

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services
-Facilities Management
-Maintenance
-Duplicating
-Central Stores

***NOTE: Time and
Location Change***

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 7, 2010 – 2:00 P.M.
THIRD FLOOR, WEST DAY ROOM
ROCK HAVEN**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – August 17, 2010
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Updates
 - A. Jail Project
 1. Update Report
 2. Change Orders
7. Purchasing Procedural Endorsements and Contract Awards
 - A. Award Contract for 2011 Calendars
 - B. Awarding Contract for Skylight/Masonry Wall Replacement and Tuck-Pointing at the Wells Cultural Center on the UW-Rock Campus
 - C. Amending the Eppstein Uhen Architectural Contract to Include the Drilling of a Geo-Thermal Test Well
8. Purchasing Procedural Endorsements
 - A. Authorizing Change Order to Contract for Boardwalk, Trail System and Footbridge Construction at Beckman Mill County Park
 - B. Authorizing Purchase of Three Network Servers
9. Awarding Design Services Contract for a Maintenance Storage Building Behind the Health Care Center
10. Approval of Purchase of RECAP Garage Materials
11. Communications, Announcements and Information
12. Adjournment

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818159200-62202	WATER	50,385.00	59.0%	29,750.44	0.00	20,634.56	
	P1000428-PO# 07/31/10 -VN#016382					WISCONSIN STATE LABORATORY OF	285.50
					CLOSING BALANCE	20,349.06	285.50
1818159200-62460	BLDG SERV R&M	45,000.00	67.6%	30,014.89	411.82	14,573.29	
	P1000405-PO# 08/25/10 -VN#012507					ENERGETICS INC	82.09
	P1000408-PO# 08/25/10 -VN#026320					FOUR SEASONS SMALL ENGINE REPA	5.28
	P1000412-PO# 08/25/10 -VN#040769					HD SUPPLY	48.77
	P1000422-PO# 08/25/10 -VN#015284					POMP'S TIRE SERVICE INC	30.59
	P1000423-PO# 08/25/10 -VN#015524					REINDERS INC	62.09
	P1000429-PO# 08/25/10 -VN#017562					WISCONSIN TURF EQUIPMENT CORP	33.81
					CLOSING BALANCE	14,310.66	262.63
1818159200-62463	FIRE ALARM	16,500.00	149.1%	24,605.38	0.01	-8,105.39	
	P1000395-PO# 08/25/10 -VN#022229					JF AHERN COMPANY	250.00
*** OVERDRAFT ***	TRANSFER REQUIRED					CLOSING BALANCE	-8,355.39
1818159200-62470	BLDG R & M	65,620.00	50.9%	23,508.41	9,898.01	32,213.58	
	P1000407-PO# 08/25/10 -VN#017559					FIRST SUPPLY MADISON LLC	95.44
	P1002910-PO# 08/25/10 -VN#017463					WISCONSIN AUTOMATIC DOOR INC	990.70
					CLOSING BALANCE	31,127.44	1,086.14
1818159200-63109	OTHER SUPP/EXP	45,700.00	52.6%	20,936.73	3,104.97	21,658.30	
	P1000394-PO# 07/31/10 -VN#046075					AIRGAS NORTH CENTRAL	74.03
	P1000406-PO# 08/25/10 -VN#019048					FASTENAL COMPANY	24.16
	P1000409-PO# 08/25/10 -VN#047242					H O H WATER TECHNOLOGY INC	209.21
	P1000410-PO# 08/25/10 -VN#018251					HARRIS ACE HARDWARE	1.02
	P1000412-PO# 08/25/10 -VN#040769					HD SUPPLY	142.69
					CLOSING BALANCE	21,207.19	451.11
	HCC BLDG.COMPLEX					PROG-TOTAL-PO	2,335.38

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,335.38 INCURRED BY HCC BUILDING COMPLEX. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

SEP 07 2010

DATE _____ CHAIR _____

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0000000001-16010	PURCHASING INVEN	0.00 100.0%	26,056.37	0.02	-26,056.39		
	P1000292-PO# 09/07/10 -VN#028070			OFFICE DEPOT		110.86	
	P1000294-PO# 09/07/10 -VN#039632			OFFICE PRO		155.30	
	P1000299-PO# 09/07/10 -VN#048467			STAPLES ADVANTAGE		3,596.77	
				CLOSING BALANCE		-29,919.32	3,862.93
0000000001-17100	POSTAGE METER CH	0.00 100.0%	21,814.28	80,000.00	-101,814.28		
	P1000537-PO# 09/07/10 -VN#044977			UNITED MAILING SERVICES INC		460.88	
				CLOSING BALANCE		-102,275.16	460.88
	BAL SHEET A/C		PROG-TOTAL-PO			4,323.81	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,323.81 INCURRED BY BALANCE SHEET ACCOUNT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

SEP 07 2010

DATE _____ CHAIR _____

2

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818100000-62400	R & M SERV	98,752.00 96.8%	77,050.37	18,571.36	3,130.27		
	P1000483-PO# 09/07/10 -VN#010938			ARAMARK UNIFORM SERVICES INC		193.80	
				CLOSING BALANCE	2,936.47		193.80
1818100000-63104	PRNT & DUPLICATI	48,800.00 68.2%	25,665.04	7,630.49	15,504.47		
	P1000296-PO# 09/07/10 -VN#010723			PRINTING AND BUSINESS SOLUTION		319.50	
	P1000298-PO# 09/07/10 -VN#048194			UNISOURCE		934.22	
	P1000511-PO# 09/07/10 -VN#018251			HARRIS ACE HARDWARE		10.74	
				CLOSING BALANCE	14,240.01		1,264.46
1818100000-63500	R&M SUPPLIES	170,500.00 87.1%	128,745.60	19,846.82	21,907.58		
	P1000479-PO# 09/07/10 -VN#018296			AARONS LOCK AND SAFE INC		42.95	
	P1000480-PO# 09/07/10 -VN#046075			AIRGAS NORTH CENTRAL		68.86	
	P1000487-PO# 09/07/10 -VN#030879			BJ ELECTRIC SUPPLY INC		154.04	
	P1000503-PO# 09/07/10 -VN#012507			ENERGETICS INC		208.50	
	P1000504-PO# 09/07/10 -VN#019048			FASTENAL COMPANY		78.51	
	P1000506-PO# 09/07/10 -VN#044398			FIRST SUPPLY LLC		157.68	
	P1000509-PO# 09/07/10 -VN#036010			GRAINGER PARTS		6.20	
	P1000511-PO# 09/07/10 -VN#018251			HARRIS ACE HARDWARE		5.83	
	P1000513-PO# 09/07/10 -VN#030781			HOME DEPOT/GECF		263.45	
	P1000514-PO# 09/07/10 -VN#047242			H O H WATER TECHNOLOGY INC		5,661.97	
	P1000515-PO# 09/07/10 -VN#029890			JACK AND DICKS FEED AND GARDEN		901.60	
	P1000516-PO# 09/07/10 -VN#013597			JANESVILLE ELECTRIC MOTOR CORP		212.00	
	P1000525-PO# 09/07/10 -VN#014534			MENARDS		613.64	
	P1000539-PO# 09/07/10 -VN#016104			SHERWIN WILLIAMS		256.26	
	P1000542-PO# 09/07/10 -VN#016376			STATE ELECTRICAL SUPPLY INC		1,483.70	
	P1000544-PO# 09/07/10 -VN#048467			STAPLES ADVANTAGE		857.90	
	P1002727-PO# 09/07/10 -VN#047242			H O H WATER TECHNOLOGY INC		710.50	
	P1002787-PO# 09/07/10 -VN#026834			BLUEPRINT SHOPPE,THE		63.00	
	P1002898-PO# 09/07/10 -VN#031267			NU LINE STRIPING		3,240.00	
	P1002950-PO# 09/07/10 -VN#022231			H O H CHEMICALS INC		1,421.00	
				CLOSING BALANCE	5,499.99		16,407.59
	GENERAL SERVICES		PROG-TOTAL -PO			17,865.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$17,865.85 INCURRED BY GENERAL SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818110000-62400	R & M SERV	39,775.00	4.5%	1,272.00	524.00	37,979.00	
	P1000483-PO# 09/07/10 -VN#010938					ARAMARK UNIFORM SERVICES INC	27.00
				CLOSING BALANCE		37,952.00	27.00
1818110000-63500	R&M SUPPLIES	20,000.00	53.9%	5,594.83	5,186.84	9,218.33	
	P1000481-PO# 09/07/10 -VN#048889					ALL CLIMATE MECHANICAL LLC	9,080.00
	P1000503-PO# 09/07/10 -VN#012507					ENERGETICS INC	6.24
	P1000513-PO# 09/07/10 -VN#030781					HOME DEPOT/GECF	9.48
	P1000525-PO# 09/07/10 -VN#014534					MENARDS	13.80
				CLOSING BALANCE		108.81	9,109.52
	GLEN OAKS OPER.			PROG-TOTAL-PO			9,136.52

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$9,136.52 INCURRED BY GLEN OAKS FACILITY OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010 DATE _____ CHAIR

4

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818120000-62400	R & M SERV	68,300.00	20.1% 13,188.67	599.96	54,511.37		
	P1000483-PO# 09/07/10 -VN#010938		ARAMARK UNIFORM SERVICES INC			78.00	
			CLOSING BALANCE		54,433.37		78.00
1818120000-63500	R&M SUPPLIES	27,000.00	85.6% 22,581.25	547.35	3,871.40		
	P1000479-PO# 09/07/10 -VN#018296		AARONS LOCK AND SAFE INC			25.20	
	P1000538-PO# 09/07/10 -VN#025791		SGTS INC			1,951.33	
			CLOSING BALANCE		1,894.87		1,976.53
	JUV. DET. OPER.		PROG-TOTAL-PO			2,054.53	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,054.53 INCURRED BY JUV. DETENTION FACILITY OPERATN. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818160000-63500	R&M SUPPLIES	27,000.00	54.2%	12,777.49	1,860.35	12,362.16	
	P1000542-PO# 09/07/10 -VN#016376					STATE ELECTRICAL SUPPLY INC	149.18
	P1000544-PO# 09/07/10 -VN#048467					STAPLES ADVANTAGE	129.52
					CLOSING BALANCE		12,083.46
						COMM. CTR. OPER.	278.70
						PROG-TOTAL-PO	278.70

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$278.70 INCURRED BY COMMUNICATIONS CTR.OPERATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD _____

SEP 07 2010

DATE _____ CHAIR _____

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818370000-63500	R&M SUPPLIES	75.000 00	72.0%	50,698.77	3,366.58	20,934.65	
	P1000496-PO# 09/07/10 -VN#011970			CONNORS SUPPLY INC		1,183.27	
	P1000506-PO# 09/07/10 -VN#044398			FIRST SUPPLY LLC		78.10	
	P1000509-PO# 09/07/10 -VN#036010			GRAINGER PARTS		105.67	
	P1000513-PO# 09/07/10 -VN#030781			HOME DEPOT/GECF		317.34	
	P1000525-PO# 09/07/10 -VN#014534			MENARDS		87.96	
	P1000531-PO# 09/07/10 -VN#015055			PBBS EQUIPMENT CORPORATION		1,807.50	
	P1002506-PO# 09/07/10 -VN#017518			WISCONSIN LIFT TRUCK CORP		325.00	
				CLOSING BALANCE		17,029.81	3,904.84
	JAIL .CAP .IMPROV .			PROG-TOTAL-PO			3,904.84

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,904.84 INCURRED BY JAIL CAPITAL IMPROVEMENTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818490000-67200	CAPITAL IMPROV	1,605,267.00	74.0%	2,145,551.16	6,447,851.12	3,011,864.72	
	P1000029-PO# 09/07/10 -VN#047865					MOBILE MINI INC	220.00
	P1001654-PO# 09/07/10 -VN#043786					PROFESSIONAL SERVICE INDUSTRIE	12,227.50
	P1002839-PO# 09/07/10 -VN#033653					PRIVATE LINES INC	177.70
					CLOSING BALANCE	2,999,239.52	12,625.20
	JAIL/HCC COMPLEX		PROG-TOTAL -PO				12,625.20

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,625.20 INCURRED BY JAIL/HCC COMPLEX PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010

DATE _____ CHAIR

8

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1818500000-67200	CAPITAL IMPROV	110,000.00	21.8%	3,750.00	20,250.00	86,000.00	
	P1001743-PO# 09/07/10 -VN#036838					ARNOLD AND O SHERIDAN INC	1,000.00
				CLOSING BALANCE	85,000.00		1,000.00
	JDC CAP IMPROV.		PROG-TOTAL-PO				1,000.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,000.00 INCURRED BY JDC CAPITAL IMPROVEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

GENERAL SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

SEP 07 2010

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT - CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$4,208.29

INCREASE FROM \$ 4,700,556.00 TO \$ 4,704,764.29

ACCOUNT BALANCE AVAILABLE \$ 3,376,878 *8-2-10*

REASON FOR AMENDMENT CHANGE ORDER #9

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1001806 PEID 049438

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME TRI-NORTH BUILDERS

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT - CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$ 5,754.67

INCREASE FROM \$ 4,518,091.77 TO \$ 4,523,846.44

ACCOUNT BALANCE AVAILABLE \$ 3,376,848 *8-24-05*

REASON FOR AMENDMENT CHANGE ORDER #6

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW- PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1000896 PEID 015308

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME POTTER LAWSON

ACCOUNT NUMBER 18-1849-0000-67200

FUNDS DESCRIPTION JAIL PROJECT - CAPITAL IMPROVEMENT

AMOUNT OF INCREASE \$2,000.00

INCREASE FROM \$ 426,920.00 TO \$ 428,920.00

ACCOUNT BALANCE AVAILABLE \$ 3,376,848 *82510*

REASON FOR AMENDMENT ADDITIONAL SERVICES REQUESTED-DESIGN EXPANDED PARKING LOT TO THE WEST OF THE EXISTING JAIL & PINEHURST BUILDING

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

 ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2010-37
PROJECT NAME 2010 CALENDARS
QUOTE DUE DATE AUGUST 25, 2010 – 1:30 P.M.
DEPARTMENT GENERAL SERVICES

	OFFICE PRO JANESVILLE	OFFICE PRO JANESVILLE	STAPLES MADISON
BRAND	ALTERNATE BRAND	AT-A-GLANCE	AT-A-GLANCE
TOTAL BID 1,128 CALENDARS	\$ 6,746.46	\$ 11,453.38	\$ 8,781.04

Invitation to Bid was advertised in the Janesville Gazette.

PREPARED BY: Jodi R. Mullis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Office Pro Alternate Brand
Robert J. [Signature] 8/24/10
Signature Date

GOVERNING COMMITTEE APPROVAL:

Chair Vote Date

PURCHASING PROCEDURAL ENDORSEMENT:

Chair Vote Date

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

August 30, 2010
DATE DRAFTED

**Awarding Contract for Skylight/Masonry Wall Replacement and Tuck-Pointing at
the Wells Cultural Center on the UW-Rock Campus**

- 1 **WHEREAS**, the Wells Cultural Center on the UW-Rock Campus was constructed in 1980; and,
 2
 3 **WHEREAS**, due to leakage and deterioration of the skylights and masonry wall along the north side of
 4 the building, replacement and reconstruction is necessary; and,
 5
 6 **WHEREAS**, specifications were prepared, and bids solicited, with the bid results attached.
 7
 8 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
 9 this _____ day of _____, 2010, that a Contract for skylight/masonry wall
 10 replacement and tuck-pointing on the Cultural Center at the UW-Rock Campus be awarded to the lowest
 11 responsible and responsive bidder, Gilbank Construction, Inc. of Clinton, WI, in the amount of \$193,200;
 12 and,
 13
 14 **BE IT FURTHER RESOLVED**, that a project contingency of \$20,000 be established to cover any
 15 change orders authorized by the General Services Committee; and,
 16
 17 **BE IT FURTHER RESOLVED**, that payments be made to the vendor upon approval of the General
 18 Services Committee.

Respectfully submitted,

General Services Committee:

Phillip Owens, Chair

Henry Brill, Vice Chair

Ronald Combs

Jason Heidenreich

Mary Mawhinney

Purchasing Procedural Endorsement:

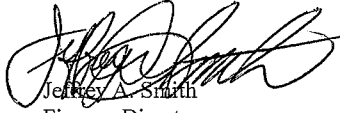
Phillip Owens Date Vote

**Awarding Contract for Skylight/Masonry Wall Replacement and Tuck-Pointing at
the Wells Cultural Center on the UW-Rock Campus**

Page 2

FISCAL NOTE:

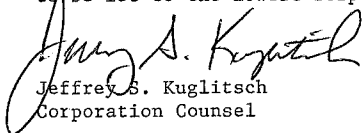
As of 7/31/10 there is an unencumbered, unexpended balance of \$957,763 in the UW-Rock County Expansion Project, A/C 18-1843-0000-67200.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

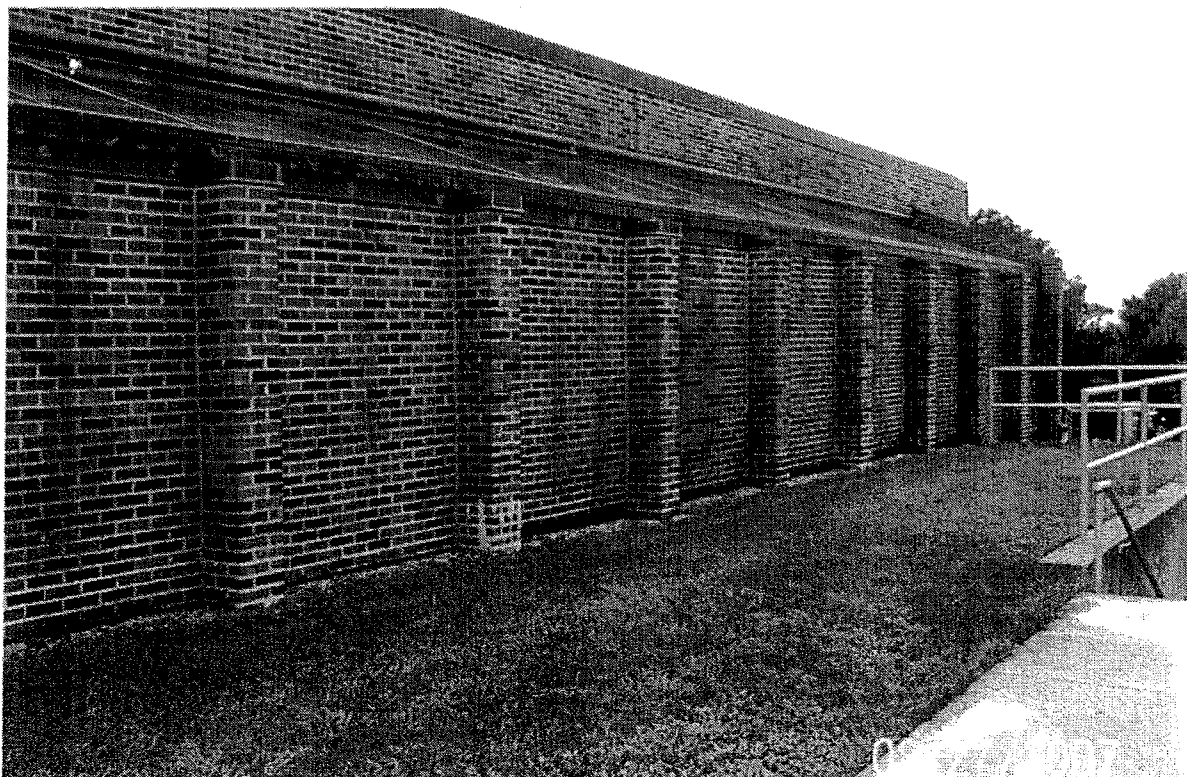
Executive Summary

Resolution Awarding Contract for Skylight/Masonry Wall Replacement and Tuck-pointing on the Wells Cultural Center at UW-Rock County

The Wells Cultural Center was constructed in 1980. Since it's construction, the skylights and the north art room wall have been a source of problems that have reached the point where replacement is needed. Over the years the skylight glass cracked and leaked due to shifting in the art room wall. The leakage caused the mortar to crumble allowing more water to enter the wall.

The project will involve replacement of the skylights and masonry wall, along with tuck-pointing of adjacent masonry. Skylight systems over the past 30 years have improved greatly, and today are virtually trouble free. The masonry wall is being redesigned to allow the skylight system to move independently from the wall during temperature swings. The wall will be designed to keep moisture from coming in, plus provisions to rid the wall of moisture should any get in.

The resolution awards the contract to Gilbank Construction of Clinton of in the amount of \$193,200.00. A completion date of December 31st, is anticipated. Provisions within the specifications will allow the Campus to use the building during construction.



ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

 ORIGINAL

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2010-36
PROJECT NAME WELLS CULTURAL CENTER SKYLIGHT AND MASONRY WALL REPLACEMENT AND TUCKPOINTING
BID DUE DATE AUGUST 30, 2010
DEPARTMENT GENERAL SERVICES – UW ROCK COUNTY CAMPUS

	GILBANK CONSTRUCTION CLINTON WI	KLOBUCAR CONSTRUCTION BELOIT WI	PAULSON KIMBALL JANESVILLE WI
BASE BID	\$193,200.00	\$214,000.00	\$249,593.00
BID BOND	YES	YES	YES
ADDENDUM	YES	YES	YES
START DATE	11/1/10	9/20/10	9/13/10
COMPLETION DATE	12/31/10	5/31/11	5/1/11
ALTERNATE BID			SEE ATTACHED
BID CLARIFICATION		SEE ATTACHED	SEE ATTACHED

This Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Twenty-three additional vendors were solicited that did not respond. One vendor submitted a "no bid".

PREPARED BY: Jodi L Miller
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Gilbank Construction

Robert Lee SIGNATURE 8/31/10 DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR _____ VOTE _____ DATE _____

KLOBUCAR		3140 EAST COUNTY ROAD S BELoit, WISCONSIN 53511-9509 OFFICE/608.365.8123 FAX/608.365.0577 WWW.KLOBUCARCONSTRUCTION.COM
GENERAL CONTRACTORS		

COPY

As part of our proposal we are submitting the following clarifications.

1. We exclude any testing, removal or disposal of any asbestos, lead, mold, or any other hazardous/contaminated materials or debris.
2. We exclude any floor finishes, painting, vinyl wall covering, vinyl base, tackboards, plumbing and fire protection.
3. We exclude any new electrical work.
4. All Owner's materials, furnishing, and equipment, etc.... Will be removed, relocated and reinstalled by others, especially along the north wall of the lower level maintenance area, so we can have clear access for the masonry wall replacement.
5. We exclude any testing of new materials such as masonry products and mortars.
6. We assume that we can use the building's utilities and facilities during the project.
7. 3" nominal width brick are not available. Modular brick with a nominal width of 4" as produced by Belden Brick will be used to match existing.
8. The duration for the shop drawings, fabrication and lead time for the new skylights are 16 to 18 weeks. With that lead time it would be almost late December or early January for installation. We propose to start the on site work April 4, 2011. Completion would be May 31, 2011.



COPY

GENERAL CONTRACTORS SINCE 1958

917 TODD DRIVE JANESVILLE, WI 53546 PH 608-752-6611 FAX 608-752-7218
www.paulsonkimball.com

#2010-36

WELLS CULTURAL CENTER SKYLIGHT / MASONRY WALL REPLACEMENT
AND TUCKPOINTING
UW ROCK COUNTY CAMPUS
BID CLARIFICATIONS

1. Our bid specifically includes modular brick with a nominal width of 4" as produced by Belden Brick Company to match the existing. 3" nominal brick width as listed on the plans and specifications is NOT included in our bid.
2. Our bid assumes tuck pointing work to be done this fall on upper walls. All remaining demolition, masonry replacement and skylight work to be done next spring due to the lead time on the skylight materials and time of year. Any kind of winter conditions are NOT included in our bid.

VOLUNTARY ALTERNATE

1. If demolition and rebuilding of all related masonry work is to be done this fall due to the deteriorating conditions of the existing, a temporary roof structure will be built from the new masonry wall to the edge of the upper roof in effort to keep the work area dry and warmer for winter until the skylight work can be completed. Voluntary alternate 1 please **ADD \$13,360.00** to our base bid.

Respectfully,

A handwritten signature in black ink, appearing to read "Norm Paulson", is written over a white background.

Norm Paulson

Member

Paulson Kimball Construction, LLC

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

To: The General Services Committee
Fr: Rob Leu, General Services Director
Date: September 1, 2010
Re: Geo-Thermal Boring

A handwritten signature in black ink, appearing to read "Rob Leu", is written over the "Fr:" line of the header.

Attached is an additional services proposal from Eppstein Uhen Architects for \$9,900,00 to cover the cost of doing a geo-thermal test well boring. The 300' boring would be located in the area where a geo-thermal well field would be located if the County chooses to proceed with such a system when the new nursing home is built. A test well is needed to determine the cost and the payback of a geo-thermal system. Because our property sits on sand and gravel, we need to know how that will affect the cost of drilling the wells. When wells are drilled through sand and gravel, provisions must be made to keep the wells from collapsing during the process. This can be costly.

If the Committee approves this amendment to the EUA Contract, the test well will be completed within the next few weeks so that a decision on going geo-thermal or not can be made before the County Board is asked to move into the next design phase later this year.



OWNER - ARCHITECT AGREEMENT MODIFICATION

September 1, 2010

Rob Leu
Rock County
51 South Main Street
Janesville, Wisconsin 53545

RE: Rock Haven Skilled Nursing Replacement Facility
Project No.: 109090-02

Modification No. 1

Reason for Request:

Services related to providing a geothermal test well to include the following:

- Coordinating the procurement of test equipment and services
- Coordinate the conducting of tests and analyzing the results

Original Contract Amount:	224,400.00
Change in fee as a result of previous modification(s):	0.00
Contract amount prior to this modification:	224,400.00
Change in fee per this modification:	<u>9,900.00</u>
New Contract Amount:	\$234,300.00

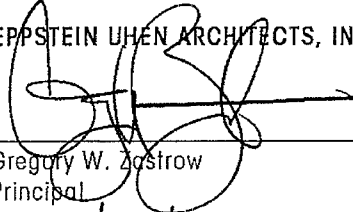
This modification is for the Schematic Design phase and will be invoiced accordingly.

All stipulations of the signed AIA B101 Owner-Architect Agreement dated June 11, 2010 still apply.

Please acknowledge your acceptance by signing and returning one original of this letter and retain the other for your records.

EPPSTEIN UHEN ARCHITECTS, INC.

ROCK COUNTY



Gregory W. Zastrow
Principal

J, Russell Podzilni
Rock County Chair

Date

9/1/2010

Date

GWZ/ak/M1 Rock Haven.doc

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY _____

Public Works & Parks
Advisory Committee
SUBMITTED BY _____



Lori Williams, Parks Director
DRAFTED BY _____

August 10, 2010
DATE DRAFTED _____

Authorizing Change Order to Contract for Boardwalk, Trail System and Footbridge Construction at Beckman Mill County Park

- 1 **WHEREAS**, MSA Professional Services was hired to facilitate the wetland and stream
- 2 permitting processes through the Wisconsin Department of Natural Resources (WDNR) and
- 3 the U.S. Army Corps of Engineers for a boardwalk and trail system at Beckman Mill County
- 4 Park; and,
- 5
- 6 **WHEREAS**, the County has let a contract for construction of the boardwalk and aggregate
- 7 trail system to Janke General Contractors of Athens WI; and,
- 8
- 9 **WHEREAS**, the project work for the wetland boardwalk and footbridge were designed and
- 10 bid per the guidance of WDNR and included a support system of pan feet that sit on the
- 11 surface of the wetland; and,
- 12
- 13 **WHEREAS**, it was discovered this system now requires expensive wetland mitigation; and,
- 14
- 15 **WHEREAS**, modifying the support system to helical piles will comply with Department of
- 16 Natural Resources and Army Corps of Engineers regulations and eliminate the need for any
- 17 wetland mitigation; and,
- 18
- 19 **WHEREAS**, this project is funded equally with WDNR grant funding; and,
- 20
- 21 **WHEREAS**, sufficient funds exist in the county budget for this project and within these grant
- 22 funds, due to cost savings on other grant projects within the Park
- 23
- 24 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
- 25 duly assembled on this _____ day of _____, 2010, issue a Change Order for
- 26 changing to the piling support system for the Beckman Mill Park project in the amount of
- 27 \$32,657 to Janke Construction of Athens, Wisconsin.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee, Chair

David Diestler

Betty Jo Bussie, Vice-Chair

Brent Fox

Eva M. Arnold

Purchasing Procedural Endorsement

(Chair) (Vote) (Date)

**Authorizing Change Order to Contract for Boardwalk, Trail System and Footbridge Construction
at Beckman Mill County Park**

Page 2

FISCAL NOTE:

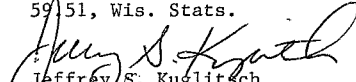
Currently there is an unexpended, unencumbered balance of \$47,694 in the ADLP Grant, A/C 41-4592-4650-67200. This capital project program is 50% funded by DNR grants.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.03 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- Executive Summary -
**Authorizing Change Order to Contract for Boardwalk, Trail System
and Footbridge Construction at Beckman Mill County Park**

The Parks Department working with the Purchasing Department took bids and upon County Board Approval, issued a purchase order for the installation of wetland boardwalks, footbridge and linking trails between the boardwalks. The project work for the wetland boardwalk and footbridge included a support system of pan feet that sit on the surface of the wetland. In applying for the Wisconsin Department of Natural Resources and Army Corps of Engineers permits, it was discovered this system requires wetland mitigation because they are classified as putting fill on or displacing the wetland surface area.

This change order is to modify the support system by using 56-4"x4" helical piles that are driven into the wetland, instead of using the pan feet. This support system is not defined as putting fill on the wetland or displacing a wetland surface area. Changing the support system will allow us to meet the specifications needed to receive the necessary permits to proceed with the project. It will also eliminate the need for wetland mitigation and additional associated costs to readjust the boardwalk after initial settlement has occurred. Cost of the change order is \$32,657 for material and labor, complete.

No budget amendment will be needed, as there are sufficient funds in the unexpended grant funds for this project change order. Some grant project components costs have been less than anticipated.

Respectfully submitted,



Lori A. Williams
Parks Director

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Finance Committee
INITIATED BY

Finance Committee
SUBMITTED BY



Mickey Crittenden
Director of IT
DRAFTED BY

August 24, 2010
DATE DRAFTED

AUTHORIZING PURCHASE OF THREE NETWORK SERVERS

- 1 **WHEREAS**, the improvement and upgrade of the County's network server capacity is an active
- 2 Information Technology strategic initiative and Capital Improvement Program project; and,
- 3
- 4 **WHEREAS**, the replacement of older and under-performing servers is a key component for
- 5 meeting the current and future network server requirements associated with the County systems;
- 6 and,
- 7
- 8 **WHEREAS**, the Information Technology 2010 Budget did specify sufficient funds for the
- 9 replacement of older and under-performing servers; and,
- 10
- 11 **WHEREAS**, the Information Technology Department staff did specify the configuration of the
- 12 network server systems; and,
- 13
- 14 **WHEREAS**, the specified server systems will be purchased using the pricing and terms of the
- 15 State of Wisconsin contract #WN33ACA.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 18 assembled this _____ day of _____, 2010 that a Purchase Order for three servers be
- 19 issued to Dell Marketing L.P. in the amount of \$43,855.77.
- 20
- 21 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon approval of the
- 22 Finance Committee.

Respectfully submitted,

FINANCE COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Absent
Mary Mawhinney, Chair

Chair _____ Vote _____ Date _____

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

Absent
David Diestler

J. Russell Podzilni
J. Russell Podzilni

AUTHORIZING PURCHASE OF THREE NETWORK SERVERS

Page 2

FISCAL NOTE:

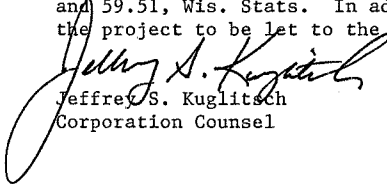
The 2010 budget includes \$310,540 for IT Capital Projects, A/C 07-1444-0000-67171. This project is funded by County sales taxes and charges to Child Support.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

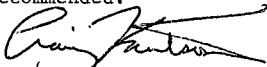
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of Three Servers for the Network Server Upgrade Project

As a Capital Improvement Program project and part of the 2010 budget, this project is a continuing process of upgrading the County's Network Server capacity. The server upgrades are aimed at replacing out-of-support or under-performing file servers, print servers, application servers, and database servers. The purchase and installation of these three servers will complete the 2010 portion of the project intended for these funds. The following describes the three identical servers:

- Dell PowerEdge R710 Rack-Mounted Server (\$14,618.59 ea.), for use as general service, shared and virtual host servers covering several County applications and databases in addition to file and print services.
- Total Cost for three servers: \$43,855.77

These three servers are targeted to replace current servers, most of which will either be re-purposed for less demanding uses or sent to auction. Each new server represents a 15x capacity boost compared to the older servers to be replaced, thus providing for future application needs.

These servers will be located in the data center at the Health Care Center. The servers will be network-attached and will use the County's Storage Area Network for primary disk storage. These servers will have a useful life for the County of 5 or more years.

The servers will be purchased directly from Dell Marketing L.P. using the pricing and terms of the State of Wisconsin contract #WN33ACA.

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores
(608)757-5518

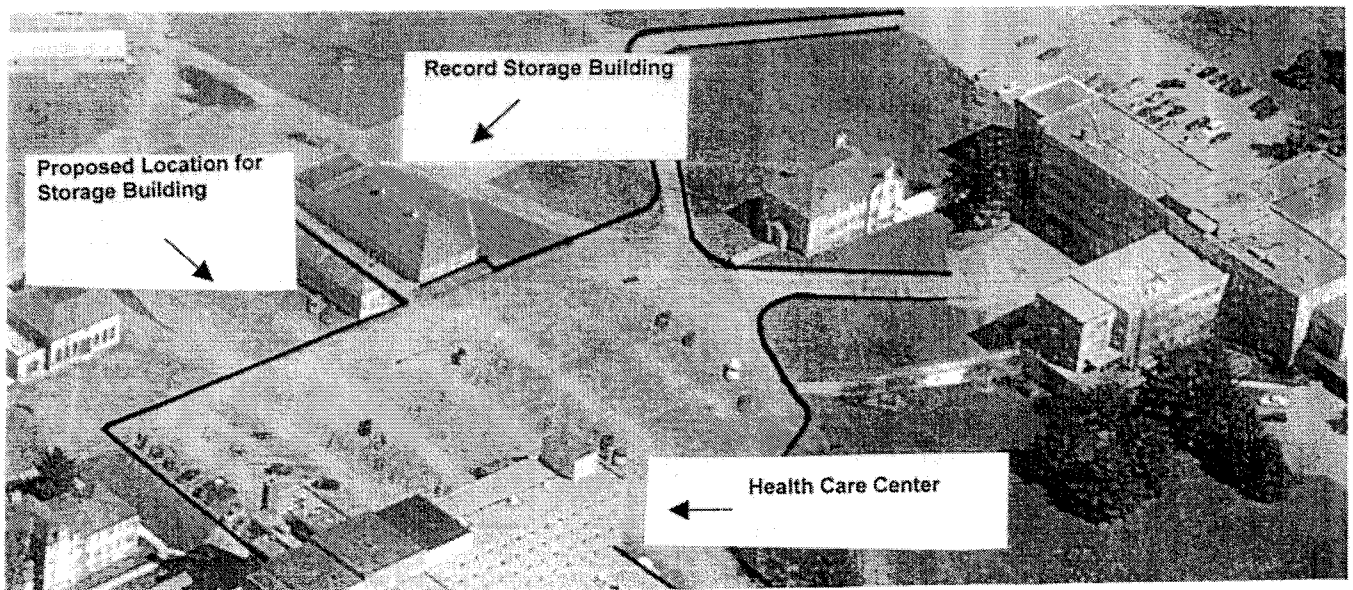
To: The General Services Committee
Fr: Rob *Rob*
Date: 8/31/10
Re: Design Services for Storage Building

On the agenda is an item asking for approval to enter into a design services contract for a maintenance storage building behind the Health Care Center. The Design Services Contract would be with Angus Young Architects of Janesville for \$9,900.00, plus reimbursable expenses which will not exceed \$100.00.

Several buildings behind the Health Care Center were used to store grounds equipment, maintenance parts and supplies, plus useful building materials. The amount of space used for storage totaled over 12,000.00 square feet. Even after several months of "cleaning house" we now have two mobile storage units packed full, rented storage space downtown, and temporary storage in rooms and halls at the Health Care Center.

The proposed building would be a 60' X 120' (7,200 sq.ft.) stick built building, split into three sections. There would be a small workshop area, but no plumbing is being proposed. On the other hand, if the sky was the limit, Maintenance would certainly accept a larger building with separate heated bays with a wood working shop, metals shop and restrooms. We realize that would be a lot more expensive.

Plans and specifications prepared by a licensed architect are required for bidding purposes, and plan review by the City of Janesville. The building would be located adjacent to the records storage building (former laundry building).



ROBERT D. SPODEN
ROCK COUNTY SHERIFF

BARBARA J. TILLMAN
CHIEF DEPUTY

August 27, 2010

TO: General Services Committee ✓

FR: Cmdr. Thomas W. Gehl *TWG*

RE: Materials for Completion of Old Boat Storage Garage

At the request of the General Services Committee, the RECAP Site Supervisor has completed a survey of the old boat storage garage to determine the materials that are necessary to complete the garage, after its move, and restore it to usable condition. Upon completion of the survey, the Site Supervisor completed the attached materials list for completing this repair.

We are asking that the General Services Committee review this list and consider its approval at its next regular meeting. If the committee approves this expenditure, our intent is to move forward to complete repairs to the garage, using RECAP labor, under the supervision of the Site Supervisor, before winter arrives.

Thank you for your consideration of this request.

cc: Sheriff Spoden
Chief Deputy Tillman
County Administrator Craig Knutson
Assistant County Administrator Phil Boutwell
Sgt. DeRemer

Garage Material Price List

<u>ITEM</u>	<u>PRICE</u>	<u>QUANTITY</u>	<u>TOTAL</u>
R-19 Insulation 6" x 24"	\$25.99 roll	2	\$51.98
OSB 4' x 8' x 1/2"	\$8.97 ea	6	\$53.82
2" x 6" x 8' Lumber	\$3.19 ea	12	\$38.28
Aluminum Soffit vented 16" x 10'	\$15.58 ea	1	\$15.58
House Wrap	\$34.99 roll	1	\$34.99
Coil Stock Flashing 2' x 50'	\$59.00 roll	2	\$118.00
1" x 6" x 12' Lumber	\$6.91 ea	12	\$82.92
1 7/8" Underlayment Nails	\$9.77 5lb box	2	\$19.54
2" 6d Finish Nails	\$1.18 1lb box	2	\$2.36
1 1/2" Siding Nails	\$4.88 5lb box	2	\$9.76
3 1/4" 16d Coated Sinker Nails	\$4.78 5lb box	2	\$9.56
1 5/8" Drywall Screws	\$10.48 5lb box	2	\$20.96
4' x 8' x 5/8" Drywall	\$5.48 sheet	12	\$65.76
Plus 3 Drywall Compound	\$9.98 4.5gal box	2	\$19.96
Drywall Tape 500' roll	\$2.98 roll	1	\$2.98
1" x 4" x 8' Lumber	\$2.69 ea	12	\$32.28
Spray Foam (can)	\$3.49 ea	2	\$6.98
Garage Door Handles	\$3.99 pair	2	\$7.98
2" x 8' Brick Mold	\$8.99 ea	4	\$35.96
Siding	\$95.76 sq	2	\$191.52
Outside Corners (siding) 10'	\$13.84 ea	3	\$41.52
Starter Strip (siding) 10'	\$3.20 ea	5	\$16.00
J Trim (siding) 10'	\$4.55 ea	6	\$27.30
Primer Paint	est. \$30.00 gal	1	\$30.00
Paint	est. \$30.00 gal	1	\$30.00

TOTAL - \$965.99

Note: Any materials unopened/leftover
can be returned for refund.