



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, April 9, 2014 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of March 26, 2014 *
4. Citizen Participation
5. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Mooren
6. Approval of Bills * – Mr. Zuehlke
7. Resolution to Recognize Economic Support Staff * – Ms. Haigh
8. Report on Integrated Dual Disorder Treatment (IDDT) – Ms. Flanagan
9. Director's Report *
10. Committee Requests for Future Agenda Items
11. Next Meeting: Wednesday, April 23, 2014 at 4:30 p.m. at the Rock County Health Care Center, 3rd Floor Conference Room, in Janesville, Wisconsin.
12. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for the mailing.

OSS40401

Rock County HSD

COMMITTEE APPROVAL REPORT

04/02/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0000-21100	SUNDRY ACCOUNTS					
00-0000-0010		P1401616	03/20/2014	PARTNERS IN PREVENTION	1,007.91	
00-0000-0010		P1401636	03/17/2014	MC COY PHD,SALLY	1,667.00	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	0.00		262,123.75	0.00	2,674.91	(264,798.66)

I have examined the preceding bills and encumbrances in the total amount of **\$2,674.91**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

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OSS40401

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3602-0000-62119 36-3602-0000	OTHER SERVICES	P1400648	03/13/2014	OFFICE PRO	70.46	
OVERHEAD	Budget 31,249.00		YTD Exp 6,714.51	YTD Enc 16,935.62	Pending 70.46	Closing Balance 7,528.41
36-3602-0000-62400 36-3602-0000	R & M SERV	P1400707	03/13/2014	PITNEY BOWES INC	1,279.56	
OVERHEAD	Budget 20,415.00		YTD Exp 407.96	YTD Enc 0.00	Pending 1,279.56	Closing Balance 18,727.48
36-3602-0000-63100 36-3602-0000	OFC SUPP & EXP	P1400829	03/19/2014	E AND D WATER WORKS INC	23.00	
OVERHEAD	Budget 101,080.00		YTD Exp 15,745.98	YTD Enc 31,473.97	Pending 23.00	Closing Balance 53,837.05
36-3603-0000-64605 36-3603-0000	NON-REIMB EXP	P1400669	03/17/2014	SENTRY FOOD STORE	13.72	
SPECIAL HSD	Budget 6,993.00		YTD Exp 204.16	YTD Enc 159.80	Pending 13.72	Closing Balance 6,615.32
36-3634-0000-62503 36-3634-0000	INTERPRETER FEES	P1400645	03/12/2014	SWITS LTD	80.00	
CPS	Budget 1,500.00		YTD Exp 218.00	YTD Enc 0.00	Pending 80.00	Closing Balance 1,202.00
36-3634-0000-64200	TRAINING EXP					
36-3634-0000		P1400745	02/19/2014	UNIVERSITY OF WISCONSIN MADISO	40.00	
36-3634-0000		P1400747	03/14/2014	UNIVERSITY OF WISCONSIN MADISO	180.00	
36-3634-0000		P1401321	02/19/2014	UNIVERSITY OF WISCONSIN MADISO	40.00	
36-3634-0000		P1401322	03/14/2014	UNIVERSITY OF WISCONSIN MADISO	60.00	
36-3634-0000		P1401323	03/14/2014	UNIVERSITY OF WISCONSIN MADISO	300.00	
36-3634-0000		P1401562	03/14/2014	HOLIDAY INN AND SUITES	164.00	
CPS	Budget 17,736.00		YTD Exp 7,865.14	YTD Enc 1,140.00	Pending 784.00	Closing Balance 7,946.86
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1803		P1400646	03/04/2014	WISCONSIN DEPARTMENT OF JUSTIC	14.00	
36-3634-1814		P1401547	03/13/2014	SAUK COUNTY SHERIFFS DEPT	30.00	
36-3634-1814		P1401548	02/20/2014	PINS, JENNIFER	76.00	
36-3634-5000		P1400646	03/04/2014	WISCONSIN DEPARTMENT OF JUSTIC	189.50	
CPS	Budget 105,922.00		YTD Exp 16,148.86	YTD Enc 33,099.08	Pending 309.50	Closing Balance 56,363.56
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5014		P1400643	03/05/2014	OREGON MENTAL HEALTH SERVICES	1,392.80	
36-3641-5014		P1401680	03/27/2014	SAINA INC	490.00	
36-3641-5015		P1401572	02/04/2014	OCONOMOWOC DEVELOPMENTAL TRAIL	1,045.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
BRIGHTER FUTURES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		297,969.00	39,588.34	206,519.34	2,927.80	48,933.52
36-3646-0000-62119	OTHER SERVICES					
36-3646-5014		P1401571	02/07/2014	CHILDRENS THERAPY NETWORK		105.00
36-3646-5015		P1400637	02/28/2014	FOUNDATIONS COUNSELING CENTER		2,841.33
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		176,741.00	21,581.14	41,138.95	2,946.33	111,074.58
36-3646-0000-62176	LABORATORY					
36-3646-0000		P1400627	03/12/2014	REDWOOD BIOTECH		264.09
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		7,000.00	5,580.13	0.00	264.09	1,155.78
36-3646-0000-63200	PUBL/SUBCR/DUES					
36-3646-0000		P1401551	02/05/2014	YOUTH TODAY KSURF		65.00
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		340.00	0.00	0.00	65.00	275.00
36-3646-0000-64200	TRAINING EXP					
36-3646-0000		P1401563	03/14/2014	WISCONSIN JUVENILE COURT INTAK		140.00
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,895.00	226.88	17.00	140.00	2,511.12
36-3646-0000-64604	PROGRAM EXPENSE					
36-3646-5016		P1400669	03/13/2014	SENTRY FOOD STORE		168.65
36-3646-5017			03/26/2014	PETERSON, LEEANN		23.18
36-3646-5017			03/17/2014	JOHNSON, NICOLE		19.45
36-3646-5017		P1401587	02/21/2014	SENSORY GOODS		70.97
36-3646-5017		P1401679	03/27/2014	BELOIT YMCA MEMBERSHIP		402.00
JUVENILE JUSTICE		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		8,450.00	2,446.54	743.32	684.25	4,575.89
36-3656-0000-62119	OTHER SERVICES					
36-3656-0000		P1401552	01/31/2014	BOYS AND GIRLS CLUB OF JANESVI		8,296.50
COMM INTERV PRGM		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		60,000.00	0.00	0.00	8,296.50	51,703.50
36-3664-0000-62119	OTHER SERVICES					
36-3664-0000		P1400661	03/07/2014	COUNTRY NURSES		433.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		15,000.00	1,966.50	0.00	433.00	12,600.50
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1400630	03/01/2014	BANDT COMMUNICATIONS INC		384.00
YOUTH SERVICES		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,700.00	0.00	0.00	384.00	2,316.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
36-3664-0000-63400	OPERATING SUPPLI				
36-3664-0000		P1400663	03/06/2014	BOB BARKER COMPANY INC	1,640.92
36-3664-0000		P1401631	02/27/2014	DEAN HEALTH SYSTEMS	432.00
YOUTH SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	40,820.00	4,591.90	11,332.59	2,072.92	22,822.59
36-3664-0000-64200	TRAINING EXP				
36-3664-0000		P1401584	03/05/2014	BLACKHAWK TECHNICAL COLLEGE	1,910.61
YOUTH SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,600.00	2,050.00	0.00	1,910.61	(360.61)
36-3666-0000-64200	TRAINING EXP				
36-3666-0000		P1401512	03/20/2014	WHSSSA	100.00
LTS - ACS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,505.00	1,193.99	50.00	100.00	1,161.01
36-3683-0000-64200	TRAINING EXP				
36-3683-0000		P1401514	03/11/2014	AZURA MEMORY CARE	50.00
ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,665.00	425.00	215.00	50.00	975.00
36-3683-0000-64604	PROGRAM EXPENSE				
36-3683-0000		P1401473	03/13/2014	DISPLAYS 2 GO	84.02
ADRC	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,000.00	8,772.00	2,961.90	84.02	2,182.08
36-3686-0000-62119	OTHER SERVICES				
36-3686-0000		P1400649	02/28/2014	GENESIS BEHAVIORAL SERVICES IN	3,190.00
DETOX SERVICES	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	237,108.00	52,096.00	155,331.00	3,190.00	26,491.00
36-3689-0000-62119	OTHER SERVICES				
36-3689-1226		P1401570	03/01/2014	ST ELIZABETH MANOR	5,363.09
CRISIS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,522,214.00	213,266.00	1,237,838.15	5,363.09	65,746.76
36-3689-0000-64604	PROGRAM EXPENSE				
36-3689-0000		P1400657	03/27/2014	JANESVILLE TRANSIT SYSTEM	145.00
36-3689-0000		P1400671	03/10/2014	KMART CORP #4255	88.74
36-3689-0004		P1400965	02/10/2014	HOMECARE PHARMACY LLC	501.77
36-3689-0004		P1400973	03/07/2014	KEALEY PHARMACY	682.20
CRISIS	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	306,325.00	12,589.83	900.00	1,417.71	291,417.46
36-3690-0000-62119	OTHER SERVICES				
36-3690-0000		P1401416	01/15/2014	NEEDY MEDS INC	200.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER	65,966.00		1,709.81	60,689.95	200.00	3,366.24
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000		P1400655	03/01/2014	MARCUS,JEFFREY A		1,740.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER	145,620.00		32,893.08	15,390.62	1,740.00	95,596.30
36-3690-0000-64200	TRAINING EXP					
36-3690-0000		P1401615	03/21/2014	PESI		189.99
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
OUTPATIENT SER	13,170.00		2,079.96	0.00	189.99	10,900.05
36-3703-0000-64604	PROGRAM EXPENSE					
36-3703-0000		P1401650	03/20/2014	CORRECTIONAL COUNSELING INC		137.30
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
IDP ENHAN GRANT	5,205.00		1,115.90	0.00	137.30	3,951.80

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$35,156.85**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: _____ Dept Head _____

Committee Chair _____

05540402

Rock County HSD

COMMITTEE APPROVAL REPORT

04/03/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724			04/01/2014	CADD,PEG	250.00	
36-3634-1803			04/01/2014	NAMAN LLC	900.00	
36-3634-1803		P1400670	04/01/2014	SHOPKO INC #130	474.89	
CPS	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	105,922.00		14,834.47	33,099.08	1,624.89	56,363.56
36-3641-0000-64604	PROGRAM EXPENSE					
36-3641-5014			04/01/2014	ABC PLAYHOUSE	100.00	
BRIGHTER FUTURES	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	297,969.00		42,416.14	206,519.34	100.00	48,933.52

I have examined the preceding bills and encumbrances in the total amount of **\$1,724.89**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: Dept Head _____

Committee Chair _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Charmian Klyve
INITIATED BY



Carla Haigh
DRAFTED BY

Human Service Board
SUBMITTED BY

April 2, 2014
DATE DRAFTED

TO RECOGNIZE ECONOMIC SUPPORT STAFF

1 **WHEREAS**, Economic Support staff administer difficult, complex, and ever-changing public
2 assistance programs to the citizens of Rock County; and,
3
4 **WHEREAS**, our system of delivery has changed to a consortium model as of January 1, 2012
5 and the staff have adapted to that ever-changing model; and,
6
7 **WHEREAS**, these staff successfully manage extremely high caseloads, determine eligibility
8 and consistently deliver timely and accurate benefits and payments based on various
9 entitlement and non-entitlement programs. Customer contacts are made in a courteous,
10 professional manner and staff continue to maintain a high quality of customer service even
11 during times of increasing caseloads. ES Staff took on the huge challenge of learning and
12 implementing the changes to our medical programs as a result of the Affordable Care Act and
13 continue to adjust as new initiatives are put in place. ES staff meet with individuals and
14 families in crisis every day. In addition to providing services that this agency offers, staff
15 work collaboratively with other community organizations to provide these individuals and
16 families with resources they need to resolve emergency needs as well; and,
17
18 **WHEREAS**, these staff work with individuals and families to help provide essential human
19 services, especially for those who are least able to help themselves. Through the
20 conscientious efforts of these staff, more children and adults in our community have medical
21 coverage and a healthier future; and,
22
23 **WHEREAS**, Economic Support staff play a major role in promoting self-sufficiency, and
24 work toward relieving the effects of poverty and improving the quality of life for residents of
25 Rock County; and,
26
27 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock
28 County, wishes to recognize Economic Support staff for their overall performance and
29 dedicated service to the citizens of Rock County.
30
31 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,
32 duly assembled this ____ day of _____ 2014, does hereby recognize the Economic
33 Support staff for their dedication and excellence in the work they do; and,
34
35 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish
36 a copy of this resolution to all Economic Support staff.

RESOLUTION TO RECOGNIZE ECONOMIC SUPPORT STAFF

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Respectfully Submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
Wednesday, April 9, 2014**

HSD MANAGEMENT TEAM MEETING – March 25, 2014

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **Introduce New Supervisors**
- **Praise and Recognition**
- **Ethics and Boundaries Training**
- **Policy Questions – transporting clients/interpreters**
- **Potlucks: HR – April 8th and Craig?**
- **Gift and Gratuities**
- **Upcoming Training Requirements**
- **Annual Report**
- **Safety Committee Follow-up**
- **Community Resource Fair**
- **Step IV Grievance**
- **Distribution of P&Ps**

INFORMATION ITEMS

HSD Board Agenda
