

**GENERAL SERVICES COMMITTEE**  
**December 20, 2011**

**Call to Order.** Vice Chair Brill called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, December 20, 2011 in Conference Room N-1, Courthouse East.

**Committee Members Present:** Supervisors Brill, Combs, Heidenreich and Mawhinney.

**Committee Members Absent:** Supervisor Owens.

**Staff Members Present:** Rob Leu, General Services Director; Randy Terronez, Assistant to County Administrator; Sherry Gunderson, Nursing Home Director; Craig Knutson, County Administrator; Mickey Crittenden, IT Director and Jeff Kuglitsch, Corporation Counsel.

**Others Present:** Kevin Higgs, The Samuels Group; Dean Carmen Wilson, UW Rock County.

**Approval of Agenda:** Vice Chair Brill said item 6.B.3) would be moved up after item 3. Supervisor Combs moved approval of the agenda with this change, second by Supervisor Heidenreich. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Mawhinney moved approval of the minutes of December 6, 2011 as presented, second by Supervisor Combs. ADOPTED.

**Discussion and Possible Action on City-County Cooperative Utility Agreement.** Mr. Terronez explained the bid specifications for material to be used for the water lines stated PVC. When the PVC was delivered to the job site, the City of Janesville Plumbing Inspector informed the general contractor that cast iron should be used.

Mr. Kuglitsch said the City of Janesville plumbing code requires cast iron. The County drafted an agreement allowing an exception that would allow the County to use PVC and that if problems occur in the future that can't be resolved the County will be responsible for installing cast iron. The City of Janesville attorney came back with some changes to the County-prepared draft agreement and we offered some additional changes, which we are waiting to here from them on. Mr. Kuglitsch said the change to cast iron would add up to an additional \$118,000 to the project cost.

Mr. Knutson said the Janesville City Manager is trying to be flexible.

Mr. Higgs said PVC material for water mains is not uncommon.

Supervisor Combs moved approval of the City-County Cooperative Utility Agreement, second by Supervisor Mawhinney. ADOPTED.

**Transfers and Appropriations.** None.

**Bills/Encumbrances - 2011**

HCC Building Complex	\$	3,972.58
Purchasing Inventory		7,226.55
General Services		21,470.74
Glen Oaks Operations		4,995.00
Juvenile Detention Center Operations		749.46
Communications Center Operations		1,748.01
Adolescent Services/Guidance		57.00
Jail Capital Improvement		15,007.00
Courthouse Facility		3,993.00
U Rock Expansion		3,150.00
Jail/HCC Complex		1,065.00
JDC Capital Improvement		310.00

**Bills/Encumbrances - 2012**

General Services	\$	143,276.19
Juvenile Detention Center Operations		2,802.00
Communications Center Operations		2,426.00
Adolescent Services/Guidance		1,515.00
Jail/HCC Complex		6,240.00
General Services		67,000.00
Purchasing Inventory		246,900.00
General Services		28,000.00

**Pre-Approved Encumbrance Amendments None.**

Supervisor Mawhinney moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

**Updates.**

**Rock Haven**

**Update Report** Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said there have been no incidents or injuries reported; the road and loop parking areas are installed to sub grade; there are 35-40 workers on site daily; and Silha continues to excavate from the pond area.

Progress/Planned Activities: Mr. Higgs said the footings and foundation walls are complete for N1 and N2; the building pads are complete for all four neighborhoods; and the concrete foundation walls are complete for the Common building.

Informational: Mr. Higgs said the geothermal well drilling company has drilled six test wells, the testing was performed last week, we expect the test results by the end of the week or early next week, and they will then be reviewed by Arnold and O'Sheridan. The mechanical, electrical and plumbing coordination meeting will be Thursday at TriCor.

**Change Orders** Mr. Higgs there are thirty-three (33) potential changes orders being looked at/worked on at this time.

Supervisor Mawhinney asked about the roofer's union letter that County Board members received at the December 15 County Board meeting. It was noted that the correspondence dated October was the same correspondence the Committee members received and discussed at prior Committee meetings. Mr. Higgs said he has had a couple conversations with the roofer's union representative, has requested the proposed bid specification language each time, and has not received anything from him at this time. Mr. Higgs also noted that all the bidders on the roof portion of the project were nonunion.

**Jail Project**

**Update Report** Mr. Higgs said there were some problems with the UPS during testing and Arnold and O'Sheridan will be paying for the changes.

**Change Orders** None at this.

**Communications and Announcements.** Dean Carmen Wilson introduced herself as the new Dean for UW Rock County.

Mr. Crittenden said he was reporting back on the kiosk issue for the Courthouse, and the cost to add all floors would be an additional \$1,500 to bring the total to \$15,527 for the first unit. The Committee requested this be put on the next agenda for discussion.

**Adjournment.** Supervisor Heidenreich moved adjournment at 8:42 A.M., second by Supervisor Mawhinney. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Confidential Administrative Assistant

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**