



**COUNTY BOARD STAFF COMMITTEE  
TUESDAY – JUNE 14, 2011 – 4:00 P.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order & Approval of Agenda
2. Approval of Minutes – May 26, 2011
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
  - A. To Recognize Deputy County Treasurer Joan Slater
  - B. To Recognize Accountant Patsy Weber for Service to Rock County Treasurer’s Office
  - C. Amendment to Chapter XVII – Rock County Personnel Ordinance
  - D. Proclaiming July as Parks and Recreation Month
6. **EXECUTIVE SESSION:** Per Section 19.85(1)(e), Wis. Stats. – To Discuss Negotiations Regarding Acquisition of Property  
  
Per Section 19.85(1)(e), Wis. Stats. - Update on Collective Bargaining  
  
Per Section 19.85(1)(c), Wis. Stats. - Performance Evaluation/Compensation – County Administrator
8. Adjournment





Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0311100000-64200	TRAINING EXP	0.00 100.0%	0.00	0.00	0.00		
	P1102210-PO# 06/02/11 -VN#034975					KALAHARI RESORT CONVENTION CEN	2,398.00
						CLOSING BALANCE	2,398.00
						-2,398.00	2,398.00
	COUNTY BOARD		PROG-TOTAL-PO				2,398.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,398.00 INCURRED BY COUNTY BOARD. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF \_\_\_\_\_ COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 14 2011**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0616200000-63200	PUBL/SUBCR/DUES	4,400.00	5.2%	230.00	0.00	4,170.00	
	P1102179-PO# 06/02/11 -VN#016371			STATE BAR OF WISCONSIN			3,694.00
				CLOSING BALANCE	476.00		3,694.00
0616200000-63202	LAW BOOKS	1,500.00	0.0%	462.50	-462.48	1,499.98	
	P1100074-PO# 06/02/11 -VN#017221			WEST GROUP			185.00
				CLOSING BALANCE	1,314.98		185.00
	CORP. COUNSEL			PROG-TOTAL-PO			3,879.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,879.00 INCURRED BY CORPORATION COUNSEL. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

**JUN 14 2011**

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0814200000-61920	PHYSICALS	10,320.00 97.9%	10,851.75	-744.24	212.49		
		06/02/11 -VN#040622	SPODEN,AMY			10.00	
		06/02/11 -VN#049829	CRADDICK,CARRIE			49.00	
			CLOSING BALANCE		153.49		59.00
0814200000-63100	OFC SUPP & EXP	3,950.00 38.0%	1,430.89	70.50	2,448.61		
		P1101792-PO# 06/02/11 -VN#016466	STORAGE SYSTEMS MIDWEST INC			79.79	
		P1101946-PO# 06/02/11 -VN#027012	MMPR			707.00	
			CLOSING BALANCE		1,661.82		786.79
0814200000-63107	PUBL & LEGAL	34,750.00 0.8%	16,020.07	-15,722.92	34,452.85		
		P1100904-PO# 06/02/11 -VN#010110	CHRONICLE,THE			651.00	
			CLOSING BALANCE		33,801.85		651.00
0814200000-64200	TRAINING EXP	44,374.00 32.1%	15,929.37	-1,641.60	30,086.23		
		06/02/11 -VN#044396	IHRKE,CONNIE			26.45	
		06/02/11 -VN#049974	O CONNELL,DAVID			81.76	
		P1102138-PO# 06/02/11 -VN#050914	U INCORPORATED			45.00	
		P1102211-PO# 06/02/11 -VN#046693	WELCHLIN COMMUNICATION STRATEG			591.60	
		P1102256-PO# 06/02/11 -VN#046373	WEISS BERZOWSKI BRADY LLP			1,050.00	
			CLOSING BALANCE		28,291.42		1,794.81
0814200000-64417	HCC EXPENSES	14,255.00 15.9%	2,712.56	-443.34	11,985.78		
		P1101792-PO# 06/02/11 -VN#016466	STORAGE SYSTEMS MIDWEST INC			14.07	
			CLOSING BALANCE		11,971.71		14.07
	HUMAN RESOURCES		PROG-TOTAL-PO			3,305.67	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,305.67 INCURRED BY HUMAN RESOURCES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD \_\_\_\_\_

DATE \_\_\_\_\_ CHAIR \_\_\_\_\_

**JUN 14 2011**

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1414100000-64200	TRAINING EXP	3,977.00	64.5%	2,566.73	0.00	1,410.27	
	P1102210-PO# 06/02/11 -VN#034975					KALAHARI RESORT CONVENTION CEN	218.00
						CLOSING BALANCE	218.00
						1,192.27	
	COUNTY CLERK					PROG-TOTAL -PO	218.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$218.00 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 14 2011**

DATE \_\_\_\_\_ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919140000-62104	CONSULTING SERV	15,000.00	0.0%	1,752.53	-1,752.52	14,999.99	
	P1100076-PO# 06/02/11 -VN#016551			TE BRENNAN COMPANY		833.28	
				CLOSING BALANCE		14,166.71	833.28
				RISK MGMT.		PROG-TOTAL-PO	833.28

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$833.28 INCURRED BY RISK MANAGEMENT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 14 2011** DATE \_\_\_\_\_ CHAIR



Account Number	Name	Yearly Prcent Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1919320000-64904	SUNDRY EXPENSE	8,400.00	19.8%	1,635.38	27.85	6,736.77	
	PI1101930-PO# 06/02/11 -VN#027012			MMPR			207.40
				CLOSING BALANCE	6,529.37		207.40
		EMPL. RELATED	PROG-TOTAL-PO				207.40

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$207.40  
 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

COUNTY BOARD STAFF COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 14 2011** DATE \_\_\_\_\_ CHAIR

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Vicki Brown, Treasurer  
INITIATED BY



Vicki Brown, Treasurer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 14, 2011  
DATE DRAFTED

**To Recognize Deputy County Treasurer Joan Slater**

**WHEREAS**, Joan Slater has served the citizens of Rock County for nearly thirty-three years as a dedicated and valued employee of Rock County; and,

**WHEREAS**, Joan Slater began her career on October 19, 1978 as an Account Clerk II in the Clerk of Courts Accounting Office. In September of 1985 Joan accepted the position of Account Clerk III in the County Treasurer's Office, being promoted to Deputy County Treasurer in January of 1996, with Joan serving in this position until her retirement on July 1, 2011; and,

**WHEREAS**, Joan's knowledge of the Treasurer's Office, conscientious sense of duty, and willingness to perform above and beyond the norm will be greatly missed by the County Treasurer and staff, and her cooking ability, with too many favorite dishes to mention, will be missed by many of her coworkers; and,

**WHEREAS**, the Rock County Treasurer, the Rock County Finance Committee, with the Rock County Board of Supervisors, representing the citizens of Rock County, wish to recognize Joan Slater for her significant contributions to the Treasurer's Office and to the citizens of Rock County, and to thank her for her many years of trustworthy service.

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby recognize Deputy County Treasurer Joan Slater for her nearly 33 years of dedicated service and extends its sincere expression of appreciation to Joan along with best wishes for the future; and,

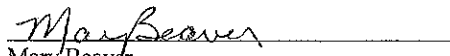
**BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this resolution to Joan Slater.

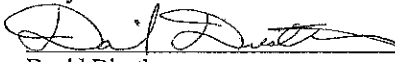
Respectfully submitted,

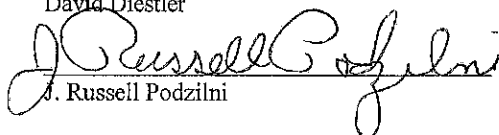
**FINANCE COMMITTEE**

  
Mary Mawhinney, Chair

  
Sandra Kraft, Vice Chair

  
Mary Beaver

  
David Diestler

  
J. Russell Podzilni

**To Recognize Deputy County Treasurer Joan Slater**

Page 2

**COUNTY BOARD STAFF COMMITTEE**

---

J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Ivan Collins

---

Marilynn Jensen

---

Louis Peer

---

Kurtis L. Yankee

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Vicki Brown, Treasurer  
INITIATED BY



Vicki Brown, Treasurer  
DRAFTED BY

Finance Committee  
SUBMITTED BY

April 12, 2011  
DATE DRAFTED

**To Recognize Accountant Patsy Weber  
For Service to Rock County Treasurer's Office**

**WHEREAS**, Patsy Weber has given the citizens of Rock County 30 years of public service; and,

**WHEREAS**, Patsy Weber began her career in 1981 as the Town of Johnstown Treasurer and continues to serve as Johnstown Treasurer today; and,

**WHEREAS**, in 1988 Patsy began her employment with Rock County as a seasonal employee in the Treasurer's office, and subsequently in June of 1990 became a full time Account Clerk II in the office. In February of 1996 Patsy was promoted to Account Clerk III. Her position was upgraded to Union Accountant in January 1999, with Patsy serving in this position until her retirement on July 1, 2011; and,

**WHEREAS**, Patsy's knowledge of the office, attention to detail, and analytical skills will be greatly missed by the County Treasurer and staff, and her cooking ability, including corned beef and cabbage, will be missed by many of her coworkers; and,

**WHEREAS**, the Rock County Treasurer, the Rock County Finance Committee, with the Rock County Board of Supervisors, representing the citizens of Rock County, wish to recognize Patsy Weber for her significant contributions to the Treasurer's Office and to the citizens of Rock County, and to thank her for her many years of wholehearted service.

**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2011, does hereby recognize Accountant Patsy Weber for her 30 years of dedicated service and extends its sincere expression of appreciation to Patsy along with best wishes for the future; and,

**BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish a copy of this resolution to Patsy Weber.

Respectfully submitted,

**FINANCE COMMITTEE**

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

**To Recognize Accountant Patsy Weber For Service to Rock County Treasurer's Office**

Page 2

**COUNTY BOARD STAFF COMMITTEE**

---

J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Ivan Collins

---

Marilynn Jensen

---

Louis Peer

---

Kurtis L. Yankee

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**ORDINANCE  
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff  
Committee  
INITIATED BY



Dave O'Connell  
DRAFTED BY

June 1, 2011  
DATE DRAFTED

County Board Staff  
Committee  
SUBMITTED BY

**AMENDMENT TO CHAPTER XVIII-ROCK COUNTY PERSONNEL ORDINANCE**

1 **NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Rock, at  
2 its regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2011, does ordain as follows:

3  
4 That section 18.1007 (d) of the Rock County Personnel Ordinance is amended to read as  
5 follows:

6  
7 (d) An employee shall take earned vacation time within the twelve-month period  
8 immediately following eligibility. Earned vacation time not taken within the designated  
9 twelve month period shall be forfeited, unless the Department Head and Human  
10 Resources Director specifically approves the carry-over of an employee's vacation, in  
11 writing, due to an inability of the employee to utilize the time requested to be carried  
12 over because of work requirements or other legitimate reasons. Deferral or carry-over  
13 of vacation shall be requested by the employee in writing prior to his or her anniversary  
14 date, or within ten weeks of his or her anniversary date, and shall state with specificity  
15 the reason for the request. Failure to make a timely request shall result in the vacation  
16 being forfeited.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Kurtis Yankee

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Marilynn Jensen

AMENDMENT TO CHAPTER XVIII-ROCK COUNTY PERSONNEL ORDINANCE

Page 2

FISCAL NOTE:

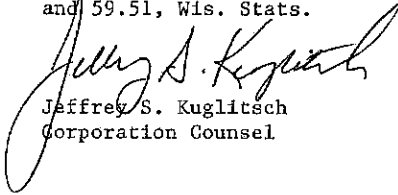
Fiscal impact, if any, cannot be measured at this time.



Jeffrey A. Smith  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.03, 59.22 and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Lori Williams, Parks Director  
INITIATED BY

Public Works Committee  
SUBMITTED BY



Lori Williams, Parks Director  
DRAFTED BY

June 3, 2011  
DATE DRAFTED

### PROCLAIMING JULY AS PARKS AND RECREATION MONTH

1 **WHEREAS**, parks and recreation programs are an integral part of communities throughout this  
2 country, including Rock County; and,  
3  
4 **WHEREAS**, our parks and recreation are vitally important to establishing and maintaining the quality  
5 of life in our communities, ensuring the health of all citizens, and contributing to the economic and  
6 environmental well-being of a community and region; and,  
7  
8 **WHEREAS**, parks and recreation programs build healthy, active communities that aid in the  
9 prevention of chronic disease, and also improve the mental and emotional health of all citizens; and,  
10  
11 **WHEREAS**, parks and recreation programs increase a community's economic prosperity through  
12 increased property values, expansion of the local tax base, increased tourism, the attraction and  
13 retention of businesses, and crime reduction; and,  
14  
15 **WHEREAS**, parks and recreation areas are fundamental to the environmental well-being of our  
16 community; and,  
17  
18 **WHEREAS**, parks and natural recreation areas improve water quality, protect groundwater, prevent  
19 flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and  
20 produce habitat for wildlife; and,  
21  
22 **WHEREAS**, our parks and natural recreation areas ensure the ecological beauty of our community and  
23 provide a place for children and adults to connect with nature and recreate outdoors; and,  
24  
25 **WHEREAS**, the U.S. House of Representatives has designated July as Parks and Recreation Month;  
26 and,  
27  
28 **WHEREAS**, Rock County recognizes the benefits derived from parks and recreation resources.  
29  
30 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
31 this \_\_\_\_\_ day of \_\_\_\_\_, 2011 does hereby designate July as Parks and Recreation Month and  
32 encourages all citizens to celebrate by participating in their choice of pleasurable activities to find  
33 refreshment from their leisure.



**PROCLAIMING JULY AS PARKS AND RECREATION MONTH**

Page Two

Respectfully submitted,  
**PUBLIC WORKS COMMITTEE**

---

Kurtis L. Yankee, Chair

---

Betty Jo Bussie, Vice Chair

---

Eva Arnold

---

David Diestler

---

Brent Fox

**PARKS ADVISORY COMMITTEE**

---

Tom Presny

---

Floyd Finney

---

Mike Guisleman

**COUNTY BOARD STAFF COMMITTEE**

---

J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Ivan Collins

---

Marilynn Jensen

---

Louis Peer

---

Kurtis L. Yankee

## Executive Summary

Since 1985, America has celebrated July as the nation's official Park and Recreation Month. A program of the National Recreation and Park Association (NRPA) and the America's Backyard initiative, the goal is to raise awareness of the vital impact that parks, recreation, and conservation have on communities across the United States. Each July, the National Park and Recreation Association (NRPA) encourages Parks and Recreation Agencies across the country to kick-off summer programs, promote outdoor recreation, natural resource areas and open spaces, and pull together volunteers to make their outdoor spaces a thriving center of community activity.

This year's theme is "Rock Your Park!" NRPA is encouraging members, agencies, and citizens to plan events and initiatives that remind local decision makers and the community of the exciting and vital role that parks and recreation play in the lives of Americans and how they make their lives extraordinary.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Williams".

Lori Williams  
Parks Director