

GENERAL SERVICES COMMITTEE

June 5, 2012

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, June 5, 2012 in Conference Room N-1, Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Heidenreich and Nash.

Committee Members Absent: None.

Staff Members Present: Rob Leu, General Services Director; Sherry Gunderson, Nursing Home Director; Jodi Millis, Purchasing Manager.

Others Present: Kurt Berner and Kevin Higgs, The Samuels Group.

Approval of Agenda: Chair Owens said there were two Pre-Approved Encumbrance Amendments handed out. Supervisor Heidenreich moved approval of the agenda as presented, second by Supervisor Collins. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of May 15, 2012 as presented, second by Supervisor Collins. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Rock Haven Project	\$	87,489.18
HCC Building Complex		5,318.32
Purchasing Inventory/ Postage		1,006.05
General Services		11,192.68
Glen Oaks Operations		382.79
Juvenile Detention Operations		371.22
Communications Center Operations		1,715.41
Adolescent Services/ Guidance		3,671.19
Jail Operations Capital Improvement		5,601.47

Pre-Approved Encumbrance Amendments

CG Schmidt	\$	26,048.34
CG Schmidt		14,481.21

Supervisor Collins moved approval of the above Bills, Encumbrances and Pre-Approved Encumbrances for the General Services Committee, second by Supervisor Brill. ADOPTED.

Resolutions.

Authorizing Purchase of Fully Electric Hospital Beds and Accessories for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize that a Purchase Order be issued to Gulf South of Jacksonville, Florida for the purchase of 90 fully electric hospital beds, 40 one-half rail attachments, 1 battery pack and 10 trapeze attachments plus assembly costs per bed at a total cost of \$111,917.10.”

Supervisor Collins moved approval of the resolution, second by Supervisor Heidenreich. ADOPTED.

Ms. Gunderson said they are able to save \$50.50 per bed because the beds are very easy to assemble and their sales representative is coming in to show the maintenance staff how to do it.

Authorizing Purchase of Shower Chairs, 3-Bag Laundry and 1-Bag Trash Hampers for Rock Haven

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby recommend that a Purchase Order be issued to Professional Medical of Lenox, Illinois for a total cost of \$23,546.58.”

Supervisor Heidenreich moved approval of the resolution, second by Supervisor Nash. ADOPTED.

Authorizing Purchase of Swing Arm Wall-Mount Lamps for Rock Haven.

Supervisor Collins moved approval to purchase the Swing Arm Wall-Mount Lamps from Phoenix Textiles, second by Supervisor Heidenreich. ADOPTED.

Updates.

Mr. Berner gave an overview on what The Samuels Group, as owner’s representative, does for the County. He explained they worked with the architect to lower the budget cost, they do site evaluations of the work being performed, make sure the change order review/management is a justifiable addition at a fair price, and take care of how issues are being managed/maintained. He said they are basically the eyes and ears on site for the County.

Supervisor Heidenreich said the Committee has had some discussion on things overlooked by Eppstein Uhen and that he feels Mr. Higgs is doing a wonderful job for the

County. Mr. Berner said The Samuels Group is there to evaluate each amount spent and protect the County.

Chair Owens said he feels The Samuels Group has kept a close eye on making sure things are being done correctly.

Supervisor Collins said, comparing to the problems with the UW Rock County project, it seems The Samuels Group has caught and explained issues and been able to handle them quickly with someone being there on site.

Jail Project

Update Report Mr. Higgs reported the per-bid for the site lighting repair is at 10 A.M.; and the as-build documents are being corrected and reviewed. Tri North is finishing up the punch list, which is mostly security electronics; the landscaper is addressing the thin grass; and they are testing the asphalt for potential warranty work, as one area seems to be crazing. Mr. Higgs added that he feels they have enough money held back.

Change Orders Mr. Higgs said there are none at this time.

Rock Haven

Update Report Mr. Higgs reported the following:

Safety/Use of Site: Mr. Higgs said safety continues to be very good; the site is dry; erosion control continues to be monitored; Sam's Well Drilling has one truck on site and has drilled 125 wells to date; Silha is filling the pond and cutting in the rest of the road and around the facility.

Progress/Planned Activities: Mr. Higgs reported on the following:

N1 – the Direct Applied Finish System (DAFS) color application has been installed; 95% of the stone work is complete; mechanical rough-ins continue; sheetrock is being installed; they are insulating the mechanicals; and they are roofing the connector to the commons.

N2 – they are in the process of installing the DAFS color application; 95% of the stone work is complete; they are installing sheetrock; and mechanical rough-ins continue.

N3 –75% of the stone veneer is on; roofing shingles and Azek trim is installed; they are in the process of framing the stairs to the mezzanine; sheetrock is installed at the mezzanine; they are installing interior wall blocking; and the exterior sheathing joints have been treated with Emerald Cote.

N4 –windows are installed; they are beginning to install the door frames; they are installing lateral truss bracing; the Emerald Cote at the exterior sheathing has been installed; they are in the process of installing Perma-base for the DAFS; and the mechanical rough-ins continue.

Commons – they are installing roof sheathing; all the connectors to the neighborhoods are framed; the windows are being installed; and mechanical rough-ins continue in the basement.

Chair Owens asked how long before it will all be water tight. Mr. Higgs said by the end of the month or early July at the latest.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders:

Program Request #10 (PCO#060) pertaining to the plumbing fixtures thermostatic mixing valves and back check assemblies for a cost of \$40,090.60. Mr. Higgs said he is tracking this with the design team and taking it up with Arnold and O'Sheridan. (PCO#068) pertains to the data/fire alarm changes for a cost of \$36,194.40; (PCO#069) pertaining to revisions to the fiber to 50/Micron optic cable and ST connectors for a cost of \$4,075.50. (PCO#070) pertaining to the type C fan circuits for a credit of \$6,403.00. (PCO#071) pertaining to the deletion of rough-ins and wiring for eight fans for a credit of \$1,347.00. (PCO#073) pertaining to changing two sump pumps wiring for a cost of \$1,982.20, which is a design issue and he will be staying on top of. These Program Change Orders come to a total cost of \$74,592.50.

Supervisor Heidenreich moved approval of Program Request #10 in the amount of \$74,592.50, second by Supervisor Brill. ADOPTED.

Supervisor Heidenreich left at 8:45 A.M.

Program Request #11 (PCO#074) pertaining to the cabinet door edging for a credit of \$10,540.00. (PCO#075) pertaining to the installation of rated light fixture covers for a cost of \$10,689.00, and is a design related issue he is tracking. (PCO#078) pertaining to the installation of a cabinet unit heater in the vestibule of building #2 for a cost of \$2,131.80. (PCO#079) pertaining to the kitchen exhaust fan starters for a cost of \$4,369.20 (this item is pending Arnold & O'Sheridan and Epstein Uhen review). (PCO#080) pertaining to the addition of a 20 amp 120V single phase connection to five VFDs (this is pending Arnold & O'Sheridan and Epstein Uhen review) for a cost of \$6,118.20. (PCO#081) pertaining to adding power for cabinet unit heaters for a cost of \$8,670.20 (this is pending Arnold & O'Sheridan and Epstein Uhen review). For a total cost of \$21,439.20.

Supervisor Nash moved approval of Program Request #11 in the amount of \$21,439.20, second by Supervisor Brill. ADOPTED.

Mr. Higgs went over the Program Request Log and the Change Order Log with the Committee.

Communications, Announcements and Information. Supervisor Heidenreich will not be at the next meeting. Supervisor Collins said he will not be at the next meeting either.

Mr. Higgs said he will have information for the next meeting on the cost of the painting the Azek trim and that it may be about 30% less than anticipated.

Chair Owens said one of the July meetings will be at Rock Haven with a tour of the new facility.

Adjournment. Supervisor Collins moved adjournment at 8:59 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.