

**GENERAL SERVICES COMMITTEE**  
**January 17, 2012**

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, January 17, 2012 in room HS27, Hyatt Smith Hall, UW Rock County Campus.

**Committee Members Present:** Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

**Committee Members Absent:** None.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Captain Craig Strouse; Commander Erik Chellevoid.

**Others Present:** Kurt Berner and Kevin Higgs, The Samuels Group; Greg Zastrow, Eppstein-Uhen Architects (Due to weather conditions Mr. Higgs and Mr. Zastrow arrived later in the meeting.); Joseph Stadelman, Angus Young; Dean Carmen Wilson, UW – Rock County; Michael Pierick, UW – Rock County; Ann Marie Lerner, Mechanical Engineering Instructor, UW – Rock County; Duke Kelly, Janesville Brick.

**Approval of Agenda:** Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

**Citizen Participation.** Mr. Kelly read his letter to the Committee regarding furnishing the Thin Veneer stone for the Rock Haven project. He explained his problems in being able to supply the type and design specified in the bid document and his request for consideration of a “voluntary substitution” he would be able to supply. The Committee accepted the information from Mr. Kelly and told him they would take it under advisement. Chair Owens said they would also obtain information from Mr. Zastrow, Eppstein-Uhen, and Mr. Higgs, Samuels Group, as well.

**Approval of Minutes.** Supervisor Brill moved approval of the minutes of January 3, 2012 as presented, second by Supervisor Combs. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances - 2011**

HCC Building Complex	\$	2,236.73
Purchasing Inventory		5,003.98
General Services		2,433.29
Glen Oaks Operations		156.00
Juvenile Detention Center Operations		189.85
Communications Center Operations		696.60
Adolescent Services/Guidance		683.67
Jail Capital Improvement		803.88
U Rock Expansion		10,596.83

**Bills/Encumbrances - 2012**

HCC Building Complex	\$	70.97
General Services		2,453.76

**Pre-Approved Encumbrance Amendments** None.

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Heidenreich. ADOPTED.

**Updates.**

**Jail Project**

**Update Report** Commander Chellevoid said they are waiting to hear from Arnold and O'Sheridan on the Huber elevator; the cameras in Pinehurst are being worked on; the Jail pods security is complete; the punch list and close out documentation are in process.

**Semi-Annual Report – Attendance at Conventions/Conferences.** The Committee accepted the report and asked for it to be placed in file.

**Updates.**

**UW – Rock County**

**Master Plan** Dean Wilson thanked everyone for coming and turned the meeting over to Mr. Stadelman.

Mr. Stadelman went over the scope of Phase 3; committee meetings, staff interviews, student surveys, interviewed five groups on campus, Angus-Young Engineers toured the current facility and developed an engineering conditions list and a campus issues list. He went over the neighborhood plan, site concerns, and the campus master plan. Mr. Stadelman said the next steps in the process are to develop a priority list with the Committee, which would include an issues priority list and an addition priority list. Plan concepts will need to be created along with a budget for each concept.

**Jail Project**

**Update Report** Mr. Higgs said there were no safety issues; the UPS issues have been resolved with Arnold and O'Sheridan; the Pinehurst cameras have been moved to master control; and the pod updates have been completed.

**Change Orders** Mr. Higgs went over the Program Request for the Change Order:

Program Request #034 (COR#136) pertaining to the duct detector insulation for a cost of \$1,326.24. (COR#139) pertaining to the speakers in the security corridor for a cost of \$382.04. (COR#140) pertaining to the HVAC modifications required to accommodate Zone 4 for a cost of \$1,777.24. (COR#144) pertaining to the cost associated with the relocation of the wall fixtures in the medical area for a cost of \$1,422.13. For a total cost of \$4,907.65.

Supervisor Mawhinney moved approval of Program Request #034 in the amount of \$4,907.65, second by Supervisor Heidenreich. ADOPTED.

Mr. Higgs said Westphal came back with work needed for the exterior lighting and TriNorth will be going out for bid.

### **Rock Haven**

**Update Report** Mr. Higgs reported the following:

**Safety/Use of Site:** Mr. Higgs said there have been no incidents or injuries reported; large holes have been filled in; the silt fence is good and monitored weekly; and all framing materials for N1 are being staged at N1 to reduce site risk.

**Progress/Planned Activities:** Mr. Higgs said the commons foundation is 90% complete; N1 and N2 foundations are complete and N3 is 60% complete; underground mechanical rough-ins are complete for N1 and 50% complete for N2; slab on grade has been placed for N1; they started setting wall panels for N1 on January 16<sup>th</sup> and it is going well; slab on grade is scheduled to start for N2 on January 23<sup>rd</sup>; they will start setting precast plank on January 30<sup>th</sup>; and Veit should be finishing up with the water main this week. Mr. Higgs thanked Mr. Knutson, Mr. Kuglitsch and Mr. Terronez for their success in obtaining permission from City of Janesville to change the pipes for the water main to PVC.

**Change Orders** Mr. Higgs indicated there are none at this time.

Mr. Higgs had a computer presentation of the project from the ground breaking to what it currently looks like.

The Committee asked Mr. Higgs if he would report back to them at the next meeting on the bid process for the Thin Veneer Stone on the Rock Haven project. Chair Owens told Mr. Higgs to continue with the project as the Committee has confidence in the decisions he has made in the past.

**Communications, Announcement and Information.** Supervisor Brill said he has noticed that some of the cleaning crew seems to have trouble using their keys on the fifth floor and asked Mr. Leu if he was aware of any problems. Mr. Leu said he has asked the cleaning supervisor to check into the matter and let him know.

Supervisor Brill said the wall clock in the Sheriff's conference room needs to be changed. Mr. Leu said he would look into this.

Supervisor Heidenreich asked Dean Wilson what the current enrollment was at UW Rock County. Dean Wilson said they have just over 1,200 students, 874 are full time. She added that having a dorm on campus would allow them to increase their enrollment as they have had students not enroll due to housing issues. Mr. Pierick said any housing built would be with private donations.

Supervisor Heidenreich asked how often UW Rock County adds or discontinues classes. Mr. Pierick said the trend has been to become more specialized in engineering and nursing. Dean Wilson added that they will be starting in the fall with a Bachelor of Arts Degree in Arts and

Sciences. Mr. Pierick said for the past four years there has been a tuition freeze, which has now been lifted, and the difference in tuition for them has gone from \$300 to \$1,500.

Supervisor Heidenreich asked how long this Master Plan was good for. Mr. Stadelman said 10 – 15 years.

Supervisor Combs asked what their nursing capacity is. Dean Wilson said they only have 16 spots available per semester at Blackhawk Technical College through the Associate Degree. Mr. Pierick said they envision, with work, to be able to support 100-150 students.

Dean Wilson and Mr. Pierick invited everyone for a tour if they were available or to contact them and set up a tour at any time.

Ms. Lerner said there is a great need for additional space for the Mechanical Engineering program. The mechanical engineering and electrical engineering have components that do not work well together. She said they really do need separate wet labs and dry labs as well as storage space.

**Adjournment.** Supervisor Combs moved adjournment at 9:46 A.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**