



**GENERAL SERVICES COMMITTEE  
TUESDAY, OCTOBER 5, 2010 – 8:00 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – September 7, 2010, Joint Meeting with Health Services  
- September 21, 2010
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
  - A. Jail Project
    1. Update Report
    2. Change Orders
7. Purchasing Procedural Endorsement
  - A. Permission to Sell Items Outside of County Auction - Firewood
  - B. Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012  
(With Options for 2013 – 2015)
8. Communications, Announcements and Information
9. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62460	BLDG SERV R&M	45,000.00	71.7%	31,065.87	1,235.93	12,698.20	
	P1000415-PO# 09/29/10 -VN#013693					JOHNSON CONTROLS INC	408.75
	P1000419-PO# 09/29/10 -VN#030347					NAPA AUTO PARTS	35.02
	P1000425-PO# 09/29/10 -VN#037268					SIMPLEX GRINNELL LP	77.92
	P1003226-PO# 09/29/10 -VN#025477					GOODWAY TECHNOLOGIES CORP	270.52
						CLOSING BALANCE	11,905.99
							792.21
1818159200-62463	FIRE ALARM	16,500.00	150.6%	24,855.38	0.00	-8,355.38	
	P1000398-PO# 09/29/10 -VN#011198					BELOIT FIRE PROTECTION COMPANY	1,078.00
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>					CLOSING BALANCE	-9,433.38
							1,078.00
1818159200-62470	BLDG R & M	65,620.00	60.3%	28,217.80	11,391.34	26,010.86	
	P1000424-PO# 09/29/10 -VN#016104					SHERWIN WILLIAMS	267.27
	P1000426-PO# 09/29/10 -VN#016376					STATE ELECTRICAL SUPPLY INC	178.52
	P1002283-PO# 09/29/10 -VN#049330					PIEPER ELECTRIC INC	56.50
	P1002628-PO# 09/29/10 -VN#012114					CUMMINS GREAT LAKES INC	1,207.12
	P1003263-PO# 09/29/10 -VN#050099					BUDGET DRAIN AND SEWER CO	175.00
						CLOSING BALANCE	24,126.45
							1,884.41
1818159200-63109	OTHER SUPP/EXP	45,700.00	64.8%	24,490.06	5,137.27	16,072.67	
	P1000406-PO# 09/29/10 -VN#019048					FASTENAL COMPANY	19.86
	P1000409-PO# 09/29/10 -VN#047242					H O H WATER TECHNOLOGY INC	365.75
	P1003203-PO# 09/29/10 -VN#012210					DECKER SUPPLY CO INC	109.27
	P1003249-PO# 09/29/10 -VN#013820					KELLEY WILLIAMSON CO	717.31
						CLOSING BALANCE	14,860.48
							1,212.19
	HCC BLDG COMPLEX					PROG-TOTAL-PO	4,966.81

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,966.81 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

OCT 05 2010 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	21,256.80	6,746.48	-28,003.28		
	P1000294-PO#	10/01/10 -VN#039632		OFFICE PRO		2,624.26	
	P1000295-PO#	10/01/10 -VN#030630		J AND G OFFICE PRODUCTS		170.66	
	P1000299-PO#	10/01/10 -VN#048467		STAPLES ADVANTAGE		13,143.54	
	P1002058-PO#	10/01/10 -VN#040481		RHYME BUSINESS PRODUCTS		209.23	
				CLOSING BALANCE		-44,150.97	16,147.69
	BAL SHEET A/C		PROG-TOTAL-PO				16,147.69

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$16,147.69 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

OCT 05 2010

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62205	FUEL OIL	1,000.00	0.0%	0.00	0.00	1,000.00		
	P1000490-PO# 10/01/10 -VN#018618				BROWN OIL CO INC		838.89	
					CLOSING BALANCE	161.11		838.89
1818100000-62400	R & M SERV	98,752.00	97.2%	83,369.11	12,665.92	2,716.97		
	P1000483-PO# 10/01/10 -VN#010938				ARAMARK UNIFORM SERVICES INC		138.54	
					CLOSING BALANCE	2,578.43		138.54
1818100000-63104	PRNT & DUPLICATI	48,800.00	69.8%	27,602.35	6,472.87	14,724.78		
	P1000296-PO# 10/01/10 -VN#010723				PRINTING AND BUSINESS SOLUTION		400.02	
	P1000298-PO# 10/01/10 -VN#048194				UNISOURCE		617.80	
	P1002020-PO# 10/01/10 -VN#021556				MIDLAND PAPER		1,705.20	
	P1003205-PO# 10/01/10 -VN#012502				EMPLOYEE DATA FORMS OF MO LLC		22.00	
					CLOSING BALANCE	11,979.76		2,745.02
1818100000-63500	R&M SUPPLIES	170,500.00	101.1%	157,460.31	14,938.59	-1,898.90		
	P1000487-PO# 10/01/10 -VN#030879				BJ ELECTRIC SUPPLY INC		21.57	
	P1000498-PO# 10/01/10 -VN#012202				DE VERE COMPANY INC		153.60	
	P1000499-PO# 10/01/10 -VN#010156				DEGARMO PLUMBING INC		260.00	
	P1000503-PO# 10/01/10 -VN#012507				ENERGETICS INC		61.42	
	P1000513-PO# 10/01/10 -VN#030781				HOME DEPOT/GEFC		91.81	
	P1000514-PO# 10/01/10 -VN#047242				H O H WATER TECHNOLOGY INC		3,565.13	
	P1000515-PO# 10/01/10 -VN#029890				JACK AND DICKS FEED AND GARDEN		450.80	
	P1000524-PO# 10/01/10 -VN#014423				MC MASTER-CARR SUPPLY COMPANY		36.75	
	P1000525-PO# 10/01/10 -VN#014534				MENARDS		4.98	
	P1000542-PO# 10/01/10 -VN#016376				STATE ELECTRICAL SUPPLY INC		10.52	
	P1000544-PO# 10/01/10 -VN#048467				STAPLES ADVANTAGE		420.60	
	P1001201-PO# 10/01/10 -VN#024806				LA FORCE HARDWARE AND MANUFACT		733.00	
	P1002316-PO# 10/01/10 -VN#028846				TRUGREEN		250.00	
	P1002861-PO# 10/01/10 -VN#039300				GUENTHER ELECTRIC		566.00	
	P1003220-PO# 10/01/10 -VN#011824				CITY OF JANESVILLE		337.28	
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>				CLOSING BALANCE	-8,862.36		6,963.46
	GENERAL SERVICES				PROG-TOTAL-PO		10,685.91	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$10,685.91 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

OCT 05 2010 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-63500	R&M SUPPLIES	20,000 00	99.6%	19,684.35	246.91	68.74	
	P1000479-PO# 10/01/10 -VN#018296			AARONS LOCK AND SAFE INC		82.65	
	P1000481-PO# 10/01/10 -VN#048889			ALL CLIMATE MECHANICAL LLC		364.00	
	P1000499-PO# 10/01/10 -VN#010156			DEGARMO PLUMBING INC		130.00	
	P1000525-PO# 10/01/10 -VN#014534			MENARDS		9.89	
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>			CLOSING BALANCE		-517.80	586.54
	GLEN OAKS OPER.			PROG-TOTAL-PO		586.54	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$586.54 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 05 2010**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	68,300.00 20.3%	13,422.72	457.47	54,419.81		
	P1000483-PO# 10/01/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		13.56	
			CLOSING BALANCE		54,406.25		13.56
1818120000-63500	R&M SUPPLIES	27,000.00 110.4%	25,706.21	4,117.33	-2,823.54		
	P1000494-PO# 10/01/10 -VN#022402			CONGRESS GLASS INC		12.00	
	P1000499-PO# 10/01/10 -VN#010156			DEGARMO PLUMBING INC		130.00	
	P1000505-PO# 10/01/10 -VN#019954			FERGUSON ENTERPRISES INC		34.63	
	P1000519-PO# 10/01/10 -VN#013741			JOHNSTONE SUPPLY		410.70	
	P1000524-PO# 10/01/10 -VN#014423			MC MASTER-CARR SUPPLY COMPANY		137.54	
	P1000525-PO# 10/01/10 -VN#014534			MENARDS		4.49	
	P1003224-PO# 10/01/10 -VN#047409			SENTRY SECURITY FASTENERS INC		37.88	
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>		CLOSING BALANCE		-3,590.78		767.24
	JUV. DET. OPER.		PROG-TOTAL-PO			780.80	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$780.80 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

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OCT 05 2010 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	27,000.00	67.8%	17,127.30	1,182.31	8,690.39	
	P1000499-PO# 10/01/10 -VN#010156			DEGARMO PLUMBING INC		130.00	
	P1000503-PO# 10/01/10 -VN#012507			ENERGETICS INC		37.06	
	P1000542-PO# 10/01/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		146.64	
	P1000544-PO# 10/01/10 -VN#048467			STAPLES ADVANTAGE		84.12	
				CLOSING BALANCE		8,292.57	397.82
	COMM.CTR.OPER.		PROG-TOTAL-PO			397.82	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$397.82 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

OCT 05 2010 DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818170000-62400	R & M SERV	38,015.00	8.1%	2,653.37	458.48	34,903.15	
	P1000483-PO# 10/01/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		19.86	
				CLOSING BALANCE		34,883.29	19.86
1818170000-63500	R&M SUPPLIES	13,000.00	115.8%	14,626.10	430.84	-2,056.94	
	P1000499-PO# 10/01/10 -VN#010156			DEGARMO PLUMBING INC		130.00	
	P1000513-PO# 10/01/10 -VN#030781			HOME DEPOT/GEFC		17.82	
	P1000525-PO# 10/01/10 -VN#014534			MENARDS		7.63	
	P1000533-PO# 10/01/10 -VN#015284			POMP'S TIRE SERVICE INC		10.00	
	P1000542-PO# 10/01/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		251.28	
	P1000544-PO# 10/01/10 -VN#048467			STAPLES ADVANTAGE		427.28	
*** OVERDRAFT ***	<b>TRANSFER REQUIRED</b>			CLOSING BALANCE		-2,900.95	844.01
	ADOL.SER/GUIDANC			PROG-TOTAL-PO			863.87

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$863.87 INCURRED BY ADOLESCENT SERV/GUIDANCE CTR.. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 05 2010** DATE \_\_\_\_\_ CHAIR





Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	1,605,267.00	77.1% 2,695,500.67	6,260,489.26	2,649,277.07		
	P1000029-PO# 10/01/10 -VN#047865			MOBILE MINI INC		220.00	
	P1001654-PO# 10/01/10 -VN#043786			PROFESSIONAL SERVICE INDUSTRIE		6,297.90	
				CLOSING BALANCE	2,642,759.17		6,517.90
	JAIL/HCC COMPLEX		PROG-TOTAL-PO			6,517.90	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,517.90 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**OCT 05 2010** DATE \_\_\_\_\_ CHAIR

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER #2010-41  
PROJECT NAME SALE OF COUNTY PROPERTY – FIREWOOD  
BID DUE DATE SEPTEMBER 20, 2010 – 1:30 P.M.  
DEPARTMENT LAND CONSERVATION

BIDDER	LOT #1	LOT #2
MICHAEL ROWE		527.00
DIANA FRYE	150.00	500.00
RICK WIETERSEN	213.00	421.00
SHANNON RILEY		333.00
GEORGE NEAR	76.00	289.00
MARK STEINFEST	65.00	247.00
CARL VARGA	75.00	

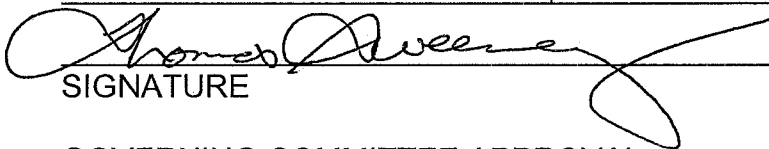
Request for Bids was advertised in the Janesville Gazette and posted on the Internet.

PREPARED BY: JODI L MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION:

LOT #1 RICK WIETERSEN \$213.00

LOT #2 MICHAEL ROWE \$527.00

  
SIGNATURE

9/20/10  
DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR VOTE DATE

GENERAL SERVICES COMMITTEE APPROVAL TO SELL FIREWOOD OUTSIDE OF THE COUNTY AUCTION:

CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee  
INITIATED BY



Jeffrey A. Smith, Finance Director  
DRAFTED BY

Finance Committee  
SUBMITTED BY

September 30, 2010  
DATE DRAFTED

**Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012  
(With Options for 2013 – 2015)**

- 1 **WHEREAS**, Purchasing advertised and solicited bids for audit of the County books for Calendar  
2 Years 2010 – 2012 (with options for 2013 – 2015); and,  
3  
4 **WHEREAS**, Supervisor Mary Mawhinney, the Finance Director, Assistant to the Finance Director,  
5 Internal Auditor and Health Care Center Controller independently analyzed the five audit proposals  
6 and jointly recommend Baker Tilly Virchow Krause, LLP be awarded the audit contract; and,  
7  
8 **WHEREAS**, the United States General Accounting Office recommends using multi-year  
9 agreements due to the potential long-term cost savings and benefits.  
10  
11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly  
12 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 that Baker Tilly Virchow Krause, LLP,  
13 Madison, WI be awarded the audit contract for calendar years 2010 – 2012 (with options for 2013 –  
14 2015).  
15  
16 **BE IT FURTHER RESOLVED**, that the County Board Chair and County Clerk be authorized  
17 and directed to execute the audit contract; and,  
18  
19 **BE IT FINALLY RESOLVED**, that the Finance Committee is delegated the authority to exercise  
20 the options for calendar years 2013 - 2015

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Sandra Kraft, Vice-Chair

\_\_\_\_\_  
Vote \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
David Diestler


\_\_\_\_\_  
J. Russell Podzilni

**Awarding Contract for Audit of County Books for Calendar Years 2010 – 2012  
(With Options for 2013 – 2015)**

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FISCAL NOTE:

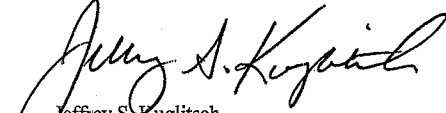
Sufficient funds are included in the 2011 Recommended Budget for the 2010 audit. Funds will be included in subsequent budget years for the duration of contract.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:


The County board is authorized to take this action pursuant to secs. 59.01(1) and 66.0605, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

**The current contract with Baker Tilly Virchow Krause, LLP expired with the completion of the 2009 certified audit in July 2010. Purchasing advertised the request for proposals for audit services for fiscal years 2010-2012 [with options for 2013-2015]. Five certified audit firms attended the mandatory pre-proposal conference on August 10, 2010 and all five firms submitted an audit services proposal by the due date of September 10, 2010.**

**Supervisor Mary Mawhinney, the Finance Director, Assistant to the Finance Director, Rock Haven Controller and Internal Auditor independently evaluated the five proposals using a standardized evaluation form. The evaluation form rated each firm's expertise, experience, audit approach and fees. As shown in the attached analysis, Baker Tilly Virchow Krause, LLP received the highest rating.**

**It is recommended that Baker Tilly Virchow Krause, LLP be awarded the contract to audit the county's financial records for calendar years 2010-2012 [with options for 2013-2015].**

[Executive Summary-2010-2012 Audit Contract]

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION  
FAX (608) 757-5539  
PHONE (608) 757-5517



PROJECT NUMBER 2011-02  
PROJECT NAME AUDIT SERVICES  
DUE DATE SEPTEMBER 10, 2010 – 12:00 NOON  
DEPARTMENT FINANCE DIRECTOR

	BAKER TILLEY VIRCHOW KRAUSE MADISON WI	SCHENCK MILWAUKEE WI	CLIFTON GUNDERSON MILWAUKEE WI	SIKICH ROCKFORD IL	SVA BROOKFIELD WI
RATER 1	100	97	95	92	58
RATER 2	100	99	99	94	80
RATER 3	100	96	80	83	38
RATER 4	86	83	64	60	36
RATER 5	100	78	94	81	58
TOTAL SCORE	486	453	432	410	270
AVERAGE SCORE	97	91	86	82	54
RANKING	1	2	3	4	5

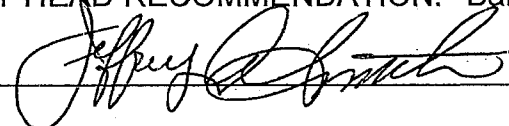
Request for Proposal was advertised in the Janesville Gazette and on the Internet. Two additional firms were solicited that did not respond. Four firms submitted "No Proposals".

Proposals were evaluated on the following criteria:

- Technical Qualifications – Maximum 45 points
- Specific Audit Approach – Maximum 30 points
- Price – Maximum 25 points

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Baker Tilly Virchow Krause, LLP

SIGNATURE  DATE 09/30/10

GOVERNING COMMITTEE APPROVAL: \_\_\_\_\_  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:  
\_\_\_\_\_  
CHAIR VOTE DATE