

GENERAL SERVICES COMMITTEE
August 3, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, August 3, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Combs, Heidenreich and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Phil Boutwell and Randy Terronez, Assistants to the County Administrator; Jeff Kuglitsch, Corporation Counsel; Jodi Millis, Purchasing Manager.

Others Present: Kevin Higgs, The Samuels Group; Dean Diane Pillard, UW Rock County.

Approval of Agenda: Chair Owens requested items 9 and 10 be moved up between items 5 and 6. Supervisor Mawhinney moved approval of the agenda with this change, second by Supervisor Brill. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Brill moved approval of the minutes of July 20, 2010 as presented, second by Supervisor Combs. ADOPTED.

Transfers and Appropriations. None.

Bills/Encumbrances

Jail/HCC Complex	\$ 104,000.00
HCC Building Complex	7,284.63
HCC	100.00*
Jail/HCC Complex	1,593,000.00
Jail/HCC Complex	452,551.02
Purchasing Inventory	7,670.93
General Services	10,924.10
Glen Oaks Operations	828.16
Juvenile Detention Center Operations	18.00
Communications Center Operations	647.82
Adolescence Services/Guidance	1,744.37
Jail Capital Improvement	8,462.48
Jail/HCC Complex	220.00
Juvenile Detention Center Capital Improvement	1,750.00

*Ms. Bondehagen informed the Committee this bill was entered into the system incorrectly and it should be for Health Services Committee.

Pre-Approved Encumbrance Amendments.

Tri-North Builders \$ 47,591.77

Supervisor Mawhinney moved approval of the above Bills and Pre-Approved Encumbrance Amendment for the General Services Committee with the bill for Health Services Committee removed, second by Supervisor Combs. ADOPTED as amended.

Review of County's No Smoking Ordinance: Mr. Kuglitsch said he heard back from the District Attorney yesterday and Mr. O'Leary said if the County wanted to mirror the State's Ordinance he would be okay with it.

Mr. Boutwell handed out a marked up copy of Rock County Smoking Ordinance.

Supervisor Combs said he had a couple requests for the Fairgrounds to go smoke-free. Mr. Boutwell said that might be difficult when private events, such as a wedding reception, are held there. Supervisor Combs said he sees no reason to exempt the Fairgrounds structures.

Supervisor Combs moved to change 23.04(3)(A) to read "County owned structures...", second by Supervisor Mawhinney. ADOPTED.

Supervisor Combs moved to change 23.04(3)(A) to read, "Leased residential property owned by the County.", second by Supervisor Mawhinney. ADOPTED.

Dean Pillard said she had hoped smoking would be prohibited on all County owned property. She said she had approached the student government to have the campus go smoke free and they did not support it.

Mr. Kuglitsch said it was his belief the County's Ordinance could not be more restrictive than the States.

Mr. Boutwell said we have to take into consideration jurors who smoke and County parks. If we make it too restrictive we will be creating law-breakers. He added that if the Committee wanted to make UW Rock County smoke free that would be fine but he could not see it for the other areas. Mr. Leu agreed that if the Ordinance becomes too restrictive we will have people sneaking into closets, halls, etc.

Mr. Kuglitsch said whatever is decided will need to go to the District Attorney to see if it would be enforceable. Supervisor Combs agreed it would be tough to enforce in County parks.

Supervisor Heidenreich said he would like to see the Ordinance read "tobacco free" instead of "smoke free". Chair Owens requested Mr. Kuglitsch to research tobacco free on County property and bring it back for the September 21st meeting.

Updates.

Jail Project

Update Report Mr. Higgs said the foundation walls are progressing nicely and should be complete by the middle of next week.

Change Orders Mr. Higgs went over the Program Requests for the Change Orders (see attached):

PR#008 (COR#018) is for the fiber optic line that was attached to the existing tunnels while installing the new storm sewer, for a total of \$829.96.

PR#008 (COR#019) is for a sanitary line that was not in the drawing and was damaged, for a total of \$464.50.

PR#008 (COR#020) is for the cost associated with the damaged sanitary line to install an additional manhole and associated piping, for a total of \$4,460.21. Mr. Higgs said they are documenting everything they are finding that is not on the drawing and correcting any inconsistencies. Supervisor Brill suggested using the City of Janesville's camel to see if it can go through the bend and if so the line should be okay.

Supervisor Heidenreich moved approval of the above program request and change order requests totaling \$5,754.67, second by Supervisor Mawhinney. ADOPTED on a 4-0 vote with Supervisor Combs abstaining from the vote.

PR#009 (COR#021) for the excavation and demolition of the existing recreation area footings, for a total cost of \$2,749.33.

PR#009 (COR#022) to install hardened joint filler in the control joints of the polished concrete flooring for the Jail addition and remodel areas, for a total cost of \$5,957.84.

PR#009 (COR#024) for the additional amount for undercutting and back filling over the \$150,000 approved in PR#005, for a total cost of \$9,077.67.

Supervisor Mawhinney moved the above program request and change order requests totaling \$17,784.84, second by Chair Owens. ADOPTED.

PR#010 for authorization to proceed with the soil remediation work for the remainder of the Phase 1 parking and drive areas, for a total of \$87,000.00.

Supervisor Combs moved the above program request totaling \$87,000.00, second by Supervisor Mawhinney. ADOPTED.

PR#011 for authorization to proceed with the additional cost of backfilling the foundation walls at the interior side of the building, for a total of \$16,000.00. Mr. Higgs said he is waiting

to hear back from PSI to see if they can use some of the fill that was removed. If they are able to use this fill the cost will go down considerably.

Supervisor Brill moved the above program request totaling \$16,000.00, second by Supervisor Heidenreich. ADOPTED.

Additional Services Authorization with Potter Lawson Mr. Boutwell said this is for Civil Engineering Services to design the parking area to the west of the existing Jail and Pinehurst building including storm water management and is not to exceed \$2,000.00.

Supervisor Brill moved approval of these additional services with Potter Lawson, second by Supervisor Mawhinney. ADOPTED on a 4-0 vote with Supervisor Combs abstaining from the vote.

Complex Demolition Project.

Change Orders Mr. Leu said the project is now complete and ready to finalize with two final bills. The Committee requested Mr. Leu put through a Pre-approved Encumbrance Amendment for these and then to pay them as per policy. Mr. Leu said he would do the two Pre-approved Encumbrance amendments and bring them back to the next meeting.

Purchasing Procedural Endorsement and Contract Award.

Installation of Fuel Tank Monitoring System at the Rock County Jail/Sheriff's Department

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010, that a Purchase Order be issued to the low-bidder, Interstate Pump and Tank Inc. of Waukesha, WI, in the amount of \$11,839.54; and,

BE IT FURTHER RESOLVED, that payment be made to the vendor upon approval of the General Services Committee.”

Supervisor Brill moved to approve the above resolution, second by Supervisor Mawhinney. ADOPTED.

Purchasing Procedural Endorsement.

Awarding a Contract for Building Repairs and Painting of the Main Shop at the Department of Public Works

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order be issued to Gilbank Construction Company of Clinton, Wisconsin, in the amount of \$211,600.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Combs.

Supervisor Brill asked why the Public Works employees could not do the painting themselves to save money?

Supervisor Mawhinney moved to table the resolution. Motions withdrawn.

ADOPTED.

Authorizing Purchase of 2011 Court Folders for Rock County Clerk of Court

“**NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2010 that a Purchase Order be issued to Mid America Business Systems of MN, in the amount of \$18,115.00 for the purchase of 2011 court folders.

BE IT FURTHER RESOLVED, that payment be made to the vendor upon receipt and acceptance by the Rock County Clerk of Court and approval of the Public Safety and Justice Committee.”

Supervisor Mawhinney moved Purchasing Procedural Endorsement on the above resolution, second by Supervisor Brill. ADOPTED.

Authorizing Acceptance of \$4,473 Focus on Energy Grant for Jail Project and Entering Grant Agreement.

Mr. Boutwell said this is a grant from Alliant Energy for implementing energy savings methods on the Jail Project.

Supervisor Combs moved to accept the grant, second by Supervisor Heidenreich. ADOPTED.

Communications and Announcements. Supervisor Brill said he was approached at the 4-H Fair on the van purchase for the Sheriff’s Office that a bid from Fagan was not accepted. Ms. Millis said Fagan had never contacted her. She suggested that the person might have mixed up the County and the City, this happens quite often.

Chair Owens asked if there was any information on the landscaping issues at the UW Rock County campus? Mr. Leu said he is waiting for more information but the earliest they would be able to start the work is August 15th.

Chair Owens asked if there was any further information on the parking ramps? Mr. Leu said he had just received the drawings and they will now go out for bid. When the line item bid comes back he will bring it to this committee. He said he would bring the packet to the next

meeting. Supervisor Combs said the Committee would like the opportunity to act on each line item.

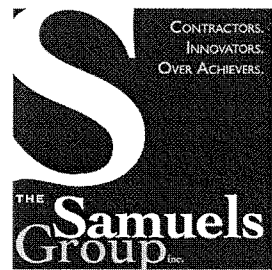
Mr. Leu said the mural dedication is scheduled for August 26th at 5 P.M. He will meet with the installer from Rockford to make sure the damage to the brick veneer is kept to a minimum. The lighting will not be installed in time for the dedication. Supervisor Mawhinney said August 26th is also the 90th anniversary of Women's right to vote.

Adjournment. Supervisor Combs moved adjournment at 10:00 A.M., second by Supervisor Brill. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: July 29, 2010
RE: Program Request for Phase # 1 Jail Renovation Project
Program Request # 008

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

The following relate to change order requests made by Tri north Builders:

**Change Order Request #018
Total Cost; \$ 829.96**

COR # 018 is for cost associated with RFI # 032. This relates to a conflict with the existing tunnels while installing the new storm sewer. The existing fiber optic lines were attached to the tunnel wall at the same elevation of the new storm sewer pipe. Samuels Group provided field direction to the contractor to excavate far enough to allow the fiber optic lines to be lowered beneath the storm water elevation. The contractor was also directed to remove the portion of tunnel wall in conflict with the new storm pipe.

**Change Order Request #019
Total Cost; \$ 464.50**

COR # 019 is for cost associated with encountering a sanitary line in conflict with a storm water manhole location. The sanitary line was not in the location that was shown on the plan, nor was it in a straight line between two manholes as with a typical installation. The sanitary line was just below the location of the new storm water manhole and was damaged during excavation. This cost is for the emergency repair work associated with the existing sanitary line. (See also COR # 020)

**Change Order Request #020
Total Cost; \$ 4,460.21**

COR # 020 is for cost associated with correcting the sanitary conflict as noted in COR # 019, and RFI # 037. Per a site directive from Combs & Associates, the contractor was directed to install an additional manhole and associated piping to relocate the storm water away from the sanitary line.

It should also be noted that the existing sanitary line was not installed per current code requirements, or as shown on the as built drawings provided to the design team.

Total cost for Program request # 008 = **\$ 5,754.67**



CONTRACTORS.
INNOVATORS.
OVER ACHIEVERS.

THE
Samuels
Group, Inc.

WISCONSIN

311 Financial Way

Suite 300

Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

IOWA

313 E 5th Street

Waterloo, IA 50703

phone 319.232.6443

fax 319.233.3191

To: General Services Committee
From: Kevin Higgs, Owners Representative

Date: July 31, 2010

RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 009

The following relate to change order requests made by Tri north Builders:

Change Order Request #021

Total Cost; \$ 2,749.33

COR # 021 pertains to a field condition encountered during the demolition of the existing recreation area. The contractor exposed (6) 8'x8'x3+' spread footings that were removed and demolished in preparation for the new addition. These spread footings were not shown on the construction documents, nor would it have been anticipated that the recreation area would have required footings of this size.

Change Order Request #022

Total Cost; \$ 5,957.84

COR # 022 is a change request to install hardened joint filler in the control joints of the polished concrete flooring for the jail addition and remodel areas. The installation of the joint filler will prevent dirt/debris from collecting in the control joints.

The hardened Joint filler is required for security reasons.

The construction documents did not include the installation of the joint filler, therefore the contractor did not include with their bid.

Change Order Request #024

Total Cost; \$ 9,077.67 (+ \$150,000.00 Approved per PR # 005)

Cor # 024 pertains to cost for the building foundation undercutting.

As noted in PRM # 005, based on a series of test excavations, undercuts were anticipated ranging from 4' below the bottom of footings on the north end, up to 8' below bottom of footing on the south end. The undercutting required was significantly more than anticipated, with a majority of the foundation requiring 8' to 12' undercuts. Creative methods of remediation have reduced the cost impact by utilizing the trench box and compaction equipment attached to the back hoe. This allowed the contractor and soils engineer to perform their work without having to excavate additional materials to create a "safe slope". The cost included in COR # 024 does not include additional engineered fill that may be needed for back filling within the building pad. PSI is currently in process of evaluating if the materials staged on site can be used within the building pad.

Total cost to date for soil remediation at the building foundation is \$159,077.67

Total cost for Program request # 009 = **\$ 17,784.84**



environments

www.samuelsgroup.net



To: General Services Committee
From: Kevin Higgs, Owners Representative
Date: July 31, 2010
RE: Program Request for Phase # 1 Jail Renovation Project

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401
phone 715.842.2222
fax 715.848.8088

IOWA

313 E 5th Street
Waterloo, IA 50703
phone 319.232.6443
fax 319.233.3191

Program Request # 010

Program request # 010 is for authorization to proceed with soil remediation work for the remainder of the phase # 1 parking and drive areas. Soil remediation was anticipated, and will be performed using unit pricing provided by the contractor included with the phase # 1 bid.

This estimate is based on a worst case scenario, using a 2' undercut with geo grid and engineered fill.

The use of the Geo grid method reduces the amount of undercutting and engineered fill from the recommended maximum undercut of 3' to 2'.

It is possible that based on soil technician observations during the excavation procedures, some areas may not require the maximum undercut. Do to the time sensitive nature of the work being performed, and potential cost impact of stopping the work, we are asking for authorization to proceed based on worst case scenario.

Total for Program request # 010 \$ **87,000.00**



CONTRACTORS.
INNOVATORS.
OVER ACHIEVERS.

THE
Samuels
Group

WISCONSIN

311 Financial Way
Suite 300
Wausau, WI 54401

phone 715.842.2222

fax 715.848.8088

IOWA

313 E 5th Street

Waterloo, IA 50703

phone 319.232.6443

fax 319.233.3191

To: General Services Committee
From: Kevin Higgs, Owners Representative

Date: July 31, 2010

RE: Program Request for Phase # 1 Jail Renovation Project

Program Request # 011

Program request # 011 is for authorization to proceed with additional cost associated with backfilling the foundation walls at the interior side of the building. This cost is considered additional do to the amount of over excavating required to accommodate the unsuitable soils.

Please refer to Program Request # 005 & # 009.

Program Request # 005;

As noted in Program request # 005, cost estimates were based on an anticipated 4' to 8' undercut at the building foundation. It was noted in Program Request # 005 that a worst case scenario (utilizing traditional methods of remediation) would cost in excess of \$180,000.00. It was proposed that a modified method of remediation be utilized, with a request to authorize \$150,000.00 for this work.

Program Request # 009;

As noted in Program Request # 009, undercutting exceeded previously anticipated estimates. Actual undercutting for the majority of the building foundation ranged from 8' to 12' for the majority of the building foundation, rather than the 4' to 8' that was anticipated.

Program request # 009 requests authorization for an additional \$9,077.67 to cover cost incurred to date.

Program Request # 011;

As remediation work proceeded, there was a substantial amount of materials that were staged on site with the intent that we are able to use this material for back filling. PSI has not yet approved the use of this material for back filling at the interior side of the building pad. The use of this material is questionable as it is has rocks and pieces of broken concrete that are larger than the recommended specified materials. If this material is approved, it will save cost by reducing the amount of materials that need to be disposed off site and replaced with engineered fill.

Do to the time sensitive nature of this work, and the potential cost impact if we do not proceed, we are requesting authorization to proceed based on the worst case scenario. If PSI does not approve the use of this material, we will be required to dispose of the staged material, and replace it with engineered fill. The anticipated cost for doing this is approximately \$16,000.00.

Assuming worst case scenario, the total cost for the building foundation soil remediation will be \$175,077.67.

Total cost for Program request # 011 = **\$ 16,000.00**



environments

www.samuelsgroup.net