers, magnetic disk drives, and software that represent the primary information storage for the County's computer systems. The expanded SAN will allow for greater throughput of input/output operations, resulting in faster network response times.

The SAN expansion project consists of the following main components:

- 26 terabytes of additional Hitachi Data Systems storage capacity
- Rack-mounted Storage Expansion Tray
- Installation.

The SAN is located in the County's data center at the Health Care Center.

The SAN expansion will cost \$31,000.00 and be purchased from AE Business Solutions using the pricing and terms of the State of Wisconsin contract #10-2052.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY

Finance Committee  
SUBMITTED BY



Mickey Crittenden, Director  
Information Technology  
DRAFTED BY

January 11, 2011  
DATE DRAFTED

**AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS**

- 1    **WHEREAS**, the County's current set of 12 employee time clocks is aging and no longer
- 2    supported by the manufacturer; and,
- 3
- 4    **WHEREAS**, several County departments utilize employee time clocks for managing time and
- 5    attendance reporting; and,
- 6
- 7    **WHEREAS**, the Information Technology Department has specified replacement employee time
- 8    clocks that will integrate into the County's network and systems, and,
- 9
- 10   **WHEREAS**, the replacement of the time clocks is a planned and budgeted project for 2011.
- 11
- 12   **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 13   assembled this \_\_\_\_ day of \_\_\_\_\_, 2011 that a Purchase Order for replacement time
- 14   clocks be issued to Data Management, Inc. in the amount of \$37,295.22.

Respectfully submitted,

**FINANCE COMMITTEE**

**PURCHASING PROCEDURAL ENDORSEMENT**

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Phillip Owens, Chair   Vote   Date

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler

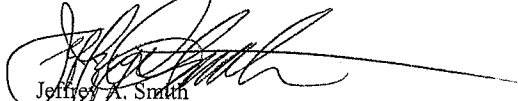
\_\_\_\_\_  
J. Russell Podzilni

**AUTHORIZING PURCHASE OF REPLACEMENT EMPLOYEE TIME CLOCKS**

Page 2

FISCAL NOTE:

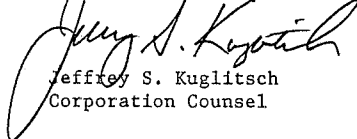
Sufficient funds are included in Information Technology's 2011 budget for the purchase of these time clocks. The costs will be allocated out to the departments using the clocks; Rock Haven, Sheriff, Health Care Center Building and Juvenile Detention Center.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. and the provisions of the Rock County Purchasing Ordinance.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## **Executive Summary for the Purchase of Replacement Employee Timeclocks**

Several County departments utilize timeclocks for managing employee time and attendance. The current set of timeclocks is approximately 15 years old and no longer supported by the manufacturer.

After detailed analysis and testing of alternatives to the current timeclocks, the Information Technology Department has determined that the best-fit timeclock option would be to purchase and install new TimeClock Plus devices from Data Management, Inc. These devices are similar to the timeclocks that were recently installed for the Child Support department. The new timeclocks will be able to read the identifying bar code on the County Employee ID badge, and the timeclocks will integrate into the County's network and systems.

The following are the timeclock components and their costs:

- |  |             |
|--|-------------|
| • 12 Series 200 TimeClock Plus devices (\$2,129 ea.) | \$25,548.00 |
| • 3 Year Extended Maintenance (\$535 ea.)            | \$6,420.00  |
| • License for 520 Employees (\$10 ea.)               | \$5,200.00  |
| • Shipping & Handling                                | \$127.22    |

The total cost of the purchase is \$37,295.22 and the purchase will be made from Data Management, Inc., the manufacturer of the TimeClock Plus device.

This is a sole source vendor (see attached).



We hereby certify that the TimeClock Plus™ Version 5.0 Professional Edition Software with the proprietary RDT Series employee access terminal is manufactured only by Data Management Incorporated and is not sold by or available through any other manufacturer.

The RDT terminal interacts in *real-time* with the TimeClock Plus software, making the RDT completely interactive with the database.

TimeClock Plus 5.0 Professional Edition time and attendance software along with the RDT terminal is designed to help control labor costs in today's fast paced and sometimes hectic work environment. The *real-time* aspect of TimeClock Plus allows for supervisors to more effectively manage their employees.

Sincerely,

Mark Moorman  
Vice President Operations  
Data Management Incorporated

(325) 223-9500 - 3322 West Loop 306 - San Angelo, TX 76904



ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER #2011-34  
PROJECT NAME REAL-TIME KINEMATICS FIELD SURVEYS  
PROPOSAL DUE DATE DECEMBER 29, 2011 - 12 NOON  
DEPARTMENT LAND RECORDS

|                     | MSA<br>MADISON WI | AMERICAN<br>SURVEYING<br>DIXON IL | KAPUR<br>MILWAUKEE WI | ROYAL<br>OAK<br>MADISON WI | CWE<br>WESTON WI | COMBS<br>JANESVILLE WI | BATTERMAN<br>BELOIT WI | JSD<br>VERONA WI | KESS<br>WATERLOO IA | K SINGH<br>JANESVILLE WI |
|---------------------|-------------------|-----------------------------------|-----------------------|----------------------------|------------------|------------------------|------------------------|------------------|---------------------|--------------------------|
| RATER 1             | 99                | 70                                | 92                    | 87                         | 70               | 83                     | 87                     | 76               | 78                  | 70                       |
| RATER 2             | 93                | 96                                | 98                    | 96                         | 83               | 95                     | 47                     | 70               | 52                  | 75                       |
| RATER 3             | 89                | 89                                | 83                    | 85                         | 79               | 90                     | 90                     | 75               | 76                  | 75                       |
| RATER 4             | 76                | 98                                | 63                    | 65                         | 92               | 53                     | 85                     | 45               | 55                  | 30                       |
| RATER 5             | 99                | 96                                | 98                    | 97                         | 94               | 95                     | 100                    | 93               | 91                  | 92                       |
| TOTAL SCORE         | 456               | 449                               | 434                   | 430                        | 418              | 416                    | 409                    | 359              | 352                 | 342                      |
| AVERAGE SCORE       | 91.2              | 89.8                              | 86.8                  | 86                         | 83.6             | 83.2                   | 81.8                   | 71.8             | 70.4                | 68.4                     |
| RANKING             | 1                 | 2                                 | 3                     | 4                          | 5                | 6                      | 7                      | 8                | 9                   | 10                       |
| COST FOR 122 POINTS | \$6,980.00        | \$12,184.14                       | \$9,700.00            | \$10,980.00                | \$17,480.00      | \$12,500.00            | \$6,900.00             | \$18,500.00      | \$24,500.00         | \$20,875.40              |

Proposals were evaluated based on the following criteria:

- General quality and adequacy of response
  - Completeness and thoroughness
  - Understanding of the project
  - Responsiveness to terms and conditions
- Technical approach – Quality of package provided
- Organization, personnel and experience
  - Qualification of personnel
  - Experience of personnel
  - Experience of firm
- Reasonableness of cost estimates
  - Evidence of efficient use of resources
  - Cost per labor hour
  - Total costs
- Ability to complete work within 30 days of receipt of data.

Request for Proposal was advertised in the Janesville Gazette and on the Internet.

PREPARED BY:

\_\_\_\_\_  
PURCHASING MANAGER

*April S. Miller*

DEPARTMENT HEAD RECOMMENDATION:

\_\_\_\_\_  
MSA, Madison WI

SIGNATURE

*Michelle Schmitt*

\_\_\_\_\_  
1/12/11  
DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
VOTE

\_\_\_\_\_  
DATE

PURCHASING PROCEDURAL ENDORSEMENT:

\_\_\_\_\_  
CHAIR

\_\_\_\_\_  
VOTE

\_\_\_\_\_  
DATE