

ROCK COUNTY, WISCONSIN



Board of Supervisors
51 South Main Street
Janesville, WI 53545
(608)757-5510

**Note: Time, Date
and Location Change**

COUNTY BOARD STAFF COMMITTEE

THURSDAY – FEBRUARY 25, 2010 – 5:30 P.M.

JURY DELIBERATION ROOM – COURTROOM H – FOURTH FLOOR

ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – February 11, 2010
3. Citizen Participation, Communications and Announcements
4. Approval of Bills
5. Pre-Approved Encumbrance Amendment
 - A. Human Resources
6. Resolution
 - A. Authorizing Rock County to Purchase Property Through 2009 Wisconsin Division of Emergency Management-Hazard Mitigation Grant Program Assistance Agreement FEMA-DR-1768-WI
 - B. Recognizing Barbara Kiskunas for Service to Rock Haven
7. Adjournment

Account Number	Name	Yearly Percent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-64200	TRAINING EXP	39,642.00 33.0%	7,640.13	5,447.99	26,553.88		
	PO904137-PO# 12/31/09 -UN#025107			KANTOLA PRODUCTIONS		327.50	
				CLOSING BALANCE	26,226.38		327.50
	HUMAN RESOURCES		PRG-TOTAL-PO			327.50	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$327.50 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. CON-APPROVAL

DEPT-HEAD

FEB 23 2010

DATE

CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inw/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	9,300.00	0.7%	-105.73	51.91	9,373.82	
	PO903906-PO# 12/31/09 -UN#048467			STAPLES ADVANTAGE		296.64	
				CLOSING BALANCE	9,077.18		296.64
	ENPL.RELATED			PR06-TOTAL-PO		296.64	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$296.64 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

FEB 23 2010

DATE

CHAIR

Account Number	Name	Yearly Front Appropriation	Front Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
061620000-63200	PUBL/SUBCR/DUES	4,400.00	0.0%	0.00	0.00	4,400.00		
	P1001037-PO# 02/16/10 -VH#038685						50.00	
	P1001124-PO# 02/16/10 -VH#035911						180.00	
					CLOSING BALANCE	4,170.00		230.00
					CORP. COUNSEL			230.00
					PRG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$230.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF _____ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 23 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prort Appropriation	Prort Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inw/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00	0.3%	31.00	0.00	10,289.00		
				02/16/10 -VN#045133	STAGE, AMY		43.00	
				P1000469-PO# 02/16/10 -VN#017412	WISCONSIN DEPARTMENT OF JUSTIC		155.00	
					CLOSING BALANCE	10,091.00		198.00
0814200000-63100	OFC SUPP & EXP	3,950.00	1.0%	41.51	0.00	3,908.49		
				P1000992-PO# 02/16/10 -VN#047934	ANC3 IDENTITY SOLUTIONS		265.42	
					CLOSING BALANCE	3,643.07		265.42
0814200000-63107	PUBL & LEGAL	35,000.00	1.1%	400.00	0.01	34,599.99		
				P1000393-PO# 02/16/10 -VN#011191	BELOIT DAILY NEWS		314.76	
				P1000384-PO# 02/16/10 -VN#013607	JANESVILLE GAZETTE INC		421.65	
				P1000395-PO# 02/16/10 -VN#010110	CHRONICLE, THE		266.00	
				P1000386-PO# 02/16/10 -VN#014299	MADISON NEWSPAPERS INC		2,695.20	
				P1000916-PO# 02/16/10 -VN#024234	MADISON TIMES WEEKLY NEWSPAPER		203.00	
				P1001237-PO# 02/16/10 -VN#017525	WISCONSIN PARK AND RECREATION		75.00	
				P1001238-PO# 02/16/10 -VN#049224	IKEFUNA, ALEXANDER		500.00	
					CLOSING BALANCE	30,124.38		4,475.61
0814200000-64200	TRAINING EXP	34,374.00	34.2%	0.00	11,782.01	22,591.99		
				P1001236-PO# 02/16/10 -VN#040766	BENDER, LEWIS		2,516.80	
					CLOSING BALANCE	20,075.19		2,516.80
0814200000-64417	HCC EXPENSES	16,129.00	6.2%	488.94	522.04	15,118.02		
				P1000384-PO# 02/16/10 -VN#013607	JANESVILLE GAZETTE INC		72.70	
				P1000469-PO# 02/16/10 -VN#017412	WISCONSIN DEPARTMENT OF JUSTIC		20.00	
					CLOSING BALANCE	15,025.32		92.70
					HUMAN RESOURCES			7,548.53
					PROC-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,548.53 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE CON-APPROVAL _____ DEPT-HEAD

FEB 23 2010 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919140000-62104	CONSULTING SERV	15,000 00	0.02	0.00	0.00	15,000.00	
	P1000289-PO# 02/16/10 -VN#016551			TE BRENNAN COMPANY		167.49	
				CLOSING BALANCE	14,832.51		167.49
	RISK MGMT.			PRG-TOTAL-PO		167.49	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$167.49 INCURRED BY RISK MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

FEB 23 2010 DATE _____ CHAIR

Account Number	Name	Yearly Front Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
4143004110-64911	CLEARING ACCT	0.00	100.02	0.00	0.00	0.00	
	P1001129-PO# 02/16/10 -UN#032908					WISCONSIN EMERGENCY MANAGEMENT	205.00
						CLOSING BALANCE	-205.00
							205.00
						HWY ADMIN.	
						PRG-TOTAL-PO	205.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$205.00 INCURRED BY HIGHWAY ADMINISTRATION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL

DEPT-HEAD

FEB 23 2010

DATE

CHAIR

PURCHASE ORDER NUMBER P1001031 PEID 047897

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Human Resources

COMMITTEE County Board Staff

VENDOR NAME Compsych (FMLA & EAP Programs)

ACCOUNT NUMBER 19-1910-0000-65103 and
00-0000-0063-29622

FUNDS DESCRIPTION Property & Liability Insurance
Health Insurance Trust

AMOUNT OF INCREASE \$14,148.00 and
\$15,552.00

INCREASE FROM \$ 9,900.00 TO \$ 39,600.00

ACCOUNT BALANCE AVAILABLE \$ 119,767 ²⁻⁵⁻¹⁰ ₉₅

REASON FOR AMENDMENT There are four/quarter payments to Compsych for 2010.
On original encumbrance only requested the 1st quarter payment of \$9,900.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. 10-2B-501

AGENDA NO. 12.D.5.(1)

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

ROCK COUNTY PLANNING &
DEVELOPMENT AGENCY
INITIATED BY



STEVE SCHRAUFNAGEL,
DAVID SOMPPPI
DRAFTED BY

PLANNING & DEVELOPMENT
COMMITTEE
SUBMITTED BY

FEBRUARY 15, 2010
DATE DRAFTED

**AUTHORIZING ROCK COUNTY TO PURCHASE PROPERTY THROUGH 2009 WISCONSIN
DIVISION OF EMERGENCY MANAGEMENT- HAZARD MITIGATION GRANT PROGRAM
ASSISTANCE AGREEMENT FEMA-DR-1768-WI**

- 1 **WHEREAS**, due to Federal Disaster Declaration FEMA-1768-DR-WI declared for Rock County on June 14,
2 2008, Rock County applied for Federal funds through the Hazard Mitigation Grant Program (HMGP),
3 administered by the U S Department of Homeland Security – Federal Emergency Management Agency
4 (FEMA) through Wisconsin Emergency Management (WEM); and
5
6 **WHEREAS**, at the meeting on September 10, 2009, the Rock County Board of Supervisors approved a Grant
7 Agreement with Wisconsin Emergency Management to make available HMGP funds to purchase identified
8 eligible flood-damaged properties in Rock County outside of the Cities of Beloit and Janesville; and,
9
10 **WHEREAS**, per State and Federal requirements, depending on current ownership, Rock County had conducted
11 either pre-or post-flood appraisals on subject properties to determine the pre- or post-flood value of the subject
12 properties; and,
13
14 **WHEREAS**, the results of these appraisals were used to establish offers to purchase for the subject properties;
15 and,
16
17 **WHEREAS**, Rock County has received an accepted offer to purchase for one of the subject properties, based
18 on the post-flood appraised value of \$60,000; and,
19
20 **WHEREAS**, Rock County proposes to remove structures on the property and make use or dispose of the
21 property in accordance with the Housing Procedures Manual for Rock County, and appropriate State and
22 Federal requirements.
23
24 **NOW THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this _____ day
25 of February, 2010, hereby approves and authorizes the purchase by the County of Rock of this property; and,
26
27 **BE IT FURTHER RESOLVED**, that funds for the purchase of the property be allocated from the Federal
28 Emergency Management Agency – Hazard Mitigation Grant Agreement; and,
29
30 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County Board Chair
31 and County Clerk to sign the respective documents on behalf of the County of Rock; and,
32
33 **BE IT FURTHER RESOLVED**, that authority is hereby granted to the Rock County Planning & Development
34 Committee and Rock County Board Staff Committee to take the necessary steps to develop proposals and enter
35 into agreements needed to purchase and dispose of the structures on the site and to determine the final disposition
36 of the property.

AUTHORIZING ROCK COUNTY TO PURCHASE PROPERTY THROUGH 2009 WISCONSIN
DIVISION OF EMERGENCY MANAGEMENT- HAZARD MITIGATION GRANT PROGRAM
ASSISTANCE AGREEMENT FEMA-DR-1768-WI
Page 2

Respectfully Submitted:

Planning & Development Committee

County Board Staff Committee

Alan Sweeney, Chair

J. Russell Podzilni, Chair

Mary Mawhinney, Vice Chair

Sandra Kraft, Vice Chair

Marilynn Jensen

Eva Arnold

Phillip Owens

Betty Jo Bussie

Wayne Gustina

Marilynn Jensen

James Joiner

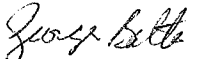
Richard Ott

Louis Peer

Kurtis L. Yankee

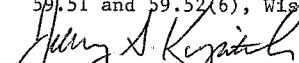
FISCAL NOTE:

\$1,049,246 is included in Planning and Development's 2010 budget, as amended by Resolution 09-9A-350, for the purchase and remediation of these and other flood damaged properties. No County funds are used in this grant program.


George Baltes
Internal Auditor


LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

AUTHORIZING ROCK COUNTY TO PURCHASE PROPERTY THROUGH 2009 WISCONSIN DIVISION OF EMERGENCY MANAGEMENT- HAZARD MITIGATION GRANT PROGRAM ASSISTANCE AGREEMENT FEMA-DR-1768-WI

The County of Rock has received grant funds from the State of Wisconsin Emergency Management. The Rock County Board of Supervisors approved the Grant Agreement receipt of the Grant at its meeting on September 10, 2009.

Funds from this Grant are being used to acquire properties located in Rock County outside of the Cities of Beloit & Janesville on which the structures were substantially damaged and were owner-occupied.

Requirements of the Federal Privacy Act prevent the announcement of the property addresses until the properties are purchased.

Per State and Federal requirements, depending on current ownership, Rock County had conducted either pre-or post-flood appraisals on subject properties to determine the pre- or post-flood value of the subject properties. The results of these appraisals were used to establish offers to purchase for the subject properties, and

Rock County has received an accepted offer to purchase for one of the subject properties, based on the post-flood appraised value of \$60,000. The purchase of the property is contingent on approval by the Rock County Board of Supervisors.

Per the Housing Procedures Manual for Rock County, the Planning & Development Committee and Planning & Development Agency have been working to implement the provisions of the Grant. Arranging for the purchase of the property has been done in accordance with State and Federal regulations and requirements.

The Planning & Development Committee and Agency will comply with Federal requirements for demolishing structures on the property, conduct site restoration activities, and conduct final grading and seeding. Upon completion of this work, final disposition of the property will be determined.

RESOLUTION

ROCK COUNTY BOARD



OF SUPERVISORS

Health Services Committee
INITIATED BY

Sherry Gunderson
DRAFTED BY

Health Services Committee
SUBMITTED BY

January 11, 2010
DATE DRAFTED

TITLE

RECOGNIZING BARBARA KISKUNAS FOR SERVICE TO ROCK HAVEN

1. WHEREAS, Barbara Kiskunas has served the citizens of Rock County over the
2. past 16 years, 11 months as a dedicated and valued employee of Rock
3. County; and,
- 4.
5. WHEREAS, Barbara Kiskunas began her career with Rock County Health Care
6. Center/Rock Haven an Activity Therapy Assistant on March 8, 1993; and,
- 7.
8. WHEREAS, Barbara Kiskunas has worked diligently in that position until
9. her retirement on January 15, 2010; and,
- 10.
11. WHEREAS, the Rock County Board of Supervisors, representing the citizens
12. of Rock County, wishes to commend Barbara Kiskunas for her long and
13. faithful service.
- 14.
15. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
16. duly assembled this _____ of _____, 2010 does hereby
17. recognize Barbara Kiskunas for her 16 years, 11 months of service and
18. extend their best wishes to her in her future endeavors; and,
- 19.
20. BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed
21. to furnish a copy of this resolution to Barbara Kiskunas.
- 22.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Betty Jo Bussie 2/8/10
Betty Jo Bussie, Chair

J. Russell Podzilni, Chair

James Joiner
James Joiner, Vice Chair

Sandra Kraft, Vice Chair

Robert Fizzell
Robert Fizzell

Betty Jo Bussie

Katie Kuznacic
Katie Kuznacic

Eva Arnold

Anna Marie Johnson
Anna Marie Johnson

Richard Ott

Marilynn Jensen

Kurtis Yankee

James Joiner

Louis Peer