

HEALTH SERVICES COMMITTEE

February 12, 2014

COMMITTEE MEMBERS PRESENT: Supervisors Bussie, Beaver, Grahn, Howland and Fell

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Dave Submeier, Controller

CALL TO ORDER/APPROVAL OF AGENDA – Chair Bussie called the meeting of the Rock County Health Services Committee to order at 8:02 a.m. in the Rock Haven Class Room. Supervisors Howland and Fell moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – December 11, 2013 – Supervisors Grahn and Beaver moved approval of the minutes of December 11, 2013. ADOPTED.

INTRODUCTION OF CITIZENS, COMMUNICATIONS AND ANNOUNCEMENTS –

Chair Bussie informed the committee of an error for an employee resolution and that they may need to resign it.

Chair Bussie informed the committee that they plan to hire a County Administrator by July 1st and they would work a month with Craig Knutson. There would be a contract with the new County Administrator.

BILLS – Supervisors Howland and Fell moved approval of the bills. Dave Sudmeier, Controller informed the committee that MJ Care's bill was more than expected and would be taken care of with a budget transfer. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

Rock Haven Building – Sue Prostko, NHA gave an update on the broken sprinklers at Rock Haven. There were five resident's rooms that were affected by the water. Some of the walls are still open to dry out. Allient Energy loaned Rock Haven a thermal imaging to be able to monitor the walls more effectively. The contractors did not seal some of the pipes that were installed, which caused them to freeze and burst when they thawed out. Randy Terronez is working with

the contractors to get the situation fixed. The cost to Rock Haven will be the sprinkler company that came right after the first break. Chair Bussie asked Randy Terronez to notify every committee member of any issues right away.

NEW BUSINESS

Resolution Recognizing Russell Bue – Supervisors Grahn and Howland moved approval of resolution to recognize Russell Bue for years of service to Rock Haven. ADOPTED

Resolution Recognizing Annette Smith – Supervisors Grahn and Beaver moved approval of resolution to recognize Annette Smith for years of service to Rock Haven. ADOPTED

Resolution Recognizing Suzanne Kaminskas – Supervisors Grahn and Beaver moved approval of resolution to recognize Suzanne Kaminskas for years of service to Rock Haven. ADOPTED

Resolution Recognizing Carlyn Dehann – Supervisors Grahn and Beaver moved approval of resolution to recognize Carlyn Dehann for years of service to Rock Haven. ADOPTED

Semi-Annual Report – There was no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during the period July 1, 2013 through December 31, 2013.

REPORTS

Census – Admissions were held during the problems with frozen pipes to make sure there were not going to be any other concerns. After problems resolved admissions resumed and have been staying almost full. Residents with private pay have increased.

Family Council – January's family council was canceled due to the extreme cold weather. February's was canceled due to illness and a lost family member. The next meeting will be held March 4, 2014. Jim Haseman has some ideas to develop inservices with staff and residents. One idea is to hold an Olympics and have staff compete against staff in games.

Education – Policy and procedure manuals are being updated and should be updated annually. There is a new policy on when and how to notify physician with concerns on residents.

Resident Council Meeting – Resident Council met on February 11, 2014 and minutes will be provided next month. Residents would like meal times a more restaurant experience.

Supervisor Grahn wanted to know what kind of limits there were for what residents could bring in to Rock Haven. Sue Prostko, NHA explained there could not be any electric appliance, no extension cords, space heaters and ask that not an over load of personal clothing because of space in the rooms.

Finance – Mr. Sudmeier will have the 2013 end report at next months meeting. There are more Medicare and Private Pay residents and brings in more revenue. All the equipment that has failed has been covered under warranty.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, March 12, 2014 at 8 a.m. in the Rock Haven Class Room in the Village Commons.

ADJOURNMENT – Supervisors Grahn and Howland moved to adjourn the meeting. ADOPTED. The meeting adjourned at 8:36 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE