

GENERAL SERVICES COMMITTEE

May 4, 2010

Call to Order. Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, May 4, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

Committee Members Present: Supervisors Owens, Brill, Collins, Combs and Mawhinney.

Committee Members Excused: None.

Staff Members Present: Rob Leu, General Services Director; Commander Tom Gehl; Captain Erik Chellevoid; Vicki Brown, County Treasurer; Phil Boutwell, Assistant to the County Administrator; Kris Koeffler, Deferred Prosecution Director.

Others Present: Kevin Higgs, The Samuels Group; Jan Harris, Christine Moore and Carolyn Brandeen, The Friends of Judi Kneece.

Approval of Agenda: Supervisor Brill moved approval of the agenda as presented, second by Supervisor Collins. ADOPTED.

Citizen Participation. None.

Approval of Minutes. Supervisor Combs moved approval of the minutes of April 20, 2010 as presented, second by Supervisor Mawhinney. ADOPTED.

Transfers and Appropriations. None.

Bills.

HCC Building Complex	\$ 3,871.74
Purchasing Inventory	4,588.03
General Services	6,892.06
Glen Oaks Operations	35.50
Juvenile Detention Center Operations	1,283.29
Communications Center Operations	264.19
Adolescence Services/Guidance	373.26
Jail Capital Improvement	2,170.42
Courthouse Facility	1,005.00
U-Rock Expansion	378.63

Pre-Approved Encumbrance Amendments. None.

Supervisor Mawhinney moved approval of the above Bills for the General Services Committee, second by Supervisor Collins. ADOPTED.

Discussion of Installation of Women's History Mural on Courthouse. Ms. Moore said she, Ms. Harris, Ms. Brandeen, Ms. Brown and Ms. Koeffler were there on behalf of The Friends of Judi Kneece. She handed out a folder of materials on the past three murals done in Janesville. The murals are 25 feet by 30 feet and 10 feet off the ground. They are lit by four lights, which go on at dusk and shut off at 2 AM. They requested the new mural be placed on the northwest face of the Courthouse, in

view as you drive up Court Street hill. The mural will honor women's history during the period of 1860-1890. They would like the installation to take place on August 24 and 25, 2010, and a dedication on August 26, 2010, which is the 90th anniversary of women's right to vote.

Supervisor Brill asked when the mural would be taken down, with Ms. Moore replying the contract is for 5 years and has a renewable option for an additional 5 years. Ms. Koeffler said these murals have educational components to them and would make an exceptional walking tour. Supervisor Mawhinney said the Courthouse would be an excellent location. Supervisor Brill said he was in favor of the mural but would like to have the installation crew meet with the General Services Department first to make sure they do not damage the building. Ms. Moore said the crew they are using does this professionally and they are also the ones who did the Beloit murals.

Supervisor Collins said he has concerns that if the County allows this mural to go on the building will this open it up for other groups wanting to put up something less desirable? He said he feels this is a good venture but he does have some concerns.

Supervisor Combs asked about the lighting, with Ms. Moore replying they would pay to put the lighting in but there would be a small cost to the County for the electricity, about \$200-\$300 per year. Supervisor Mawhinney asked who was responsible for maintenance on the lights? Ms. Moore said this was a good question and she would check into it.

Supervisor Combs said he feels this is a good location and a good project. He felt Mr. Kuglitsch and Forward Janesville would be able to work out the details of the contract.

Chair Owens said this is a County building and belongs to all citizens of the County. He said sometimes other communities feel left out and these murals seem tied to Janesville. This may cause a problem down the road. Ms. Harris said one of the inspirations was what occurred in Janesville, this is an educational project and as a Beloit resident she did not have a problem with it being in Janesville. Ms. Brown said she is from Beloit, but Janesville is the County Seat. Supervisor Mawhinney said she did not look at this as only Janesville because back in the 1860s – 1890s things happened in the bigger cities and this is where women made their mark other than home, hearth and farm.

Chair Owens requested a copy of the mural they are choosing for the County Board to see what it looks like. Ms. Moore said they will not have the sketches until early June. The following schedule was agreed upon: Ms. Moore to get a copy of the contract to Mr. Leu by June 4th for contract review; Ms. Moore to get a sketch copy of the mural imposed on the face of the Courthouse to Mr. Leu by June 8th; Mr. Leu to write the resolution by June 8th, which will go to General Services Committee on June 15th and County Board on June 24th.

Updates.

Jail Project.

Update Report Mr. Higgs reported they received the punch list on Pinehurst from Potter Lawson. CCI will begin working on the items on Wednesday and expect to have them completed by Friday of this week.

Emergency Services Vehicle Storage Building – Mr. Higgs reported the foundation and structural framing are complete, the metal siding and insulation are 95% complete, and the contractor is in the process of installing the roof decking.

Alliant Energy – Mr. Higgs reported the contractor working for Alliant damaged an underground exterior lighting circuit. A portion of this circuit is included in Phase I to be replaced. Alliant’s contractor did not follow protocol in reporting this incident, resulting in maintenance staff incurring costs when they contacted Cap Electric to find the problem. The circuit feeds several fixtures on the south side of the Jail as well as fixtures on the north side and entrance signs. Cap Electric provided a verbal quote of \$6,000 - \$10,000 to install a new circuit. Per the Phase I contract, Westphal Electric is to provide a temporary feed for the fixtures that are to remain. Westphal was able to connect two of the light fixtures at the entrance by connecting to an existing pole fed by Juvenile Detention Center. During this process code violations were exposed with the wiring at the north side, which is not included in Phase I. Mr. Higgs said he would like to obtain costs to date, set up a meeting with Alliant and resolve the costs. To correct the code violations the County can either 1) install correct connections/boxes and a voltage transducer or 2) replace the signs.

Use of the Site – Mr. Higgs said Tri North has requested the County to allow a staging area to the east of the project as well as south of the existing vehicle storage building. This staging area would be used for office/storage trailers, material storage and topsoil staging. If the County allows this, the space would be needed for the duration of the project.

Soils – Mr. Higgs said Tri North, the executive contractor and PSI performed investigative work along the new service drive area and confirmed the anticipated depth of topsoil as well as the soil conditions below the topsoil. PSI provided an alternate option of stabilizing the soils that may reduce our costs. In lieu of removal and replacement with engineered fill, they would like to consider using a 3-inch clear stone and point compacted to stabilize the existing soils. There could be substantial savings if this method works.

Supervisor Brill expressed his concerns about the underground cables going into the 911 Communications Center. Mr. Higgs said that area will be excavated by hand so they are not disturbed. Supervisor Brill also expressed concern regarding the fill material above the cables, and the potential for asphalt cracking. Mr. Higgs stated that he will discuss with PSI to make them aware of these concerns.

Supervisor Brill moved approval to proceed with service drive stabilization work under the direction of PSI, second by Supervisor Combs. ADOPTED.

Existing Storage Building – Mr. Higgs said the estimate for the foundation, site work, conduit and masonry came to \$20,089.93. The masonry cost is \$5,535 and work on this could be performed by RECAP or Workenders. Supervisor Brill suggested using vinyl siding instead of brick. Mr. Higgs said the conduit estimate is \$1,200 and felt this could be eliminated. Supervisors Brill and Combs both agreed on not doing the brickwork or conduit. Mr. Higgs said a floating foundation is planned for the building. Commander Gehl said they could supply RECAP workers to help with this.

Supervisor Combs moved approval to move forward with the additional foundation work, with the exception of the masonry, with the direction to Mr. Higgs to continue to find ways of reducing cost, and to approach Tri North to consider using RECAP and/or Workender workers where possible, second by Supervisor Mawhinney. ADOPTED.

Contracts – Mr. Higgs reported SG and Tri North are getting closer to finalizing the contract. Tri North sent an e-mail yesterday requesting language changes.

Permit – Mr. Higgs said Tri North expects to have the permit in hand by next week Monday.

Change Orders Mr. Higgs said there are two pending change orders: 1) was rejected and CCI has not provided a revision; 2) CCI has not yet submitted. Both change orders are expected to be discussed in one the next Committee meetings.

UW-Rock County

Update Report Mr. Leu said there is nothing to report at this time.

Communications and Announcements. None.

Adjournment. Supervisor Collins moved adjournment at 9:18 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Secretary II

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.